

Charity registration number: 520617  
Scouting Association registration number: 11200

# Cumbria County Scout Council

**Annual Report and Financial Statements**

**for the Year Ended 31 March 2020**

## **Cumbria County Scout Council**

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## **Cumbria County Scout Council**

### **Reference and Administrative Details**

<b>Trustees</b>	Chris Sanderson OBE JP DL County Chairman Alan Harryman, Secretary Alan Clark, Treasurer Eddie Ward County Commissioner Bill Arnott, Nominated Member and Chair of Facilities, acted up to 30 April 2019 John Seed, Nominated Member, Chair of Facilities, from 1 August 2019 Colin Partington MBE, Nominated Member Tim Leader, Nominated Member Josh Mcleod, Elected Member Under 25 Peter Nicol, Elected Member Tim Keegan, Elected Member Gareth Hodgson, County Youth Commissioner, acted up to 14 May 2019 Liam Edgley, County Youth Commissioner, acted from 1 September 2019
<b>Principal Office</b>	Stricklandgate House 92 Stricklandgate Kendal Cumbria LA9 4PU
<b>Charity Registration Number</b>	520617
<b>Solicitors</b>	Burnetts 6 Victoria Place Carlisle Cumbria CA1 1RS
<b>Bankers</b>	HSBC Bank Plc 64 Highgate Kendal Cumbria LA9 4TQ
<b>Independent Examiner</b>	Stables Thompson & Briscoe Chartered Accountants and Statutory Auditors Lowther House Lowther Street Kendal Cumbria LA9 4DX

## **Cumbria County Scout Council**

### **Trustees' Report**

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2020.

#### **Objectives and activities**

##### ***Objects and aims***

The objectives of the County are as a unit of the Scout Association.

##### ***The Purpose of Scouting***

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

##### ***The Values of Scouting***

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we co-operate with others and make friends.

##### ***The Scout Method***

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their Promise.

##### ***Public benefit***

The main activities of the Scout County are:

Developing Scouting in the County

Supporting Districts

Providing events to support the Youth Programme

Providing Adult Training and Activity Training

Operating a County Scout Centre at Ennerdale

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

## **Cumbria County Scout Council**

### **Trustees' Report (continued)**

#### **Achievements and performance**

##### **Summary of the Main Achievements of the Charity during the Year**

###### **Scouting**

There have been numerous changes in the year under review, with new District Commissioners in Western Lakes, North Fells, Reivers, and most recently Eden District, undergoing their training and induction and building their teams. It has been great to see increased collaboration between the six Districts, working together with the County team.

The County training team have been trying to provide local support where requested and a Wood Badge Café in Reivers District resulted in the award of 13 Wood Badges over the course of the weekend.

As our County Strategic Plan continues to evolve in line with the national vision, the County Commissioner's team was restructured to align with the national pillars of People, Programme and Perception plus, locally, Adventure.

- Peter Nicol, became DCC (People) - was DCC (Adult Support)
- David Hodgkiss remained DCC (Programme)
- Jonny Winter was newly appointed as DCC (Perception)
- Neil Davies remained as DCC (Adventure)

Gareth Hodgson, Cumbria's first County Youth Commissioner came to the end of his term of office in May 2019 and we appointed Liam Edgley as his successor in September.

In September, the County Programme Team delivered a County Beaver & Cub Challenge Day at Newton Rigg, where hundreds of Beavers and Cubs from around the County had a busy day of fun and adventure, and our thanks go to Josh McLeod and his team who delivered this impressive event.

It was also very positive to see Cumbria Scouts promoting the fact that Scouting is open to all at the Cumbria Pride event.

The following month the County Scout Cooking Competition was once again held in public at Rheged.

Plans for a County-wide, but District delivered, adult recruitment focus for the first half of 2020 supported by the RST, anchored on a County Scout Day were progressing well, but unfortunately stalled due to the COVID-19 pandemic. This is still very much a plan that will be picked up once face-to-face Scouting restarts, with extensive backing by the County Executive Committee.

