

# **ROYSTON COMMUNITY ASSOCIATION**

## **Report for the Trustees for the Year End 31<sup>st</sup> March 2020**

The trustees present their report for the financial statements of the charity for the year end 31<sup>st</sup> March 2020. The trustees have adopted the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) ' issued in 2005

### **REFERENCE AND ADMINISTRATION DETAILS**

**Registered Charity number – 1171548 (previous number 276306)**

#### **Principal address**

Coombes Community Centre,  
Burns Road,  
Royston,  
Hertfordshire SG8 5PT

#### **Trustees**

Mrs S Daintrey – President  
Mr. W Davidson – Chair  
Mr R Smith – Vice Chair  
Mrs S Thornton – Treasurer  
Mrs L D Davidson – Secretary  
Mr D Allard  
Mrs S Wellstead  
Mr P Townsend  
Mrs J Green

#### **Bankers**

NatWest Bank  
Lloyds Bank

#### **Independent Examiner**

Mrs J Waldock  
Garden Walk  
Royston  
Herts

# ROYSTON COMMUNITY ASSOCIATION

## OBJECTIVES AND AIMS

The Royston Community Association is a voluntary organisation formed to promote social, welfare and recreational activities for people of all ages living in Royston and the surrounding area. The trustees maintain and manage Coombes Community Centre in Burns Road, Royston. These facilities can be hired by organisations and individuals for various activities. The trustees also offer encouragement and practical assistance to anyone wishing to start up new activities for the community.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Government document

The charity is a charitable incorporated organisation (CIO) and has adopted the Charity Commission Foundation model constitution as its governing document.

### Recruitment and appointment of new trustees

Person entitled to appoint the trustees:-

- Existing trustees of the Royston Community Association (elected by nomination)

### Risk Management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

## SIGNED ON BEHALF OF THE BOARD:

..... Date.....

**W. Davidson, Chair - Trustee**

# ROYSTON COMMUNITY ASSOCIATION

## ROYSTON COMMUNITY ASSOCIATION

### Independent Examiner's Report to the Trustees of Royston Community Association

I report on the accounts of the Charity for the year ended 31<sup>st</sup> March 2020 as set out on pages four, five and six.

#### Basis of the independent examiner's report

An examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement:

I have completed my examination, no matter has come to my attention:-

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 31 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

..... *J. Waldock* (JEAN WALDOCK)  
Independent Financial Inspector

Date..... *26/5/2020* .....

# ROYSTON COMMUNITY ASSOCIATION

## Statement of Financial Activities for the Year End 31<sup>st</sup> March 2020

	31/03/20	31.03.19
<b>INCOME</b>		
Voluntary Income	£70,389.74	£70,776.00
Investment Income	-	-
<b>Total Income</b>	£70,389.74	£70,776.00
<b>EXPENDITURE</b>		
Costs	£62,153.80	£66,645.00
Liability	£2,857.32	
<b>NET INCOME (EXPENDITURE)</b>	£5,378.62	£4,131.00
<b>RECONCILIATION OF FUNDS</b>		
<b>Total funds C/F 31<sup>st</sup> March 2020</b>	<b>£42,186.02</b>	<b>£34,131.00</b>
<b>Represented by</b>		
Nat West Bank	£31,278.89	
Lloyds Bank	£10,903.23	
Petty Cash	£3.90	
<b>TOTAL</b>	<b>£42,186.02</b>	

# ROYSTON COMMUNITY ASSOCIATION

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2020

INCOME	31/03/20	31/03/19
Subscriptions	£30.00	£10.00
Room Hire	£69,008.46	£55,102.00
Photocopier/sundries	£235.97	£76.00
Grants	0	£14,970.00
Donations( Govia)	£500.00	£650.00
Compensation (Lloyds)	£150.00	0
Investment Income	-	-
Interest	-	-
<b><u>TOTAL INCOME</u></b>	<b><u>£70,389.74</u></b>	<b><u>£70,843.00</u></b>
<b>EXPENDITURE</b>		
Lease	£100.00	£100.00
Admin Wages	£26,590.75	£27,470.37
Cleaning Wages	£11,655.50	£10,787.34
Cleaning materials/refuse	£2,880.06	£3,590.91
Electric & Gas & Water	£5,222.42	£7,234.29
Postage/Stationery/Telephone	£1,047.61	£1,001.24
Insurance	£1,995.52	£1,886.40
Repairs	£1,987.37	£9,187.62
Licences	£1,518.16	£1,514.16
Site Development(Fencing/Lighting/Windows)	£2,578.72	£874.00
CCTV	£3,070.99	£386.15
Sundries	£2,692.28	£2,602.29
Equipment	£814.42	£118.81
<b><u>TOTAL EXPENDITURE</u></b>	<b><u>£62,153.80</u></b>	<b><u>£66,753.58</u></b>
Plus Liability Gas Invoices	£2,857.32	
	<b><u>£65,011.12</u></b>	
<b><u>NET INCOME</u></b>	<b><u>£5,378.62</u></b>	<b><u>£4,131.00</u></b>

# ROYSTON COMMUNITY ASSOCIATION

## BALANCE SHEET AS AT 31ST MARCH 2020

	31/03/20	31/03/19
<b>CURRENT ASSETS</b>		
Cash at bank and in hand	£42,186.02	£34,131.00
<b>NET CURRENT ASSETS</b>	£42,186.02	£34,131.00
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	£39,328.70	£34,131.00
<b>NET ASSETS</b>	£39,328.70	£34,131.00
<b>FUNDS</b>		
Unrestricted funds	£39,328.70	£34,131.00
<b>TOTAL FUNDS</b>	£39,328.70	£34,131.00

This financial statements were approved by the Board of Trustees on .....  
and were signed on its behalf by:

.....  
W. Davidson – Chair, Trustee

Date.....

.....  
S. P Thornton – Treasurer, Trustee

Date.....