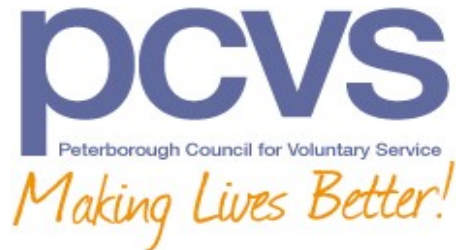




**PETERBOROUGH COUNCIL
FOR VOLUNTARY SERVICE
(A company limited by guarantee)
CHARITY COMMISSION REGISTERED NO. 299823**

**FINANCIAL STATEMENTS
for the year ended
31 March 2020**



PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Company information

Company number: 02119687

D Ellis
H Lakhanpaul
M Thompson
R Joshi
E Siecker (Resigned 4 May 2020)
A Hall
A Hemsall
A Williams
F Yang

Chief Executive

L McCarthy

Registered office

32-34 Cromwell Road
Cromwell Road
Peterborough
PE1 2EA

Auditors

Moore Thompson
Bank House
Broad Street
Spalding
Lincs
PE11 1TB

Bankers

RBS Cathedral Square
Cathedral Square
Peterborough
Cambridgeshire
PE1 1XH

COIF Charities Deposit Fund
80 Cheapside
London
EC2V 6DZ

Solicitors

Buckles Solicitors LLP
Grant House
Peterborough
Cambridgeshire
PE1 1NG

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees

for the year ended 31 March 2020

About Peterborough CVS

Peterborough Council for Voluntary Service (PCVS) was set up by local organisations to support voluntary groups and registered as a charity and company limited by guarantee in June 1980, its governing document being the Memorandum and Articles of Association. (Charity Number 299823; Company Number 2119687).

PCVS is an umbrella organisation for voluntary organisations in Peterborough. It exists to provide membership and services to the local voluntary and community sector and acts as an infrastructure organisation to help strengthen the local voluntary sector.

PCVS works in partnership with both the public and private sectors to maximise benefits for the Voluntary, Community and Social Enterprise (VCSE) sector by:

- providing specialist expertise, information and support to groups and organisations.
- helping develop the skills local people need to run successful organisations and groups.
- spreading good practice, preventing duplication of effort and supporting joint working.
- helping groups find funding and make effective use of their resources.
- promoting equality and diversity by fostering a wider understanding of the needs of disadvantaged and under-represented groups.
- making sure policy makers understand the needs of local voluntary organisations and community groups.
- helping public bodies engage effectively with local voluntary organisations and community groups.
- providing a forum for local voluntary organisations and community groups.
- encouraging more people to volunteer and get involved in voluntary and community action.

Public Benefit

The community and voluntary sector plays an important role within Peterborough, fulfilling a wide range of needs and wants for the community. The benefits that emerge from a vibrant sector lifts Peterborough into a better place to live and work, generating positives for the city by providing services and assistance to those in need, volunteering for those who need to develop their skills, a way for people to become involved in their communities or simply leisure opportunities.

PCVS has a pivotal role to play in the development and sustainability of the sector and the shaping of opportunities as the public service delivery landscape goes through the seismic change now underway.

In carrying out their duties the Trustees have had regard to the public benefit guidance by the Charity Commission. The Trustees note that the charitable activities focus on the development of community groups and organisations and volunteering. The work that the charity undertakes plays an important role in creating more sustainable, resilient communities. Reviews are carried out during the financial year and how our activities deliver public benefit can be seen on pages 6 to 10.

PCVS believes that it can only change things by raising awareness, enhancing knowledge and encouraging people to take action, and particularly involving those who are often seldom heard and excluded from taking part in their communities. This is demonstrated by our projects and services, all working mainly for the benefit of communities.

Structure, Governance and Management

The PCVS Trustee Board oversees the activities, policies and legal requirements of the organisation but devolves operational management to the Chief Executive Officer. In addition, the charity has a number of key personnel responsible for project management and specific skills such as finance, fundraising, equal opportunities and child and vulnerable adult protection.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees (continued)

for the year ended 31 March 2020

Appointment of Trustees

As set out in the Articles of Association the majority of the Trustees shall always be members or representatives of PCVS.

Nominations for Trustees from the membership of PCVS must be in writing and must be in the hands of the company secretary at least fourteen days before the Annual General Meeting. Should nominations exceed vacancies, election will be by ballot. Trustees will be appointed from a diverse section of the affiliated membership of PCVS and the wider community.

PCVS currently has Trustee representation from community organisations including Bharat Samaj, Peterborough Race Equality Council, Peterborough Association for the Blind, Peterborough 115 Squadron Air Training Corps, Chinese Community Group, Hampton Tiddlers and Peterborough Mums.

The Trustee Board includes a Chairperson and Vice Chairperson. There will be a minimum of three with no maximum number of Trustee Board members. Trustee Board members will be nominated and accepted onto the Board at the Annual General Meeting.

Trustees' Induction and Training

All Trustees receive induction training which covers the legal obligations of the charity and its Trustees, and the work of the organisation and its projects. In addition, the induction period will address Board and committee structures, financial performance and strategic planning. Regular updates of the project work and developments of the charity are available at every meeting through the Chief Executive Officer or invited project staff. The charity provides a comprehensive Trustee information pack to support all new and existing Trustees within the organisation.

Organisation

The Trustees meet every eight weeks at the registered office address. The Chief Executive Officer is appointed by the Trustees to manage the day to day operations of the charity. To facilitate effective operations, the Chief Executive Officer has delegated authority, within terms of delegation approved by the Trustees, for operational matters including finance, employment and project development.

Related parties

The charity works closely with many member organisations to provide and receive specialist advice and support on certain issues.

