# Hamworthy Parish Churches, Poole Annual Report and Accounts of the Parochial Church Council for the year ended 31st December 2019

### **Administrative Information**

St Michael's and St Gabriel's churches are situated in the parish of Hamworthy, Poole, part of the Diocese of Salisbury, within the Church of England. The correspondence address is: St Michael's Church Centre, Blandford Road, Poole, BH15 4HR

The Parochial Church Council (PCC) is a charity registered with the Charity Commissioners - Registered Charity Number 1163697 PCC members who have served from 1 January 2019 until the date this report was approved are:

### Incumbent:

The Revd Tessa Nisbet

### Wardens:

David Coates (from May 2019) Audrey Stayman

### Co-opted LLMs:

Jacqui Massarella

## Deanery Synod representatives: (from APCM April 2017)

Janet Davies Audrey Stayman Viv Robertson (from APCM 2018)

### **Elected members**

Alan Coles (until January 2019)
Paul Dexter (Until APCM May 2019)
Jean Harrison-Barker
Audrey Holloway (Until March 2019)
Andrea Johnson – Parish Safeguarding Officer
Joanna Maybury (from APCM May 2019
Christine Lim
Khoon Ming Lim (until APCM May 2019)
Judith Perring (from APCM May 2019)
David Reed (from APCM May 2019 until October 2019)
Nicki Searle (Until APCM May 2019)
John Stockdale
Bryan Sullivan
Marie Ward

### **Co-opted Members**

David Reed from Oct 2019

### Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

### **Objectives and Activities**

Hamworthy PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church Centre complexes of St Michael's and St Gabriel's in Hamworthy and governance responsibilities for St Gabriel's Pre-School.

### **Achievements and Performance**

Electoral Roll and Church Attendance Note: ( ) 2018 figures
There were 110 (113) parishioners on the Church Electoral Roll on 31 Dec 2019, 13
(10) of whom are not resident in the parish.

The average weekly Sunday attendance at St Michael's was 64 (57) adults, plus 9 (7) under 16s at St Michael's, but this number greatly increased at Festivals and Baptisms . The Remembrance Sunday service was the best attended service of the year with 373 (364) people attending. The average attendance at the midweek service was 15 (14) . In addition approx. 60 (70) adults and children regularly come to Messy Church worship held on Wednesdays after school 9 times in 2019. We are grateful to visiting clergy who have helped regularly with worship especially Revd John Good and Revd Pete Garvie and also to Steve Perring, Lana Uttings and members of the Choir for leading the music during services. We are especially grateful to Jacqui Massarella for all that she has done leading the Choir for so many years.

The average Sunday attendance at St Gabriel's was 11 (11) adults and 0 (1) children. The PCC are very grateful to Revd Reg Baldock and Jenny Baldock who have been a tremendous support leading services at St Gabriel's and in many other ways.

Regular services have continued at Dorset House and "Songs of Praise" are now held on a weekday once a month, lead by Tess, supported by Audrey Stayman.

Both Churches: 96 (68) people attended Easter Services. 316 (325) people attended special church services in Advent until 23<sup>rd</sup> December and 951 (717) attended services for civic or school organisations during the same period. Christmas Eve and Christmas Day attendance was 150 (178).

### Review of the year

We have been delighted to welcome some new members to both churches during 2019, most of whom have moved into the Parish, but have been sadden by the loss of faithful members who have died and others who have been prevented from coming to church through ill health

The Satellite Food Bank moved to St Gabriel's in the Autumn although the numbers coming have continued to be relatively small. Work has continued at the copse (Bluebell Wood) at St Michael's in partnership with Dorset Wildlife Trust and the Friends of Hamworthy Park .The paths are much clearer and we hope for bluebells there this coming spring.

. Plans are progressing for a replacement Audio Visual system at St Michael's and over ?12,000 has been given for this purpose. It is hoped that the remaining funding will come from the Newman Trust which amounted to approximately ?40K as at December 2019.

