

Charity Registration No. 1024546

Company Registration No. 02832920 (England and Wales)

**SEFTON COUNCIL FOR VOLUNTARY SERVICE**  
**A COMPANY LIMITED BY GUARANTEE**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2020**



**Sefton CVS**  
Supporting Local Communities

# **SEFTON COUNCIL FOR VOLUNTARY SERVICE**

## **A COMPANY LIMITED BY GUARANTEE**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

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<b>Trustees</b>	Mr D Roscoe Mrs E Barnett Mr S J Sharman Mr P P Cummins Dr M J Homfray Ms P Lappin Mr D McGregor Mr M Sonne Ms V Elson Venerable P Spiers Mr B Thomas
<b>Chair of the Board of Trustees</b>	Mr D Roscoe
<b>Vice Chair of the Board of Trustees</b>	Mrs E Barnett
<b>Treasurer to the Board of Trustees</b>	Mr M Sonne
<b>Advisors to the board from Sefton MBC</b>	Councillor D Pullin Councillor J Grace Councillor D Robinson
<b>Patron</b>	The Worshipful the Mayor of Sefton Colonel Martin GC Amlôt OBE DL
<b>President</b>	Mr M Blundell, the Lord-Lieutenant of Merseyside
<b>Chief Executive</b>	Mrs A Carter OBE
<b>Secretary</b>	Mrs A Carter OBE
<b>Charity number</b>	1024546
<b>Company number</b>	02832920
<b>Registered office</b>	3rd Floor, North Wing Burlington House Crosby Road North Waterloo Liverpool L22 0LG
<b>Auditor</b>	BWM Castle Chambers 43 Castle Street Liverpool L2 9SH

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**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
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<b>Bankers</b>	HSBC Bank PLC 197 Stanley Road Bootle Merseyside L20 3DX
<b>Solicitors</b>	Brabners LLP Horton House Exchange Flags Liverpool L2 3YL
<b>Principal Insurers</b>	Edwards Insurance Brokers 1 Rotten Row Barns 1957 Warwick Road Knowle Solihull B93 0DX
<b>Investment advisors</b>	Rathbones Port of Liverpool Building Pier Head L3 1BW

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# **SEFTON COUNCIL FOR VOLUNTARY SERVICE**

## **A COMPANY LIMITED BY GUARANTEE**

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# **SEFTON COUNCIL FOR VOLUNTARY SERVICE A COMPANY LIMITED BY GUARANTEE TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2020**

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## **The Charity**

Sefton Council for Voluntary Service, is constituted as a Company Limited by Guarantee and not having a share capital. The company is registered in England and Wales, No 2832920. The principal governing document is the company Memorandum and Articles of Association. The charity is registered with the Charity Commissioners, No 1024546. Sefton CVS was founded in 1974 as an unincorporated charity and became a charitable company in 1993.

The principal address and registered office of the company is the Suite 3B, 3rd Floor, Burlington House Crosby Road North, Waterloo, Liverpool, Merseyside L22 0LG.

The Trustees report for 2019/20 has been prepared in accordance with the requirements of the Charities Act, 2016 and Accounting and Reporting by Charities: Statement of Recommended Practice and the charity's governing document.

The financial statements have been prepared in accordance with the accounting policies set out in note to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

## **Charitable Objectives and Activities**

The charity's objects, as described in the CVS Memorandum and Articles of Association, are:

To promote any charitable purposes for the benefit of the community in the Borough of Sefton and in such other areas as the Trustees determine from time to time and in particular (but without prejudice to the generality of the foregoing):

- The advancement of education;
- The advancement of health;
- The prevention and relief of poverty;
- The relief of those in need, by reason of youth, age, ill health, disability, financial hardship or other disadvantage.

To promote and organise cooperation in the achievement of the above purposes and to that end to bring together representatives of the statutory authorities and voluntary organisations engaged in the furtherance of the above purposes within the Borough of Sefton and in such other areas as the Trustees determine from time to time.

## **Mission, Vision and Values**

### **Mission**

To promote and assist voluntary, community and faith sector activity.

### **Vision**

A vibrant voluntary, community and faith sector that encourages and supports independent resilience and sustainable communities.

### **Values**

The CVS guiding principles:

- Put Sefton people, places and organisations at the heart of what we do.
- Be open and fair in our transactions.
- Take responsibility and be accountable for our actions.
- Promote equality, diversity and cohesion through our activities.
- Support the most vulnerable people in our communities.
- Seek solutions, not problems.
- Be prepared to listen and learn.
- Operating ethically, honestly and with the highest standards of integrity.

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**Sefton CVS has six overarching activities:**

- Providing support services to the voluntary, community and faith (VCF) sector.
- Promoting partnerships within the sector and between the voluntary sector and other sectors.
- Providing a channel through which the sector is represented.
- Developing new ideas, strategies and organisations.
- Supporting and developing volunteering opportunities.
- Promoting equality of opportunity and access and promoting the value of diversity.

**CVS as a Strategic Partner**

Sefton CVS is involved as a key agency in strategic partnerships and interventions addressing local priorities through the work of the Sefton Leadership Collaborative and the Health and Wellbeing Board. CVS is also recognised as a key non-statutory partner within both Sefton Local Safeguarding Children's Board and Merseyside Safeguarding Adult Board.

CVS works closely with Sefton Council and its Departments, the Clinical Commissioning Groups in South Sefton and Southport and Formby, the Primary Care Networks (PCN's) and thematic planning groups supporting local commissioning priorities. Sefton CVS is also a partner in developing initiatives and sector engagement in the City Region with VS6.

- Involvement in the ongoing work streams relating to community resilience, transformation, integration and advocating the vital role that both the funded and unfunded sector undertakes in providing services and support to Sefton residents in addressing the priorities of statutory partners.
- Supporting activities in relation to Sefton's Year of Friendship 2019.
- Promoting the VCF sector in Sefton Council' Public Sector Transformation work streams, including the Leadership Collaborative Multi-Agency Group and Early Intervention and Prevention thematic's.
- Collaborative leadership activity working with Sefton Council to identify joint solutions to local priorities.
- Facilitated sector networks and forums involving both groups and individuals, as a consultation and engagement conduit, participating in public policy and developing and shaping local services.
- Participated in a range of Sefton Council work programmes including Sefton Leadership Collaborative, Health and Wellbeing Board, the Consultation and Engagement Panel, Corporate Parenting Board, and Sexual Health Partnership.
- Continued involvement as Chair in the multi-agency Welfare Reform and Anti-Poverty Partnership (WRAP).
- Engaged in the development and work plans emerging from the Sefton Provider Alliance and facilitate the VCF Advisory Group
- Delivery of MECC (Making Every Contact Count) Training to the wider workforce, inclusive of Elected Members, Council staff, GP's, DWP and the VCF sector.
- Facilitated participation and engagement mechanisms with equalities groups, Young Advisers, SYMBOL and the Youth Cabinet as conduits to our public sector partners.
- Ongoing support of the work of the Sefton Armed Forces Covenant and Veterans in Sefton
- Supported VCF organisations and enterprises to manage change, reshape services to meet need and demand through business and financial planning support and customised interventions to individual groups.
- Delivered a programme of social investment workshops and customised support to VCF sector organisations exploring social investment opportunities and producing an external evaluation report funded by the Connect Fund.

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**CVS as a Strategic Partner (continued)**

- Facilitated the New Realities Steering Group, action plan, joint training and awareness raising. Promoted nominations for the New Realities Award at Sefton Star awards
- Ongoing advisory input to a Council Led Steering Group focussed on Social Investment and Social Value.
- Supported a joint investment programme as a part of the Merseyside Violence Reduction Programme with Sefton Council.
- Facilitated and further developed sector consortia including area-based consortia around adult mental health and children and young people's emotional wellbeing.
- Implementation and coordination of VCF sector services delivering under 'Living Well Sefton', an integrated wellness service commissioned by Public Health. The service was procured for a further three years from April 1st 2019.
- In partnership with VOLA, CVS delivered a programme of digital inclusion interventions through a Liverpool City Region collaborative of RSL's and VCFSE organisations funded through the National Lottery Community Fund "Building Better Opportunities programme" and the LCR ESF Investment Priority 1.4: Active inclusion.
- The Sefton CVS Annual Conference 2019 'Through the Funding Maze' took place on Thursday 24th October 2019 at Crosby Lakeside Adventure Centre. The focus of the event was providing groups with insight into individual funders and opportunities to network. Guest speakers included Cllr. Trish Hardy, Cabinet Member for Communities, Sefton Council and Dwayne Johnson, Chief Executive of Sefton Council. Presentations were delivered by Social Value UK, the Red Cross and the National Lottery, as well as a Face the Funder workshops. In total there were 109 attendees.
- An active member of the Greater Merseyside VS6 which is a focal point for Voluntary, Community, Faith and Social Enterprise (VCFSE) infrastructure / support providers to debate, influence and shape policy at the Liverpool City Region (LCR) level. VS6 provides public and private sector partners working at the City Region spatial level, a formal point of contact to engage with the Voluntary, Community and Social Enterprise (VCSE) sector, through the infrastructure / support providers. The Chief Executive of Sefton CVS acts as the Third Sector Representative on the Liverpool City Region Local Enterprise Board (LEP).
- Sefton CVS is affiliated to the National Council of Voluntary Organisations (NCVO), National Association of Community and Voluntary Action, (NAVCA) Social Value UK, Children England, Charity Finance Group, Institute of Certified Bookkeepers and Locality.
- CVS works in partnership with the other 4 district CVS's in Merseyside as part of a sub regional network. At a regional level, CVS links with Voluntary Sector North West and VS6 in the City Region.

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**Locality Working**

Sefton CVS is aligned to Sefton Council's locality based working model strategically and operationally, and is engaged in area based partnership working with Sefton Council and other partners.

**Community Development Interventions**

**Organisation Development and Capacity Building**

CVS deliver comprehensive organisation development and capacity building services in localities to support people and organisations to initiate, strengthen and renew social action and community led service delivery by:

- Supporting local people to set up and develop robust, sustainable and high impact groups, associations, organisations and social enterprises.
- By supporting established local community organisations and social enterprises to improve their effectiveness, reach and social impact.
- By bringing people together to network, share knowledge, operate creatively and collaborate more effectively and extensively.

Groups can access support in charity or social/community enterprise start up; acquiring/ managing community assets; governance and leadership; achieving quality standards; social impact; project development and organisational growth; identifying and applying for funding; business planning; developing policies; skills development; accountancy services and payroll, disclosure and barring umbrella service, volunteering having a voice in local decision making.