Other links are made with many statutory organisations to ensure successful partnership working including Peterborough City Council, Cambridgeshire County Council and the Cambridgeshire and Peterborough Clinical Commissioning Group.

PCVS also manages the Peterborough Plus VCSE Consortium Ltd operational hub and supports the development and delivery of services by Peterborough Plus and its members.

The power of admitting member groups to the PCVS network shall be vested in the Trustees. The powers shall be exercised by the Trustees in accordance with any regulations or directions issued and subject to any restrictions or conditions imposed as regards any particular class or section of a class of members or otherwise by PCVS in the General Meeting.

Once a group has been accepted by the Trustees as a member of PCVS they will be adopted as an official member at the next Annual General Meeting. Any challenge to a group being adopted as a member will be noted and investigated as appropriate, with the Trustees' decision being final.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees (continued)

for the year ended 31 March 2020

Members (Continued)

Groups or persons eligible for membership of PCVS are voluntary and community organisations and statutory authorities operating in the area of public benefit and pursuing any of the said purposes.

Risk Management

The Trustees have a risk management strategy which comprises:

- An annual review of the risks the charity may face.
- The establishment of systems and procedures to mitigate those risks identified in the plan.
- The implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.
- Annual quality standard reviews to include all key policies e.g. health & safety and equal opportunities.

This work has identified the key risks to the organisation and it has resulted in improved strategies and contingency plans to reduce the risks and has given the impetus for better planning. A key element in the management of financial risks is the setting of a reserves policy and its regular review by Trustees.

Reserves Policy

Reserves are that part of PCVS's unrestricted funds that is freely available to spend on any of the charity's purposes. This excludes restricted income funds and endowment funds. Reserves will also normally exclude tangible fixed assets such as land, buildings and other assets held for the charity's use. It also excludes amounts designated for essential future spending.

Reserves also exclude funds which have particular restrictions on how they can be used. PCVS's Trustees will consider for what purpose restricted funds are held and how they are being used in order to identify those resources that are freely available to spend. The Trustees understand that the funds a charity keeps in reserve can strengthen the charity's resilience against short term drops in income or the demands of a new project.

PCVS Trustees have agreed that the sum set aside for reserves will be based on the following calculation:

Reserves are based on the closure costs which are calculated on a quarterly basis; these are the minimum reserves to be retained to ensure the sustainability of the organisation. At March 2019 income and expenditure levels, this equates to a value of £100,000. If reserves were to fall below this value, then an emergency Board meeting would be called.

PCVS define the following items within closure costs:

Redundancy – Rent – Services – Utilities – Telephone – Equipment - Staff & Volunteers Expenses - Accounting Fees

Any unrestricted funds identified over and above the minimum reserves threshold would need a business case and proposal to be released for investment. The Chief Executive Officer has the authorisation of the trustees to use a maximum of £10,000 for on the ground development, all other requests need to be approved via a business case at a Trustee Board Meeting and be in line with the organisation's objectives as detailed in the Articles of Association.

The Finance and General Purposes Committee (FGPC) meet once every 3 months to monitor finances in closer detail and make recommendations to the Trustee Board in relation to management accounts, budgets, annual reports, reserves and financial policies.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees (continued)

for the year ended 31 March 2020

Health and Safety

Health and Safety reports are a standing item on the Board agenda, with a designated Trustee responsible for monitoring Health and Safety and attending the regular Health and Safety staff committee. Health and Safety is a primary element of the staff induction system, training is provided whenever appropriate and it is a standing item on the monthly Managers meetings, staff meetings and 1:1s. All staff working alone with vulnerable adults and/or children and young people have an enhanced DBS.

Objectives and Activities

The objectives of the charity as set out in the Articles of Association are:

- To promote any charitable purposes for the benefit of the community in the unitary authority district of Peterborough and in particular the advancement of education, protection of health and the relief of poverty, distress and sickness.
- Establish and support or aid the establishment and support of any charitable organisation. Raise funds, invite and receive contributions from any person/s by way of subscription, donation etc. No trading activities may take place in raising funds.
- Collect and disseminate information on all matters affecting PCVS and establish, print, publish and and circulate such information.
- Provide or assist with exhibitions, meetings and events.

PCVS has 4 main core functions:

- Services and support for non-profit making organisations in Peterborough.
- Liaison.
- Representation and campaigning.
- Development work.

PCVS does this by:

- Providing support such as information, advice and training.
- Identifying new needs and developing initiatives for meeting them.
- Promoting partnership between statutory and voluntary sectors in the delivery of welfare and other services.
- Supporting innovation, accountability and good practice in local services.
- Encouraging local organisations and groups to put forward their views on local and national policies and decisions.
- Creating and promoting forums and channels used by government and other bodies to consult the community.
- Providing this support in a special way and with particular values, working with people, groups and communities in a flexible, open way and challenging inequality.
- Providing practical support with office services and administration, payroll and training.

Our Business plan has identified the following 5 objectives for 2015 —2020

- Provide specialist expertise, information and support, develop the skills local people need to run successful organisations and help groups find and make effective use of resources.
VISION: *Clients and stakeholders are confident that Voluntary Community Organisations (VCOs) are providing effective, well run services.*
- Spread good practice, prevent duplication of effort and support joint working.
VISION: *The VCS is cohesive, working together and providing seamless services.*
- Make sure policy makers understand the needs of local voluntary organisations and community groups and help public bodies engage effectively with local voluntary organisations and community groups.
VISION: *The value of the VCS is well understood and the VCS is well funded and is able to influence local policy and planning to the benefit of its service users.*

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees (continued)

for the year ended 31 March 2020

Objectives and Activities (Continued)

- Encourage more people to volunteer and get involved in voluntary and community action.
- Provide direct services to meet identified needs where there is no appropriate local member organisation to do so.