We were very pleased to be able to fill the role of ACC (Activities) thanks to Ross Wallace, especially as Neil Davies had to stand down as DCC (Adventure) during the year under review.

We were very proud to see Districts, Groups and Sections across the County getting on board with Brighter Cumbria Day on Monday 20th January, when we helped to set a new world record for the most random acts of kindness on one day; both demonstrating that helping others is part of our DNA and raising the profile of Scouting across the County.

The year under review changed dramatically when face-to-face Scouting was suspended on 17 March. We are very proud of the way in which our volunteers reacted, checking and following the latest Government advice and by taking a calm and measured approach, to ensure that young people and adults stayed safe. Our members reacted quickly to ensure that Scouting could continue at home and online.

## **Cumbria County Scout Council**

### **Trustees' Report (continued)**

We are indebted to our 702 leaders and managers across the County, who are further supported by 334 in governance and supporter roles, enabling 3,152 young people to gain skills for life, through the fun, challenge and adventure Scouting provides.

During the year under review, 27 young people supported by three adults were preparing for the European Jamboree in Poland in July 2020. Due to the global pandemic this has now been postponed until 2021.

Our own County Explorer Scout Expedition to the USA was also launched and has now been postponed until later in 2021.

Thirty Scouts attained Duke of Edinburgh's Awards, including one Gold, nine Silver and twenty Bronze awards. Seven Scouts attained the Queen's Scout Award.

#### **Development**

Within the County, the priority remains to promote quality Programme which is at the heart of everything we do. We are working to share opportunities to enhance Programme and build skills for life. The County Programme Team is focusing on top awards and working to raise both profile and recognition, whilst seeking to provide further support.

The County Training Team are increasing support for adult training across the County under the leadership of Becky Coates, the County Training Manager.

#### **Facilities**

Ennerdale Scout Centre has continued to be developed and maintained by a hard working team of volunteers. The centre provides a valuable contribution to the County, but moreover provides an amazing location for adventure for visiting groups.

#### **Governance**

We continue to provide support and appropriate training for County Trustees and also trustees of committees in Districts around the County.

#### **Plans for the future**

We continue to work in accordance with the 2023 Strategy; with the County aligned and focused on the pillars of People, Programme and Perception; with an additional County focus on Adventure.

By 2023 we will have prepared more young people with skills for life, supported by amazing leaders who deliver an inspiring programme. Our plan is to build on the success of the previous plan: to continue to grow, become more inclusive, to be shaped by young people, and to make a greater impact in our communities.

The Goals will continue to be focused on Growth, Inclusivity, Youth Shaped and Community Impact, with the following aims:

#### **People**

More, well trained, better supported and motivated adult volunteers and young people, from diverse backgrounds.

#### **Programme**

A fun, enjoyable, high quality programme consistently delivered and supported by simple (digital) tools.

#### **Perception**

Scouting is clearly understood, more visible, trusted, respected and widely seen as playing a key role in today's society.

The key message of the strategy remains Skills for Life

## **Cumbria County Scout Council**

### **Trustees' Report (continued)**

#### **Financial review**

The charity continued to bolster reserves with a surplus made in the period of £40,293 (2019 - £49,619). Reserves as at 31 March 2020 amounted to £787,361, of which £175,767 were free reserves.

#### ***Policy on reserves***

The County's policy on Reserves is to hold sufficient resources to continue the charitable activities of the County should income and fundraising activities fall short. The County Executive Committee considers that the County should hold an Operating Cost Reserve equivalent to approximately 12 months normal running costs, determined to be £50,000.

In addition to the Operating Cost Reserve, at year end the County held an accumulated reserve of unrestricted general funds of over £50,000, together with monies reserved for: improvement of the facilities at Ennerdale, development initiatives and financial support for international activities.

#### ***Principal funding sources***

The principal sources of funding for the County are:

Annual Levy on all Young People

Grants

Income from investments

Gifts, Donations and Legacies

#### ***Investment policy and objectives***

The County maintains a low risk strategy for the investment of its funds. All funds are held in cash or short term bonds (maximum duration 2 years) with mainstream banks or building societies and the level of holdings reflects the limits of the Financial Services Compensation Scheme.

