

ARTS BRIDGE CHARITY

ANNUAL REPORT AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 2020

Charity Registration No: 1158002



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Charity Registration Number: 1158002

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY

Charity Reg. No: 1158002

Registered Office: 15 Lauriston Apartments
Ambleside Close
London
N17 6FF

Directors:

The Charity's Trustees during the year to 31st May 2020 and to date were:

Yolanda Vazquez – Chair (interim)
Christopher Gunter – Resigned January 2020
Amelia Henderson
Tarnia Mason

Independent Examiner

Antoinnette Kudjoe-Flood
Community Accountants Ltd
46 Stonard Road
London
N13 4DL

TRUSTEES ANNUAL REPORT

Structure, Governance and Management

The Charity is constituted as a Charitable Incorporated Organisation and adheres to a Foundation Model Constitution.

Trustee recruitment is in stages:

- Discussion within board meetings about additional skills needed on the board which would be useful in supporting ABC's development;
- Compiling a list contacts who possess these skills;
- Inviting contacts to observe a board meeting
- Follow up meeting with the chair to discuss their interest in becoming a trustee.

The trustees have had regard to the guidance issued by the Charity commission on public benefit.

Objectives and Activities

The objects of the CIO are:

1. To advance education for the benefit of the public by using the performing arts to educate pre-schoolers and school pupils in England with the particular focus on those children living in poverty;
2. To advance the education of teachers in the use of the arts as a means of educating by providing continued professional development support to enable them to develop their skills and build their confidence in this area of teaching; and
3. To promote learning for pleasure by people no longer in full time employment in England, with particular focus on those over the age of 65 years, through continued development of their individual capabilities, competencies, skills and understanding of the performing arts.

Summary of Main Activities

During the accounting period, Arts Bridge Charity (ABC) completed work on the Windrush Stories community project.

Windrush Stories

This project was made possible by funding from the Church Urban Fund (£8K) and Arts Council England (£7K).

The project involved primary school pupils from 3 Lambeth schools, 1 Tottenham school and elderly residents from Protheroe House care home, Tottenham. Throughout May and June 2019. The six-week, intergenerational community project was open to all ethnicities.

During this drama-based project we used storytelling, song and dance to explore stories of Caribbean's emigrating to England on 'MV Windrush'. Through interactive drama workshops, elder members of the community shared stories with local children about emigrating to the UK. Supported by ABC practitioners, the children used these stories to devise a play - exploring the hopes and aspirations of the Windrush generation, the reality of life in the UK and their legacy.

Following the intensive, the cohort of children attended rehearsals in preparation for two community performances (1 in Tottenham and 1 in Lambeth) on 22 June 2019. The elders involved in the development were invited to attend their local performance.

Performances took place at Bernie Grants Arts Centre, Tottenham and on Windrush Square, Lambeth as part of the respective councils Windrush Day activities.

YTM After School Club

The drama clubs started in September 2018 as a legacy of our Young Theatre makers project. Clubs were introduced at two of our Lambeth partner schools (St Saviours and Sudbourne School) and ran successfully for five terms. Due to budget restrictions, St Saviour's had to stop the drama club. However, the YTM continued at Sudbourne school until the enforced school closures as a result of the COVID-19 pandemic and the subsequent lockdown.

Each 10 week term is jam-packed with drama, dance, singing and storytelling, these fun, engaging sessions ignite children's imaginations whilst also developing their communications skills and confidence. Each term explores a new book and gives the children the opportunity to create their own plays inspired by the story.

1 Year Sabbatical

In July 2019, ABC activities were put on hiatus. With permission from ABC Trustees, ABC founder/Director, Amanda Wright, took a year-long sabbatical from the charity to focus on further developing her creative practice.

This sabbatical took place from 1 July 2019 - 1 July 2020

During her sabbatical, Amanda developed her screenwriting and filmmaking skills resulting in her being commissioned by BBC Ideas to create two short films.

These filmmaking skills will be integrated into the future work of ABC.

TRUSTEES ANNUAL REPORT

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- Follow up meeting with the chair to discuss their interest in becoming a trustee.
- The trustees have had regard to the guidance issued by the Charity commission on public benefit.

Financial Review

In 2019-2020, the charity had increased income of £17,919 compared to £12,483 in the previous year. Expenditure also increased to £19,685 compared to £9,059 in the previous year resulting in a loss of £1,766.