VISION: *Gaps in the market are met and service users have access to services.*

PCVS are currently in consultation with the VCS on the next steps needed for Peterborough post Covid - 19 to inform business planning for 2021 - 2026.

Our Work and Impact

Our main activities and who we try to help are described below within the Wellbeing Service, Community Development and Volunteer Centre, Youth Investment, Health and Wellbeing, Employability and Direct Payments projects. All our charitable activities are undertaken to further our charitable purposes for the public

Community Development and Volunteering

Since 1980, PCVS has been delivering infrastructure support to community and voluntary groups. This includes, but is not limited to:

- Providing information, guidance and training to community groups and community leaders.
- Identifying local needs and bringing groups together to identify solutions/seek funding
- Promote partnership between statutory and voluntary sectors to support communities including those that are disadvantaged.
- Support innovation, accountability and good practice in local services.
- Encourage and empower local groups to put forward their views on local and national issues.
- Work with people, groups and communities to promote cohesion and tackle inequality in a flexible and open way.

In the last financial year (2019-2020) the Communities team has delivered across a range of projects as well as fulfilling the infrastructure contract. This has including moving from year one to year two of the Health Xchange project, Go Volunteer (jobcentreplus funded) volunteering project, ABCD asset based community development, reintroducing our training offer and starting Forums (Women's and Food Poverty) to support our infrastructure work.

Infrastructure work

The majority of this work was delivered in a time pre-Covid.

Our guidance has supported 135 groups to secure funding, deliver on good practice through having policies and procedures in place, register as charities and deliver on their aims. This is a 30% increase in the previous year's work and reflects the growth of the community development service.

We held our first Funding Fair with numerous funders including breakout session from CCF and lottery. This attracted over 80 people from groups across the city.

We've also worked closely with Near Neighbours to deliver sessions to groups about applying for funding and with Cambridge Women's Aid to deliver a domestic abuse support course for volunteers.

We launched Forums for Food Poverty and Women.

The Food Poverty Forum was well attended from the start and has brought together a number of partners to discuss the issue and move towards setting up a Food Network.

The Women's Forum has also scoped out activities and agreed to trial some ideas (which unfortunately have been delayed due to Covid).

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees (continued)

for the year ended 31 March 2020

Health Xchange

PCVS moved into its second year of delivery of the Health Xchange project which is contracted via Communities East.

This project has supported grassroots groups to apply for funding, comply with due diligence, deliver activities and report their outcomes

Set up of the project included setting up a steering group, a new funding process, a funding panel and working closely with groups to apply including achieving Communities East membership.

The majority of the £40k budget was allocated for activities in year one and subsequently many small groups are delivering health and wellbeing activities for the first time.

ABCD

PCVS won a tender with Peterborough City Council to deliver on asset based community development.

We have been working on the first phase of this delivering in Orton and Hampton working with PCC's Community Connector and have delivered to target to date.

This has included organising training with Nurture Development, ensuring attendance, producing an asset map and recruiting Community Guides. The first training session was very successful with 25 people attending.

Payroll

PCVS completed a Payroll Service for nearly 20 locally based community groups, providing all necessary documentation such as payslips, P32/45/60s, summaries of PAYE & NI commitments due to the revenue, also ensuring pension provisions were catered for. This took the administrative and legal burden off of the groups and allowed them to focus on delivering their service to the community.

We also held, on average, 20 meetings each month which brought local groups together, the reasons for the meetings were varied ranging from small get-togethers up to formal face-to-face certificated training. All of which we are happy to continue throughout the coming year.

Volunteer Centre

During 2019-2020 the Volunteer Centre conducted 321 volunteer interviews to assist new volunteers to match potential volunteers (figures from The GO Volunteer project February 2019– March 2020) with their ideal volunteer opportunity. We have also benefitted from volunteer recruitment in the organisation as we employed one of the volunteers to the Direct Payments Support Team from the experience and skills that were shown during her Volunteer position on reception.

PCVS champions volunteering across the City and the many positive benefits it has for those taking part and for the groups receiving that support.

In June 2019, we celebrated National Volunteers Week (1-7 June) by holding our second Volunteer Match event. 22 charities attended to speak to potential volunteers about opportunities. The event showed the huge range of charity opportunities available in the city covering all talents, skills and abilities. Over 100 people attended to talk to the assembled organisations throughout the day. Unfortunately, our event this year (2020) was unable to go ahead so we held a virtual celebration of Volunteering for Volunteers' Week, moving the celebration online to enhance community cohesion in the VCSE sector.

Later in the year in November, we held our Annual Volunteer Awards with the Mayor in attendance. The awards were a collection of 9 different categories including young people, long standing service and culminating in Peterborough Volunteer of the Year. Due to a lack of funding a sponsorship package was developed and sponsorship was obtained from 7 different businesses and organisations, 2 of which decided to sponsor an award after being inspired by the nominations while sitting on the awards judging panel.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees (continued)

for the year ended 31 March 2020

Volunteer Centre (Continued)

We work closely with the Volunteer Centres across Cambridgeshire to deliver on regional projects as well as offering Five Star Focus Volunteering Accreditation to voluntary and community groups.

Direct Payments Support Service

The Direct Payment Support service continues to go from strength to strength, with the number of clients growing all the time.

Service-users can find managing a Direct Payment agreement and managing finances a real challenge. Many service-users struggle with their own ill-health or the responsibilities of caring and turn to our support service for help. The Direct Payments Support service offers:

- flexible, friendly support,
- answers simple queries on the phone, finds information, resolves problems, signposts to specialist support,
- liaises with the Local Authority and offers individual appointments to deal with more complex issues.

The aim is to take the stress from service-users whilst ensuring that each service-user is supported to have choice and control over how their care is delivered.