The County Executive regularly monitors the levels of bank balances and the interest rates received to ensure the County obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn; before doing so the County Executive considers cash flow requirements.

#### **Structure, governance and management**

##### ***Nature of governing document***

The County's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye-laws of the Association and the Policy, Organisation and Rules (POR) of The Scout Association.

The County is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the POR of The Scout Association.

## **Cumbria County Scout Council**

### **Trustees' Report (continued)**

#### ***Organisational structure***

The County is managed by the County Executive Committee, the members of which are the 'Charity Trustees' of the County Scout Council which is an educational charity. As charity trustees they are responsible for complying with the legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee comprises: a Chairman, Secretary, Treasurer, County Commissioner, County Youth Commissioner, members nominated by the County Commissioner in consultation with the County Chairman, and members elected by the County Scout Council. The Committee meets at least 4 times each year.

This County Executive Committee exists to support the County Commissioner in meeting the responsibilities of the appointment. Its duties are laid out in detail in the Scout Association's POR 5.16. Its principal responsibilities are:

- Compliance with POR
- Protecting and maintaining property and equipment
- Managing County finances
- Providing insurance for people, property and equipment
- Providing sufficient resources for Scouting to operate
- Promoting and supporting the development of Scouting
- Managing and implementing a safety policy
- Ensuring a positive image of Scouting locally
- Appointing and managing sub-committees
- Ensuring that Young People are meaningfully involved in decision making at all levels
- Opening, closing and amalgamating Districts, County Scout Network and Scout Active Support units
- Appointing and managing an Appointments Advisory Committee

It must also: appoint administrators, advisors, and co-opted members; approve the Annual Report and annual Accounts after their examination by an appropriate auditor, independent examiner or scrutineer; present the Annual Report and Annual Accounts to the Scout Council at the AGM and submit them to the appropriate charity regulator; maintain any necessary confidentiality on Executive Committee business; act as a responsible employer in line with Scouting values and relevant legislation; ensure line management responsibilities for staff are clearly established and communicated



## **Cumbria County Scout Council**

### **Trustees' Report (continued)**

#### ***Risk and Internal Control***

The County Executive Committee has identified the major risks to which they believe the County is exposed. These have been reviewed and systems have been established to mitigate them. The main areas of concern that have been identified are:

- **Failure to follow Safeguarding Procedures.** All adults are trained in Safeguarding procedures and carry a reminder card. The Scout Association maintains a dedicated team to deal with any issues as a matter of urgency.

- **Damage to the building, property and equipment.** The County has sufficient buildings and contents insurance in place to mitigate against permanent loss.

- **Injury to leaders, helpers, supporters and members.** The County through membership fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities.

- **Reduced income.** The County is primarily reliant upon income from subscriptions and grants. The County holds a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the County, either temporarily or permanently, if necessary.

- **Unauthorised expenditure.** Limits on spending commitments by Commissioners and other spending officers responsible for the specific activities, are set in an annual budget agreed by the Executive Committee. Other spending is specifically authorised by the Treasurer, the Finance & General Purposes Sub-Committee or the Executive Committee depending on the amount concerned. All cheques require two signatories and cheque signing limits are in place.

#### **Covid-19**

Towards the end of the reporting year, the Trustees recognised that the emerging Covid-19 Pandemic would impact on Cumbria Scouts' operations and finances. The scale and duration of that impact is currently unclear but the pandemic has already resulted in a significantly reduced level of face-to-face Scouting and could impact on income. Cumbria Scouts follows Government and national Scout Association guidance with regards to the pandemic and the Trustees note that the charity has strong reserves. The Trustees will continue to closely monitor the impact of the pandemic on Scouting operations and finances and mitigate adverse impacts where necessary.

#### **Financial instruments**

##### ***Objectives and policies***

The Charity's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk. The charity does not use derivative financial instruments.

##### ***Cash flow risk***

The Charity's activities expose it primarily to the financial risks of changes in scout numbers and interest rates. The Charity uses short term bonds to minimise exposure to interest rate fluctuations.

