

Operation Encompass (CIO)

Annual Report and Financial Statements Year Ended 31 March 2020

Charity registration number: 1169147

Operation Encompass (CIO)

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Operation Encompass (CIO)

Reference and Administrative Details

Trustees	Richard Marsh Camilla Southworth Carl Eve Dani Kellond David Carney-Haworth Elisabeth Carney-Haworth Andrea Johnson (resigned 1 April 2019)
Principal Office	Westbourne House Westbourne Terrace Saltash PL12 6BX
Charity Registration Number	1169147
Independent Examiner	Francis Clark LLP Independent Examiner Francis Clark LLP North Quay House Sutton Harbour PLYMOUTH Devon PL4 0RA

Operation Encompass (CIO)

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2020.

Trustees

Richard Marsh

Camilla Southworth

Carl Eve

Dani Kellond

David Carney-Haworth

Elisabeth Carney-Haworth

Andrea Johnson (resigned 1 April 2019)

Achievements and performance

There have been several highlights during the previous twelve months.

As creators of Operation Encompass Elisabeth and David were thrilled to be honoured by HM the Queen in her 2019 Birthday Honours list. Both were made Officers of the Most Excellent Order of the British Empire (OBE) for 'Services to Children affected by Domestic Abuse'.

In November 2019 Operation Encompass won the inaugural World Class Policing Award, beating off competition from around the world including but not limited to Dubai, New Zealand, America, Australia and including all 43 UK Police Forces. The following comments were made by the judges on David's submission:

'A spokesman for the World Class Policing Awards said judges were "really impressed and moved" by the nomination. He added: "Operation Encompass deals with a perennial issue that happens behind closed doors, affects generations and has a pernicious effect on society'.

"This was an outstanding example of collaboration with high impact among vulnerable children and a national reach. It was also good use of new technology. A relatively simple set of changes around information sharing, but combined with a very impressive focus on good quality training and informed by the latest research in terms of trauma informed practice."

During this year three sets of research were completed involving Operation Encompass, one of which was commissioned by Operation Encompass and carried out by Psychology Associates. One was a totally independent research paper from the University of Winchester and this paper is now held in the College of Policing Library. The third further independent research focusses upon Early Years but also talks about Operation Encompass and was carried out by Newman University, Birmingham.

David and Elisabeth were invited to UK Parliament to meet members of Parliament and discuss Operation Encompass. They were thrilled to have been accompanied by Patron's Dame Esther Rantzen and Dame Vera Baird. They were able to discuss Operation Encompass at length with the Home Secretary and several Government Ministers and MP's.

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Trustees' Report

David and Elisabeth participated in research with the Victims' Commissioner in London. Operation Encompass was subsequently featured throughout the Victims' Commissioners report; 'Sowing the seeds, children's experience of domestic abuse and criminality'.

Operation Encompass briefings were held throughout the year in several areas including Cornwall, Greater Manchester, Isle of Man, Guernsey, South Wales and Bristol.

A special presentation was held for members of Cornwall Council at the request of the Lord Lieutenant of Cornwall.

Operation Encompass is also participating in research with Dr Emma Howarth from University College, London. This aims to create a more stream lined and universal manner in which to evaluate interventions focussing upon Domestic Abuse.

Since its launch at the end of January 2020 and up to 31st March 2020 the free online Operation Encompass Key Adult training has had over 200 schools Key Adults complete the course. Feedback has been positive.

Operation Encompass has continued to be mentioned in Parliament in regard to the new Domestic Abuse Bill by a number of high-profile members including The Lord Chancellor and Secretary of State for Justice, Robert Buckland, and has been mentioned several times on television by Home Office Minister Victoria Atkins MP.