**Key activity undertaken in 2019/20 included:**

- 1,339 intensive cases of capacity building and customised support was provided to 344 groups. 29% of the groups worked with have an annual income between £10K and £100K and 30% have an annual income under £10K.
- The majority of support provided by CVS has been for services that have a focus on the following themes of work: Adult Health and Wellbeing (26%) and Children, Young People & Families (20%). Sports/Recreation/Arts and Culture (16%) and Environment (8%) services also accessed support.
- Groups who deliver services across the full geographical area of the borough accessed support from CVS; however the service demand is consistently greatest amongst those delivering services in the South of the borough (31%).
- Worked with 16 groups to provide customised start up advice and support.
- CVS secured funding from the Barrow Cadbury Trust to develop a 12-month social investment infrastructure support programme through the Connect Fund in partnership with Sefton Council. The project went live on 1st October 2018, to support local organisations that are near or thinking about the social investment market as a funding strategy. The project was extended to 31st December 2019. A Baseline Evaluation Report was produced with recommendations for ongoing development.

**Funding Advice and Information**

The Funding Advice and Information function provides bespoke information and interventions to enable VCFSE sector organisations to access funding opportunities and support them to become more financial sustainable and build organisations' capacity to prepare strong proposals to charitable trusts, funders and commissioners.

The Localities Team work closely with local and national charitable trusts and grant makers to ensure that their criteria is widely understood and available to potential applicants through one to one advice sessions, Meet the Funder surgeries, the MFIP portal and customised mailings.



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**Funding Advice and Information (continued)**

The service provides detailed support in developing proposals to bid status, assistance in compiling evidence and data, final submission and bespoke advice in monitoring and managing the grants once awarded. It also provides a bid review service, which improves the quality of applications and the ability of the applicant for future submissions. Organisations can access support through funding surgeries and road shows, one-to-one meetings, training courses, conferences and bulletins. As well as delivering specific courses on Funding Strategy and Business Planning, intensive bespoke support is available providing specific services to those organisations in crisis. CVS also provides a bespoke bid reading service on request.

**Key activity undertaken in 2019/20 included:**

- Supported the local VCFSE sector to secure almost £4 million in known funding applications through bespoke advice and support.
- A further £965K worth of bids were awaiting funding decisions at the end of March 2020.
- Sefton CVS manages and administers the Merseyside Funding Information Portal (MFIP) website on behalf of the wider sector across the Liverpool City Region which advertised 645 funding opportunities and updates during 2019/20, and attracted 34,569 visitors to the website generating 301,433 views.
- Sefton CVS provides a bespoke service to organisations making submissions to the Big Lottery Programmes, specifically Reaching Communities and Awards for All. Throughout 2019 – 2020 groups were supported to secure £123,184 from the Reaching Communities Fund and £68,000 from Awards for All. Bespoke support was also provided to groups applying to the Burbo Bank Extension Fund which awarded a total of £70,740 to local VCF organisations during 2019/20.
- Funding surgeries have been facilitated for National Lottery Heritage Fund, the John Moores Foundation, WEA European Social Fund, European Social Fund Community Grants and Eleanor Rathbone Charitable Trust.
- Acts as a panel member to the WEA ESF Fund and Burbo Bank Extension Fund
- Participated in the work of the Merseyside Charitable Trusts Group and the Merseyside Funders Advice Network

**Community Accountancy**

The Community Accountancy Service provides a range of services including payroll management, bookkeeping, preparing annual accounts, budgets and forecasts, as well as offering advice and guidance in areas such as VAT and Gift Aid. The Team provide training to staff and trustees either on a one-to-one basis or in group sessions and offer support to VCF sector groups in financial crisis.

**Key Activity undertaken in 2019/20 included:**

- Provided accountancy services to 63 groups; 51% of groups have incomes under £100k.
- Annual accounts prepared for 44 groups.
- Independent Examinations carried out for 43 groups.
- Provided Payroll Bureau Service to 22 groups.
- Contracted to undertake bookkeeping for 23 groups.
- 1 group was provided with audit preparation support and 1 group was supported with VAT return
- Provided 4 groups with specific support around Social Investment

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**Training and Skills**

- The Sefton CVS Training and Development Programme builds the skills and knowledge of individuals from the VCF sector workforce, thereby strengthening the capability and competence of organisations to sustain and grow by:
- Providing capacity building to community-based organisations to ensure they are legally compliant and working to good practice.
- Ensuring a professional and up-to-date workforce within the VCF sector.
- Ensuring organisations are fit for purpose / tender / commission ready.
- Developing opportunities and supporting health and wellbeing.

**Key activity undertaken in 2019/20 included:**

- A total of 1,501 individuals have benefitted from formal training opportunities provided via Sefton CVS.
- Delivered 81 face to face training and master class opportunities to 824 individuals.
- Provided accredited online safeguarding training to 541 individuals.
- 677 individuals achieved accreditation through courses facilitated by CVS – This included e-learning packages Child Protection, Vulnerable Adults, Equality & Diversity, Food Hygiene and Level 2 Health & Safety.
- 30 different training courses / masterclasses were delivered including training courses accredited by organisations such as RSPH and NSPCC E-learning programme.
- Leadership sessions delivered by NCVO included 'The CEO – Leading and Managing Change' and 'Emerging Leaders'.
- Sefton CVS worked with TSB Bank to deliver Sector based and community facing Fraud awareness sessions.
- Master Classes have included: GDPR – One Year On, Debt and Mental Health, Safeguarding Good Governance, Making Every Contact Count (MECC) Level 1 & 2, Volunteer Recruitment and Induction and Motivating and Retaining Volunteers.

**Volunteering and Citizenship**

The Sefton Volunteer Centre supports volunteers and the organisations that recruit volunteers by providing a brokerage service that matches local people to organisations with volunteering opportunities.

The Centre also provides bespoke support to organisations deploying volunteers including good practice guides, policies and procedures, training and developing new initiatives deploying volunteers. The Centre links with national and regional agencies in policy work relating to volunteering and is accredited by NCVO's Volunteer Quality Assurance scheme.

**Key activity undertaken in 2019/20 included:**

- 470 volunteering opportunities advertised via the Volunteer Centre website from 440 organisations at 31st March 2019.
- 975 volunteer enquiries during 2019/2020
- In response to COVID-19 a volunteer call to action was launched. The Volunteer Centre recruited 1,103 local volunteers, of which 419 were mobilised into action, following processing e.g. ID, DBS and matching volunteers to need. Volunteer roles included providing support with shopping, foodbanks and telephone support.
- In order to support volunteers a variety of resources were developed including a Good Neighbour Guide and online video training materials.
- As part of Sefton's Year of Friendship and their World Friendship Day campaign, the Citizenship & Volunteering Officer coordinated a community picnic in Waterloo Seafront Gardens on 30th July.

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**Volunteering and Citizenship (continued)**

- The Volunteer Coordinator and Maghull Community Connector co-hosted a Maghull Community Marketplace & Volunteering Event on 26th September at Maghull Town Hall to advertise local groups, activities and volunteer roles in the Maghull and Lydiate area. The event was attended by 14 groups and over 20 members of the community.
- An online Volunteer Toolkit for Volunteer Managers, including Job Descriptions and a range of policies and procedures was launched.
- A Volunteer Recruitment Fair took place on 6th June 2019 and it was attended by 20 organisations from across the borough to showcase volunteering opportunities.
- As part of Volunteers Week on Friday 7th June a Volunteering Fair took place with the Strand Shopping Centre and Sefton Community Markets.
- The Volunteer Celebration Event took place on Monday 10th June. The Mayor of Sefton, Cllr June Burns and the Chief Executive of Sefton Council, Dwayne Johnson, attended and spoke at the event. 130 certificates were awarded on the day, recognising 309,000 hours of volunteering equating to over £4,081,000 contributed to the Sefton economy.

**Sefton4Good**

Sefton4Good supports philanthropy and local giving, primarily through an online presence. The project encourages local people and organisations to donate their time, skills, money or resources to support Sefton-based good causes. There are a range of options through which donors can donate (payroll giving, BT My Donate, Just Giving and text giving). Local good causes also have the opportunity to maximise their fundraising by channelling it through Sefton 4 Good, who can claim gift aid on their behalf. Sefton 4 Good works with the Private Sector, the Public Sector, the Voluntary, Community & Faith Sector and the general public to empower them to support the good causes on their doorstep.

**Key activity undertaken in 2019/20 included:**

- Sefton CVS supported the planning of the Pay-It Forward campaign. 48 VCF organisations were engaged in activities with an estimated direct impact on 1,000 participants and a pay it forward social impact of an additional £3,000.
- The Sefton 4 Good Abseil took place on 17th August, 14 supporters took part in the event which approximately £2,000 was raised in donations.
- Jumpers 4 Good, an annual Christmas fundraising campaign took place on Friday 13th December with colleagues from Sefton CVS, Sefton Council (at 6 locations) and South Sefton CCG taking part.
- Other fundraising activities included Sefton 4 Good Christmas quiz, Shining Stars, and staff fundraising
- A Sefton4Good grants programme distributed 16 grants, with a total sum of £11,742.99.
- Launched a Covid 19 appeal to support VCF sector response with approximately £5,000 being raised. Donations have been made to South Sefton Foodbank and Brighter Living Partnership to support their Access to Food offer.
- Citizens 4 Good events took place in June and October, recognising 21 members of the public for their contribution to their communities.

**Southport Community Centre**

CVS has continued to expand and develop services through Southport Community Centre, in Norwood, Southport working closely with the Brighter Living Partnership and the PCC of St Simon and St Jude's.

**Key activity undertaken in 2019/20 included:**

- The centre has had a throughput of 8,847 visits by members of the public accessing a range of groups and initiatives. This is a 15% increase on the 2018/2019 total number of visits.

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**Southport Community Centre (continued)**

- Many independent groups regularly meet or provide their service from the Centre, including: Five Fit Chair based exercises, Foodbank, Fancy a Nibble cake club, Heartbeats (heart health group), Ingeus (diabetic awareness group), Charles Way, home schooling group, Mediation NW (1-2-1 & family meetings booked regularly) and various Brighter Living Partnership activities during April 2019 – March 2020.
- The Centre hosted 'The Great Get Together', in memory of Jo Cox M.P., on 21st June which was attended by 41 people. The event included a community picnic and showing of Bohemian Rhapsody.
- The Southport Community Centre, Buildings and Activity Reference Group (BARG) have a schedule of building meetings to consider how to collaborate effectively.
- The 'Love Activity, Move Well' event took place on 2nd October as part of Older People Awareness week. The event included chair based exercise and walking aid advice and balance training.

