

COPING WITH CANCER NORTH EAST

REGISTERED CHARITY NO 513820

REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

COPING WITH CANCER - NORTH EAST

REFERENCE AND ADMINISTRATIVE INFORMATION YEAR ENDED 31 MARCH 2020

PATRONS

Rt. Hon The Lord Beith PC, Clive Griffiths MD, FRCS and Her Grace The Duchess of Northumberland.

EXECUTIVE COMMITTEE

David Hodgson	Chairman and Treasurer
Sarah Carnegie	Vice Chair
Win Bagnall	(appointed September 2019)
Jennifer Brown	
Jean Christie	
Samantha Hague	
Roy Stirling	

SECRETARY TO EXECUTIVE COMMITTEE

Win Bagnall	October 2018 – August 2019
Maggie Bailey	(appointed September 2019)

CHIEF EXECUTIVE

Win Bagnall	Acting October 2018 – July 2019
Maggie Bailey	August 2019

Registered Office and Principal Office

Coping with Cancer North East
The Woodruff Centre, 26 Apex Business Village
Annitsford, Cramlington
Northumberland
NE23 7BF

Independent Examiner

North Tyneside VODA, Queen Alexandra Campus, Hawkeys Ln, North Shields NE29 9BZ

Bankers

Lloyds Bank, 102 Grey Street, Newcastle upon Tyne, NE1 6AG

Solicitors

Ward Hadaway, Sandgate House, 102 Quayside, Newcastle upon Tyne, NE1 3DX

Investment Managers

Joe Jobling Wealth Management Ltd (Partner Practice of St. James' s Place Wealth Management) One Trinity Gardens, Broad Chare, Newcastle upon Tyne, NE1 2HF

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EXECUTIVE COMMITTEE REPORT

YEAR ENDED 31 MARCH 2020

The Executive Committee who are also the Trustees of the charity, present their report together with the financial statements of the charity for the year ended 31 March 2020. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's constitution, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Documents

Coping with Cancer North East is governed by its constitution adopted 17 March 1983, amended 23rd May 2002 and is registered as a Charity No. 513820.

The constitution established the objects and powers of the Charity and under the constitution, members of the Executive Committee are elected at the AGM on an annual basis. The Executive Committee may co-opt further members between AGM's provided that the total number of co-opted members shall not exceed one-third of the total members of the committee.

Recruitment and Appointment of Executive Committee Members

Coping with Cancer North East's governing body is the Voluntary Executive Committee who are all paid up subscribing members of the Charity. The members who held office during this financial year and at the date of this report are set out on page 1. The Executive Committee do not receive any remuneration. Where claimed, expenses are reimbursed.

We aim to appoint members with wide ranging experience and expertise that they can offer for the benefit of the Charity, from business, marketing, education and from within the ranks of those who carry out volunteer tasks for the Charity. Potential Executive Committee members are invited to meet with a panel of committee members together with the Chief Executive to discuss the Charity's aims and objectives, their responsibilities as Executive Committee members, ensure that there are no conflicting interests and answer any questions. Potential members are invited to attend Executive Committee meetings and visit and view activities of the Charity before finally being co-opted to the Committee. The above procedure is in place notwithstanding that any paid-up subscribing member of the Charity may be nominated for approval at or elected by ballot at AGM.

Management Structure

The Executive Committee are responsible for the strategic direction and policies of the Charity and are actively involved with the Chief Executive in monitoring performance against key indicators set out in the business plan.

The Chair of the Executive Committee provides supervision and support for the Chief Executive who has responsibility for the day to day running of the Charity. The Chief Executive, the Manager for Complementary Therapy Services, the Manager for Counselling Services and the Finance Officer submit reports to and attend meetings of the Executive Committee.

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Risk Management Strategy

A risk management strategy is in place through which the Executive Committee seeks to minimise those risks which may impact upon the Charity, its activities, employees, volunteers and service users. To this end the Executive Committee review the Charity's procedures and practices annually, covering amongst others, finance, information technology, data protection, publicity and media, health and safety, counselling guidelines and volunteer agreements.