The PCVS Direct Payment Support Service currently supports 603 service users across the Peterborough Unitary Authority.

The Support Service now has 10 members of staff, which consists of:

Individual Support:

- 3 support workers – supporting individuals who manage their own funding from Peterborough City Council, also supporting employers to recruit staff and give guidance on employment issues.

1:1 visits:

- Reviews with Social Workers and other Adult Social Care meetings, supporting service users with employment issues
- Support to recruit staff, write Job Descriptions, advertising on relevant websites, support to hold interviews, processing of DBS's.
- Support to service users managing their own funding to give details needed by the authority to ensure that funding is appropriately spent.

PA Register:

- 1 PA Register Coordinator – Recruiting and supporting PA's to access the register, matching clients to PA's
- Currently have over 55 active Personal Assistants on the register.

Client Contribution and Financial records:

- 1 Client Contribution and Financial Records Admin – Supporting client to set up the payments assessed by Adult Social Care as their client contribution, supporting self-managed Direct Payments to upload their financial paperwork for auditing.

Managed Service:

- 3 Finance workers – Managing funding from Peterborough City Council on behalf of clients, paying invoices and wages.

PCVS receives the funding for 445 Direct Payment recipients, processing over 500 invoices every 4 weeks and managing over £7m of public money every year.

Managing funding from Peterborough City Council given to cover the service users assessed care package, ensuring service users are paying their assessed client contribution and making payments on their behalf.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees (continued)

for the year ended 31 March 2020

Payroll Service:

- 2 Payroll Administrators – Processing wages and assessing for Workplace Pensions. Processes over 231 payrolls each month on behalf of service users who choose to employ own Carers.

The Support Service

The Support Service is also an active member of many partnerships boards including:

Carers Partnership
Learning Disability Partnership
Sensory Partnership
Physical Partnership
Autism Strategy Board

The Support Service clients have enjoyed a monthly peer group on the last Wednesday each month and listened to speakers from Healthwatch, Nene Trust, Disability Peterborough and others, the peer group is based on an Afternoon Tea so is also a great informal way of clients meeting potential personal assistants.

Youth Inspired

Youth Inspired began in June 2018 and worked with Nene Inspired as a delivery partner.

Since October 2019 PCVS has taken full control of this project which has seen it expand creatively, professionally and geographically. The team have now funded projects which have engaged with over 1000 young people across the city.

We continue to work in areas of the city with hard to reach young people and this year have expanded to ensure we are supporting young people in villages, with additional needs, LGBTQ+ and music.

We have created a Youth Sector Forum for Peterborough which now has over 40 organisations as members.

Since March 2020 we quickly moved our service online and embraced the work of local professionals from the arts and culture sector within the city to engage with young people. Youth Inspired have been approached by local and national charities to share our learning, policies and programme.

We have successfully been able to gain an additional project to lead on for the city – Integrated Communities (youth strand) – and will be leading on this for Peterborough City Council.

Our project ends in March 2021 and before this date we aim to:

- bid for a second wave of Youth Investment Fund in order to create a Young Foundation for the city.
- distribute £110,000 to local projects for young people
- produce a Youth conference for the city
- ensure that young people have access to social action projects throughout the city other agencies for benefits assessments, carers support, advocacy, help for those with learning difficulties or with physical impairment
- Building natural community supports around individuals and referring them directly to services where they are unable to do this for themselves.

Building Better Opportunities - eMploY-ABILITY

PCVS are delighted to be the Programme Lead on behalf of Communities East (the new working name for Peterborough Plus) for this project, working with delivery partners, CP Learning Trust, Ferry Project, YMCA Trinity and Peterborough Regional College, we have built great working partnerships and together we continue to see fantastic results, and delighted to have received further funding and an extension to our project through to 2022.

Our programme aims to help those furthest from the labour market on a journey to employment, training, education or active job seeking.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Report of the Board of Trustees (continued)

for the year ended 31 March 2020

Building Better Opportunities - eMploY-ABILITY (Continued)

We are working with over 330 participants, with over 100 moving into employment, training & education, or job search.

BBO is a project tackling poverty and promoting social inclusion in Peterborough, Kings Lynn, West Norfolk and Fenland. It is funded by The National Lottery Community Fund and the European Social Fund.

Additionally PCVS provide Peterborough Plus (PP) with HUB services and support other PP project such as Health XChange and the Peterborough Wellbeing Service, ensuring that they meet both the funder and Peterborough Plus standards, not least of all ISO 9001.

Statement of Trustees Responsibilities

The Trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of those resource, including the income and expenditure, of the charitable company for that period. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of Information to Auditors in so far as the Trustees are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware.
- The Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Auditors

A resolution will be proposed at the Annual General Meeting Moore Thompson Accountants be re- appointed as

By order of the Trustees

This report was approved by the Board on **2 November 2020**.and approved on it's behalf by

Mr D Ellis (Chairman)

Report of the Independent Auditors to the members of
PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Opinion

We have audited the financial statements of Peterborough Council For Voluntary Service (the 'charitable company') for the year ended 31 March 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

- give a true and fair review of the state of the charitable company's affairs as at 31st March 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The directors are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Report of the Independent Auditors to the members of
PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of the directors

As explained more fully in the trustees' responsibilities statement set out on page 11, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.

**Report of the Independent Auditors to the members of
PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE**

Auditor's responsibilities for the audit of the financial statements continued...

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

K. J. Maggs (Senior Statutory Auditor)

For and on behalf of
Moore Thompson
Chartered Accountant & Statutory Auditor
Bank House
Broad Street
Spalding
PE11 1TB

Date: ...**17 November 2020**..