Two Church members, David Reed and Richard Thomas, have taken part in the Diocese Ministerial Experience Scheme from September. David in Hamworthy and Richard in Wiltshire. David has also been employed as a church worker.

The PCC met 8 times during the year with an average attendance of 80%.(88%) Committees have met between meetings and have reported to the full PCC.

There were 14 (11 )children and 1 (0)adult baptised at St Michael's during the year. The adult Baptism was special when the baptism of a Messy Church mum took place in the sea at Hamworthy Park There were no Baptisms at St Gabriel's. Early in 2019 one member of St Gabriel's and one member of St Michael's were confirmed. 2 (1)marriages and 7 (8) funerals were held in St Michael's church. There were also 5 (4) funeral services conducted at a Crematorium or Cemetery on behalf of the churches and 6 burials of ashes in St Michael's Churchyards.

"The Bridge" magazine is published 10 times per year with a rising circulation of approximately 230 and continues as an effective means of communication in the community. We are very grateful to the production team of Viv Robertson and Bryan Sullivan, all of the contributors, plus the collation and distribution teams.

Social events have included a Family Fun day and an enjoyable joint Christmas Fair with the Friends of Hamworthy Park - not forgetting a Church Christmas Meal at Cobb's Quay. The Men's and Ladies breakfasts continue to be times of good times of fellowship. Many thanks to the faithful teams providing these. Thanks to Alan Coles for continuing to run"Fun Badminton" fortnightly at St Michael's and to Angela Ackland for organising the very popular Knit and Natter group. The Wednesday Lunch Club at St Gabriel's now meets weekly. The PCC are extremely grateful to all those who give so generously of their time to enable all of these activities to happen.

An Alpha Course took place during the Autumn with about 6 participants The Bible Society "Bible Course" has also been run and was very much appreciated by those who took part. Thank you to Jan Davies who has run follow up courses Four Bible Study/Homegroups meet weekly, with new members joining each group for regular prayer and study of God's word, three meet in homes in the parish and one in St Michael's Lounge. The Friendship group at st Gabriel's has begun to meet regularly again.

A Sunday Children's Group, under the leadership of Dave and Sal Coates, provides for the needs of the increasing numbers of children coming to St Michael's and is now well established. Messy Church continues to flourish and is only possible with the continued support of many church members and friends. Special thanks to Donna Bold from Reconnect who regularly cooks for us. Little Lambs remains a good point of contact with the youngest children, parents and grandparents. "Open the Book" assemblies continue to be very well received in Twin Sails Infant and Nursery School and Bayside Academy, usually once a fortnight in term time. The Pre-School at St Gabriel's provides a valuable service to families on Turlin Moor under the leadership of Kerry Clemons and Jude Perring who has now taken over as Chair.

Thanks also to Andrea Johnson who continues to serve as Parish Safeguarding Officer. The safeguarding policies are regularly reviewed each November.

The Missions group have maintained contact with our Mission Partners from CMS and World Horizons The PCC continues to support the Children's Society, WAU, Operation Christmas Child and locally Routes to Roots and MARS. A new partnership has been formed with Cornerstone Church in Malawi. Jo Maybury was able to visit Pastor Shemstone there during the year. Church members work with MARS, a Christian charity that goes into local secondary schools to present sessions on relationship

skills. We received a very short much valued visit from Chris and Veronica and their children (CMS Mission Partners in Spain)

Both of the church centres are used widely by community groups and individuals for regular meetings and one-off events and this generates a very good amount of income. Thank you to Kristy Pratt and Audrey Stayman who administer the lettings – a demanding task. And also to Kristy and Jane who clean these centres.

### **Finances**

Planned Giving

?32,597 (?22,744) was given in planning giving.?8,611(?6,931)was received in Gift Aid tax recovered.