INVESTMENTS AND INVESTMENT POLICY

The Trustees' investment powers are governed by its constitution which permits the ethical investment of money in the purchase of, or at interest on the security of, such stocks, funds, shares, securities or other investments or property of whatever nature and wherever situated as the trustees in their absolute discretion think fit. The charity holds funds with investment managers St James's Place Wealth Management. These are held for long-term fund investment and income generated. These funds are unrestricted

OBJECTIVES AND ACTIVITIES

Objectives

The objectives are to support the mission statement of the organisation which is "To share experiences and strategies which help people cope with cancer".

The Executive Committee administer the funds and income of the Charity to apply them to relieve the distress and suffering and to preserve the health, both physical and mental, of cancer patients and those in need of palliative care in the cancer community within the area of Tyne and Wear and Northumberland and in other areas as the Charity may from time to time determine. This community includes the families and the carers of patients.

Activities

Coping with Cancer North East furthers its purposes for public benefit by directing its charitable activities toward the relief of those in need through the provision of emotional and mental health support, physical relaxation and complementary therapy support. Mental health support is provided through one to one counselling over an average 8-week programme. The provision of complementary therapies as an aid and Auricular Acupuncture are also delivered throughout the hospitals in the region. These activities and in particular the continued growth in the provision of complementary therapies to the cancer community, all fit within these aims of the charity. The Trustees confirm that they have referred to the Charity Commission's guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities.

During 2019/20 the established venues for delivery continued in Northumberland, North Tyneside, Newcastle, Gateshead, South Tyneside, Sunderland and Durham in NHS Hospitals, Health Centres and Hospices. MOUs were signed in February 2020 for four years with Northumbria and two years with Gateshead, both Trusts increasing the value of contracts fivefold. Newcastle, Sunderland and South Tyneside agreed yearly extensions and reported high levels of satisfaction with our services. The average waiting time was two days, and no one had to wait longer than 7 days to be seen. There were no complaints received during this year with regard to service delivery. It was agreed to discontinue with our services in Durham as the reliance on volunteers had led to ongoing capacity issues. It is planned to go back to Durham with an employee-based solution for future delivery.

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Holistic Needs Assessments were introduced at the end of 2019 to capture clients needs in a recorded manner. Clients are asked to score their priority needs out of ten across a wide range of subject areas at the beginning and at the end of an 8-week cycle of treatment. Physical Concerns represented 65% of priorities, Emotional Concerns represent 30% of priorities and Information and Support 5%.

	Priority 1	Priority 2	Priority 3
Week 1	Av 8	Av 7	Av 6
Week 8	Av 6	Av 6	Av 4
Movement	-2	-1	-2

Clients indicate that their treatment with Coping with Cancer North East has had a significant positive impact on the improvement of their needs. Plans are in place to capture more information of this type to demonstrate how we make a difference with detailed evidence of our impact.

Data has been gathered electronically for the first time in 2019/20 with a basic spreadsheet to correlate all data held previously in paper form at different sites for delivery. This has formed the basis of the following data.

Sessions delivered	Gender And Ethnicity	Age group	Reason	Clients from	Locations Delivered
5,760 sessions to	31% Male 67% Female	1% U 18 9% 19-40 14% 41-50 21% 51-60 25% 61-70 28% 70+	20% Breast 10% Prost 9% Lung 8% Bowel 7% NH Lym 7% Bladder 7% Kidney 5% Panc 5% Ut/Cerv 5% Skin 4% Leuk 4% Oseph 4% Other 5% Not Rec	N'land 17% N Tyneside 10% Newcastle 5% Gateshead 13% S Tyneside 7% Sunderland 35% Durham 12%	AIA 3% WGH 4% NPHC 3% HGH 2% NTGH 12% RVI 7% FREE 8% QE 15% STGH 5% SRH 40% Less than 1% NNH SBH UHND
1,006 people	Afro Car 2 Asian 16 Black Brit 1 Indian 1 Iranian 1 S African 1 White Brit 957 Not rec 27 TOTAL 1006	Noted that 74% clients are over 51 and 53% are over 61 yrs old.			
Across 13 venues					

Service categories –

AA	Auricular Acupuncture	30%	HM	Hearts Massage	6%
RK	Reiki	16%	IHM	Indian Head Massage	4%
RE	Reflexology	11%	NF	Neck & Face	4%
CO	Counselling	10%	MU	Make Up inc Nails	2%
FM	Foot Massage	9%	Less than 1% - M Technique, Hand Massage and full Body Massage		
BM	Back Massage	7%			

Staff Training

Provision and a review of how we assess outcomes is on-going and remains an essential factor in the continuing effectiveness of the charity. We support the personal development of our therapists and counsellors through financing their respective memberships of the 'Federation of Holistic Therapists' and 'British Association of Counselling and Psychotherapy. An All Staff meeting was held in October 2019 for the first time and feedback included to further promote our organisation and more team building.