## Cumbria County Scout Council

### Trustees' Report (continued)

#### *Credit risk*

The Charity's principal financial assets are bank balances and cash, trade and other receivables, and investments.

The Charity's credit risk is primarily attributable to its trade receivables. The amounts presented in the balance sheet are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of the cash flows.

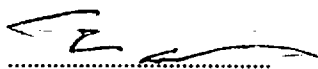
The credit risk on liquid funds is limited because the counterparties are banks with high credit-ratings assigned by international credit-rating agencies.

The Charity has no significant concentration of credit risk, with exposure spread over a large number of counterparties and customers.


#### *Liquidity risk*

In order to maintain liquidity to ensure that sufficient funds are available for ongoing operations and future developments, the Charity uses a mixture of long-term and short-term debt finance. The charity is funding the Jamboree costs while the scouts and their families are raising funds. Although this should be covered by fundraising, the time delay may cause liquidity issues for the charity, as would any shortfall. The trustees are aware of this and are involved in encouraging the relevant scout leaders and their scouts to reach their targets within the necessary timeframes.

The annual report was approved by the trustees of the charity on 18 August 2020 and signed on its behalf by:



Chris Sanderson OBE JP DL County Chairman  
Trustee



Eddie Ward County Commissioner  
Trustee

## **Cumbria County Scout Council**

### **Statement of Trustees' Responsibilities**

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

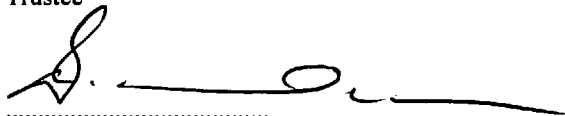
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 18 August 2020 and signed on its behalf by:



.....  
Chris Sanderson OBE JP DL County Chairman  
Trustee



.....  
Eddie Ward County Commissioner  
Trustee

## **Cumbria County Scout Council**

### **Independent Examiner's Report to the trustees of Cumbria County Scout Council**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2020 which are set out on pages 11 to 26.

#### **Respective responsibilities of trustees and examiner**

As the charity's trustees of Cumbria County Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

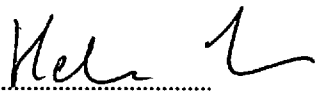
I report in respect of my examination of the Cumbria County Scout Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Cumbria County Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
Helen Holmes FCA BSc  
Chartered Accountants and Statutory Auditors  
ICAEW

Lowther House  
Lowther Street  
Kendal  
Cumbria  
LA9 4DX

Date: 17/9/2020

# Cumbria County Scout Council

## Statement of Financial Activities for the Year Ended 31 March 2020

	Note	Unrestricted £	Restricted £	Total 2020 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	36,940	-	36,940
Charitable activities	3	107,377	-	107,377
Investment income	4	2,500	-	2,500
Total income		<u>146,817</u>	<u>-</u>	<u>146,817</u>
<b>Expenditure on:</b>				
Charitable activities	5	<u>(106,524)</u>	<u>-</u>	<u>(106,524)</u>
Total expenditure		<u>(106,524)</u>	<u>-</u>	<u>(106,524)</u>
Net movement in funds		40,293	-	40,293
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>403,618</u>	<u>343,450</u>	<u>747,068</u>
Total funds carried forward	20	<u>443,911</u>	<u>343,450</u>	<u>787,361</u>

	Note	Unrestricted £	Restricted £	Total 2019 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	33,883	-	33,883
Charitable activities	3	141,843	-	141,843
Investment income	4	2,676	-	2,676
Total income		<u>178,402</u>	<u>-</u>	<u>178,402</u>
<b>Expenditure on:</b>				
Charitable activities	5	<u>(128,783)</u>	<u>-</u>	<u>(128,783)</u>
Total expenditure		<u>(128,783)</u>	<u>-</u>	<u>(128,783)</u>
Net movement in funds		49,619	-	49,619
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>353,999</u>	<u>343,450</u>	<u>697,449</u>
Total funds carried forward	20	<u>403,618</u>	<u>343,450</u>	<u>747,068</u>

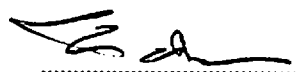
All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2019 is shown in note 20.