Financial Review

Total 2019 accountable receipts were ?129,176(?95,845) including restricted funds for the new A/V system (excluding St Gabriel's Pre-school funds) The total accountable payments were ?132,998 (?120,443)(excluding Pre-School funds). The total amount received from donations, collections and planned giving in 2019 was ? 63,046,(?41,912) (including restricted funds for the new A/V system but excluding a donation from SML to fund a church worker)

The PCC has two investment trust funds totalling ?146.083 as at 31.12. 2019: 1)Newman ?40,298 and 2)Keysworth ?105, 785

Venue Hire for both centres was ?29,647(?30,120) plus ?13,354 (13,354) from St Gabriel's Pre-School

The PCC fees received from the churchyard account was ?2,378 (?2,341)

The 2019 parish share of ?40,429 (?36,789) was paid in full.

St Gabriel's Pre-School had an income of ?179,355 (?136,833) and expenditure in 2019 of ?147,985 (?139,233) Pre-School funds totalled ?97,054 at 31.12.2019.

These are included in the 2019 annual accounts.

### Reserves Policy

The PCC retained ?15,000 in its unrestricted Reserves Fund. The Pre-School also has a reserves fund of ?75,289 (?72,174) in a "Dissolution" Fund

We have ?9,682 (?31,534) in the designated St Michael's Building deposit account. The foremost, but not restricted use of this, is for St Michael's building and fabric. During 2019 there was a major expenditure on the roof at St Michael's Church and centre.

We have ?59, 952 (?66,170) in the designated St Gabriel's Building deposit account. This is specifically for the upkeep of St Gabriel's Church Centre building. During 2019 money was spent on the decoration of St Gabriel's church and hall.

All of these deposit accounts are with the Church of England Deposit Fund.

VR & DC 2020

Approved by the PCC on June 30th 2020 and signed on their behalf by Revd Tessa Nisbet. (PCC Chair)

Signed ... TTN is bet

# St Michael and St Gabriel Churches - 1163697

# Balance sheet (Church of England) As at: 31 December 2019

	As at 31/12/2019	As at 31/12/2018
	£	£
Fixed assets		mo 474
Intangible assets		72,174
Tangible assets	1,177	123,045
Investments	146,084	123,043
	147,261	195,219
Current assets	•	
Debtors	3,068	1,797
Cash at bank and in hand	322,447	217,435
Oddit de ballication in the first	205 545	219,233
•	325,515	213,200
Liabilities		
Creditors: Amounts falling due in one year	8,603	3,977
Net current assets less current liabilities	316,912	215,256
Total assets less current liabilities	464,174	410,475
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Total net assets less liabilities	464,174	410,475
Represented by .		
Unrestricted		
Unrestricted - General fund	303,885	236,362
Designated		
Designated - StG Investment Designated	75,286	72,174
Restricted		
Restricted - New AV System	12,519	
Restricted - New AV System  Restricted - Holiday Club	55	145
Restricted - Indicaty Clab  Restricted - Impact	199	189
Restricted - Incumbents Discretionary	960	960
Restricted - Leprosy	-	-
Restricted - Mission Aviation Fellowship		
Restricted - Pam's Projects	893	893
Restricted - Roof Repairs Fund		246
Restricted - Social Fund	204	66,170
Restricted - St Gabriel Building	59,952	31,534
Restricted - St Michael Building	9,682	51,00%
Restricted - Banners	_	
Restricted - StG Investment	34	1,075
Restricted - Turlin Moor - Heather Beatty	50	27
Restricted - WAU Sudan	110	235
Restricted - CMS		
Restricted - Children's Society	139	169
Restricted - Children's Work		125
Restricted - Clock Tower		
Pastricted - Emergency Ac		
Restricted - Emergency Ac Restricted - Evangelism	. 144	14-