Reserves Policy

Arts Bridge Charity's reserves policy states that reserves of £2500 are required due to the following:

- a) The risk of unforeseen emergency or other unexpected need for funds, e.g. an unexpected large repair bill or finding 'seed-funding' for an urgent project.
- b) Covering unforeseen day-to-day operational costs, e.g. employing temporary staff to cover absence.
- c) A source of income, e.g. a grant, not being renewed. Funds might be needed to give the trustees time to take action if income falls below expectations.
- d) Planned commitments, or designations, that cannot be met by future income alone, e.g. plans for a major asset purchase or to a significant project that requires the charity to provide 'matched-funding'.
- e) The need to fund short-term deficits in a cash budget, e.g. money may need to be spent before a funding grant is received.

For the 2019-2020 financial year, the charity did not meet its reserves target. However, trustees have worked after the year end, the reserves figure will be attained and the minimum amount stated in the reserves policy will be met.

Achievements and Performance

Windrush Stories

Project outputs:

- 1. 740 pupils* - participate in 1 hour drama-based 'Celebrating Windrush' workshop – exploring the hopes, harsh realities and the legacy of the Windrush generation.**

Welbourne Primary School has three-form entry which meant that this target was exceeded. The total number of pupils was 1,080.

48 pupils* will participate in 1 x 5 day intensive theatre-making course (30 hours) and devise a play commemorating the sacrifices and the resilience of the Windrush Generation.

The total number of pupils enrolled on the intensive is 39 pupils. 2 x 5 day courses were run concurrently.

2. 4 teachers* will participate in 1 x 3 hr CPD teacher training session. Exploring creative ways to educate pupils about the Windrush.

This target was exceeded with 23 teachers attending teacher training.

3. 30 Caribbean heritage care home residents in Lambeth & Tottenham will participate in 4 x drama-based, storytelling workshops, educating children about their lived experience.

20 care home residents participated in 2 x workshops and 15 of those were of Caribbean heritage.

As the project is still taking place, we will share our expected outcomes as per our funding application:

- 1. 350 pupils* will be able to express historical knowledge about, and empathy for, the Windrush Generation.***
- 2. 100 pupils* will see an improvement in attitudes towards elders and their community.***
- 3. 20 BME care home residents in Lambeth & Tottenham will see an improvement in their attitude about how they are perceived by young people and their community.******

**from Lambeth & Tottenham primary schools with high number of FSM*

In our original application we stated that 'Success will be measured by the children's level of understanding, appreciation of and engagement with the subject matter, the arts and the elder members of their community. Creating friendships, developing creativity, building respect for our elders and the legacy of the Windrush Generation.' With this criteria in mind WS is currently on track to be a highly successful project as it currently meeting all of these overall aims.

Next Steps

Wellness Warriors (Feb 2021)

ABC Founder/Director, Amanda Wright's sabbatical ended in June 2020 amidst the global COVID-19 pandemic and the global resurgence of the Black Lives Matter movement. In light of these unprecedented times, Arts Bridge is working on developing remote, online projects - finding a new way of working in response to the drastic societal changes. We have secured funding for *Wellness Warriors*, an online wellness project for children in KS2 to help them develop tools for self-care and are in the process of preparing for the R&D and pilot phase of the project.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008.

Notwithstanding the explicit requirement in the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008, to prepare the financial statements in accordance with the SORP 2005, in view of the fact that the SORP 2005 has been withdrawn, the Trustees determined to interpret this responsibility as requiring them to follow current best practice and prepare the accounts according to the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2017), (The SORP).

In particular, charity law requires the Trustees, if they prepare accounts on an accruals basis, to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Trustees are required to:

- prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).
- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The law requires that the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for the year.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with regulations made under the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the statutory responsibility of the Independent Examiner in relation to the Trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no material inconsistencies with the figures disclosed in the financial statements.

Declaration

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees

Full Names


Amanda Wright

Position

CEO

Date

22nd November 2020

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the financial statements of Arts Bridge Charity for the year ended 31 May 2020 which comprise the statement of financial activities, the balance sheet and the related notes. These financial statements have been prepared under the historical convention and the accounting policies set out therein.