**Cumbria County Scout Council**  
**(Registration number: 520617)**  
**Balance Sheet as at 31 March 2020**

	Note	2020 £	2019 £
<b>Fixed assets</b>			
Tangible assets	13	458,439	460,580
Investments	14	<u>153,155</u>	<u>135,973</u>
		<u>611,594</u>	<u>596,553</u>
<b>Current assets</b>			
Stocks	15	206	99
Debtors	16	34,915	26,019
Investments	17	74,490	59,046
Cash at bank and in hand	18	<u>163,335</u>	<u>164,539</u>
		272,946	249,703
<b>Creditors: Amounts falling due within one year</b>	19	<u>(97,179)</u>	<u>(99,188)</u>
<b>Net current assets</b>		<u>175,767</u>	<u>150,515</u>
<b>Net assets</b>		<u>787,361</u>	<u>747,068</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	20	343,450	343,450
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>443,911</u>	<u>403,618</u>
<b>Total funds</b>	20	<u>787,361</u>	<u>747,068</u>

The financial statements on pages 11 to 26 were approved by the trustees, and authorised for issue on 18 August 2020 and signed on their behalf by:



Chris Sanderson OBE JP DL County Chairman  
Trustee

## **Cumbria County Scout Council**

### **Notes to the Financial Statements for the Year Ended 31 March 2020**

#### **1 Accounting policies**

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - (Charities SORP (FRS 102) 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### **Basis of preparation**

Cumbria County Scout Council meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

##### **Exemption from preparing a cash flow statement**

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### **Donations and legacies**

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

##### **Grants receivable**

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

##### **Investment income**

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

## **Cumbria County Scout Council**

### **Notes to the Financial Statements for the Year Ended 31 March 2020 (continued)**

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £200.00 or more are initially recorded at cost.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Land and buildings	Not depreciated as residual value is more than cost
Office equipment	25% reducing balance
Boats and camping equipment	25% reducing balance (boats 10-20% straight line)



## **Cumbria County Scout Council**

### **Notes to the Financial Statements for the Year Ended 31 March 2020 (continued)**

#### **Fixed asset investments**

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

#### **Current asset investments**

Current asset investments are included at the lower of cost and net realisable value / market value.

#### **Stock**

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing stock to its present location and condition. Cost is calculated using the first-in, first-out formula. Provision is made for damaged, obsolete and slow-moving stock where appropriate.

#### **Trade debtors**

Are amounts due from customers for merchandise sold or services performed in the ordinary course of business and are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of is established when there is objective evidence that the will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Borrowings**

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

## **Cumbria County Scout Council**

### **Notes to the Financial Statements for the Year Ended 31 March 2020 (continued)**

#### **Pensions and other post retirement obligations**

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.

#### **Financial instruments**

##### ***Classification***

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

##### ***Recognition and measurement***

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

##### ***Investments***

Investments in non-convertible preference shares and non-puttable ordinary or preference shares (where shares are publicly traded or their fair value is reliably measurable) are measured at fair value through profit or loss. Where fair value cannot be measured reliably, investments are measured at cost less impairment.

Investments in subsidiaries and associates are measured at cost less impairment. For investments in subsidiaries acquired for consideration including the issue of shares qualifying for merger relief, cost is measured by reference to the nominal value of the shares issued plus fair value of other consideration. Any premium is ignored.