### St Michael and St Gabriel Churches - 1163697

## Analysis of income and expenditure Selected period: 01 January 2019 to 31 December 2019

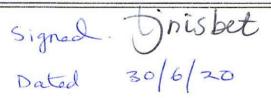
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Western services	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Income and endowments						
Donations and legacies						
1000 - Planned Giving Gift Aided	28,258	_	-	10 <u></u>	28,258	19,187
1001 - Planned Giving Not Gift Aided	4,339				4,339	3,557
1003 - Gift Aid Tax	8,611	-	1,204	1	9,815	6,931
1004 - G Y E Giving			7,201			
1005 - Collections	5,364		30		5,394	6,046
1006 - Donations	11,640		12,456	-	24,097	2,872
1006C - CMS	11,040		220	FUNCTION	220	450
	,				220	193
1006CS - Children Society 1006CT - Clock Tower		<del></del>	220	1 <del></del> -		
				Water St.	-	1,926
1006l - Impact		-		-		070
1006L - Leprosy Mission		-	378		378	273
1006M - Mission & Charity Donations	297	( <del>200</del>			297	-
1006P - Pam's Projects	_		******	-	Inches to	28
1006W - WAU Sudan	-		20	-	20	329
1007 - Visitor Giving	5				5	114
Donations and legacies Totals	58,516	_	14,529		73,046	41,912
Income from charitable activities						
1101 - Fund Raising	461		-	_	461	
1111 - Wedding & Funeral Fees	2,378	-			2,378	2,341
1112 - Messy Church	284			17	284	204
1118 - Miscellaneous Income	862		3,538		4,400	2,482
1118FT - Fairtrade Income	143		3,330		143	52
1119 - Interregnum	_			-		-
Income from charitable activities Totals	4,131		3,538		7,669	5,080
Other trading activities						
1116 - Magazine Income	356	area and a second		_	356	527
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Other trading activities Totals	356	-		-	356	527
	,					
Investments						
1115 - Venue Hire St Michaels	23,453	-	-	2 2	23,453	23,039
1115G - Venue Hire St Gabriels	6,194	-			6,194	7,081
1120 - Interest Received	_		620		620	507
1121 - Dividends StM	1,174			-	1,174	1,145
1121G - Dividends StG	3,081				3,081	3,006
1122 - St Gabriel Preschool Rent	13,254				13,254	13,254
Investments Totals	47,157		620		47,778	48,033
Other income						
1009 - Flower Fund			88	1	88	38
1123 - Holiday Club	137		100	-	237	253
Other income Totals	137		188		325	291

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	otal Last year
St Gabriels PreSchool			•			
1240 - St Gabriel Preschool	179,355			-	179,355	136,833
St Gabriels PreSchool Totals	179,355		_	an change del capet to a second problem of the control of the capet.	179,355	136,833
Income and endowments Grand totals	289,654		18,876	-	308,531	232,678
Expenditure						
Other expenditure						
1334 - Depreciation	518		Marie de la constantina del constantina de la constantina de la constantina del constantina de la cons	_	518	A-111-25.
Other expenditure Totals	518				518	******
Administration						
1316 - Administration	984		-	7 <del></del>	984	586
1317 - Bank Charges	120		200	-	120	120
1318 - Outreach - Turlin Moor	65	-	4,649	11	4,714	1,104
1319 - Publishing	445	-	-	<del>-</del>	445	786
1329 - Sundry Expenses				1. The second second		
1331 - Diocese Share	40,429				40,429	36,789
1335 - Accountant	312				312	386
1335B - Bookkeeping	and the same of th				( <del></del>	705
Administration Totals	42,357	-	4,649		47,006	40,478
Building						
1300E - Electricity St Michael BG	2,562		-		2,562	1,979
1300G - Gas St Michael BG	2,401	-			2,401	1,768
1300R - Refuse Collections	183		-		183	172
1300W - Water St Michael	81				81	84
1301 - Cleaner St Michael Centre	2,600				2,600	2,183
1302 - Cleaning Materials	10	-	_		10	122
1303 - Cleaner St Gabriel	1,039	******			1,039	1,168
1304 - St Michael Hall Honorarium	324	******	-	-	324	230
1305 - Ground Maintenance (both)	1,878		-		1,878	2,064
1307 - St Michael Insurance	3,087		-		3,087	2,947
1310 - St Michael Fabric (R&R)	35,509		544		36,054	34,754
1310C - St Michael Caretaker	1,098				1,098	1,483
1310CT - Fabric clock	, 97	_	125	-	222	5,106
1310R - The Rectory Maintenance	-					4,873
Building Totals	50,874		669		51,544	58,938
Ministry						
1313 - Training	486			<u></u>	486	385
1314 - Rector Expenses				_	_	
1314A - Associate Priest				_	_	
1314T - Rectory Telephone	300		-	-	300	36
1323 - Messy Church	500	-	-	-	500	403
	482		116		599	*****
1325 - Christmas	702					
	3,125	-	_	· -	3,125	14
1325 - Christmas 1333 - Church Worker 1338 - Pam's Projects		_	_	,	3,125 —	14
1333 - Church Worker	3,125	_				