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Staff have received training on GDPR, Health and Safety; Safeguarding; Infection Control; Manual Handling; First Aid; and Professional Boundary Setting during 2019/20.

New Brand Logo and Website and Badges/Uniforms

Feedback from staff and trustees was to freshen up our brand image and a various new logos were voted on with the new logo agreed January 2020. Polo shirts were trialled with a consensus for tunic uniforms for therapists and smart casual wear for counsellors agreed. Magnetic badges with the new logo to be worn by all to promote the brand was also agreed.

New Premises

Further to the personalisation agenda within the NHS and the focus on expanding delivery for cancer patients into the community and out of secondary care (hospital) settings, we moved into suitable premises to further the delivery of our services. The new premises are The Woodruff Centre – a reference to our previous CE Judith Woodruff who died in October 2018 after over 20 years of service. Planning permission as a Health Centre and a full licence to deliver Acupuncture has been granted. There are five therapy/counselling rooms as well as a meeting/acupuncture room which are planned to be open 8am – 9pm Monday to Friday and 8am – 12pm Saturdays.

We moved into new premises three weeks before lockdown and five weeks before the end of the financial year. All staff were furloughed for April/May/June 2020

Plans for next year

New technology hardware - Cloud phones and Chrome books – funding for all equipment and full training for all staff

New technology software – Bespoke Database for client records and further roll out of G Suite tools with training for all staff

Enterprise Development Project and SSE training fully funded through SIB

CE Strategic Mentoring with Kings Fund and Cranfield Trust Governance Project – fully funded

Action Learning Sets and coaching through Yes We Can, fully funded

Management and Leadership training

Team Building scheduled for 2020/21

Coaching Skills scheduled for 2020/21 – fully funded

Impact of COVID 19 will be detailed in next year's report

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FINANCIAL REVIEW

Income for the year at £185,862 (previous year £139,892) compared with expenditure of £182,919 (previous year £166,474) resulted in a net income before investment losses of £2,943.

Losses on investment assets at 31st March 2020 (because of Covid19) of £14,800 brought the net movement on funds to (£11,857). Total funds carried forwards as of 31st March 2020 are £167,832.

Grants for core funding from Clinical Commissioning Groups totalling £18,449 represent 10% of total income and comprise £13,470 from South Tyneside CCG and £4,979 from North Tyneside CCG.

Income from Memorandum of Understanding. MOUs were agreed with five NHS Trusts in the North East region, bringing in a total of £59,320.

Fundraising

Coping with Cancer North East complies with the Fundraising Regulator's voluntary regulation scheme. During 2019 - 2020 we received income from Unicare Ltd, a commercial participator who has actively fundraised on our behalf through the door to door collection of clothing bags. Due to ongoing problems with complaints, and as Coping with Cancer North East have been unable to obtain the appropriate assurances from Unicare Ltd that it can operate in full with the Code of Fundraising Practice, a decision was made to terminate the agreement in November 2019, giving six months' notice. An investigation published in March 2020 by the Fundraising Regulator confirmed that there had been a breach of code by Unicare Ltd, but no breach by Coping with Cancer North East.

Fundraising' income of £79,432 includes £72,707 from the 'doorstep collection' of unwanted clothing etc. organised through Unicare Ltd and £6,725 from Great North Run and Just Giving.

Donations totaling £46,911 included a legacy of £41,185. We are again grateful to the W. A. Handley trust for their continuing support and donation £1,250. We do extend our thanks to all donors.

Expenditure during the year at £182,919 included £8,967 in moving costs and legal fees for the new premises and negotiations with Unicare Ltd.