##### ***Fair value measurement***

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2020 (continued)

#### 2 Income from donations and legacies

	Unrestricted funds General £	Total 2020 £	Total 2019 £
Donations and legacies;			
Donations from individuals	4,504	4,504	2,810
Grants, including capital grants;			
Government grants - Cumbria County Council	20,000	20,000	20,000
County Levy	12,436	12,436	11,073
	<u>36,940</u>	<u>36,940</u>	<u>33,883</u>

#### 3 Income from charitable activities

	Unrestricted funds General £	Total 2020 £	Total 2019 £
Badge sales/Camping Booklet sales	494	494	283
Facilities income: Ennerdale	38,047	38,047	36,784
Facilities income: Insurance receipt	5,945	5,945	-
Jamborees/International	51,971	51,971	98,035
Section activities	10,920	10,920	6,741
	<u>107,377</u>	<u>107,377</u>	<u>141,843</u>

#### 4 Investment income

	Unrestricted funds General £	Total 2020 £	Total 2019 £
Interest receivable and similar income;			
Interest receivable on bank deposits	2,500	2,500	2,676

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2020 (continued)

#### 5 Expenditure on charitable activities

	Activity undertaken directly £	Activity support costs £	Total 2020 £	Total 2019 £
Badge sales/Camping Booklet sales	473	-	473	357
Facilities	27,789	-	27,789	23,102
Cumbria Scout Council Jamboree Support Grant	-	-	-	3,300
Jamborees/International	34,653	-	34,653	64,995
Section activities	11,603	-	11,603	6,738
Leader training	5,231	-	5,231	5,828
Depreciation of boats and camping equipment	1,967	-	1,967	2,055
County initiatives	537	-	537	4,743
Insurance receipt expenses	6,295	-	6,295	-
Development	-	-	-	260
Support costs	-	11,542	11,542	10,606
	<u>88,548</u>	<u>11,542</u>	<u>100,090</u>	<u>121,984</u>

£100,090 (2019 - £100,090) of the above expenditure was attributable to unrestricted funds and £Nil (2019 - £Nil) to restricted funds.

In addition to the expenditure analysed above, there are also governance costs of £6,434 (2019 - £6,799) which relate directly to charitable activities. See note 6 for further details.

	Unrestricted funds General £	Total 2020 £	Total 2019 £
Badge sales/Camping Booklet sales	473	473	357
Facilities	27,789	27,789	23,102
Depreciation of boats and camping equipment	1,967	1,967	2,055
Jamborees/International	34,653	34,653	64,995
Training and Section activities	11,603	11,603	6,738
Leader training	5,231	5,231	5,828
County initiatives	537	537	4,743
Cumbria Scout Council Jamboree Support Grant	-	-	3,300
Development	-	-	260
Support costs	11,542	11,542	10,606
Insurance receipt expenses	6,295	6,295	-
	<u>100,090</u>	<u>100,090</u>	<u>121,984</u>

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2020 (continued)

#### 6 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds		
	General £	Total 2020 £	Total 2019 £
Independent Examiner's remuneration	2,340	2,340	2,292
AGM expenses	905	905	788
Travel and subsistence	3,189	3,189	3,719
	<u>6,434</u>	<u>6,434</u>	<u>6,799</u>

##### Support costs:

	2020 £	2019 £
Staff Costs	8,021	7,131
Insurance	561	496
County Office costs	2,019	1,940
Cost of meetings	-	78
Printing, postage, stationery and telephone	603	463
Other miscellaneous expenses	165	266
Depreciation of office equipment	174	232
	<u>11,542</u>	<u>10,606</u>

#### 7 Government grants

Cumbria County Council provide a grant to support the development and infrastructure to enable the charity to support the personal development of members.

The amount of grants recognised in the financial statements was £20,000 (2019 - £20,000).

#### 8 Net incoming/outgoing resources

Net incoming resources for the year include:

	2020 £	2019 £
Depreciation of fixed assets	<u>2,141</u>	<u>2,287</u>

## **Cumbria County Scout Council**

### **Notes to the Financial Statements for the Year Ended 31 March 2020 (continued)**

#### **9 Trustees' remuneration and expenses**

During the year the charity made the following transactions with trustees:

£Nil (2019: £73) of expenses were reimbursed to during the year.

**Alan Harryman**

£41 (2019: £87) of expenses were reimbursed to Alan Harryman during the year.

**Alan Clark**

£487 (2019: £504) of expenses were reimbursed to Alan Clark during the year.

**Eddie Ward County Commissioner**

£1,591 (2019: £1,706) of expenses were reimbursed to Eddie Ward County Commissioner during the year.