There may be minor discrepancies in the totals if the pence are not being shown

					To	otal
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Mission Charity Giving						
1326 - Gifts and Donations	1,870	_		-	1,870	3,958
Miscellaneous 1326C - CMS	960		400		1,360	1,220
1326CP - CPAS				( <u></u>		250
1326CS - Children Society	329	100000	220	Y725	550	390
1326I - Impact			-		-	-
1326L - Leprosy	500		378		878	273
1326M - MAF	500			-	500	250
1326P - Poole Mission Comm	480			Accessed	480	360
1326PC - Poole C V S	20		<u></u>	-	20	20
1326R - Routes to Roots	548			-	548	48
1326W - WAU Sudan	-		400		400	400
1326WH - World Horizons	480				480	360
Mission Charity Giving Totals	5,687		1,398	According to	7,086	7,530
St Gabriel Exps						
1341C - St Gabriel's Caretaker	1,163				1,163	262
1341E - St Gabriel's Electricity BG	2,024	_	-		2,024	1,692
1341F - St Gabriel's Fabric (R&R)	10,516	-	-		10,516	2,801
1341G - St Gabriel's Gas Opus	501				501	476
1341H - St Gabriel's Hall Honorarium	213				213	273
13411 - St Gabriels Insurance	1,034			******	1,034	1,011
1341R - St Gabriel's Maintenance				-		
1341S - St Gabriel's Sundry Expenses	240			-	240	82
St Gabriel Exps Totals	15,693		Comments of the Comments of th	-	15,693	6,599
Church Other Costs			(0.7)			
1306 - Flowers			54		54	218
	456	_	54		156	372
1308 - Organ & Piano Maintenance 1309 - Retreat	156		200		261	312
1311 - Worship	261	-			201	88
1312 - Service Expenses & Resources	1,940	-	29	-	1,970	1,701
1314M - Church Misc Expenses			6		2,056	1,588
1314R - Refreshments	2,050 137		8		145	408
1321 - Licence CCLI	412		0	_	412	394
1322 - Choir		-	-		286	162
	286			-	200	102.
1336 - Fees Wed & Fun 2016	145				145	410
1337 - Organist/Piano Player 1339 - Interregnum	145	270	, <del></del>		145	110
Church Other Costs Totals	5,388	-	98	_	5,487	5,454
St Gabriels Preschool						
1341P - St Gabriel's Preschool	147,985		-		147,985	139,233
St Gabriels Preschool Totals	147,985	_		-	147,985	139,233
Expenditure Grand totals	273,860	_	7,122		280,983	259,676
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# St Michael and St Gabriel Churches - 1163697 Statement of Financial Activities