As the Covid-19 pandemic hit our country, a number of planned events had to be cancelled and Operation Encompass began to plan how we needed to respond to this unprecedented circumstance. As schools closed, we had begun to write our 'Response to Covid-19' which included the creation of a unique and ground breaking Teacher's Helpline for Devon and Cornwall which was funded by the Office of the Police and Crime Commissioner, Alison Hernandez. The Chief Constable, Shaun Sawyer was also asked by us to communicate with all his officers to ensure that they 'think Operation Encompass' when attending any Domestic Abuse incidents and to assure them that, even though schools were closed, these children need the support of Operation Encompass and their schools. We also asked that schools consider children experiencing Domestic Abuse be offered places as part of the Vulnerable Children grouping.

Objectives and activities

Objects and aims

The Object of Operation Encompass ("OE") is: The relief of children involved in or are exposed to incidents of domestic abuse in their homes who are stressed and suffering as a result. In particular but not exclusively by:

- Acting as the assurance body for OE training and delivery of education to Key Adults and Police Officers.
- Liaising with education establishments, Police Authorities and other agencies.
- Seeking to form partnerships with other charities and organisations which deliver mutual and complimentary benefits.
- Providing support and information and where necessary advocacy, guidance and mentoring to key adults and teaching staff.
- Providing assured education and training to Key Adults with after care Support.
- Retaining full accreditation rights to OE in furtherance of the above charitable purpose for the public benefit.

Operation Encompass (CIO)

Trustees' Report

Public benefit

OE has continued to engage extensively through briefings, media events and Police Force/Key Adult training days to promote the charity across the UK and internationally, as well as hosting the Royal Visit of HRH The Countess of Wessex.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Social investment policies

Despite the charity's very purpose being a 'social investment' this investment is not directly fiscal.

Grant making policies

The Charity is not in a position to make grants and is unlikely to do so in the foreseeable future.

Use of volunteers

The Charity does not have a body of volunteers other than the Trustees.

Financial review

Balance at bank at 31 March 2020 = £20,826 (2019: £6,544).

Total Expenditure of £75,567 for: Printing/marketing materials, ICT/Website and other required items (2019: £94,060).

Included within the total expenditure amount, expenses claimed for travel reimbursed to trustees, totals £3,970.

Policy on reserves

The charity has a low level of recurring fixed costs with no staff costs and therefore does not need to hold a high level of reserves. The charity has aimed to maintain a reserve of £1,000 to maintain sufficient funds for the annual insurance premium from 1st September 2017.

Currently total reserves at year end are £708 (2019: £6,674), of which £708 are free reserves (2019: £134).

Principal funding sources

Income from donations, fundraising and grants totalling £69,601 was received.

All financial risk is currently assessed as low as there is no immediate requirement to directly support beneficiaries financially or through the sale/purchase of goods, services or real estate. To that end where there is funding below the forecast requirement the impact will be translated to a slower delivery rate. Whilst this might be frustrating it does not threaten the existence of the charity providing that there is evidence of progress; which there is. The principal risk facing the charity and delivery of its objects is once the capital outlay for the premium website and supporting database has been set up, the ongoing revenue cost to maintain the progress of the website and the other work of the charity. The charity is always seeking opportunities for additional grant funding.

Operation Encompass (CIO)

Trustees' Report

Structure, governance and management

Nature of governing document

Constitution Document.

Charitable Incorporated Organisation (Foundation Structure) - who's only voting members are its Trustees.

Recruitment and appointment of trustees

New Trustees may be recruited to the Board at any time by the Trustees. In selecting individuals for appointment as Trustees, the Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the charity.

Induction and training of trustees

Each new Trustee must receive, on or before his or her first appointment a copy of the current version of the constitution and a copy of the CIO's latest Trustees' annual report and Statement of Accounts. The new Trustee will also be briefed individually by the CEO or Chair of Trustees.

Organisational structure

OE has formed a partnership with 'Women's Aid' which is governed by an MoU. Also OE has continued with the partnership work with the Amsterdam charity 'Augeo' and assisted in the rollout of Operation Encompass in three areas of the Netherlands.

The charity has formed an informal partnership with Dr Warren Larkin Associate Professor for Sunderland University.

Going concern

There are no material uncertainties in connection with the CIO's ability to continue. Post year end the charity has been granted additional Home Office funding of £173,000 to support the new Operation Encompass Teachers Helpline in response to the Covid-19 pandemic.