**Information and Communication**

Sefton CVS continued to manage the VCF Direct online directory of approximately 3,000 services offered by 1,000 VCF sector organisations, attracting over 10,000 visitors during the year.

Working in partnership with GMCVO, Sefton CVS developed a new and improved directory platform in January 2020 – the 'Here For You' Directory. The uplift in to the Directory has provided an opportunity to refresh and quality assure the entries.

This new directory platform offers an online referral process meaning website visitors can make direct referrals to VCF sector organisations and their services, and as part of the improved system Sefton CVS have undertaken a substantial review of the directory records and have since made the new directory live at [www.hereforyou.org.uk](http://www.hereforyou.org.uk). The new directory also offers information on useful contact numbers of Sefton residents as well as details of local NHS services, hosted separately to the wide range of VCF sector services available

**Key activity undertaken in 2019/20 included:**

- Shared 150 separate website articles on [seftoncvcs.org.uk](http://seftoncvcs.org.uk), including events, activities, job vacancies, policy updates and consultations. This garnered 89K views and 38K unique visits.
- 46 separate Sefton CVS email Updates, including information about funding opportunities, national/regional news and policy, training and development opportunities sent to approximately 1,300 subscribers per update. Totalling approximately 70,000 email interventions.
- Twitter @SeftonCVS has a total of 4,773 followers on its main account (as of 31st March 2020), which shows an increase in followers of 300 during the 12 month period. The @SeftonCVS account posted 447 Tweets during April 2019 - March 2020.
- Sefton CVS Facebook Page ([facebook.com/SeftonCVS](https://facebook.com/SeftonCVS)) produced 323 posts, and has gained over 1000 'Likes' in the past 12 months (total of over 1200 followers on Facebook)
- Sefton CVS currently manages over 20 additional social media accounts (Twitter & Facebook) for various projects and initiatives, which provide a total number of approximately 19,000 followers

Sefton CVS acted as a consultation and information conduit on a wide range of strategic and operational issues including the Sefton's Year of Friendship and Borough of Culture campaigns, New Realities Partnership Development Work, the Welfare Reform and Anti-Poverty Partnership Work, ongoing promotion of stakeholder engagement activities from partners including South Sefton CCG and Southport & Formby, facilitation of the VCF Advisory Group to the Sefton Provider Alliance and regional health consultations including the Health & Social Care Strategy for Cheshire & Merseyside and the LGA's Future of Adult Social Care Green Paper.

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**Sefton Equalities**

Sefton Equalities Team works with partners to reduce inequalities in the borough by supporting and enabling partners to meet their requirements under the Equalities Act 2010 legislation. Provides a conduit through which Sefton's protected groups gain access to and participate in decision making, consultation and engagement.

**Key activity undertaken in 2019/20 included:**

- Provided Equalities and Diversity training to 235 individuals.
- A further 77 people attended training including Debt and Mental Health, Mental Health First Aid accredited courses, Mental Health Awareness and Suicide Awareness.
- Sefton CVS established an Equalities Steering Group to ensure implementation of the Navajo Action Plan. There were 4 meetings during 2019 / 2020.
- The InTrust Chair continues to represent Sefton at a range of Merseyside groups focused on service improvement, care pathways and Navajo Chartermark standards.
- Facilitated networks for equality groups covering, Black & Minority Ethnicities, Sexual Orientation, Transgender and Faith.
- Supported Sefton MBC with reviewing their Transgender Policies and Procedures for schools.
- Participated in the Sefton Hate Crime MARAC; facilitated joint equality and hate crime training with Merseyside Police; Sefton CVS is also a Third-Party Hate Crime Reporting Centre.
- Assistance provided to local GPs with asylum matters and attendance at the quarterly SHIPP meetings with local GP/Health services in Sefton.
- Facilitated quarterly Sefton Equalities Partnership meetings bringing together representatives from the equality forums and escalating issues and intelligence to the appropriate public agencies, planning groups and Healthwatch.
- Delivered Gypsy, Roma, Traveller Myth Busting presentation for Sefton Council.
- Long term partner to and supporter of 'Show Racism the Red Card' including co-sponsoring and supporting the delivery of the national award ceremony which recognises pupil efforts to raise awareness in schools through the arts and media.

**BME CDW (Black, Minority, Ethnic Community Development Worker) Project**

This project provides intensive one to one support to vulnerable members of Sefton's BME Communities experiencing mental health conditions. 1604 interventions have been delivered for 367 BME / Migrants from 10 different nationalities. The three priority presenting issues were mental health (23%), legal issues and safeguarding. This is consistent with the priority issues for 2018 / 2019 and 2017 / 2018.

**Criminal Justice Interventions**

The aim of this work is to provide strategic leadership within the VCF sector and be a conduit to partners and interpret policy relating to the criminal justice system, community safety and Transforming Rehabilitation, working with key partners within Merseyside Police, the Office of the Police and Crime Commissioner, HM Prison Service and Sefton Council.

CVS delivers a offender mentoring project working closely with HMP Liverpool.

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**Merseyside Offender Mentoring Project**

This project provides mentoring befriending support to offender's pre and post release from HMP Liverpool and HMP Risley by enabling offenders to resettle positively back into the community. A comprehensive tailored service is provided and assists offenders in overcoming barriers with the objective to reduce reoffending significantly and its impact on the wider community.

In 2019/20 the project was funded by a range of agencies and charitable trusts including the Big Lottery Fund and the John Armitage Charitable Trust.

**Key activity undertaken during 2019/20 included:**

**HMP Liverpool Mentoring Project**

- 1,275 offenders from HMP Liverpool were interviewed
- 169 ex-offenders were matched with a Volunteer Mentor
- The project has recruited and trained 79 Volunteer Mentors

**Other related Activity:**

- Provide representation to the Sefton Community Safety Partnership, MARSOC and DISARM, Merseyside Reducing Reoffending Meeting, Sefton, Wirral, Liverpool and St Helen's Integrated Offender Management meetings, Priority and Prolific Offender meeting, Organised Crime and Gang Groups, Achieve North West, HMP Liverpool Partnership meeting.
- The project was awarded funding from the Violent Reduction Unit from Merseyside Police to support ex offenders leaving custody by offering them volunteer mentor support.
- The team attended the University of Liverpool Volunteer Fair on 20.08.19 in order to recruit volunteer mentors.

**HMP Liverpool Liaison Work**

Sefton CVS's Partnership Liaison Officer works within HMP Liverpool to broker relationships with a diverse range of VCF and enterprise sector organisations which provide the foundation for the offender's resettlement journey.

Sefton CVS co-ordinates applications and referrals to a range of partnership services and facilitates the delivery of interventions.

This approach blends a range of creative and innovative VCF sector services with existing statutory support and enables a more holistic and collaborative approach to supporting offenders to move on with their lives into their local community.

Sefton CVS also works strategically within the prison with offender pathway leads and key staff to support and develop VCFSE partnership work and local interventions with the aim of reducing the likelihood of reoffending.

**Key activity undertaken in 2019/20 included:**

**HMP Liverpool**

- An LGBT 'Pride on the Inside' event took place in September 2019 with the aim of tackling homophobia and celebrating diversity.
- A Mindfulness pilot was delivered during January and February 2020, with 10 meditation sessions led by a Buddhist monk at the Kedampa Meditation Centre. Feedback from the pilot was positive and there are plans for Mindfulness sessions to be funded during the winter months.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE**  
**A COMPANY LIMITED BY GUARANTEE**  
**TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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**HMP Liverpool (continued)**

- The team worked in partnership with the EFC Kicks Programme to deliver a sports day in the prison for the children of prisoners. On 9th August an event took place for prisoners at HMP Liverpool. 7 prisoners were selected and security cleared to take part with their children, all 7 families with 17 children turned up and were eager to see their dads and take part in the planned activities. Everton in the Community put the families into teams and had them compete against each other in activities such as football over & under, wheelbarrow races, sack races, egg & spoon races, football relay races, tug of war and five aside football matches. The families also had an opportunity to have lunch together without the prohibition of close contact. This meant that children were able to sit with their dads, hug them as much as they wanted and spend time together freely. An opportunity some fathers have not had in 5 years
- A pilot project was developed in partnership with The Princes Trust to work with young offenders (under 25). The Guidance After Prison Service (G.A.P.S.) is a new course delivered by The Princes Trust who are working in partnership with HMP Liverpool, NOVUS and Manchester Growth Company. The 3 sessions are delivered over 3 weeks and include support for participants around planning for release and next step opportunities. The course features personal journey presentations from inspiring volunteers, sessions on employability, effective communication, and teamwork, accessing PT courses and a gym session workout.

**Health and Wellbeing Interventions**

CVS coordinates and facilitates the development of the VCF sector in Sefton around local and national health and wellbeing priorities. CVS facilitates sector engagement with key partners and commissioners with the view to developing responsive solutions to the identified health and wellbeing priorities in the borough. The Health and Social Care Forum is coordinated through this work and 160 VCF organisations participate as members.

**Key activity undertaken in 2019/20 included:**

- Facilitated 3 meetings of the Health and Social Forum with VCF provider organisations and coordinated the sectors engagement in the following areas: welfare reform, asset-based community development, human trafficking, NHS future plans and the public health annual report.
- Strategic engagement in the Health and Wellbeing Strategy structures, including the Adult Forum and through representation of the Health and Social Care Forum on the Health and Wellbeing Board.
- Participated in stakeholder events in the development of Sefton's Transformation 5 Year Plan.
- Participated in the development of a Sefton Social Prescribing strategy. CVS were commissioned to deliver a sector led Social Prescribing Link Worker Programme in partnership with the developing Primary Care Networks and Living Well Sefton.
- Partnership work undertaken with Mersey Care, CCG, Southport and Ormskirk, Lancashire Care Trust, Aintree NHS Hospital Trust, NWS Boroughs, as part of the Sefton Provider Alliance action programme.
- Facilitated the VCF Advisory Group reporting into the Provider Alliance structures.
- CVS are part of the Sefton Council's EIP (Early Intervention and Prevention) work Strand 3. The CEO, Deputy CEO and the Living Well Sefton Lead are members of the Council Led Steering Group. A series of task groups are working on the following themes; Social Prescribing, Evaluation, Healthy Workplaces, Behaviour Change, Social Finance and Social Value, with CVS members allocated to the work streams.
- Provided VCF sector perspectives to the Well Sefton Steering Group, Health and Wellbeing Forum and Welfare Reform and Anti-Poverty Partnership.
- Provision of sector intelligence to Sefton CCG's Experience and Patient Engagement Group (EPEG)
- The Cheshire and Merseyside Health and Care Strategy Event roundtable consultation was attended by 13 VCF sector representatives to review the 5-year strategy. The event took place on 30th October 2019.