### For the period from 01 January 2019 to 31 December 2019

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:		<b>.</b>	(1907) NATIONAL (1907)		
Donations and legacies	58,516	14,529		73,046	41,912
Income from charitable activities	4,131	3,538		7,669	5,080
Other trading activities	356	-		356	527
Investments	47,157	620		47,778	48,033
Other income	137	188		325	291
St Gabriels PreSchool	179,355			179,355	136,833
Total income	289,654	18,876		308,531	232,678
Expenditure on:					
Other expenditure	518	-		518	<i>a</i> ,=====
Administration	42,357	4,649	-	47,006	40,478
Building	50,874	669		51,544	58,938
Ministry	5,355	306		5,661	1,441
Mission Charity Giving	5,687	1,398		7,086	7,530
St Gabriel Exps	15,693	(1) S. (1) (1) (1) (1) (1) (1) (1) (1) (1) (1)	-	15,693	6,599
Church Other Costs	5,388	98		5,487	5,454
St Gabriels Preschool	147,985	-		147,985	139,233
Total expenditure	273,860	7,122	-	280,983	259,676
Net income / (expenditure) resources before transfer	15,794	11,754		27,548	(26,997)
Transfers			Carlotte Autor Carlotte		nake i een
Gross transfers between funds - in	29,690	1,000	_	30,690	20,000
Gross transfers between funds - out	(1,000)	(29,690)	_	(30,690)	(20,000)
Other recognised gains / losses					
Gains / losses on investment assets	26,151	-	-	26,151	(1,635)
Gains on revaluation, fixed assets, charity's own use					
Net movement in funds	70,635	(16,935)		53,699	(28,632
Reconciliation of funds					
Total funds brought forward	308,536	101,938	-	410,475	439,108
Total funds carried forward	379,171	85,002		464,174	410,47

### ST MICHAEL'S AND ST GABRIEL'S CHURCHES

### INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

### Report to the PCC on accounts for the year ended 31st December 2019

This report on the accounts of the PCC for the year ended 31 December 2019 is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations 1997 and s.43 of the Charities Act 1993.

Respective responsibilities of trustees and examiner

The members of the PCC consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

### It is my responsibility to:

- Examine the accounts (under section 43 of the Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act), and
- To state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

### Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- 1. which gives me reasonable cause to believe that, in any material respect, the trustees have not met the requirements to ensure that:
  - a. proper accounting records are kept (in accordance with section 41 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
- 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Cianad	Jun	Data:	6	-6-	2020
Signed		Dale	,	*******	

Sue Wintle FMAAT 27 Bascott Road Wallisdown Bournemouth BH11 8RJ

# St Michael and St Gabriel Churches Treasurer's Report, 2019

Firstly let me express my gratitude to all those who have given to the church over the past year. As you can see from the accounts running an organisation of the size of St Michael and St Gabriel is expensive. To give an idea of the scale of the costs, the costs average at about £1000 for each person on the electoral roll.

In 2019, our income (excluding St Gabriel's Pre-School and the gift of £10,000 from SML) was just over £100,000. This was roughly half from giving and half from hall hire plus interest on investments.

There were two particular exceptional expenditures in 2019. For St Michael's, there was a payment of £23,881.82 as the remaining payment for the work on the roof at St Michael's (including architect fees). For St Gabriel's, there was a payment of £4250.00 for the redecoration work. These costs were covered by the relevant building funds.

Excluding these "one off" payments and also excluding St Gabriel's Pre-School, our expenditure in 2019 was also just under £98,000.

So the good news is that for "normal church activities" we made a very small surplus in 2019.

As we look to 2020 and opportunities for growth and development (including welcoming Revd Ashley Ross) we will need to look at growing our giving further. There is a joy in giving that comes from seeing God take our offerings and using them to extend His kingdom.

Dave Coates, Treasurer

### Notes on the Accounts

- 1. The "investments" of £146,084 on the balance sheet consist of the Newman Trust (£40,298) and the Keyworth Trust (£105,786). (Figures from the end of year statements from CCLA)
- 2. The balance in the main church bank account on 31 December 2019 was £134,210.76. Of this £75,286.08 belonged to the pre-school (what was the LV Dissolution Fund).