**Peter Nicol**

£420 (2019: £585) of expenses were reimbursed to Peter Nicol during the year.

**Tim Leader**

£565 (2019: £588) of expenses were reimbursed to Tim Leader during the year.

**Josh Mcleod**

£61 (2019: £Nil) of expenses were reimbursed to Josh Mcleod during the year.

**Liam Edgley**

£115 (2019: £Nil) of expenses were reimbursed to Liam Edgley during the year.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

Donations made by the trustees without any conditions attached totalled £1,695 for the year (2019 - £2,910).

## **Cumbria County Scout Council**

### **Notes to the Financial Statements for the Year Ended 31 March 2020 (continued)**

#### **10 Staff costs**

The aggregate payroll costs were as follows:

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
<b>Staff costs during the year were:</b>		
Wages and salaries	7,639	6,791
Pension costs	<u>382</u>	<u>340</u>
	<u><u>8,021</u></u>	<u><u>7,131</u></u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	<b>2020</b>	<b>2019</b>
	<b>No</b>	<b>No</b>
Administrator	<u>1</u>	<u>1</u>

1 (2019 - 1) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £382 (2019 - £340).

No employee received emoluments of more than £60,000 during the year

#### **11 Independent examiner's remuneration**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
<b>Other fees to examiners</b>		
Examination-related assurance services	<u>2,340</u>	<u>2,292</u>

#### **12 Taxation**

The charity is a registered charity and is therefore exempt from taxation.

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2020 (continued)

#### 13 Tangible fixed assets

	Land and buildings £	Office equipment £	Boats and camping equipment £	Total £
<b>Cost</b>				
At 1 April 2019	455,518	5,695	28,844	490,057
At 31 March 2020	455,518	5,695	28,844	490,057
<b>Depreciation</b>				
At 1 April 2019	-	4,998	24,479	29,477
Charge for the year	-	174	1,967	2,141
At 31 March 2020	-	5,172	26,446	31,618
<b>Net book value</b>				
At 31 March 2020	455,518	523	2,398	458,439
At 31 March 2019	455,518	697	4,365	460,580

#### 14 Fixed asset investments

	2020 £	2019 £
Other investments	153,155	135,973

#### Other investments

	Cash held in bonds £	Total £
<b>Cost or Valuation</b>		
At 1 April 2019	135,973	135,973
Additions	17,182	17,182
At 31 March 2020	153,155	153,155
<b>Net book value</b>		
At 31 March 2020	153,155	153,155
At 31 March 2019	135,973	135,973



## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2020 (continued)

#### 15 Stock

	2020 £	2019 £
Finished goods	<u>206</u>	<u>99</u>

#### 16 Debtors

	2020 £	2019 £
Prepayments and accrued income	1,308	1,639
Other debtors	<u>33,607</u>	<u>24,380</u>
	<u>34,915</u>	<u>26,019</u>

#### 17 Current asset investments

	2020 £	2019 £
Cash deposits	<u>74,490</u>	<u>59,046</u>

#### 18 Cash and cash equivalents

	2020 £	2019 £
Cash at bank	67,197	91,607
Short-term deposits	<u>96,138</u>	<u>72,932</u>
	<u>163,335</u>	<u>164,539</u>

#### 19 Creditors: amounts falling due within one year

	2020 £	2019 £
Payments on account	5,884	11,824
Other creditors	85,443	84,865
Accruals	<u>5,852</u>	<u>2,499</u>
	<u>97,179</u>	<u>99,188</u>

Membership subscriptions are collected from Scout Units on behalf of the Scout Association and paid over after the year end.