RESERVES POLICY

The Executive Committee have established a policy whereby the unrestricted funds not committed or invested in fixed assets (free reserves) held by the Charity, should, ideally represent a minimum of 6 months of total resources expended. Such a level of reserve would provide a buffer to offset the temporary loss of a major source of funding whilst maintaining effective management and administration of the Charity. These reserves also provide surety for signing a 5-year lease for the new premises.

Based on the above, the target free reserves would have been circa £100,000, however the legacy which was received during the year of £41,185 boosted the reserves. The total funds of the charity are £167,832, of which £1,280 is held as restricted funds.

DONATIONS

The Charity does not make donations. Income for the Charity and its subsequent expenditure is

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for the purpose of support to cancer patients and their families. This help and support is given at no cost to the recipients.

EXECUTIVE COMMITTEE RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS

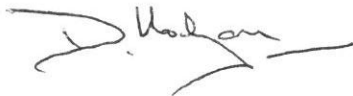
The Executive Committee are responsible for preparing the Executive Committees' report and the financial statements in accordance with applicable law and United Kingdom Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Executive Committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Executive Committee is required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgements and accounting estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Executive Committee are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities .

This report was approved by the Executive Committee on 30th September 2020 and signed on their behalf by:



D. HODGSON, MBE – CHAIRMAN

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INDEPENDENT EXAMINER'S REPORT TO THE EXECUTIVE COMMITTEE OF COPING WITH CANCER NORTH EAST

I report to the charity Executive Committee on my examination of the accounts of the charity for the year ended 31 March 2020

This report is made solely to the charity's Executive Committee, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the charity's Executive Committee those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Executive Committee as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the Executive Committee of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 211 Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 211 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

Your attention is drawn to the fact that the charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:-

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. The accounts do not comply with applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date ...2nd November 2020.....

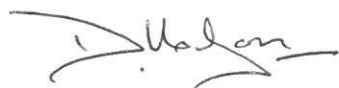
Mark Thompson MAAT
North Tyneside VODA
Queen Alexandra Campus
Hawkeys Lane,
North Shields, NE2 1QP

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BALANCE SHEET AS AT 31 MARCH 2020

	2020		2019	
	£	£	£	£
FIXED ASSETS				
Tangible fixed assets		26,935		-
Investments		<u>90,656</u>		<u>105,456</u>
		117,591		105,456
CURRENT ASSETS				
Building society		-		35,733
Bank balance		29,478		6,419
Debtors & prepayments		<u>24,189</u>		<u>40,193</u>
		53,667		82,345
LIABILITIES: (falling due within 1 year)				
Creditors & Accruals		<u>(3,426)</u>		<u>(8,112)</u>
NET CURRENT ASSETS		50,241		74,233
NET ASSETS		<u>£167,832</u>		<u>£179,689</u>
RESERVES				
Restricted funds		1,280		9,280
Unrestricted funds – designated funds		-		25,000
Unrestricted funds – general funds		<u>166,552</u>		<u>145,409</u>
		166,552		170,409
		<u>£167,832</u>		<u>£179,689</u>

The financial statements were approved by the Executive Committee on 30th September 2020
And signed on their behalf by:



D. HODGSON, MBE – CHAIRMAN

S. M. CARNEGIE – VICE CHAIR

The notes 1 to 10 on the following pages form part of these accounts.

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STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDED 31 MARCH 2020

