



The Salvo Foundation

(A Company Limited by Guarantee)

Charity No. 1168307

Company No. 09848976 (England and Wales)

Trustees' Annual Report and Financial Statements

For the year ended 31st October 2020

	Page
Legal and Administrative Details	1
Trustees' Annual Report	2 – 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 – 14

Status	The organisation is a registered charity, registered on the 20 th July 2016.		
Registered charity no.	1168307		
Governing document	The charity is constituted as a Company Limited by Guarantee.		
Company no.	9848976		
Registered address	7 Thurloe Square London SW7 2TA		
Trustees	Trustees who served during the year and up to the date of this report were as follows:		
	Susan A Partridge		
	Duncan H Barclay		
	Surprise S Sithole		
	Elizabeth Wright	(resigned on 07 th February 2020)	
	Janice Thomson	(appointed on 20 th April 2020)	
Bankers	Natwest Plc 183B Kings Road Chelsea London SW3 5EB		
Independent examiner	Chaweevan Williams FCCA Verdant Accountants Limited 167 Clarence Avenue New Malden Surrey KT3 3TX		

Introduction

The Trustees present their Annual Report together with the Financial Statements for the year ended 31 October 2020. The Salvo Foundation (TSF) is a charitable company limited by guarantee under registration number 0984897 and is registered by the Charity Commission under registration number 1168307.

The Charity constitutes a public benefit under the advancement of the Christian faith by the preservation and enhancement of the good mental and physical health of individuals through the provision of pastoral services and support; and by the training of individuals to deliver the same services.

Structure, Governance and Management

The Salvo Foundation is governed by its Memorandum and Articles of Association and by the regulations of the Charity Commission and Company Law.

(TSF) governance structure consists of the Board of Trustees. The Board of Trustees direct the affairs of (TSF), provide leadership, fulfil their fiduciary duty and are involved in the endorsement of policy and in monitoring its implication. The Board meets annually but individual members of the Board meet regularly with the CEO, Susan Partridge.

The Trustees may appoint a person who is willing to act to be a trustee either to fill a vacancy or as an additional trustee provided that the appointment does not exceed any number fixed by or in accordance with the articles as the maximum number of trustees.

The Board of Trustees comprises of 4 members as at June 2020.

Susan Partridge, CEO of TSF
Duncan Barclay
Surprise Sithole
Janice Thomson

Objects and Activities

The Foundation's aims and objectives as set out in its governing document.

Its endeavours to see Christian faith strengthened in the lives of principally those people already attending congregations around the country. It helps promote the mental wellbeing and physical health of individuals and it does that with regular meetings held in the Salvo offices, rented at the Chelsea Methodist Church and Pastoral Centre, 155A King's Road, Chelsea, London SW3 5TX. We rent two offices here and have the further use of one additional one and also the use of the church for our teaching sessions.

Team members, all volunteers, meet with those applying for pastoral help, with two team members present for each visitor. These happen both during the day and in the early evening after office hours, allowing people to seek for help outside their office duties. They have also been happening remotely, on Zoom, during this period of lockdown.

Objects and Activities (continued...)

2020 has been a year of consolidation and of developing the teams in both their pastoral abilities and extending their teaching abilities. It has also been a year of us looking at way of extending our media channels and our impact through social media.

At the beginning of 2020, At the beginning of 2020 the team held their 5th Salvo Foundational Advanced Course before the lockdown that took place as a result of the Covid-19 virus. This led to 3 additional team members joining the team.

Some Salvos took place at the beginning of the year before the lockdown caused the cessation of our work. We met regularly, once a week on zoom, as a team to keep the team emotionally strong and well. These sessions were joined by various members of the Board of Trustees at various times.

In April of this year, following the stepping down of Liz Wright from the Board of Trustees, Jan Thomson joined the Board as a Director. She has acted, in the past, as a consultant and advisor to Salvo in her role as a counsellor and this has brought a great strength to the team. She also attended the Advanced Training Course to become fully aware of our work. This is a great help and guidance for the team.

In January 2020 we began a series of meetings to encourage the larger Body of Christ. This has involved teaching on the Seer gifting, Discernment, dreams, and the intimacy of the Bride of Christ. We invited guest speakers to join us and ran a and ran further courses organised for the study of the Bible and emotional wellbeing.

In July the Salvos started back up in the office, reduced numbers of course and many began to take place online with just as good a result as before. Additional team members were trained up over the summer and have begun to lead sessions in the autumn onwards.

Over the lockdown Susan Partridge wrote a new course entitled, A Journey to Freedom and this will be introduced in January to the public. She also had an approach by Harper Collins to produce a book about Salvo and our emotional healing journey. This will be presented within 6 months for possible acceptance.

Financial Review

The results for the year are shown in the Statement of Financial Activities on page 6.

This has been a tougher year financially, as with most charities, as a result of Covid. We have received fewer donations of £17,639 compared to £31,021 the previous year.