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Statement of Financial Activities

for the year ended 31 March 2020

	Notes	Unrestricted funds £	2020 Restricted funds £	Total £	2019 Total £
Income from:					
Donations and grants receivable	2	224,858	453,679	678,537	528,073
Management fees		123,819	-	123,819	97,590
Other trading activities	3	161,409	-	161,409	144,632
Investments: interest receivable		1,225	-	1,225	734
Other income	4	40,203	5,100	45,303	32,983
Total income		551,514	458,779	1,010,293	804,012
Expenditure on:					
Charitable activities	5	469,909	453,286	923,195	807,217
Total expenditure		469,909	453,286	923,195	807,217
Net income/(expenditure)		81,605	5,493	87,098	(3,205)
Fund balances brought forward		38,998	197,108	236,106	239,311
Transfers between funds	18			-	-
Fund balances carried forward	18	120,603	202,601	323,204	236,106

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Balance sheet

at 31 March 2020

	Note	2020 £	£	2019 £	£
Fixed assets					
Tangible fixed assets	14		2,255		5,557
Current assets					
Debtors	15	36,124		20,940	
Cash at bank and in hand		<u>411,780</u>		<u>319,808</u>	
		<u>447,904</u>		<u>340,748</u>	
Creditors:					
Amounts falling due within one year	16	<u>126,955</u>		<u>110,199</u>	
Net current assets			<u>320,949</u>		<u>230,549</u>
Total assets less current liabilities			<u><u>323,204</u></u>		<u><u>236,106</u></u>
Income funds					
Unrestricted funds	18		120,603		38,998
Restricted funds	18		<u>202,601</u>		<u>197,108</u>
			<u><u>323,204</u></u>		<u><u>236,106</u></u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 'The Financial Reporting Standards applicable in the UK and Republic of Ireland'.

These accounts were approved by the board

M Thompson
Director/Trustee
Date: ...3 November 2020..

D Ellis
Director/Trustee
Date: ...3 November 2020..

Company Registration No. 02119687

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Statement of Cash Flows

for the year ended 31 March 2020

	2020		2019	
	£	£	£	£
Cash flows from operating activities				
Surplus/(deficit) for the year	87,098		(3,205)	
Adjustments for:				
Investment income recognised in SOFA	(1,225)		(734)	
Depreciation and impairment of tangible fixed assets	7,388		6,026	
Movements in working capital:				
(Increase)/decrease in debtors	(15,184)		11,465	
Increase in creditors	16,756		73,847	
		94,833		87,399
Cash flows from investing activities				
Purchase of tangible fixed assets	(4,086)		(2,522)	
Interest received	1,225		734	
		(2,861)		(1,788)
Net income for the year		91,972		85,611
Cash and cash equivalents at beginning of year		319,808		234,197
Cash and cash equivalents at end of year		411,780		319,808

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the Financial Statements

for the year ended 31 March 2020

1. Accounting policies

Company information

Peterborough Council for Voluntary Service is a private limited company limited by guarantee incorporated in England and Wales. The registered office is disclosed on within the charity information on page 1 of the financial statements. The nature of the charity's operations and principal activities is act as a membership organisation for the voluntary and community sector in Peterborough. It offers members services to include support, information, advice and networking, alongside practical help such as salaries, year end independent accounts examinations, photocopying and meeting room hire. The charity's centre also hosts projects which supports carers, volunteering, disability, advocacy and direct payments.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going

Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The following judgements and estimates have been made in the process of applying the above accounting policies that have had the most significant effect on amounts recognised in the financial statements:

Estimation of useful life

The useful economic life used to amortise intangible assets and depreciate tangible fixed assets relates to the expected future performance of the assets acquired and management's estimate of the period over which economic benefit will be derived from the asset.

Cut off only

The only estimation applied by the directors was in the consideration of cut-off where an estimation of the costs relating to the relevant period were applied when relating to a different period.

Details for both these items are included within the accounting policies below.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the Financial Statements (continued)

for the year ended 31 March 2020

1. Accounting policies (continued)

Incoming resources

All income is recognised in the statement of financial activities when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Grants are recognised in the statement of financial activities when the conditions for receipt have been met.

Investment income is accounted for in the period in which the charity is entitled to receipt.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount.

Gifts in kind

Donated goods, facilities and services are recognised as income in the statement of financial activities when the following criteria are met:

- Entitlement: Control over the expected economic benefits that flow from the donation has passed to the charity and any performance conditions attached to the donation have been fully met.
- Probable: It is more likely than not that the economic benefits associated with the donated item will flow to the charity.
- Measurement: The fair value or value to the charity of the donated item can be measured reliably.

Resources expended

Expenditure is included in the statement of financial activities on an accruals basis and has been allocated as detailed below:

Charitable activities include the costs of the activities defined by the charity's aims for the benefit of the persons sited in the charity objects. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Support costs are apportioned on a staff head

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity.

Operating Leases

Rental costs under operating leases are charged to the Statement of Financial Activities on a straight line basis over the term of the lease with any lease 'holiday' period being considered within the payments report

Depreciation

Depreciation is calculated to write down the cost, less estimated residual value, of all tangible fixed assets over their expected useful lives. The rates generally applicable are:

Fixtures and fixtures over 3 years on a straight line basis

The carrying values of tangible fixed assets are reviewed for impairment annually by the trustees / directors without revaluing the assets. Where the aggregate value of those assets is less than the aggregate that they are stated in the charity's accounts, a provision will be made for any material impairment.

Fixed Assets

Fixed assets are included at cost, less accumulated depreciation.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the Financial Statements (continued)

for the year ended 31 March 2020

Restricted funds

Restricted funds can only be used for the specific purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Expenditure which complies with these criteria is identified to the fund.

Unrestricted funds

Unrestricted funds are donations and other income received or generated for the objectives of the charity without further specified purposes and are available as general funds.