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**TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)**  
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**Strand by Me**

Strand by Me is a community signposting and health shop in the Strand. It provides residents with a pop-up shop where partners undertake events and advertise services changing on a weekly basis; health checks, signposting and drop-ins.

**Key activity undertaken in 2019/20:**

- 6,272 individuals have been engaged through local groups and drop-in services during the course of the year.
- 1,497 individuals have been signposted to other groups or services.
- The top 3 presenting issues were Mental Health, Physical Activity and Healthy Eating
- Each month 12 regular activities are delivered from the Centre including art classes, dementia support and Strand Residents activities.
- Due to the Government restrictions in response to COVID-19 Strand by Me was closed in early March 2020.

**Living Well Sefton**

The Living Well Sefton service delivers an innovative flexible, holistic service that enables individuals to access services, seamlessly across the Living Well Sefton partnership. The service is focused on prevention and early intervention and is committed to working flexibly with a broad range of partners to meet the needs of the people of Sefton.

The service provides support to people, enabling them to live well by addressing the factors that influence their health, enabling them to be independent, resilient and support themselves and people around them. The service utilises evidence based behaviour change techniques, tailored support and interventions delivered in community venues across Sefton. Living Well Sefton is also fully integrated with the clinical stop smoking service and the clinical weight management service.

Living Well Sefton will work to enhance and protect the health and wellbeing of the population of Sefton and improve the health of the poorest, fastest. The Service focuses specifically on health inequalities and on improving health and wellbeing outcomes for residents of the borough.

Sefton CVS has been awarded the contract as a lead partner in a consortium model with May Logan, Netherton Feelgood Factory, Sefton CAB, Sefton Carers Centre, and Brighter Living Partnership, including a wider neighbourhood partner offer.

**Key activity undertaken in 2019/20 included:**

- Sefton CVS were successful in tendering for a further 3+1+1 contract from 1st April to deliver the Living Well Sefton programme. The launch event for the new programme took place on Monday 17th June. Over 60 people attended the interactive session at Crosby Lakeside Adventure Centre.
- Bespoke Making Every Contact Count (MECC) training courses have been delivered to over 1,500 individuals including Elected Members; GP Practices and Library staff.
- Living Well Sefton 'Workplace Wellbeing' grants were awarded to 40 SME's to improve staff wellbeing.
- 2 rounds of Community Resilience Grants have taken place with the themes 'Food with Friends' and 'Get Outside', 30 projects have been supported by Community Resilience Grants.
- Over 2,900 interventions were delivered between March 2019 and April 2020.
- On average 96% of clients received a Universal Consultation.
- The number of calls received to the 0300 number was 767, totalling a duration of 1,420 minutes.
- Recruited and inducted 7.5 Social Prescribing Link Workers deployed through CVS, Brighter Living Partnership and Sefton Carers Centre to work in partnership with the CCG's and local Primary Care Networks



**SEFTON COUNCIL FOR VOLUNTARY SERVICE**  
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**Re-ablement**

The Re-ablement project provides personalised rehabilitative support to service users to enable them to return to full independence, including interventions for timely and safe discharge from hospital and assessed needs to avoid unnecessary dependence upon more acute, long term services. The services are delivered through:

- South Sefton Health and Wellbeing Trainers
- Re-ablement Information and Signposting Service
- Connected Communities

**Key activity undertaken in 2019/20 included:**

- Health and Wellbeing Trainers received 648 referrals into their service.
- 3,710 interventions were delivered by the team of Health Trainers
- Support provided included regular home visits and ongoing focused support, as well as providing of tailored information and/or signposting into appropriate services.
- The most prevalent support area remains Social Inclusion, with Attitudes / Confidence Building, Accommodation and Finances also featuring highly.
- Clients have set a total of 1,429 personal goals over the course of the year. 1,053 (74%) of these goals have been met through the support of Health Trainers.
- Health Trainers also deal with a number of complex cases, the health trainers support individuals with such complex matters within their locality as far as their expertise allows, they then sign post to the professional agencies who are the experts in a particular field.
- Members of the Health and Wellbeing team attended an Integrated Care Team Collaborative meeting and delivered a presentation to approximately 70 professionals of the Integrated Care Team.

**Macmillan Navigators**

This was the third year of the Community Navigator pilot project which was launched in 2017, funded by Macmillan Cancer Support. The project aimed to help people affected by cancer get the support they need, whether it is physical, financial, emotional, spiritual or practical. The project ended in November 2019, with the one year Macmillan 'Right By You' test site starting from December 2019. 'Right by You' is Macmillan's response to "personalisation" for people with cancer, and aligns to the NHS Long Term Plan. It encompasses holistic care assessments, identification of need, care planning and navigation for people living with cancer across all settings.

**Key Activities 2019/20**

- The team hosted 2 engagement and fundraising events including the Macmillan Mile and Macmillan's Worlds Biggest Coffee Morning. In total both events were attended by 230 people and raised over £1000.
- 313 cases were referred to the project between March 2019 and April 2020.
- Referrals are predominantly coming from Aintree Clinical Nurse Specialists (CNS), as well as by CVS Health Trainers and self referral. However the number of GP referrals has increased over the period.
- During this reporting period Navigators were successful in supporting individuals to access £11,640.00 in Macmillan grants.

**Community Connectors**

The aim of the project is to help those aged 18+ who are at risk of loneliness and/or isolation, who have low level mental health needs and may well access Adult Social Care for help with these issues. The hope is to reduce the load of these cases on Adult Social Care by introducing them to our project and helping them before it becomes a 'crisis' case.

The team can help people with accessing local groups and organisations, befriending, helping with everyday tasks which have become a burden. A Community Champion can also be matched to the person who can help them through the befriending model, with our continued support throughout.

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TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)  
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**Community Connectors (continued)**

**Key Activities 2019/20**

- 324 referrals have been made to the project, with referrers including GP's and Adult Social Care staff, an 18% increase on the previous year.
- A total of over 100 additional Volunteer Community Champions have been recruited and trained to offer support.
- The team have now signposted people to 110 different groups and services.
- Monthly Community Champions forums have now commenced with Southport and Maghull Champions. The agenda will remain the same each month, and allows for better communication and support.
- This year over 90% of clients reported an improvement in their mental wellbeing and over 90% reported lower feelings of loneliness or improved social connectedness.

**Healthwatch**

Sefton CVS employs the management teams to deliver both Sefton and Knowsley Healthwatch reporting to their boards. Each produces public annual reports. Healthwatch functions operate in each borough in England and were established to act as a consumer champion for health and social care.

**Children, Young People and Family Interventions**

The Children, Young People and Family Lead facilitates the development of a coordinated, strategic approach to local services, seeking to embed best practice to deliver quality outcomes for children, young people and families with a focus on multi-agency working and the incorporation of integrated processes.

The Every Child Matters Forum facilitates VCF representation enabling the sector to provide service solutions to the needs and priorities identified locally and nationally. 425 members participate in forums and policy and information bulletins. Additional subgroups including the Emotional Health and Wellbeing Network and Children with Additional Needs (CWAN) Network, enable members to focus on these priority areas of work and develop partnership approaches where possible.

**Key activity undertaken in 2019/20 included:**

- Facilitated 3 meetings of the Every Child Matters Forum and supported the VCF sector's engagement in a range of themes which has included: Corporate Parenting, a 'Voice of the Child' workshop and presentations from Sefton Early Help (Tanya Wilcock, Jacquie Finlay), Venus, Parenting 2000 and Sefton CVS.
- At the end of March 2020 there were 425 members of the ECM Forum, whom receive monthly E-bulletins and the opportunity to attend bi-monthly network meetings.
- The ECM Forum had 834 Twitter followers at the end of March 2020...
- CVS provide representation on a range of strategic and task groups linked to Safeguarding, Children with Additional Needs and Emotional Health and Wellbeing. Leadership and facilitation of sub networks is also provided.
- Active involvement in the Local Safeguarding Children's Board structures and work streams of the Executive Board, Training, Policy, Early Help and Private Fostering groups.
- CVS coordinated referrals for Southport and Birkdale Provident Society Trust grants for vulnerable families with 208 referrals being actioned through the year. A 28% increase on the previous year.
- Facilitation of the Children with Additional Needs network to support services to provide support for children, young people and their families and engage services with local strategies and policy work.

# **SEFTON COUNCIL FOR VOLUNTARY SERVICE**

## **A COMPANY LIMITED BY GUARANTEE**

### **TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)**

#### **FOR THE YEAR ENDED 31 MARCH 2020**

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#### **Key activity undertaken in 2019/20 included (continued):**

- Coordination of the Sefton Emotional Achievement Service (SEAS), a partnership of Charities working collaboratively to deliver bespoke emotional wellbeing support to children, young people, families and schools.
- SEAS has provided 1 to 1 therapeutic work and group support to 95 children and young people.
- Sefton CVS and SEAS were represented at the Joint Targeted Area Inspection – Deep Dive Emotional Health and Wellbeing Focus Group.
- Sefton CVS appointed a Children and Families Development Officer in September 2019.
- Coordination of Buddy Up which is a mentoring and befriending project for young people (13-18) who have additional needs; reducing their risk of social isolation and providing parent, carers with short breaks from caring responsibilities. 1806 hours of activities and events were coordinated during 2019-20, supporting 158 young people with additional needs.
- Provided DBS checks for local VCF sector staff and volunteers processing 181 disclosures for 59 separate organisations.

#### **Violence Reduction Youth Fund**

The Merseyside Violence Reduction Unit (VRU) allocated funding to each Local Authority to target specific areas of particularly high youth crime. Sefton MBC was allocated £90K and a further allocation was issued via each of the CVS's on Merseyside to be spent with the Voluntary, Community and Faith Sector.

Sefton CVS received £90,000 allocation for distribution across Sefton. In addition to the funding being used to fund additional provision with their own services, Sefton MBC agreed to match fund the 10 established commissioned youth organisations in the borough. It was agreed with the Local Authority and Merseyside Police that the two areas of focus in Sefton were Central Southport in the North with a focus on Lord Street and in the South the area that encompasses Bootle (off Queens Road area), Seaforth (off Knowsley Road area) and Waterloo (South Road – Night Time Economy).

In addition to the funding allocated to the commissioned groups, the balance was allocated to a local grants fund programme for groups to bid for up to a maximum of £3,500.

We held two participatory events with the sector on Thursday 21st November in the North and on Friday 22nd November in the South following which grants were awarded to 8 VCF organisations. All grant applications were scrutinised by a Young Peoples Panel and this was held up as best practice by Merseyside Police.

