

CHUTER EDE CIO
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2020

CHUTER EDE CIO

LEGAL AND ADMINISTRATIVE INFORMATION

| | |
|-----------------------------|---|
| Trustees | Mrs A J Walsh Mr K A Jessen Mr C Scudder |
| Charity number | 1170453 |
| Principal address | Chuter Ede Community Association Galsworthy Road South Shields Tyne and Wear NE34 9UG |
| Independent Examiner | Craig Jeavans ACCA 35 Westfield Avenue Crawcrook Tyne and Wear NE40 4DR |
| Bankers | Barclays Bank PLC |

CHUTER EDE CIO

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CHUTER EDE CIO

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2020

The trustees present their report and accounts for the year ended 31 March 2020.

Structure, governance and management

The charity was established under its constitution on 29 November 2016 and registered as a charity with the Charity Commission on that date.

The trustees who served during the year were:

Mrs A J Walsh
Mr K A Jessen
Mr C Scudder

The appointment of trustees is set out in the Constitution.

The recruitment of new trustees is periodically undertaken by the Board, which follows an open and fair recruitment process taking due account of both the skills and needs of the charity and the desire for its membership to reflect the diversity of the local population.

The Charity and its property are managed and administered by a board of trustees, which can have between three and fifteen members.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and activities

The charity's objects are the promotion of community participation in healthy recreation by providing facilities for recreational and leisure-time activities.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

CHUTER EDE CIO

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

Achievements and performance

In our third year of running we feel we have gone from strength to strength. This year we have focussed on training people with new skills and offering care to the vulnerable, we have worked alongside our partners to provide training to the unemployed, both local and in South Tyneside and people who wish to enter the care sector.

We have increased the numbers of people with special needs and dementia, offering bespoke activities to help them gain confidence, this includes creating a purpose-built woodwork room to help people with dementia. All of this whilst still providing a wide range of activities for the community.

Next year sees a whole new set of obstacles with an imminent Covid pandemic which will naturally have an impact on both the numbers of people attending the centre and our income. We have invested money to be ready to open and be Covid safe to the local community, lets hope we can survive such a huge blow.

Financial review

The receipts and payments account on page 4 shows a surplus of receipts to payments on unrestricted funds of £8,279 for the year ended 31 March 2020 after taking into account a further contribution of £1,212 from the original association.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in income, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

On behalf of the board of trustees

Mrs A J Walsh
Trustee
Dated 23 November 2020

CHUTER EDE CIO

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHUTER EDE CIO

I report on the accounts of the charity for the year ended 31 March 2020 which are set out on pages 4 to 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C Jeavans ACCA
35 Westfield Avenue
Crawcrook
Tyne and Wear
NE40 4DR

Date: 23 November 2020

CHUTER EDE CIO

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2020

| | Unrestricted Funds General £ | Designated £ | Total 2020 £ | Total 2019 £ |
|---------------------------------|------------------------------------|-----------------|--------------------|--------------------|
| <u>Receipts</u> | | | | |
| Annual Fees | 1,422 | | 1,422 | 1,771 |
| Community Association Levies | 18,696 | | 18,696 | 21,124 |
| Pitch Fees | - | | - | 20 |
| Contributions – STBC | 58,000 | | 58,000 | 58,000 |
| Lettings | 51,590 | | 51,590 | 43,968 |
| Canteen | 17,086 | | 17,086 | 17,566 |
| Income Share | 1,097 | | 1,097 | 1,073 |
| Funds from Old Association | 1,212 | - | 1,212 | 3,445 |
| Capital Grant | - | | - | - |
| Section Funds | - | 994 | 994 | 167 |
| Interest Received | 78 | | 78 | 66 |
| Total receipts | 149,181 | 994 | 150,175 | 147,200 |
| <u>Payments</u> | | | | |
| Canteen | 12,790 | | 12,790 | 13,151 |
| Rates | 2,797 | | 2,797 | 2,736 |
| Photocopier | 1,503 | | 1,503 | 1,291 |
| Postage Printing and Stationery | 255 | | 255 | 759 |
| Repairs Renewals and Cleaning | 20,024 | | 20,024 | 30,688 |
| Consumable Materials | 190 | | 190 | 877 |
| CIO Formation Expenses | - | | - | - |
| Uniforms | - | | - | - |
| Telephone | 1,263 | | 1,263 | 994 |
| Insurance | 1,268 | | 1,268 | 1,212 |
| Staffing Costs | 67,806 | | 67,806 | 59,998 |
| Capital Purchases | - | | - | 1,334 |
| Heat Light and Water | 26,091 | | 26,091 | 16,052 |
| Miscellaneous Expenses | 6,915 | | 6,915 | 7,366 |
| Section Funds | - | 995 | 995 | 258 |
| Total payments | 140,902 | 995 | 141,897 | 136,716 |
| Net receipts (payments) | 8,279 | (1) | 8,278 | 10,484 |
| Funds from last year end | 48,914 | 1,935 | 50,849 | 40,365 |
| Funds this period end | 57,193 | 1,934 | 59,127 | 50,849 |

CHUTER EDE CIO

STATEMENT OF ASSETS AND LIABILITIES

AS AT 31 MARCH 2020

| | Unrestricted Funds | |
|------------------------------|--------------------|------------|
| | General | Designated |
| | £ | £ |
| Fixed Assets | | |
| Valuation | 4,159 | - |
| | <hr/> | <hr/> |
| Cash Funds | | |
| Current account | 22,251 | 1,934 |
| Savings account | 34,942 | |
| | <hr/> | <hr/> |
| Total cash funds | 57,193 | 1,934 |
| | <hr/> | <hr/> |
| Stock | | |
| Canteen stock | 2,279 | - |
| | <hr/> | <hr/> |
| Other Monetary Assets | | |
| Debtors | 11,820 | - |
| | <hr/> | <hr/> |
| Liabilities | | |
| Creditors | 50,226 | - |
| | <hr/> | <hr/> |

The accounts were approved by the trustees on 23 November 2020

Mrs A J Walsh
Trustee

Mr C Scudder
Trustee

CHUTER EDE CIO

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2019

1. Designated Funds

The designated funds relate to Section Funds of the Association.

2. Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.