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
INCOME FROM:				
Donations, gifts & collections	46,911		46,911	7,275
Charitable activities	59,320		59,320	51,099
Fundraising activities	79,432		79,432	81,335
Investments	14		14	18
Other	185		185	165
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL INCOME	<u>£185,862</u>	<u>-</u>	<u>£185,862</u>	<u>£139,892</u>
EXPENDITURE ON:				
Salaries & sessional workers	103,661	8,000	111,661	107,937
Staff & Volunteer expenses	14,638		14,638	18,849
Staff Training	2,098		2,098	4,121
Support Costs	4,006		4,006	5,095
Fundraising expenses	5,296		5,296	5,223
Rent & landlord charges	15,948		15,948	16,401
Heat & Light	71		71	-
Repairs & servicing	314		314	-
Postage, stationery & telephone	2,927		2,972	1,925
Insurance	1,664		1,664	1,573
IT Expenses	1,167		1,167	-
Subscriptions & licenses	524		524	248
Advertising	7,243		7,243	
Office relocation expenses	5,601		5,601	-
Legal fees	3,366		3,366	-
Accountancy charges	1,547		1,547	4,215
Bank charges	307		307	304
Depreciation of equipment	4,168		4,168	583
Refreshments & sundry expenses	373		373	-
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EXPENSES	<u>174,919</u>	<u>8,000</u>	<u>182,919</u>	<u>166,474</u>
NET INCOME/(EXPENDITURE BEFORE INVESTMENT GAINS/(LOSSES))	10,943	(8,000)	2,943	(26,582)
(LOSSES)/GAINS ON INVESTMENT ASSETS	<u>(14,800)</u>	<u>-</u>	<u>(14,800)</u>	<u>2,563</u>
NET MOVEMENT IN FUNDS	(3,857)	(8,000)	(11,857)	(24,019)
TOTAL FUNDS BROUGHT FORWARD AS AT 1 APRIL 2019	<u>170,409</u>	<u>9,280</u>	<u>179,689</u>	<u>203,708</u>
TOTAL FUNDS CARRIED FORWARD AS AT 31 MARCH 2020	<u>£166,552</u>	<u>£1,280</u>	<u>£167,832</u>	<u>£179,689</u>

The Statement of Financial Activities includes all gains and losses recognized in the year.
All incoming resources and resources expended derive from continuing activities.

**NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2020**

1. ACCOUNTING POLICIES

1.1 Basis of preparation

The financial statements have been prepared under the historical cost convention with items recognized at cost or transaction value unless otherwise stated in relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts are prepared on the going concern basis. The Executive Committee has a reasonable expectation that the charity will continue to receive funding to enable it to continue its charitable activities for the foreseeable future. They continue to believe the going concern basis of accounting appropriate in preparing the annual financial statements.

1.2 Incoming resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income, it is probable that the income will be received and the amount can be quantified with reasonable accuracy.

Voluntary income is received by way of grants and donations and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognized when the charity becomes unconditionally entitled to the grant. Grants received where conditions specified by the donor have not yet been met by the charity or where the donor has specified the time period in which the expenditure of resources can take place as deferred and recognized over the time period specified by the donor.

1.3 Resources expended

All expenditure is accounted for on an accruals basis.

Expenditure within charitable activities includes all costs incurred in the sharing of experiences and strategies which help people cope with cancer and includes costs that can be allocated directly to these activities and those costs of an indirect nature necessary to support them.

Some volunteers and staff spend time not only on the charitable activities of the organization but also in generating voluntary income, general fundraising and governance.

1.4 Accumulated funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds. Restricted funds arising from grants are subject to specific conditions by donors as to how they may be used. Funds received from fundraising activities may also be restricted, depending upon the purpose for which the funds were raised. The purposes and uses of the restricted funds are set out in the Executive Committee report and notes to the accounts

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1.5 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on a straight line basis in order to write off the cost less estimated residual value of each asset over its expected useful life. Depreciation rates applied are as follows:

Leasehold premises	10%
Office Equipment	20%

1.6 Investments

Fixed asset investments are a form of financial instrument and are initially recognized at their transaction cost and subsequently measured at fair value at the Balance Sheet date. Investments in shares which can be publicly traded are measured using the closing quoted market price. Investments in shares which cannot be publicly traded and for which no reliable estimation can be made are recorded at their cost less provision for impairment.

Investment gains and losses, whether realized or unrealized, are combined and shown in the heading "Gains/(losses) on investments" in the Statement of Financial Activities.

1.7 Debtors

Trade and other debtors are recognized at the settlement amount after any trade discount offered.

Prepayments are valued at the amount prepaid net of any trade discount.

1.8 Liabilities

Liabilities are recognized when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognized at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.9 Taxation

As a registered charity, the organization benefits from rates relief and is exempt from direct tax on its charitable activities but not from VAT. Irrecoverable VAT is included in the costs of those items to which it relates.