It was expected that all funded initiatives in an area would collaborate together and that there will be a legacy beyond the funding period. Two communities of practice events with awarded organisations were held for South Seton on 4th February and Southport and Formby on 7th February. These meetings were well attended by the funded organisations, the local Authority and Merseyside Police.

There was a requirement to invest in Trauma Informed Practice and Adverse Childhood Experiences Training and we worked closely with Public Health and Sefton's Locality Teams to pool our respective allocations to enable a broad programme of training to be delivered to the wider sector as well as groups funded under this initiative –this programme has been interrupted by the COVID Pandemic.

Additional Funding was also agreed to enable a Residential to be held with the 10 Commissioned Organisations and their Young People to enable the establishment of Youth Champions in each Community of Practice area. It was initially expected that all funds needed to be spent by 30th March 2020, however although most was the Residential fell after lockdown so will take place once that is possible.

#### **Sefton Voices**

Sefton Voices aims to increase the involvement of children and young people in decision-making and develops confidence and skills to have a voice. Voices can do this through different projects and services, principally Sefton Young Advisors.

# **SEFTON COUNCIL FOR VOLUNTARY SERVICE A COMPANY LIMITED BY GUARANTEE TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2020**

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## **Sefton Young Advisors**

The Sefton Voices programme aims to improve services by advising adults how best to engage and communicate with young people and work alongside them in the design and delivery of services.

At the end of March 2020 Voices employed 21 young people aged 15 – 23 as Young Advisors to show community leaders and decision makers how to engage young people in community life. They help organisations 'youth proof' their practices, policies, strategies and commissioning. They engage directly with other young people to get them involved. Sefton Young Advisers have gained national and local recognition through awards and commendations for their work.

### **Key activity undertaken in 2019/20 included:**

- Sefton Young Advisors have been supporting the development of Sefton's Children and Young People's Plan (CYPP). Young Advisors have developed materials to support the LSCB in their Safeguarding Training including a section on collecting the Voice of the Child.
- Sefton Young Advisors youth proofed Sefton Local Safeguarding Children's Board documentation. Young Advisors also created an 'Easy Read Version' of the LSCB Annual Report.
- Sefton Young Advisors youth proofed a document that outlines 'Expectations of those Contributing to Foster Carer Reviews', working with an Independent Reviewing Officer, they reviewed the language and created an eye-catching, easy to read poster version.
- Young Advisors continue to attend boards to offer advice, guidance and expertise in engaging with children and young people. These include: Area Committees, SPOC, EPEG, Public Engagement and Consultation Panel, Sefton Youth Website Operational Group, Emotional Health and Wellbeing Planning Group and Health Watch Sefton.
- Sefton Young Advisors are also supporting Sefton Council to look at 0-19 Health services provided in Sefton and find what children and young people think about them.
- CVS facilitates youth voices SYMBOL, through a Youth Cabinet. The group reports directly to the Council's full Cabinet and Heads of Service, topics have included Knife Crime, Funding for Youth Services and Skills Development, Training and Employment for Young People.
- Sefton Young Advisors were commissioned by Public Health to conduct consultation with Young People who smoke or vape (13+) through a variety of formats including focus groups and a short online survey. Young Advisors consulted with 168 young people for this commission.
- The Shining Stars Awards were a great success; 21 children and young people were recognised with winner, runner up and special recognition prizes on 3rd December 2019 at Bootle Town Hall. CEO of Sefton Council, Dwayne Johnson, closed the ceremony with a glowing speech about the positive impact of Shining Stars.

## **Unemployment Interventions**

### **Building Better Opportunities Include IT Mersey Digital Inclusion Programme**

Sefton CVS, in collaboration with VOLA deliver the Include IT Mersey Digital Inclusion Project. Big Lottery matched funds from European Social Fund for projects that tackle poverty and promote social inclusion.

### **Key activity undertaken in 2019/20 included:**

- 1,249 unemployed or economically inactive people from across the city region have accessed training to support them in developing digital skills. This includes 139 Sefton residents.
- 180 volunteer Digital Champions (volunteers) have been recruited to date, throughout the duration of the project. 24 of these Digital Champions have progressed into employment.
- In total 122 leavers have progressed to employment, 312 to further training/education and 112 of those who weren't looking for work on starting with the project moving into active job search, giving a cumulative conversion rate of 48.7% positive progression.

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TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 MARCH 2020**

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**The input of volunteers and donations in kind**

11 volunteers have supported the Trustee Board and role of Patron this year. A further 162 volunteers have engaged through Sefton CVS projects and initiatives.

**Use of Buildings**

CVS has a 6-year lease with Bruntwood Properties at Burlington House, from which the charity headquarters operate, which was renewed in December 2018.

CVS manage Southport Community Centre in a partnership with the Parochial Church Council of St Simon and St Jude's. CVS and Brighter Living Partnership hold a joint lease until 2039 with the Diocesan Board of Finance.

CVS has a licence to operate a pop-up community health shop in The Bootle Strand. The licence is currently held over as the Strand has since transferred to Sefton Council.

**Review of Finances**

**Use of assets**

The Trustees consider the value of assets to be fairly stated.

**Balance sheet in the light of future plans**

The Trustees consider that the balance sheet is strong enough to fulfil the short-term plans of the core activities and that of the managed projects.

**The extent of dependence of particular donors**

Sefton CVS has, wherever possible, diversified its funding sources for the development of specific projects. The core services are highly dependent upon the continued support of Sefton MBC with their contribution of £479,790 (2019: £478,315).

**Availability of assets**

The current assets are available for the general purposes of Sefton CVS although some of its funding is restricted to specific core services and deferred income for services to be delivered in discrete and managed projects.

**Fixed assets**

The fixed assets of the company and major changes therein during the period are recorded in the notes to the accounts.

**Reserves**

The Trustees have determined the reserve levels of the charity giving consideration to the income and expenditure streams, the need to match variable income with fixed commitments and the nature of the reserves. The Trustees have concluded that, to allow the charity to be managed efficiently and to provide a buffer for uninterrupted services, a general reserve equivalent to approximately three months of all core expenditure should be maintained.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
A COMPANY LIMITED BY GUARANTEE  
TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 MARCH 2020**

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**Reserves (continued)**

The General Reserve is at £154,787,

There has been a review of designated funds in the light of forecast activity for the year ahead, and these are included in note 26.

**Investment policy**

Rathbones Greenbank act as Investment Managers and manage a portfolio investment of over £450,000 in line with the ethical investment intentions of Sefton CVS. This portfolio performance is reviewed on a regular basis to ensure a satisfactory return that can contribute to the furtherance of the objectives of the Charity.

Some funds are still held on a short-term investment basis with HSBC, which enables the charity to have access to the funds to ensure liquidity. The cash deposit has yielded £1,570 in earned income during the year.

The Trustees regularly review the performance of these funds with consideration to the investment of the organisation's reserves and an investment strategy in line with the organisation's ethical values.

**Quality Assurance**

- Sefton CVS hold the following quality assurance marks and training accreditations including renewal and inspection dates:
- NAVCA Quality Award. Renewed in 2016
- Volunteer Centre Quality Assurance. Renewed until March 2021
- Navajo (LGBTIQ friendly) Charter Mark. Renewed for three years in 2019
- Currently hold the Workplace Wellbeing Charter
- Renewed as a Disability Confident Employer in 2019
- Open Awards Approved Centre
- Recognised Centre Royal Society for Public Health (RSPH)
- Recognised Centre for Mental Health First Aid

**Trustees and Directors**

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr D Roscoe  
Mrs E Barnett  
Mr S J Sharman  
Mr P P Cummins  
Dr M J Homfray  
Ms P Lappin  
Mr D McGregor  
Mr M Sonne  
Ms V Elson  
Venerable P Spiers  
Mr B Thomas

**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
A COMPANY LIMITED BY GUARANTEE  
TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 MARCH 2020**

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None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

**Appointment of Officers**

At the Board meeting in November 2019, the following officers were appointed; David Roscoe as Chair; Elizabeth Barnett as Vice Chair and Mark Sonne as Treasurer.

**President of Sefton CVS**

We were delighted to announce that Mr Mark Blundell, the Lord-Lieutenant of Merseyside, agreed to become President of Sefton CVS during the year.

**Patrons**

Colonel Martin Amlôt OBE FRSA DL and the office of the Mayor of Sefton continued as Patrons providing unstinting support to the organisation during the year.

**The Board**

The Board of Directors as Trustees are responsible for setting the strategic direction of the organisation, establishing policy and overseeing the governance of the charity. The Trustees have given careful consideration to the Charity Commission's guidance on public benefit in deciding what activities the charity should undertake.

The charity has developed its activities and future planning in accordance with its strategic business plan and associated project service specification.

The Board met 6 times through the year working to a planned programme of activity through the Board and its sub committees.

It continued to prioritise financial and sustainability planning in ensuring the charity is resilient and efficient in the prevailing economic climate.

The Board established a Task and Finish Group to assess the Board in line with the Charity Code of Governance Toolkit assessment template. The Group reported in July 2019.

It also committed to work towards the Climate Change Strategy being adopted by Sefton Council and set up an internal staff group to develop an action plan with Board Member Paulette Lappin acting as the CVS Climate Change Champion and to report developments to the Board.

The charity's risk framework was also reviewed.

The organisation's business continuity plan was revised in March 2020 in response to the COVID-19 pandemic.

The sub committees of CVS which include the Corporate Management Group (6) and Finance Group (5) met with actions reported back to each Board meeting. The Information Governance framework and action plan was considered by the Information Governance Group which met on 3 occasions to monitor progress and actions.

The Finance Sub Committee reviewed the CVS financial procedures.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
A COMPANY LIMITED BY GUARANTEE  
TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 MARCH 2020**

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**The Board (continued)**

Rathbone Investments attended the Finance Sub Committee in September to report on the performance of CVS investments.

The CMG reviewed the Staff Pay Policy.

The Information Governance Group commissioned an external review of our GDPR and IG processes to review practice one year on since the introduction of the Data Protection Act 2018.

At the onset of the COVID 19 Pandemic the organisation enacted its business continuity plan and moved staff to remote working with a small skeleton staff remaining in the HQ.

In discussions with funders, where appropriate, operations were moved to the delivery of COVID 19 interventions with partners in the Council, CCG and with VCF sector organisations. All contracts and grants were reviewed and operations have continued during the pandemic except for the delivery of the National Lottery Heritage Programme, designed to link with the Borough's Capital of Culture, which has been delayed.

This has enabled us to be well positioned to respond to the pandemic without significant impact on the finances of the charity and still able to successfully fulfil our obligations.

