



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 1	Month April	Year 2019		Day 31	Month March	Year 2020

## Section A Reference and administration details

<b>Charity name</b>	Cymdeithas Coedwig Cymuned Pontrhydfendigaid Community Woodland Association
<b>Other names charity is known by</b>	Coed y Bont or CyB
<b>Registered charity number (if any)</b>	1162376
<b>Charity's principal address</b>	Dolgoed Pontrhydfendigaid Ceredigion <b>Postcode</b> SY25 6ER

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Cowie	Treasurer		
2	Christopher Harris	Chair		
3	Mandy Cowie	Secretary		
4	Jason Goodwin		From 19.02.20	
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected at the Pontrhydfendigaid Community Woodland Association AGM in April or May each year

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Coed y Bont is run by a management committee numbering 4/6 people. There are normally four formal committee meetings in the year including an AGM in April or May. The official positions are chairperson, secretary and treasurer who are elected or re-elected at the AGM.

Coed y Bont is 25 hectare woodland near Pontrhydfendigaid which is part of the Welsh Government Forest Estate managed by Natural Resources Wales (NRW). In December 2012, NRW entered into a Management Agreement with a group of local people who formed a committee representing the community. This Agreement was extended to 12 years from 1 April 2014. It sets out the terms and conditions under which we can develop this area for the benefit of the community. We liaise closely with the local NRW Forest Manager in all aspects of its work that impinge on the woodland.

Coed y Bont became a Charitable Incorporated Organisation in 2015, Charity Registration Number 1162376.

CyB has policies in place covering: equality and diversity; health and safety; environment; children and vulnerable persons; the Welsh language; volunteering; and shared values.

CyB is also an active member of Llais y Goedwig, the organisation that promotes community woodland groups throughout Wales and supports networking to share knowledge and experience.

None of the trustees receive any payments or any benefits in kind from their involvement in CyB.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To promote for the benefit of the inhabitants of Ystrad Fflur and surrounding communities the provision of facilities for recreation or other leisure time occupation for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants in particular by developing the woodland known as Coed y Bont as a community woodland.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The principal activities undertaken are:

1. The provision and improvement of access to the woodland. This involves: installing new paths, including way-marked easy access paths; repairing and improving existing paths; providing picnic tables and benches and ensuring continued maintenance.
2. The provision of publicity and information including: a welcome and information board at the woodland entrance; printing publicity leaflets that explain and interpret what the woodland has to offer; holding public events to show people different aspects of the woodland's wildlife; and publicising our activities and events through social media, posters and the press. Coed y Bont has a very active Facebook page, providing news and detailing events and achievements.
3. The conservation of the woodland's wildlife including undertaking surveys of the fauna and flora and carrying out woodland management to enhance the biodiversity.
4. Involving as many local people as possible by: engaging local volunteers to undertake practical work in support of the provision of access, conservation and information provision objectives; involving the children from the local primary school and the youth club in projects like making bird and dormice boxes.

In undertaking the activities and in making decisions about them the trustees have constantly had due regard to the Charity Commission's guidance on public benefit. The vision was to create an attractive, interesting and quiet place that is free and open at any time for people to visit, where they can enjoy the woodland and its wildlife. We believe that this has been fully achieved and because the people in the local community have been heavily involved in making this happen it gives them an added sense of pride and ownership in their achievement. Local people regard Coed y Bont as an extremely valuable asset to the area and many visit it for walks on a daily basis. It is also a popular place for visitors and it is now on NRW's own website that promotes visitor attractions at their woodlands in Wales.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers from the local community have helped the charity in all sorts of different ways: acting as trustees, helping with the management group; organising and running events; designing producing and organising publicity material, being responsible for financial control and records; providing technical expertise on wildlife and woodland management; and carrying out the hard physical work that is required for the management and maintenance of the woodland and all the infrastructure facilities that we are installing. Without our volunteers there would be no community woodland project.

Any funds that are not required for Coed y Bont activities are deposited in the bank to gain interest

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

- Over the year, teams of local volunteers continued their monthly practical management and maintenance sessions in the woodland.
- The receipts from the Coed y Bont "100 Club", plus generous donations from local residents, continued to cover all the running costs and kept the project in a healthy and sustainable state.
- At the beginning of the year, Coed y Bont was awarded a grant of £616 from the Millennium Stadium Charitable Trust. This was for the cost of a First Aid Course for volunteers in October and for running public events in July about red squirrels and in September about pine martens.
- In July we were very pleased to receive the Green Flag Award once again in recognition of the excellent facilities we have at Coed y Bont. One of our local residents gave an excellent interview in Welsh about Coed y Bont to Radio Cymru.
- It was great news at the end of October when Coed y Bont was announced as one of the six new sites in the Cambrian Mountains that successfully achieved Dark Sky Discovery status, as a result of a project undertaken by the Cambrian Mountains Initiative.
- The main task of the volunteers from September 2019 through to March 2020 was the creation of a children's woodland glade and building an access path to it. This is to provide an area where the staff of the local Cylch Meithrin and parents can bring the pre-school children of the area to play in a safe woodland environment. This work was brought to a halt at the end of March 2020 by the Coronavirus but will continue in 2020/21 as the Covid 19 restrictions allow.

## Section E Financial review

### Brief statement of the charity's policy on reserves

At the end of the year we held surplus cash funds of £1154 which is unrestricted and can be used for running costs and any unforeseen expenditure that might crop up from time to time.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We started the year with an opening balance of unrestricted funds of £1365, plus grant funded restricted funds of £616. Our main source of funding in 2018/19 was the grant from the Millennium Stadium Charitable Trust which was completely discharged by the year end. The "100 Club" and donations from within the community provided the remainder of the funding.  
All expenditure has been in support of the key objectives of the charity. There are no outstanding liabilities.

## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*J D Cowie*

Full name(s)

JAMES DELANEY COWIE

Position (eg Secretary, Chair, etc)

Trustee and Treasurer

Date

04.12.2020



Charity Name Cymdeithas Coedwig Cymuned Pontrhydfendigaid Comr	No (if any) 1162376
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## Receipts and payments accounts

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For the period from	Period start date 01.04.2019	To	Period end date 31.03.2020
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants		616	-	616	-
Fund raising	530	-	-	530	-
Donations	165	-	-	165	-
		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	695	616	-	1,311	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	695	616	-	1,311	-
<b>A3 Payments</b>					
Volunteer expenses		-	-	-	-
Room hire	96	-	-	96	-
Discharge of grant		616	-	616	-
Insurance	160	-	-	160	-
Repair and maintenance	29	-	-	29	-
100 club expenses and fees	20	-	-	20	-
Equipment and materials	366	-	-	366	-
100 club prizes	180	-	-	180	-
Services	55	-	-	55	-
<b>Sub total</b>	906	616	-	1,522	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	906	616	-	1,522	-
<b>Net of receipts/(payments)</b>	- 211	-	-	- 211	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	1,365	-	-	1,365	-
<b>Cash funds this year end</b>	1,154	-	-	1,154	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in the bank	1,154		-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	1,154		-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Tools and equipment	unrestricted	-	18,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		<i>J D Cowie</i>	J D COWIE	04.12.2020