SoulTime Media

The Fourth Funding Round was closed in March 2020 with the transfer to TSF of £23,516, being 10% of subscription monies received by SM for this Funding Round. The TSF also received £8,430, being 6% of the revenues received by Soulttime Media in the financial year ended July 2019.

Risk Assessment

A risk assessment register is kept up regularly and we endeavour to avoid any areas which might be potential risks more likely. It remains unchanged due to a reduced number of Salvos and no incidents.

Reserve Policy

We have been unable, yet, to build up a reserve but it is the Trustees desire that we will manage to get into a place of great financial strength, thus allowing TSF to build up that financial protection of a reserve for any unforeseen difficulties.



Susan A Partridge – CEO and Trustee

Date

27 .11. 20

THE SALVO FOUNDATION

Company no: 09848976 and Charity no: 1168307



INDEPENDENT EXAMINER'S REPORT

VERDANT ACCOUNTANTS LTD

Independent examiner's report to the trustees of The Salvo Foundation

I report on the financial statements of the above charity (a company limited by guarantee) for the year ended 31 October 2020, which comprise the statement of Financial Activities, the Balance Sheet and the related notes 1-16.

Respective responsibilities of trustees and examiner

The trustees who are also directors of the company for the purposes of company law, are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ('the Act'). The Charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the Charities Act, follow the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act, and state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

- (1) In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:
- the accounting records were not kept in accordance with section 386 of the Companies Act (2006); or
 - the accounts do not accord with the accounting records; or
 - the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
 - The accounts have not been prepared in accordance with the Charities SORP (FRS102).
- (2) I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Chaweevan Williams FCCA

Date 30th November 2020

Fellow of the Association of Chartered Certified Accountants
167 Clarence Avenue, New Malden, Surrey KT3 3TX

Statement of Financial Activities

For the year ended 31st October 2020



	Notes	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
		2020 £	2020 £	2020 £	2019 £
Income from:					
Donations and legacies	2	20,449	0	20,449	39,334
Income from other income	3	31,946	0	31,946	37,500
Charitable activities	4	8,540	0	8,540	2,282
Total income		60,935	0	60,935	79,116
Expenditure on:					
Charitable activities	5	25,228	0	25,228	26,114
Total expenditure	5	25,228	0	25,228	26,114
Net (expenditure) / income resources		35,707	0	35,707	53,002
Transfer between funds	12	0	0	0	0
Net movements in funds		35,707	0	35,707	53,002
Reconciliation of funds:					
Total funds brought forward		131,818	0	131,818	78,816
Total funds carried forward		167,525	0	167,525	131,818

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 12 to the accounts.

The Salvo Foundation

Balance Sheet

As at 31st October 2019



		2020		2019	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	9		5,318		2,727
Current Assets					
Debtors	10	535		4,875	
Cash at bank and in hand		163,235		125,716	
		<u>163,770</u>		<u>130,591</u>	
Liabilities					
Creditors: amounts falling due within 1 year	11	(1,563)		(1,500)	
Net current assets			<u>162,207</u>		<u>129,091</u>
Net assets	14		<u>167,525</u>		<u>131,818</u>
Funds					
General funds:	12		<u>167,525</u>		<u>131,818</u>
Total unrestricted funds			<u>167,525</u>		<u>131,818</u>
Restricted funds	13		0		0
Total funds	14		<u>167,525</u>		<u>131,818</u>

For the year ending 31st October 2020, the Charitable Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 477:

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements were approved and authorised for issue by the Management Committee and signed on their behalf by:

Susan A Partridge – Director

Date 27.11.20

1 Accounting policies

General information and basis of preparation

The Salvo Foundation is a company limited by guarantee. In the event of The Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of The Charity. The address of the registered office is given in The Charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are to provide one-to-one ministry and counselling.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 (as updated through Update Bulletin 1 published on 2nd February 2016), the Charities Act 2016, the Companies 2006 and UK Generally Accepted Accounting Practice.

The Charity has taken the small charity exemption not to prepare cash flow statements on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of The Charity.

The significant accounting policies applied in preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of The Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by The Charity for particular purpose. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Income recognition

All incoming resources (which is recognised on receipts basis) are included in the Statement of Financial Activities (SoFA) when The Charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised The Charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of The Charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and The Charity has control over the item. Fair value is determined on the basis of the value of the gift to The Charity. For example the amount The Charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

1 Accounting policies (continued)

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102). Further detail is given in the Trustees' Annual Report.

Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the heading 'Expenditure on charitable activities'. See note 5 for details of the nature and cost involved.

Support costs allocation

Support costs are those that assist the work of The Charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of The Charity. Where support costs cannot be directly attributed to particular headings they have been allocated to cost of raising funds and expenditure on charitable activities on a basis consistent with use of the resources.

The analysis of these costs is included in note 5.

Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Plant, fixtures and fittings	20% straight line
Computer Equipment	20% straight line

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Provisions

Provisions are recognised when The Charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

Leasing

Rentals payable and receivable under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Employee benefits

When employees have rendered service to The Charity, short-time employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

1 Accounting policies (continued)

Tax

The Charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements and the budgeted income and expenditure is considered sufficient for the charity to be able to continue as a going concern.