Governance and sub-committee meetings were held digitally in March 2020 and this has continued into the 20/21 financial year.

EBS Law were newly appointed as CVS's external Human Resource advisers after a tender exercise in 2020. Quantum Risk Management are CVS's external Health and Safety advisers. Middleton's act as CVS's solicitors; Brabners Chaffe Street continue as our specialist advisers on charity governance and law.

**Sefton CVS AGM 2019**

The 26th Annual General Meeting as a charitable company was held on Wednesday 9th October 2019 at Sefton CVS, where the accounts and annual report were adopted. BWM were appointed as Auditors for the following year.

**Auditor**

In accordance with the company's articles, a resolution proposing that BWM be reappointed as auditor of the company will be put at a General Meeting.



**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
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TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 MARCH 2020**

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**Disclosure of information to auditor**

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

**Small company provisions**

These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

On behalf of the board of trustees

  
**D.W. Roscoe**  
**Chair of the Board of Trustees**

Date: 16 September 2020

  
**M Sonne**  
**Treasurer to the Board of Trustees**

Date: 16 September 2020

  
**A. Carter, OBE**  
**Company Secretary to the Board of Trustees**

Date: 16 September 2020

**SEFTON COUNCIL FOR VOLUNTARY SERVICE**  
**A COMPANY LIMITED BY GUARANTEE**  
**STATEMENT OF TRUSTEES' RESPONSIBILITIES**  
***FOR THE YEAR ENDED 31 MARCH 2020***

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The trustees, who are also the directors of Sefton Council for Voluntary Service for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE**  
**A COMPANY LIMITED BY GUARANTEE**  
**INDEPENDENT AUDITOR'S REPORT**  
**TO THE MEMBERS OF SEFTON COUNCIL FOR VOLUNTARY SERVICE**

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**Opinion**

We have audited the financial statements of Sefton Council for Voluntary Service (the 'charity') for the year ended 31 March 2020 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
A COMPANY LIMITED BY GUARANTEE  
INDEPENDENT AUDITOR'S REPORT (CONTINUED)  
TO THE MEMBERS OF SEFTON COUNCIL FOR VOLUNTARY SERVICE**

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**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

**Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
A COMPANY LIMITED BY GUARANTEE  
INDEPENDENT AUDITOR'S REPORT (CONTINUED)  
TO THE MEMBERS OF SEFTON COUNCIL FOR VOLUNTARY SERVICE**

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**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

*BWM*

**Peter Taaffe FCA CTA DChA (Senior Statutory Auditor)  
for and on behalf of BWM**

16 September 2020

**Chartered Accountants  
Statutory Auditor**

Castle Chambers  
43 Castle Street  
Liverpool  
L2 9SH

**SEFTON COUNCIL FOR VOLUNTARY SERVICE**  
**A COMPANY LIMITED BY GUARANTEE**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**Current financial year**

	Notes	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £	Total 2019 £
<b><u>Income from:</u></b>					
Donations and legacies	3	549,175	-	549,175	545,830
Charitable activities	4	122,616	2,666,173	2,788,789	1,962,075
Investment income	5	10,860	-	10,860	11,328
<b>Total income</b>		<b>682,651</b>	<b>2,666,173</b>	<b>3,348,824</b>	<b>2,519,233</b>
<b><u>Expenditure on:</u></b>					
Raising funds	6	8,017	-	8,017	7,766
Charitable activities	7	747,133	2,690,514	3,437,647	2,676,707
<b>Total expenditure</b>		<b>755,150</b>	<b>2,690,514</b>	<b>3,445,664</b>	<b>2,684,473</b>
Net gains/(losses) on investments		(14,483)	-	(14,483)	41,767
<b>Net expenditure</b>		<b>(86,982)</b>	<b>(24,341)</b>	<b>(111,323)</b>	<b>(123,473)</b>
Transfers between funds		(1,226)	1,226	-	-
<b>Net movement in funds</b>		<b>(88,208)</b>	<b>(23,115)</b>	<b>(111,323)</b>	<b>(123,473)</b>
Fund balances at 1 April 2019		642,884	478,050	1,120,934	1,244,407
<b>Fund balances at 31 March 2020</b>		<b>554,676</b>	<b>454,935</b>	<b>1,009,611</b>	<b>1,120,934</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE**  
**A COMPANY LIMITED BY GUARANTEE**  
**STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**Prior financial year**

		Unrestricted funds 2019 £	Restricted funds 2019 £	Total 2019 £
	Notes			
<b><u>Income from:</u></b>				
Donations and legacies	3	545,830	-	545,830
Charitable activities	4	117,326	1,844,749	1,962,075
Investment income	5	11,328	-	11,328
<b>Total income</b>		<u>674,484</u>	<u>1,844,749</u>	<u>2,519,233</u>
<b><u>Expenditure on:</u></b>				
Raising funds	6	<u>7,766</u>	<u>-</u>	<u>7,766</u>
Charitable activities	7	<u>774,606</u>	<u>1,902,101</u>	<u>2,676,707</u>
<b>Total expenditure</b>		<u>782,372</u>	<u>1,902,101</u>	<u>2,684,473</u>
Net gains/(losses) on investments		<u>41,767</u>	<u>-</u>	<u>41,767</u>
<b>Net expenditure</b>		<u>(66,121)</u>	<u>(57,352)</u>	<u>(123,473)</u>
Transfers between funds		<u>315,130</u>	<u>(315,130)</u>	<u>-</u>
<b>Net movement in funds</b>		<u>249,009</u>	<u>(372,482)</u>	<u>(123,473)</u>
Fund balances at 1 April 2018		<u>393,875</u>	<u>850,532</u>	<u>1,244,407</u>
<b>Fund balances at 31 March 2019</b>		<u><u>642,884</u></u>	<u><u>478,050</u></u>	<u><u>1,120,934</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
A COMPANY LIMITED BY GUARANTEE  
BALANCE SHEET**

**AS AT 31 MARCH 2020**

	Notes	2020 £	£	2019 £	£
<b>Fixed assets</b>					
Tangible assets	13	20,297		26,231	
Investments	14	454,696		566,989	
		<u>474,993</u>		<u>593,220</u>	
<b>Current assets</b>					
Debtors	17	442,130		200,331	
Cash at bank and in hand		254,529		464,658	
		<u>696,659</u>		<u>664,989</u>	
<b>Creditors: amounts falling due within one year</b>	18	(162,041)		(137,275)	
Net current assets		<u>534,618</u>		<u>527,714</u>	
<b>Total assets less current liabilities</b>		<u>1,009,611</u>		<u>1,120,934</u>	
<b>Income funds</b>					
Restricted funds	25	454,935		478,050	
<u>Unrestricted funds</u>					
Designated funds	26	399,889		368,538	
General unrestricted funds		154,787		274,346	
		<u>554,676</u>		<u>642,884</u>	
		<u>1,009,611</u>		<u>1,120,934</u>	

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees and authorised for issue on 16 September 2020 and are signed on its behalf by:

  
Mr D Roscoe  
Chair of the Board of Trustees

  
Mr M Sonne  
Treasurer to the Board of Trustees

Company Registration No. 02832920



**SEFTON COUNCIL FOR VOLUNTARY SERVICE**  
**A COMPANY LIMITED BY GUARANTEE**  
**STATEMENT OF CASH FLOWS**

**FOR THE YEAR ENDED 31 MARCH 2020**

	Notes	2020 £	£	2019 £	£
<b>Cash flows from operating activities</b>					
Cash absorbed by operations	23		(318,800)		(199,935)
<b>Investing activities</b>					
Proceeds on disposal of investments		97,811		(2,590)	
Interest received		10,860		11,328	
<b>Net cash generated from investing activities</b>			108,671		8,738
<b>Net cash used in financing activities</b>			-		-
<b>Net decrease in cash and cash equivalents</b>			(210,129)		(191,197)
Cash and cash equivalents at beginning of year			464,658		655,855
<b>Cash and cash equivalents at end of year</b>			254,529		464,658

**SEFTON COUNCIL FOR VOLUNTARY SERVICE**  
**A COMPANY LIMITED BY GUARANTEE**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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**1 Accounting policies**

**Company information**

Sefton Council for Voluntary Service is a private company limited by guarantee incorporated in England and Wales. The registered office is 3rd Floor, North Wing, Burlington House, Crosby Road North, Waterloo, Liverpool, L22 0LG.

**1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of certain financial instruments at fair value. The principal accounting policies adopted are set out below.

**1.2 Going concern**

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

**1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the Trustees' Annual Report.

**1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid is recognised at the time of the donation.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE**  
**A COMPANY LIMITED BY GUARANTEE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

---

**1 Accounting policies**

**(Continued)**

All income is included in the Statement of Financial Activities when the charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Income from donations and grants, including capital grants, and contract income is included in income when these are receivable, except as follows:

- When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in income until the preconditions for use have been met.
- When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to preconditions regarding entitlement, this income is included in restricted funds when receivable.

Voluntary income includes discretionary grants for projects, goods and services where no service agreement or contract exists.

Other grants, which have particular service requirements and which are provided in accordance with a contract or service level agreement are included in the Statement of Financial Activities under the heading Charitable Activities.

**1.5 Expenditure**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Management and governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

**1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets costing more than £500 are capitalised and included at cost, including any incidental costs of acquisition.

Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Leasehold improvements	over the period of the lease
Office equipment	33.3% per annum on a straight line basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

**1.7 Fixed asset investments**

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
A COMPANY LIMITED BY GUARANTEE  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

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**1 Accounting policies**

**(Continued)**

**1.8 Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**1.9 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less.

**1.10 Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**1.11 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE**  
**A COMPANY LIMITED BY GUARANTEE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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**1 Accounting policies**

(Continued)

**1.12 Retirement benefits**

The company operates a defined contribution scheme for employees. Contributions are charged to the Statement of Financial Activities in the period to which they relate.

**1.13 Leases**

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

**1.14 Transfers between funds**

Transfers between funds are restricted to agreed transfers to cover restricted fund deficits, or where other transfers have been agreed by the trustees or with donor organisations.

**1.15 Group accounts**

The charity has two wholly owned subsidiaries, Healthwatch Sefton Limited and Communities are People Limited.

Healthwatch Sefton Limited is commissioned by the local authority, Sefton MBC and operates under the control of its independent board. Consolidated accounts are not produced as these would not be materially different from the single entity financial statements and the control of the subsidiary is through its independent Board.

Communities are People Limited is currently dormant and consolidated accounts are not produced as these would not be materially different from the single entity financial statements.

**1.16 Taxation**

The charity benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions. Recovery is made of tax deducted from income and from receipts under Gift Aid.