Pension costs

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the statement of financial activities.

Employee Benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2. Grants receivable

	Unrestricted funds	3921 Restricted funds	Total	3920 Total
	£	£	£	£
Local Authority	47,000	58,610	105,610	106,196
Institutional / Charitable grants	177,858	395,069	572,927	421,877
	<u>224,858</u>	<u>453,679</u>	<u>678,537</u>	<u>528,073</u>

3. Other trading activities

	Unrestricted funds	2020 Restricted funds	Total	2019 Total
	£	£	£	£
Sales of services	3,090	-	3,090	5,617
Direct Payments Fees	158,319	-	158,319	139,015
	<u>161,409</u>	<u>-</u>	<u>161,409</u>	<u>144,632</u>

4. Other income

	Unrestricted funds	2020 Restricted funds	Total	2019 Total
	£	£	£	£
Other income	37,195	5,100	42,295	10,521
Lease compensation for leaving early	-	-	-	6,066
Refunded overpayments on contracts	-	-	-	12,865
Hire of rooms	3,008	-	3,008	3,531
	<u>40,203</u>	<u>5,100</u>	<u>45,303</u>	<u>32,983</u>

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the Financial Statements (continued)

for the year ended 31 March 2020

5. Charitable activities expenditure

		Unrestricted funds	2020 Restricted funds	Total	2019 Total
		£	£	£	£
Staff costs		474,321	51,444	525,765	546,293
Volunteers expenses		-	-	-	432
Conference and training expenses		250	-	250	4,882
Volunteer bank expenditure		3,564	-	3,564	-
SIB grant expenditure		-	-	-	12,554
Community development		3,089	6,669	9,758	34,696
Wellbeing expenditure - Peterborough Plus		-	-	-	867
BBO expenditure - Peterborough Plus		32,866	-	32,866	38,411
LD Form Filling expenditure		-	-	-	(485)
Direct Payments expenditure		5,399	-	5,399	6,164
MDT expenditure - Peterborough Plus		-	-	-	167
Migrant video		-	31,139	31,139	-
ABCD costs		-	2,647	2,647	-
Other costs		2,610	-	2,610	2,667
Reaching Communities costs		-	68,905	68,905	1,673
Youth Investment funding costs		-	134,701	134,701	65,014
Barrow Connect costs		-	4,645	4,645	6,135
Repayment of grant income		-	14,318	14,318	-
		<u>522,099</u>	<u>314,468</u>	<u>836,567</u>	<u>719,470</u>
Share of support costs	6	77,033	-	77,033	72,098
Share of governance costs	6	9,595	-	9,595	15,649
Allocation of overheads		(138,818)	138,818	-	-
Total charitable activity expenditure		<u>469,909</u>	<u>453,286</u>	<u>923,195</u>	<u>807,217</u>

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the Financial Statements (continued)

for the year ended 31 March 2020

6. Support and governance costs

	Unrestricted funds	2020 Restricted funds	Total	2019 Total
	£	£	£	£
Support costs				
Depreciation	7,388	-	7,388	6,026
Rent, Rates and service charges	20,495	-	20,495	14,533
Premises costs	11,488	-	11,488	5,363
Telephone	543	-	543	504
Printing, Postage, stationery and subscriptions	8,211	-	8,211	6,524
Travelling expenses and parking permits	677	-	677	721
Repairs and renewals	13,550	-	13,550	9,488
Equipment hire	3,848	-	3,848	14,067
Bank charges	3,590	-	3,590	2,828
Sundry and cleaning expenses	4,897	-	4,897	4,572
Irrecoverable input VAT	2,346	-	2,346	7,472
	<u>77,033</u>	<u>-</u>	<u>77,033</u>	<u>72,098</u>
Governance costs				
Audit fees	2,940	-	2,940	2,800
Legal and professional fees	6,271	-	6,271	9,536
Accountancy	384	-	384	3,313
	<u>9,595</u>	<u>-</u>	<u>9,595</u>	<u>15,649</u>
	<u>86,628</u>	<u>-</u>	<u>86,628</u>	<u>87,747</u>

7. Analysis of expenditure between activities

	Staff costs & programme expenditure	Support & governance costs	Total
	£	£	£
Community Development	10,983	-	10,983
ABCD	2,647	-	2,647
Migrant Video	31,139	-	31,139
Community Asset	8,333	-	8,333
Reaching Communities costs	86,905	-	86,905
Youth Investment funding costs	134,701	-	134,701
Barrow Connect costs	7,395	-	7,395
	<u>282,103</u>	<u>-</u>	<u>282,103</u>

8. Board of Trustees remuneration

No member of the board of trustees received any remuneration either directly or indirectly.

9. Board of Trustees expenses

During the year trustees received reimbursement of expenses totalling £nil (2019 - £nil).

10. Board of Trustees Donations

No unconditional donations were made by Trustees.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the Financial Statements (continued)

for the year ended 31 March 2020

11. Employee emoluments

	2020 Total £	2019 Total £
Wages and salaries	478,873	502,842
Social security costs	37,729	37,503
Pension costs	9,163	5,948
	<u>525,765</u>	<u>546,293</u>
Average number of monthly employees	<u>25</u>	<u>24</u>

There were no employees earning a salary of £60,000 or more during the year, or the comparative year.

12. Auditors remuneration

Amounts payable to the auditors in the year in respect of:	2020 Total £	2019 Total £
Statutory audit	2,940	2,800
Other financial services	384	3,313
	<u>3,324</u>	<u>6,113</u>

13. Pensions - Defined Contribution Scheme

The company operates a defined contribution pension scheme for the benefit of the employees. The assets of the scheme are administered in a fund independent from those of the company.

