



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 10 July 2019 Period start date To 31 March 2020 Period end date

Charity name: Earls Barton Library & Community Centre

Charity registration number:1184350

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of a public library plus related community activities for recreation and/or other leisure time occupation for the benefit of the residents of Earls Barton and the surrounding area
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	No activities by the charity have taken place during this period, as the negotiations for the take-over of the building as a community managed facility between Northampton County Council, our volunteers and Earls Barton Parish Council had not been concluded, as anticipated, by the end of this period.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have been issued with all guidance notes as issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	We have an active body of volunteers who fully involved in the refurbishment of the premises during January and February and who continue to run the services and activities. During this reporting period this continued to be

		under the auspices of 'Friends of Earls Barton Library', ahead of the conclusion of the formal signing of the lease, transferring the property.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Not applicable in this period as the Charity did not start actively performing until 1st April 2020 by which time the global pandemic has caused the libraries activities to be put on hold indefinitely

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Not applicable for reasons previously stated
Performance of fundraising activities against objectives set	Para 1.41	Not applicable for reasons previously stated
Investment performance against objectives	Para 1.41	Not applicable for reasons previously stated
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Only three transactions occurred for the benefit of the charity during this reporting period, the main activity of the charity commenced on 1st April 2020, as previously stated
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No reserves held at this stage other than the nominal surplus from the above.
Amount of reserves held	Para 1.22	£245
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is properly constituted, well supported by Earls Barton Parish Council and has no issues about continuing as a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Reserves of £10,500 (approx.) built up over a 5-year period, by The Friends of Earls Barton library, are to be transferred into the Charity's account, subject to a resolution signed by the Friends, this is imminent. The County Council have agreed that, going forward, any revenue raised by library services, remain with the Charity. Our main income streams will be generated through hiring of space and related activities – when these can resume. Regrettably, our annual Literary Festival, which is our main fundraiser, was cancelled for 2020
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	On-going Pandemic restrictions, both for activities and for volunteer support
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	We try to have a mix of trustees from different elements of the local community ie Teacher and Governor of local school, Parish Councillors, Library Volunteers, Local Magazine Editor, Financial and Health & Safety Experts. For our first team of trustees, we relied on local knowledge and recommendations prior to election

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees induction documents sent to all trustees
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	Earls Barton Parish Council will be the formal leaseholders under a 25-year lease (agreed) and the Charity will occupy the building under an agreement. The legal aspect in this respect are close to completion
Other		

Reference and Administrative details

Charity name	Earls Barton Library & Community Centre
Other name the charity uses	
Registered charity number	1184350
Charity's principal address	Earls Barton Library & Community Centre 27 Broad Street Earls Barton Northamptonshire NN6 0ND

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ian Chacksfield	Chairman		
2	Robert Watts	Treasurer		
3	Carolyn Palôt-Watts	Secretary		
4	Claire Poole			
5	Wayne Mills			
6	Peter Morrall			
7	Jon Rees			
8	Tina Skett			
9	Stephen Watkins			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NIL
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Carolyn Lesley Palôt-Watts	
Position (eg Secretary, Chair, etc)	Secretary	
Date	22 October 2020	

EARLS BARTON LIBRARY AND COMMUNITY CENTRE
INCOME AND EXPENDITURE ACCOUNT - 10 July 2019 to 31 March 2020

INCOME			EXPENDITURE		
Other Events	(see attached cash ledger)	£0.00	Sundry Purchases		
Cash Takings General	(see attached cash ledger)	£0.00	Non cash purchases - (see separate sheet)		£0.00
Film Club	(see attached cash ledger)	£0.00	Cash Purchases (see attached cash ledger)		£0.00
			DBS Costs		£0.00
			NicenStripy		£0.00
Donation from Earls Barton Transport		£100.00	MPLC - Licence		£0.00
Donation from IDWEA		£100.00	Web-site Hosting		
			GLN Subscription		£0.00
Friends Donations		£0.00	Computer Expenses		£0.00
Room Hire		£45.00	Printing		£0.00
				Sub-total	<u>£0.00</u>
			Surplus		£245.00
		<u>£245.00</u>			<u>£245.00</u>
Transfer from Friends of Earls Barton Library		£0.00	Represented by -	Cash held at 31 March 2020	£0.00
				Bank balance - 31 March 2020	£245.00
Surplus		£245.00			
		<u>£245.00</u>			<u>£245.00</u>

We the undersigned, confirm that we have examined the accounts and are of the opinion that they show a true and accurate record of the Group's activities for the last financial year,

BOB WATTS
TREASURER

PETER BOLCH.....

SALLY BOLCH.....

DATE

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DATE