2 Income from donations

	Unrestricted funds	Restricted funds	2020 Total	2019 Total
	£	£	£	£
Cash donations	20,449	0	20,449	34,220
Gift aid	0	0	0	5,114
	<u>20,449</u>	<u>0</u>	<u>20,449</u>	<u>39,334</u>

No income were attributable to restricted funds in 2020.

3 Income from other income

	Unrestricted funds	Restricted funds	2020 Total	2019 Total
	£	£	£	£
Royalties received	31,946	0	31,946	37,500
	<u>31,946</u>	<u>0</u>	<u>31,946</u>	<u>37,500</u>

4 Income from charitable activities

	Unrestricted funds	Restricted funds	2020 Total	2019 Total
	£	£	£	£
Course fees	8,540	0	8,540	2,162
Sale of reports	0	0	0	120
Donations	0	0	0	0
	<u>8,540</u>	<u>0</u>	<u>8,540</u>	<u>2,282</u>

No incomes were attributable to restricted funds in 2020 .

5 Total expenditure

Expenditure on charitable activities:

	Unrestricted funds £	Restricted funds £	2020 Total £	2019 Total £
Costs directly allocated to activities:				
Trustee remuneration	0	0	0	0
Support costs allocated to activities:				
Freelancer staff	6,249	0	6,249	5,199
Premises costs	6,414	0	6,414	6,539
Charitable & political donations	200	0	200	2,758
Other expenses	0	0	0	84
Administrative expenses	455	0	455	2,086
Training and course fees	4,219	0	4,219	218
Travel – National & International	0	0	0	3,822
Computer and IT costs	1,828	0	1,828	730
Legal and professional	0	0	0	1,020
Depreciation	1,714	0	1,714	853
Governance costs	1,844	0	1,844	2,805
Bank Fees	305	0	305	0
Welfare & Compassion	2,000	0	2,000	0
	25,228	0	25,228	26,114

No expenses were attributed to restricted funds in 2019.

6 Governance costs

	2020 £	2019 £
Independent examination fee	1,500	1,500
Accounting and others	344	1,305
	1,844	2,805

7 Net (expenditure) / income resources

	2020 £	2019 £
Net income is stated after charging:		
Depreciation of tangible fixed assets	1,714	853
Operating lease rentals	6,414	6,414
	8,128	7,267

8 Trustees and key management personnel remuneration and expenses

The key management personnel comprise the Trustees. The total amount of employee benefits received by key management personnel are as follows:

	Remuneration	Admin expenses claimed	2020	2019
	£	£	£	£
SA Partridge	0	0	0	2,728
	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,728</u>

Due to COVID19, No travelling national nor international

Staff costs and employee benefits

	2020	2019
	£	£
Wages and salaries	0	0
Social security costs	0	0
	<u>0</u>	<u>0</u>

No employee was remunerated in excess of £60,000 per annum.

The average number of employees, calculated on a full-time equivalent basis, analysed by function was:

	2020	2019
	Number	Number
Charitable activities – general operations	1	1
	<u>1</u>	<u>1</u>

9 Tangible fixed assets

	Computer Equipment	Plant, fixtures and fittings £	Total Assets £
Cost			
At 1 November 2019	0	4,471	4,471
Additions	4,305	0	4,305
At 31 October 2020	4,305	4,471	8,776
Depreciation			
At 1 November 2019	0	1,744	1,744
Charge for the year	861	853	1,714
At 31 October 2020	861	2,597	3,458
Net book value			
At 31 October 2020	3,444	1,874	5,318
At 31 October 2019	0	2,727	2,727

10 Debtors

	2020 £	2019 £
Prepayment	535	535
Other debtors	0	4340
	535	4,875

11 Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	0	0
Other taxes and social security costs	0	0
Other creditors	1,563	1,500
	1,563	1,500

12 Unrestricted funds

	2020 £
At 1 November 2019	131,818
Income	60,935
Expenditure	(25,228)
Transfer to restricted fund (note 13)	0
At 31 October 2020	167,525

13 Restricted funds

	At 1 November 2019	Incoming Resources	Resources Expended	Transfer from unrestricted funds	At 31 October 2020
	£	£	£	£	£
App Development	0	0	0	0	0

During 2017 the Charity developed an App which was subsequently sold in 2018.

During 2018 £13,326 unrestricted fund was transferred to restricted fund to off set an expenditure

Of £13326 to Nil at 1 November 2018

No restricted fund during 2019 & 2020.

14 Analysis of net assets between funds

	Unrestricted fund	Restricted funds	Total funds
	£	£	£
Tangible assets	5,318	0	5,318
Debtors	535	0	535
Cash at bank and in hand	163,235	0	163,235
Creditors: amounts falling due within one year	(1,563)	0	(1,563)
Total net assets	167,525	0	167,525

15 Transactions with trustees and related parties

There have been no related party transactions during 2020 and 2019.

16 Share capital and controlling parties

The company is limited by guarantee and has no share capital. The liability of its members is limited to £1 per member.