A total of £9,163 (2019 - £5,948) was contributed to the scheme during the year.

14. Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2019	27,295
Additions	4,086
Disposals	-
At 31 March 2020	<u>31,381</u>
Depreciation	
At 1 April 2019	21,738
Charge for the year	7,388
Disposals	-
At 31 March 2020	<u>29,126</u>
Net book value	
At 31 March 2020	<u>2,255</u>
At 31 March 2019	<u>5,557</u>

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the Financial Statements (continued)

for the year ended 31 March 2020

15. Debtors

	2020 Total	2019 Total
	£	£
VAT	-	-
Trade debtors	29,373	10,966
Prepayments and accrued income	6,751	9,974
	<u>36,124</u>	<u>20,940</u>

16. Creditors: Amounts falling due within one year

	2020 Total	2019 Total
	£	£
Trade creditors	1,183	1,052
Other taxes and social security	18,160	18,111
Other creditors	20,367	-
Accruals and deferred income	87,245	91,036
	<u>126,955</u>	<u>110,199</u>

17. Deferred income

	2020 Total	2019 Total
	£	£
At 1 April 2019	84,988	
Additions during the year	81,909	84,988
Amounts released to income	(84,988)	-
	<u>81,909</u>	<u>84,988</u>

These funds relate to projects where finance was received prior to the year end to cover a period after the year end but before the next year end.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the Financial Statements (continued)

for the year ended 31 March 2020

18. Funds

Unrestricted	At 1 April 2019	Incoming resources	Outgoing resources	Net transfers	At 31 March 2020
	£	£	£	£	£
Community Development	38,998	551,514	(469,909)	-	120,603
Restricted	At 1st April 2019	Incoming resources	Outgoing resources	Net transfers	At 31st March 2020
	£	£	£	£	£
CCC - Community Mapping Research	3,995	-	(3,995)	-	-
CCC - Development of Charity Log	7,382	-	(7,382)	-	-
Big Lottery Grant	41,140	-	(41,140)	-	-
Syrian Resettlement Programme	4,286	-	(4,286)	-	-
The Big Issue	15,598	5,100	(20,698)	-	-
Advocacy Grant	3,982	-	(3,982)	-	-
LD Form Filling Grant	5,456	-	(5,456)	-	-
Asset Based Community Development	-	22,110	(14,134)	-	7,976
Investing in Communities	13,650	-	(13,650)	-	-
Learning Paths	2,411	-	(2,411)	-	-
International Friendship Day	54	500	(554)	-	-
Hate Crime	3,219	-	(3,219)	-	-
Community Asset	21,492	-	(21,492)	-	-
Migrant Video	-	36,500	(36,500)	-	-
Reaching Communities	23,978	105,914	(85,634)	-	44,258
Youth Investment Fund	40,951	240,446	(134,701)	-	146,696
Barrow Cadbury	9,314	1,000	(7,395)	-	2,919
Star Focus	200	-	(200)	-	-
Job Centre Plus	-	22,992	(22,992)	-	-
Digital Culture Media	-	20,986	(20,986)	-	-
Awards for All	-	3,230	(2,478)	-	752
	197,108	458,779	(453,286)	-	202,601

The funds are constituted as follows:

	2020			2019
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets	2,255	-	2,255	5,557
Debtors	36,124	-	36,124	20,940
Cash at bank and in hand	106,903	304,877	411,780	319,808
Creditors: Amounts falling due within one year	(24,679)	(102,276)	(126,955)	(110,199)
	120,603	202,601	323,204	236,106

The transfers between funds relate to the allocation of overheads which form part of the original grant application.

19. Controlling party

The charity is controlled by the Board of Trustees and no individuals can or do exert control.

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the Financial Statements (continued)

for the year ended 31 March 2020

20. Operating Leases and Commitments

At 31st March 2020, the charity had total commitments under non-cancellable operating leases as set out

	2020 Total	2019 Total
Operating leases which expire:		
Under 1 year	-	1,800
Between 2 and 5 years	37,908	18,972
	<u>37,908</u>	<u>20,772</u>

During the year an employment dispute arose, the outcome of which is still uncertain. As there is no certainty with regard to any potential liability no provision has been made within the accounts.

21. Donations of goods, services and assets

The charity received no donations in the year of goods, services or assets.

22. Fund comparatives

Statement of Financial Activities	2019		Total
	Unrestricted funds	Restricted funds	
	£	£	£
Income from:			
<i>Donations and grants receivable</i>	261,537	266,536	528,073
<i>Management fees</i>	97,590	-	97,590
<i>Other trading activities</i>	144,632	-	144,632
<i>Investments</i>	734	-	734
<i>Other income</i>	27,783	5,200	32,983
Total income	<u>532,276</u>	<u>271,736</u>	<u>804,012</u>
Expenditure on:			
<i>Charitable activities</i>	630,457	176,760	807,217
Total expenditure	<u>630,457</u>	<u>176,760</u>	<u>807,217</u>
Net (expenditure)/income	<u>(98,181)</u>	<u>94,976</u>	<u>(3,205)</u>

Grants receivable

	2019		Total
	Unrestricted funds	Restricted funds	
	£	£	£
<i>Local Authority</i>	40,000	66,196	106,196
<i>Institutional / Charitable grants</i>	221,537	200,340	421,877
	<u>261,537</u>	<u>266,536</u>	<u>528,073</u>

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the Financial Statements (continued)

for the year ended 31 March 2020

21. Fund comparatives continued

Other trading activities

	2019	
	Unrestricted funds	Restricted funds
	£	£
<i>Sales of services</i>	5,617	-
<i>Direct Payments Fees</i>	139,015	-
	<u>144,632</u>	<u>-</u>
	<u>144,632</u>	<u>144,632</u>