Important non adjusting events after the financial period

Post year end the charity has been granted additional Home Office funding of £173,000 to support the new Operation Encompass Teachers Helpline in response to the Covid-19 pandemic.

The annual report was approved by the trustees of the charity on 29.09.2020 and signed on its behalf by:



Richard Marsh
Trustee

Operation Encompass (CIO)

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 29.09.2020 and signed on its behalf by:

A handwritten signature in dark ink, appearing to read 'Richard Marsh', written over a dotted line.

Richard Marsh
Trustee

Operation Encompass (CIO)

Independent Examiner's Report to the trustees of Operation Encompass (CIO)

I report to the trustees on my examination of the accounts of the Operation Encompass (CIO) for the year 31 March 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Duncan Leslie
Independent Examiner
ACA

Francis Clark LLP
North Quay House
Sutton Harbour
PLYMOUTH
Devon
PL4 0RA

Date: 06/10/2020

Operation Encompass (CIO)

Statement of Financial Activities

Year Ended 31 March 2020

(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies	2	1,532	68,069	69,601
Expenditure on:				
Charitable activities	3	<u>(958)</u>	<u>(74,609)</u>	<u>(75,567)</u>
Total Expenditure		<u>(958)</u>	<u>(74,609)</u>	<u>(75,567)</u>
Net movement in funds		574	(6,540)	(5,966)
Reconciliation of funds				
Total funds brought forward		<u>134</u>	<u>6,540</u>	<u>6,674</u>
Total funds carried forward	9	<u>708</u>	<u>-</u>	<u>708</u>

	Note	Unrestricted funds £	Restricted funds £	Total 2019 £
Income and Endowments from:				
Donations and legacies	2	8,733	77,684	86,417
Expenditure on:				
Charitable activities	3	<u>(22,916)</u>	<u>(71,144)</u>	<u>(94,060)</u>
Total Expenditure		<u>(22,916)</u>	<u>(71,144)</u>	<u>(94,060)</u>
Net movement in funds		(14,183)	6,540	(7,643)
Reconciliation of funds				
Total funds brought forward		<u>14,317</u>	<u>-</u>	<u>14,317</u>
Total funds carried forward	9	<u>134</u>	<u>6,540</u>	<u>6,674</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2020 and 2019 is shown in note 9.

Operation Encompass (CIO)

Balance Sheet

31 March 2020

	Note	2020 £	2019 £
Current assets			
Debtors	7	129	130
Cash at bank and in hand		<u>20,826</u>	<u>9,544</u>
		20,955	9,674
Creditors: Amounts falling due within one year	8	<u>(20,247)</u>	<u>(3,000)</u>
Net assets		<u>708</u>	<u>6,674</u>
Funds of the charity:			
Restricted funds		-	6,540
Unrestricted income funds			
Unrestricted funds		<u>708</u>	<u>134</u>
Total funds	9	<u>708</u>	<u>6,674</u>

The financial statements on pages 8 to 15 were approved by the trustees, and authorised for issue on29.09.2020 and signed on their behalf by:



Richard Marsh
Trustee

Operation Encompass (CIO)

Notes to the Financial Statements

Year Ended 31 March 2020

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Operation Encompass (CIO) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. All costs are allocated to the applicable expenditure heading that aggregate similar cost to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Operation Encompass (CIO)

Notes to the Financial Statements

Year Ended 31 March 2020

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

Governance costs

These include the costs attributable to the Charity's compliance with constitutional and statutory requirements, including independent examination, strategic management and Trustee's meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Financial instruments

Classification

The charity holds the following financial instruments:

Short term debtors

Short term creditors

Cash and bank balances

All financial instruments are classified as basic.

Recognition and measurement

The charity has chosen to apply the recognition and measurement principles in FRS102. Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument and derecognised when in the case of the assets, the contractual rights to cash flows from the assets expire or substantially all the risks and rewards of ownership are transferred to another party, or in the case of liabilities, when the charity's obligations are discharged, expire or are cancelled.