The charity is not able to recover Value Added Tax and expenditure is recorded in the accounts inclusive of VAT.

**2 Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE**  
**A COMPANY LIMITED BY GUARANTEE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**3 Donations and legacies**

	<b>Unrestricted funds</b>	<b>Unrestricted funds</b>
	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Donations and gifts	20,004	18,134
Grants receivable for core activities	529,171	527,696
	<u>549,175</u>	<u>545,830</u>
<b>Grants receivable for core activities</b>		
Sefton MBC	479,790	478,315
NHS South Sefton CCG	27,654	27,654
NHS Southport & Ormskirk CCG	21,727	21,727
	<u>529,171</u>	<u>527,696</u>

**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
A COMPANY LIMITED BY GUARANTEE  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2020**

**4 Charitable activities**

	Health and Wellbeing	Community Development Programs	Unemploy- ment Initiatives	Criminal Justice Programs	Total 2020	Total 2019
	2020 £	2020 £	2020 £	2020 £	£	£
Performance related grants	1,202,678	311,495	757,092	394,908	2,666,173	1,857,881
Other income	122,616	-	-	-	122,616	104,194
	<u>1,325,294</u>	<u>311,495</u>	<u>757,092</u>	<u>394,908</u>	<u>2,788,789</u>	<u>1,962,075</u>
Analysis by fund						
Unrestricted funds	122,616	-	-	-	122,616	117,326
Restricted funds	<u>1,202,678</u>	<u>311,495</u>	<u>757,092</u>	<u>394,908</u>	<u>2,666,173</u>	<u>1,844,749</u>
	<u>1,325,294</u>	<u>311,495</u>	<u>757,092</u>	<u>394,908</u>	<u>2,788,789</u>	<u>1,962,075</u>

**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
A COMPANY LIMITED BY GUARANTEE  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

4 Charitable activities	(Continued)						Total 2019 £
	Health and Wellbeing	Community Development Programs	Unemploy- ment Initiatives	Criminal Justice Programs	Total 2020		
	2020 £	2020 £	2020 £	2020 £	2020 £		
Performance related grants							
Sefton MBC	904,772	106,517	-	30,000	1,041,289		267,574
NHS South Sefton CCG	206,758	37,563	-	-	244,321		170,269
NHS Southport & Formby CCG	45,183	29,514	-	-	74,697		66,793
The Big Lottery	-	72,800	728,896	144,753	946,449		959,924
HM Prison Service	-	-	-	37,449	37,449		29,386
John Armitage Charitable Trust	-	-	-	40,000	40,000		80,000
BBC Children in Need	-	27,891	-	-	27,891		-
Merseyside Police	-	-	25,681	22,181	47,862		-
Achieve NorthWest	-	-	-	30,525	30,525		31,425
Liverpool CVS	-	-	-	90,000	90,000		-
Other	45,965	37,210	2,515	-	85,690		252,510
	<u>1,202,678</u>	<u>311,495</u>	<u>757,092</u>	<u>394,908</u>	<u>2,666,173</u>		<u>1,857,881</u>

The 2019 figure for other includes Macmillan Organisation of £72,953 and Steve Morgan Foundation £10,417 which are shown separately in the summary below.



**FOR THE YEAR ENDED 31 MARCH 2020**

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**FOR THE YEAR ENDED 31 MARCH 2020**

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**SEFTON COUNCIL FOR VOLUNTARY SERVICE**  
**A COMPANY LIMITED BY GUARANTEE**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

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**5 Investment income**

	Unrestricted funds	Unrestricted funds
	2020	2019
	£	£
Income from listed investments	8,575	8,988
Interest receivable	2,285	2,340
	<u>10,860</u>	<u>11,328</u>

**6 Raising funds**

	2020	2019
	£	£
Investment management	8,017	7,766
	<u>8,017</u>	<u>7,766</u>

**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
A COMPANY LIMITED BY GUARANTEE  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2020**

**7 Charitable activities**

	Health and Wellbeing	Children, Young People and Families	Community Development Programs	Unemployment Initiatives	Criminal Justice Programs	Total 2020	Total 2019
	2020 £	2020 £	2020 £	2020 £	2020 £	£	£
Staff costs	359,282	11,112	229,484	177,175	213,112	990,165	1,003,168
Activities undertaken directly	149,571	9,591	86,252	594,622	71,825	911,861	828,646
	508,853	20,703	315,736	771,797	284,937	1,902,026	1,831,814
Grant funding of activities (see note 8)	711,567	-	-	-	105,891	817,458	79,439
Share of support costs (see note 9)	158,827	38,157	79,838	223,335	110,283	610,440	650,636
Share of governance costs (see note 9)	28,028	6,733	14,089	39,444	19,429	107,723	114,818
	1,407,275	65,593	409,663	1,034,576	520,540	3,437,647	2,676,707
<b>Analysis by fund</b>							
Unrestricted funds	215,825	44,890	93,927	262,779	129,712	747,133	774,606
Restricted funds	1,191,450	20,703	315,736	771,797	390,828	2,690,514	1,902,101
	1,407,275	65,593	409,663	1,034,576	520,540	3,437,647	2,676,707

7 Charitable activities (Continued)

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**SEFTON COUNCIL FOR VOLUNTARY SERVICE**  
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**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**8 Grants payable**

	Health and Wellbeing	Criminal Justice Programs	Total	2019
	£	£	£	£
Grants to institutions:				
Brighter Living	109,725	-	109,725	-
Feelgood factory	162,000	-	162,000	-
May Logan	146,976	-	146,976	-
CAB	167,004	-	167,004	-
Sefton Carers	34,956	-	34,956	-
Other grants less than £4,000	90,906	105,891	196,797	79,439
	<u>711,567</u>	<u>105,891</u>	<u>817,458</u>	<u>79,439</u>

The main grant programme is with Living Well Sefton, with other programmes for Violence Reduction Youth Fund and Sefton4Good as described in the Trustees' report.

**9 Support and governance costs**

	Management	Finance	Admin	Governance	2020
	£	£	£	£	£
Health and Wellbeing	69,137	42,977	46,714	28,028	186,856
Children, Young People and Families	16,609	10,325	11,222	6,733	44,889
Community Development Program	34,753	21,603	23,482	14,089	93,927
Unemployment Initiatives	97,297	60,481	65,741	39,444	262,963
Criminal Justice Program	47,926	29,791	32,382	19,429	129,528
	<u>265,722</u>	<u>165,177</u>	<u>179,541</u>	<u>107,723</u>	<u>718,163</u>
	<u>Management</u>	<u>Finance</u>	<u>Admin</u>	<u>Governance</u>	<u>2019</u>
	£	£	£	£	£
Health and Wellbeing	73,689	45,807	49,790	29,874	199,160
Children, Young People and Families	17,703	11,005	11,961	7,177	47,846
Community Development Program	37,042	23,026	25,028	15,017	100,113
Unemployment Initiatives	103,703	64,464	70,070	42,042	280,279
Criminal Justice Program	51,081	31,753	34,514	20,709	138,057
	<u>283,218</u>	<u>176,055</u>	<u>191,363</u>	<u>114,819</u>	<u>765,455</u>

**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

**10 Auditor's remuneration**

The analysis of auditor's remuneration is as follows:

<b>Fees payable to the charity's auditors:</b>	<b>2020 £</b>	<b>2019 £</b>
Audit of the charity's annual accounts	7,370	7,160
<b>Non-audit services</b>		
All other non-audit services	3,346	1,420

**11 Employees**

**Number of employees**

The average monthly number of employees during the year was:

	<b>2020 Number</b>	<b>2019 Number</b>
Employees (excluding seconded and Sefton Healthwatch staff)	97	78

**Employment costs**

	<b>2020 £</b>	<b>2019 £</b>
Wages and salaries	1,497,869	1,376,352
Social security costs	155,167	146,641
Other pension costs	158,753	158,706
	<b>1,811,789</b>	<b>1,681,699</b>

Included within payroll costs are redundancy and similar payments of £7,875 (2019: £16,764).

The number of employees whose annual remuneration was £60,000 or more were:

	<b>2020 Number</b>	<b>2019 Number</b>
£60,000 to £69,999	1	1

Contributions totalling £8,391 (2019: £8,391) were made to defined contribution pension schemes on behalf of employees whose emoluments exceed £60,000.

**12 Trustees**

None of the trustees (or any persons connected with them) received any remuneration during the year, but 1 trustee was reimbursed a total of £62 expenses (2019: 1 was reimbursed £65).

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**FOR THE YEAR ENDED 31 MARCH 2020**

**13 Tangible fixed assets**

	Leasehold improvements £	Office equipment £	Total £
<b>Cost</b>			
At 1 April 2019	20,472	185,472	205,944
At 31 March 2020	20,472	185,472	205,944
<b>Depreciation and impairment</b>			
At 1 April 2019	3,276	176,437	179,713
Depreciation charged in the year	751	5,183	5,934
At 31 March 2020	4,027	181,620	185,647
<b>Carrying amount</b>			
At 31 March 2020	16,445	3,852	20,297
At 31 March 2019	17,196	9,035	26,231

**14 Fixed asset investments**

	Listed investments £	Cash in portfolio £	Total £
<b>Cost or valuation</b>			
At 1 April 2019	560,095	6,894	566,989
Valuation changes	(17,126)	-	(17,126)
Cash movement	-	(1,542)	(1,542)
Disposals	(93,625)	-	(93,625)
At 31 March 2020	449,344	5,352	454,696
<b>Carrying amount</b>			
At 31 March 2020	449,344	5,352	454,696
At 31 March 2019	560,095	6,894	566,989



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**15 Subsidiaries**

**Market value at 1 April 2019 and at 31 March 2020 is £nil**

Historical cost:

At 1 April 2019 and at 31 March 2020 is £nil

**Communities are People Limited**

The subsidiary, Communities are People Limited is a limited company registered in England and Wales, company number 06157031. The registered office is Burlington House, Suite 3B 3rd Floor, Crosby Road North, Merseyside, L22 0LG. The subsidiary is wholly owned by the charity, is currently dormant and has £1 ordinary share capital.

The subsidiary has been valued in the accounts at £nil as the trustees consider the value of the net assets to be immaterial and do not consider there to be any benefit in revaluing the investment.

Consolidated accounts are not produced as these would not be materially different from the single entity financial statements.

**Healthwatch Sefton Limited**

The subsidiary, Healthwatch Sefton Limited, is a limited company registered in England and Wales, company number 08453782. The registered office is Burlington House, Suite 3B 3rd Floor, Crosby Road North, Merseyside, L22 0LG. The subsidiary is limited by guarantee, the charity is the sole subscriber and the amount guaranteed is £1.