# Cumbria County Scout Council

## Notes to the Financial Statements for the Year Ended 31 March 2020 (continued)

### 20 Funds

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2020 £
<b>Unrestricted funds</b>					
<i>Unrestricted general funds</i>					
Accumulated reserve	65,246	45,218	(32,483)	(2,485)	75,496
<i>Unrestricted designated funds</i>					
Ennerdale Camp Site Fund	112,068	-	-	-	112,068
Boats	3,300	300	(1,700)	-	1,900
Other tangible fixed assets	1,762	-	(441)	-	1,321
Facilities Improvements	74,092	45,228	(34,084)	-	85,236
International	72,150	51,971	(34,653)	-	89,468
Development Initiatives	25,000	-	-	-	25,000
Operating cost reserve	50,000	-	-	-	50,000
Dragnet fund	-	4,100	(3,163)	2,485	3,422
	<u>338,372</u>	<u>101,599</u>	<u>(74,041)</u>	<u>2,485</u>	<u>368,415</u>
<b>Total unrestricted funds</b>	403,618	146,817	(106,524)	-	443,911
<b>Restricted funds</b>					
Ennerdale Project	<u>343,450</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>343,450</u>
<b>Total funds</b>	<u><u>747,068</u></u>	<u><u>146,817</u></u>	<u><u>(106,524)</u></u>	<u><u>-</u></u>	<u><u>787,361</u></u>

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2020 (continued)

	Balance at 1 April 2018 £	Incoming resources £	Resources expended £	Balance at 31 March 2019 £
<b>Unrestricted funds</b>				
<i>Unrestricted general funds</i>				
Accumulated reserve	60,062	43,583	(38,399)	65,246
<i>Unrestricted designated funds</i>				
Ennerdale Camp Site Fund	112,068	-	-	112,068
Boats	5,000	-	(1,700)	3,300
Other tangible fixed assets	2,349	-	(587)	1,762
Facilities Improvements	60,410	36,784	(23,102)	74,092
International	39,110	98,035	(64,995)	72,150
Development Initiatives	25,000	-	-	25,000
Operating cost reserve	50,000	-	-	50,000
	<u>293,937</u>	<u>134,819</u>	<u>(90,384)</u>	<u>338,372</u>
<b>Total unrestricted funds</b>	353,999	178,402	(128,783)	403,618
<b>Restricted funds</b>				
Ennerdale Project	<u>343,450</u>	<u>-</u>	<u>-</u>	<u>343,450</u>
<b>Total funds</b>	<u><u>697,449</u></u>	<u><u>178,402</u></u>	<u><u>(128,783)</u></u>	<u><u>747,068</u></u>

The specific purposes for which the funds are to be applied are as follows:

The Ennerdale Camp Site Fund represents the unrestricted funds invested in the land and buildings at Ennerdale not included in restricted funds.

The Boat fund represents boats purchased with capital grants and monies gifted or raised for future purchases.

Scouting Development Projects is money set aside for planned development projects.

Facilities improvements - for planned improvements to facilities at County sites.

Development initiatives are for County wide initiatives to develop scouting.

Operating cost reserve is money set aside to cover uncertainties relating to future income.

International is primarily to assist with cashflow arrangements for Scouts attending international events.

The Dragnet fund is money set aside for the running of the Annual Dragnet Competition by Cumbria Scouts.

The accumulated reserve represents the remaining undesignated unrestricted funds.

# Cumbria County Scout Council

## Notes to the Financial Statements for the Year Ended 31 March 2020 (continued)

### 21 Analysis of net assets between funds

	Unrestricted funds		Restricted funds	Total funds
	General	Designated		2020
	£	£	£	£
Tangible fixed assets	-	114,989	343,450	458,439
Fixed asset investments	-	153,155	-	153,155
Current assets	192,775	80,171	-	272,946
Current liabilities	(97,179)	-	-	(97,179)
Total net assets	<u>95,596</u>	<u>348,315</u>	<u>343,450</u>	<u>787,361</u>
	Unrestricted funds		Restricted funds	Total funds
	General	Designated		2019
	£	£	£	£
Tangible fixed assets	-	117,130	343,450	460,580
Fixed asset investments	-	135,973	-	135,973
Current assets	164,434	85,269	-	249,703
Current liabilities	(99,188)	-	-	(99,188)
Total net assets	<u>65,246</u>	<u>338,372</u>	<u>343,450</u>	<u>747,068</u>

### 22 Related party transactions

There were no related party transactions in the year.