Respective responsibilities of trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 (2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to:

- examine the accounts under section 145 of the Act
- follow the procedures specified in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

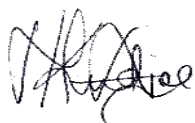
Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with S 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of S396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date : 2 December 2020

Antoinnette Kudjoe-Flood BA MAAT
46 Stonard Road
London
N14 4DL

**STATEMENT OF FINANCIAL ACTIVITIES (SOFA)
INCLUDING THE INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MAY 2020**

	Note s	Unrestricted funds	Restricted income funds	Total funds	Prior year funds
		£	£	£	£
Incoming resources		2020	2020	2020	2019
Income and endowments from:					
Donations and legacies		1,585	15,209	16,794	6,441
Charitable activities		1,125	0	1,125	6,042
		-	-	-	-
Total	3	2,710	15,209	17,919	12,483
Resources expended					
Expenditure on:					
Raising funds		-	-	-	-
Charitable activities		4,476	15,209	19,685	9,059
		-	-	-	-
Total	4	4,476	15,209	19,685	9,059
Net income/(expenditure) before investment gains/(losses)		-1,766	-	-1,766	3424
Net gains/(losses) on investments		-	-	-	-
Net income/(expenditure)		-1,766	-	-1,766	3424
Other gains/(losses)		-	-	-	-
Net movement in funds		-1,766	-	-1,766	3424
Reconciliation of funds:					
Total funds brought forward		3237	-	3,237	-187

BALANCE SHEET

AS AT 31 MAY 2020

	Notes	2020	2019
		£	£
Current assets			
Debtors	6	0	1,501
Cash at bank and in hand	7	2,071	16,915
Total current assets		2,071	18,416
Creditors: amounts falling due within one year	8	-600	-15,179
Net current assets		1,471	3,237
The total net assets of the charity		1,471	3,237
Restricted funds			
Restricted Funds		-	-
Unrestricted Funds		1,471	3,237
Total charity funds		1,471	3,237

1. ACCOUNTING POLICIES

These financial statements have been prepared under the historical cost convention, in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102))

- (b) Items of income are recognised and included in the accounts when all of the following criteria are met:
- The charity has entitlement to the funds;
 - Any performance conditions attached to the item(s) of income have been met or are fully within the control of the charity;
 - There is sufficient certainty that receipt of the income is considered probable; and
 - The amount can be measured reliably.

Income received in advance is deferred until the criteria for income recognition are met.

The charity received grants in respect of its activities. Income from grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met, then these amounts are deferred.

Other income includes income earned from events and activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

Investment income is included when receivable.

- (c) All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised when there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- (d) The Charity has not prepared a Cash Flow Statement for the year as required by FRS 1 because the Charity has relied on the exemption available for small undertakings.

- (e) Fund Accounting

Unrestricted funds are funds which can be used in accordance with the charitable objects of charity at the discretion of the Trustees.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Trust's work or for specific artistic projects being undertaken by the Trust.

- (f) Debtors and creditors receivable/payable within one year
Debtors and Creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2. GOING CONCERN

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist.

3 INCOMING RESOURCES

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2020	2020	2020	2019
	£	£	£	£
Donations	400	1,335	1,735	-
Charitable Activities	1,125	-	1,125	6,042
Total	1,525	1,335	2,860	6,042

Charitable income from funders

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2020	2020	2020	2019
	£	£	£	£
Grants				
London Community Fund	-	-	-	6,300
Walcot	-	-	-	2,500
Arts Council England	-	7,000	7,000	-
Church Urban Fund	-	8,059	8,059	3,941
Total Grants	-	15,059	15,059	6,441

4 EXPENDITURE ON CHARITABLE ACTIVITIES- DIRECT SPENDING

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2020	2020	2020	2019
	£	£	£	£
Gross wages and salaries - charitable activities	-	-	-	4,607
Project Delivery Consultants	532	14,755	15,287	625
Venue and Marketing	2,515	304	2,819	1,930
Total direct spending	3,047	15,059	18,106	7,162

Support costs for charitable activities

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2020	2020	2020	2019
	£	£	£	£
Administrative overheads				
Software	301	-	301	269
Insurance	179	-	179	179
Sundry	720	-	720	729
Total support costs	1,200	-	1,200	1,177

Other Expenditure - Governance costs

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2020	2020	2020	2019
	£	£	£	£
Independent Examiner's fees	300	-	300	300
Reporting Accountant fees	80	-	80	420
Total Governance costs	380	-	380	720

5 DIRECTORS' EMOLUMENTS AND EXPENSES

A total of £Nil (2019: £800) was paid to the Director Amanda Wright during the year.

6 DEBTORS

	2020	2019
	£	£
Accounts Receivable	-	1,501

7 BANK

	2020	2019
	£	£
Cash at Bank	2,071	16,915

8 CREDITORS

	2020	2019
	£	£
Accruals and Deferred Income	600	15,179