The subsidiary, Healthwatch Sefton Limited, was formed on 20 March 2013 and its objects are to carry on activities which benefit the community and in particular (without limitation) the operation of a Local Healthwatch organisation in Sefton with the aim of gathering people's views on, and experiences of, the health and social care system and becoming a consumer champion for both publicly funded health and social care.

Healthwatch Sefton Limited is commissioned by the local authority, Sefton MBC and operates under the control of its independent board.

The activities are controlled by and reported in the accounts of Healthwatch Sefton Limited, the subsidiary company.

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Funding	183,704	191,112
Expenditure	(192,895)	(184,066)
	<hr/>	<hr/>
Movement in year	(9,191)	7,046
Balance brought forward	32,189	25,143
	<hr/>	<hr/>
Balance carried forward	22,998	32,189
	<hr/>	<hr/>

The investment has been valued in the accounts at £nil as the trustees consider the value of the net assets to be immaterial at 31 March 2019 and 31 March 2020 and do not consider there to be any benefit in revaluing the investment.

Consolidated accounts are not produced for 2020 as these would not be materially different from the single entity financial statements and the control of the subsidiary is through its independent Board.

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<b>16 Financial instruments</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
<b>Carrying amount of financial assets</b>		
Debt instruments measured at amortised cost	641,818	598,059
Instruments measured at fair value through SOFA	449,344	560,095
	<u>          </u>	<u>          </u>
<b>Carrying amount of financial liabilities</b>		
Measured at amortised cost	116,560	100,025
	<u>          </u>	<u>          </u>
 <b>17 Debtors</b>	 <b>2020</b>	 <b>2019</b>
	<b>£</b>	<b>£</b>
<b>Amounts falling due within one year:</b>		
Trade debtors	380,935	126,507
Other debtors	1,002	301
Prepayments and accrued income	60,193	73,523
	<u>          </u>	<u>          </u>
	442,130	200,331
	<u>          </u>	<u>          </u>
 <b>18 Creditors: amounts falling due within one year</b>	 <b>2020</b>	 <b>2019</b>
	<b>£</b>	<b>£</b>
Other taxation and social security	45,481	37,250
Other creditors	94,553	77,734
Accruals and deferred income	22,007	22,291
	<u>          </u>	<u>          </u>
	162,041	137,275
	<u>          </u>	<u>          </u>

**SEFTON COUNCIL FOR VOLUNTARY SERVICE**  
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**FOR THE YEAR ENDED 31 MARCH 2020**

**19 Funds held as agent**

The charitable company holds funds as agent totalling £4,638 (2019: £74,304), in a bank account operated by the charitable company, which is payable to third parties. Following an end of programme review we applied costs incurred that had not been charged relating to the management and administration of the programme.

The amount payable to third parties and an equivalent amount of the bank balance are excluded from these accounts.

<b>Funder</b>	<b>Balance at 1 April 2019 £</b>	<b>Received £</b>	<b>Released to Sefton CVS £</b>	<b>Balance at 31 March 2020 £</b>
CCG - Investment in Charity & Voluntary Sector Schemes				
- 2014/16	36,535	-	(36,535)	-
- 2015/17	37,769	-	(37,769)	-
Other small schemes	-	4,638	-	4,638
	<u>74,304</u>	<u>4,638</u>	<u>(74,304)</u>	<u>4,638</u>

Sefton CVS holds funds for its subsidiary, Healthwatch Sefton Limited, of £22,998 (2019: £32,189), in a bank account operated by Sefton CVS. The amount payable to its subsidiary, Healthwatch Sefton Limited and an equivalent amount of the bank balance are excluded from these accounts.

**20 Retirement benefit schemes**

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

Contributions totalling £15,504 (2019: £12,512) were payable to the fund at the year end and are included in creditors.

The charge to the SoFA in respect of defined contribution schemes was £158,753 (2019: £158,706)

**21 Operating lease commitments**

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	<b>2020 £</b>	<b>2019 £</b>
Within one year	60,000	40,871
Between two and five years	207,500	217,500
In over five years	-	50,000
	<u>267,500</u>	<u>308,371</u>

**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

**22 Related party transactions**

**Remuneration of key management personnel**

The remuneration of key management personnel is as follows.

	2020 £	2019 £
Aggregate compensation	257,241	277,760

No guarantees were given or received.

There were no other disclosable related party transactions during the year (2019 - none).

**23 Cash generated from operations**

	2020 £	2019 £
Deficit for the year	(111,323)	(123,473)
Adjustments for:		
Investment income recognised in SOFA	(10,860)	(11,328)
Gain on disposal of investments	(2,644)	-
Fair value gains on investments	17,127	(41,767)
Depreciation and impairment of tangible fixed assets	5,934	18,404
Movements in working capital:		
(Increase) in debtors	(241,799)	(19,120)
Increase/(decrease) in creditors	24,765	(22,651)
<b>Cash absorbed by operations</b>	<b>(318,800)</b>	<b>(199,935)</b>

**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

**24 Analysis of net assets between funds**

Fund balances at 31 March 2020 are represented by:

Tangible assets

Investments

Current assets/(liabilities)

	Unrestricted funds 2020 £	Designated funds 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds 2019 £	Designated funds 2019 £	Restricted funds 2019 £	Total 2019 £
Tangible assets	-	20,297	-	20,297	-	26,231	-	26,231
Investments	75,104	379,592	-	454,696	224,682	342,307	-	566,989
Current assets/(liabilities)	79,683	-	454,935	534,618	49,664	-	478,050	527,714
	154,787	399,889	454,935	1,009,611	274,346	368,538	478,050	1,120,934

**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

**25 Restricted funds**

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2018 £	Movement in funds			Balance at 1 April 2019 £	Movement in funds			Transfers £	Balance at 31 March 2020 £
		Income £	Expenditure £	Transfers £		Income £	Expenditure £	Transfers £		
Health and Wellbeing	221,601	486,325	(503,753)	(137,648)	66,525	1,202,678	(1,191,450)	(51,081)	26,672	
Children, Young People and Families	191,688	50,463	(61,213)	(142,722)	38,216	-	(20,703)	-	17,513	
Community Development Programs	201,053	194,267	(223,886)	(89,850)	81,584	311,495	(315,736)	90,551	167,894	
Unemployment Initiatives	84,071	777,488	(802,726)	56,439	115,272	757,092	(771,797)	(28,243)	72,324	
Criminal Justice Programs	152,119	336,206	(310,523)	(1,349)	176,453	394,908	(390,828)	(10,001)	170,532	
	850,532	1,844,749	(1,902,101)	(315,130)	478,050	2,666,173	(2,690,514)	1,226	454,935	

**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2020**

**25 Restricted funds**

**(Continued)**

**Health and Wellbeing**

Health and Wellbeing encompasses a variety of funds that represents the various projects coordinated and facilitated by Sefton CVS which aim to develop the local VCF sector's response to both local and national health priorities. This covers areas such as Reablement, health promotion and sexual health awareness.

Health and Wellbeing key funders include Sefton MBC, NHS Southport & Formby CCG and NHS South Sefton CCG.

**Children, Young People and Families**

Children, Young People and Families projects centre on the development of a co-ordinated and strategic approach to local services, that seeks to embed best practice and deliver quality outcomes for children, young people and families, with a focus on multi-agency working and integrated processes.

Children, Young People and Families key funders include Sefton MBC, NHS Southport & Formby CCG, NHS South Sefton CCG and Children In Need.

**Community Development Programs**

The main aim of Community Development Programs is to support local people and organisations to initiate, strengthen and renew social action and community led service delivery in Sefton. This covers a variety of initiatives from the provision of financial services (via the Community Accountancy Service) to the management and coordination of a shopping service for older people in North Sefton.

Community Development Programs key funders include Sefton MBC, NHS Southport & Formby CCG, NHS South Sefton CCG, Big Lottery Fund and HM Prison Service.

**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

**25 Restricted funds**

(Continued)

**Unemployment Initiatives**

Unemployment Initiatives mainly covers projects managed by the VOLA Learning Consortium. VOLA supports the Merseyside Voluntary and Social Enterprise in relation to learning, skills and employment support.

Unemployment Initiatives key funders include National Lottery Community Fund, European Social Fund, Sefton MBC, NHS South Sefton CCG and the Skills Funding Agency.

**Criminal Justice programs**

Sefton CVS work closely with local prisons including HMP Liverpool and HMP Risley to promote voluntary, community and faith sector activity and opportunities to offenders and their families. From providing voluntary offender mentoring services to allowing access to information, advice and support for offenders, Sefton CVS is one of the leading organisations in prison and offender engagement.

Criminal Justice programs key funders include Sefton MBC, Big Lottery Fund, Steve Morgan Foundation, John Armitage Foundation and Achieve Northwest.

The Trustees' Annual Report includes further detail in respect of these funds.

Information regarding individual funds and grants is shown in note 4.

**Transfers**

The trustees have reviewed the restrictions on funding, where available, and have concluded that any restrictions have been discharged.



**SEFTON COUNCIL FOR VOLUNTARY SERVICE  
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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2020**

**26 Designated funds**

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2018 £	Expenditure £	Transfers £	Balance at 1 April 2019 £	Movement in funds			Transfers £	Balance at 31 March 2020 £
					Income £	Expenditure £			
Redundancy Contingency Fund	145,000	-	-	145,000	-	-		(7,875)	137,125
Fixed Asset Fund	44,635	(18,404)	-	26,231	-	(6,141)		-	20,090
Business Transition Fund	55,554	(40,999)	-	14,555	-	-		(3,500)	11,055
HWOP Development Fund	-	-	89,860	89,860	50,977	(25,862)		18,248	133,223
ECM Development Fund	-	-	74,919	74,919	26,176	(14,146)		-	86,949
Collaboration Development Fund	-	-	17,973	17,973	-	(6,526)		-	11,447
	<u>245,189</u>	<u>(59,403)</u>	<u>182,752</u>	<u>368,538</u>	<u>77,153</u>	<u>(52,675)</u>		<u>6,873</u>	<u>399,889</u>

The Redundancy Contingency Fund is designated to provide for the employee redundancy costs likely to be incurred should the charity cease to operate.

The Fixed Asset Fund represents the ring fencing of assets which are not available as part of the general liquid reserves of the charity.

The Business Transition Fund represents monies set aside to enable the charity to respond positively to the changing funding landscape.

The following development funds represent monies ring fenced by the Trustees to develop the local VCF sector's response to local and national issues.

- Health Well Being and Older Persons Development Funds
- Every Child Matters Development Funds
- Collaboration Development Funds

## Document Activity Report

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