Such instruments are initially measured at transaction price, including transaction costs, and are subsequently carried at the undiscounted amount of the cash or other consideration expected to be paid or received, after taking account of impairment adjustments.

Operation Encompass (CIO)

Notes to the Financial Statements

Year Ended 31 March 2020

2 Income from donations and legacies

	Unrestricted funds	Restricted funds	Total 2020	Total 2019
	General £	funds £	£	£
Donations and legacies;				
Donations from individuals	1,532	-	1,532	6,880
Grants, including capital grants;				
Government grants	-	68,069	68,069	77,684
Grants from companies	-	-	-	1,853
	<u>1,532</u>	<u>68,069</u>	<u>69,601</u>	<u>86,417</u>

3 Expenditure on charitable activities

	Activity undertaken directly	Activity support costs	Total 2020	Total 2019
	£	£	£	£
Running Operation Encompass	<u>71,347</u>	<u>4,220</u>	<u>75,567</u>	<u>94,060</u>

£958 (2019 - £22,916) of the above expenditure was attributable to unrestricted funds and £74,609 (2019 - £71,144) to restricted funds.

Operation Encompass (CIO)

Notes to the Financial Statements

Year Ended 31 March 2020

4 Analysis of support costs

Support costs allocated to charitable activities

	Basis of allocation	Governance costs £	Admin costs £	Other support costs £	Total 2020 £	Total 2019 £
Running Operation Encompass	Actual	<u>3,000</u>	<u>205</u>	<u>1,014</u>	<u>4,219</u>	<u>7,077</u>

Governance costs

	Restricted funds £	Total 2020 £	Total 2019 £
Independent examiner fees			
Examination of the financial statements	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>

5 Trustees' remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

One trustee was reimbursed travel expenses totalling £3,970 during the year (2019: One trustee, £2,045). No other trustee received any other expenses or benefits from the charity during the year.

The charity has no employees (2019: none).

Operation Encompass (CIO)

Notes to the Financial Statements

Year Ended 31 March 2020

6 Taxation

The charity is a registered charity and is therefore exempt from taxation.

7 Debtors

	2020 £	2019 £
Prepayments	<u>129</u>	<u>130</u>

8 Creditors: amounts falling due within one year

	2020 £	2019 £
Other creditors	17,247	-
Accruals	<u>3,000</u>	<u>3,000</u>
	<u>20,247</u>	<u>3,000</u>

9 Funds

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Balance at 31 March 2020 £
Unrestricted	134	1,532	(958)	708
Restricted Home Office Grant	<u>6,540</u>	<u>68,069</u>	<u>(74,609)</u>	<u>-</u>
Total funds	<u>6,674</u>	<u>69,601</u>	<u>(75,567)</u>	<u>708</u>

	Balance at 1 April 2018 £	Incoming resources £	Resources expended £	Balance at 31 March 2019 £
Unrestricted	14,317	8,733	(22,916)	134
Restricted Home Office Grant	<u>-</u>	<u>77,684</u>	<u>(71,144)</u>	<u>6,540</u>
Total funds	<u>14,317</u>	<u>86,417</u>	<u>(94,060)</u>	<u>6,674</u>

The specific purposes for which the funds are to be applied are as follows:

Home Office Grant - Grant awarded for the provision of the Operation Encompass Scheme.

Operation Encompass (CIO)

Notes to the Financial Statements

Year Ended 31 March 2020

10 Analysis of net assets between funds

	Unrestricted funds	Restricted funds
	General £	£
Current assets	3,708	17,247
Current liabilities	(3,000)	(17,247)
Total net assets	708	-
Comparative year	Unrestricted funds	Restricted funds
	General £	£
Current assets	3,134	6,540
Current liabilities	(3,000)	-
Total net assets	134	6,540

11 Related party transactions

There were no related party transactions in the year.

The charity was under the control of the Trustees during the financial year.

12 Non adjusting events after the financial period

Post year end the charity has been granted additional Home Office funding of £173,000 to support the new Operation Encompass Teachers Helpline in response to the Covid-19 pandemic.