Other income

	2019	
	Unrestricted funds	Restricted funds
	£	£
<i>Other income</i>	5,321	5,200
<i>Compensation for termination of lease</i>	6,066	-
<i>Hire of rooms</i>	3,531	-
<i>Refunded overpayments on contracts</i>	12,865	-
	<u>27,783</u>	<u>5,200</u>
	<u>27,783</u>	<u>32,983</u>

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the Financial Statements (continued)

for the year ended 31 March 2020

21. Fund comparatives continued

Charitable activities expenditure

	Unrestricted funds	2019 Restricted funds	Total
	£	£	£
<i>Staff costs</i>	476,567	69,726	546,293
<i>Volunteers expenses</i>	432	-	432
<i>Conference and training expenses</i>	4,882	-	4,882
<i>SIB grant expenditure</i>	12,554	-	12,554
<i>Community development</i>	-	34,696	34,696
<i>Wellbeing expenditure - Peterborough Plus</i>	867	-	867
<i>BBO expenditure - Peterborough Plus</i>	38,411	-	38,411
<i>LD Form Filling expenditure</i>	-	(485)	(485)
<i>Direct Payments expenditure</i>	6,164	-	6,164
<i>MDT expenditure - Peterborough Plus</i>	167	-	167
<i>Other costs</i>	2,666	-	2,666
<i>Reaching Communities costs</i>	-	1,673	1,673
<i>Youth Investment Funding costs</i>	-	65,014	65,014
<i>Barrow connect costs</i>	-	6,135	6,135
<i>Repayment of grant income</i>	-	-	-
	<u>542,710</u>	<u>176,759</u>	<u>719,469</u>
 <i>Share of support costs</i>	 72,099	 -	 72,099
<i>Share of governance costs</i>	15,649	-	15,649
 <i>Total charitable activity expenditure</i>	 <u><u>630,458</u></u>	 <u><u>176,759</u></u>	 <u><u>807,217</u></u>

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the Financial Statements (continued)

for the year ended 31 March 2020

21. Fund comparatives continued

Support and governance costs

	Unrestricted funds	2019 Restricted funds	Total
	£	£	£
<i>Support costs</i>			
<i>Depreciation</i>	6,026	-	6,026
<i>Rent, Rates and service charges</i>	14,533	-	14,533
<i>Premises costs</i>	5,363	-	5,363
<i>Telephone</i>	504	-	504
<i>Printing, Postage, stationery and subscriptions</i>	6,524	-	6,524
<i>Travelling expenses and parking permits</i>	721	-	721
<i>Repairs and renewals</i>	9,488	-	9,488
<i>Equipment hire</i>	14,067	-	14,067
<i>Bank charges</i>	2,828	-	2,828
<i>Sundry and cleaning expenses</i>	4,571	-	4,571
<i>Irrecoverable input VAT</i>	7,472	-	7,472
<i>Governance costs</i>			
<i>Audit fees</i>	2,800	-	2,800
<i>Legal and professional fees</i>	9,536	-	9,536
<i>Accountancy</i>	3,313	-	3,313
	<u>87,748</u>	<u>-</u>	<u>87,748</u>

Analysis of expenditure between activities

	Staff costs & programme expenditure	2019 Support & governance costs	Total
	£	£	£
<i>Community Development</i>	82,778	-	82,778
<i>CCC - Community Mapping Research</i>	8,333	-	8,333
<i>Syrian Resettlement Programme</i>	(485)	-	(485)
<i>LD Form Filling Grant</i>	8,267	-	8,267
<i>PA Register</i>	10,956	-	10,956
<i>Hate Crime</i>	102,825	-	102,825
<i>Barrow Connect costs</i>	12,166	-	12,166
	<u>224,840</u>	<u>-</u>	<u>224,840</u>

PETERBOROUGH COUNCIL FOR VOLUNTARY SERVICE

Notes to the Financial Statements (continued)

for the year ended 31 March 2020

21. Fund comparatives continued

Restricted funds

	At 1 April 2018	Incoming resources	Outgoing resources	Net transfers	At 31 March 2019
	£	£	£	£	£
CCC - Community Mapping Research	3,995	-	-	-	3,995
CCC - Development of Charity Log	7,382	-	-	-	7,382
Big Lottery Grant	41,140	-	-	-	41,140
Syrian Resettlement Programme	4,286	-	-	-	4,286
The Big Issue	10,398	5,200	-	-	15,598
Advocacy Grant	3,982	-	-	-	3,982
LD Form Filling Grant	4,971	-	485	-	5,456
PA Register	2,727	-	(8,267)	5,540	-
Investing in Communities	11,650	2,000	-	-	13,650
Learning Paths	2,411	-	-	-	2,411
International Friendship Day	54	-	-	-	54
Hate Crime	3,219	-	-	-	3,219
Community Asset	-	30,000	(8,508)	-	21,492
Video Communication	-	34,196	(34,522)	326	-
Reaching Communities	-	34,935	(10,958)	-	23,977
Youth Investment Fund	-	143,775	(102,823)	-	40,952
Barrow Cadbury	-	21,480	(12,166)	-	9,314
Star Focus	50	150	-	-	200
	<u>96,265</u>	<u>271,736</u>	<u>(176,759)</u>	<u>5,866</u>	<u>197,108</u>

There was a transfer from the unrestricted to restricted fund during the year regarding an overspend on the Community Development fund.

The funds are constituted as follows:

	Unrestricted	2019 Restricted	Total
	£	£	£
Fixed assets	5,557	-	5,557
Debtors	20,940	-	20,940
Cash at bank and in hand	100,860	218,948	319,808
Creditors: Amounts falling due within one year	(110,199)	-	(110,199)
	<u>17,158</u>	<u>218,948</u>	<u>236,106</u>