1.10 Pension costs

The charity operates a Workplace Pension Scheme compliant with government legislation requiring auto enrolment of eligible employees. The charity has no liability under the Scheme other than for payment of employees and employer contributions into an independently managed fund.

2. STAFF COSTS

	2020	2019
Salaries and sessional worker's fees	112,156	106,220
Social Security costs less employment allowance	1,214	609
Furlough pay refunded	(3,535)	-
Pension costs	1,826	1,108
	<u>£111,661</u>	<u>£107,937</u>

During the year the charity employed an average of 13 members of staff (11- 2019)
No employees received emoluments in excess of £60,000.

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3. TRUSTEES AND OTHER KEY MANAGEMENT

The charity's key management are its Trustees and its Chief Executive officer. No Trustees received remuneration or expenses in connection with their duties as a Trustee (previous year – same). The remuneration of the Chief Executive Officer was £16,714.

Two Trustees received expenses, a total of £1,811, in connection with their services as volunteers of the charity.

4. TANGIBLE FIXED ASSETS

	Leasehold Property £	Office Equipment £
Cost		
As at 1 April 2019	-	6,878
Additions during the year	20,406	10,697
Disposals	-	-
As at 31 March 2020	<u>£20,406</u>	<u>£17,575</u>
Depreciation		
As at 1 April 2019	-	6,878
Charge for year	2,041	2,127
Eliminated on disposals	-	-
As at 31 March 2020	<u>£2,041</u>	<u>£9,005</u>
Net Book Value		
As at 1 April 2019	-	-
As at 31 March 2020	<u>£18,365</u>	<u>£8,570</u>

5. FIXED ASSET INVESTMENTS

	2020 £	2019 £
Valuation at 1 April 2019	105,456	102,893
Purchases/Disposals	-	-
Unrealised losses/gains	(14,800)	2,563
Valuation at 31 March 2020	<u>£90,656</u>	<u>£105,456</u>
Cost of investment (at 1 April 2015)	<u>£100,000</u>	<u>£100,000</u>

Fixed asset investments are unit trusts managed by St James Place Wealth Management.

6. CREDITORS

	2020 £	2019 £
Tax and social security	1,711	1,113
Accruals and deferred income	1,715	6,999

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7. STATEMENT OF FUNDS – CURRENT YEAR

	Balance As at 1 April 2019 £	Income £	Expended £	Gains/ Losses £	Transfer £	Balance As at 31 March 2020 £
Unrestricted Funds						
General funds	145,409	185,862	(174,919)	(14,800)	25,000	166,552
Designated – Capital fund	25,000	-	-	-	(25,000)	-
Total Unrestricted funds	170,409	185,862	(174,919)	(14,800)	-	166,552
Restricted Funds						
The Trust Charitable Foundation	280	-	-	-	-	280
The Margaret Innes Trust	9,000	-	8,000	-	-	1,000
Total Funds	£179,689	£185,862	£(182,919)	£(14,800)	£ -	£167,832

STATEMENT OF FUNDS – PRIOR YEAR

	Balance As at 1 April 2018 £	Income £	Expended £	Gains/ Losses £	Transfer £	Balance As at 31 March 2019 £
Unrestricted Funds						
General funds	186,428	139,892	(158,474)	2,563	(25,000)	145,409
Designated – Capital fund	-	-	-	-	25,000	25,000
Total Unrestricted funds	186,428	139,892	(158,474)	2,563	-	170,409
Restricted Funds						
The Trust Charitable Foundation	280	-	-	-	-	280
The Margaret Innes Trust	17,000	-	(8,000)	-	-	9,000
Total Funds	£203,708	£139,892	£(166,474)	£2,563	£ -	£179,689

The income funds of the charity comprise unrestricted and restricted funds. Restricted funds comprise donations and grants held on trusts to be applied for specific purposes.

During the year, the Executive Committee transferred £25,000 of unrestricted designated Capital Fund back to unrestricted general funds to meet the expense of the planned move of premises during the course of the year.

COPING WITH CANCER NORTH EAST

8. ANALYSIS OF NET ASSETS BETWEEN FUNDS CURRENT YEAR

	Fixed Assets	Current Assets	Current LiabilitiesNet	Total Assets
	£	£	£	£
Unrestricted Funds				
General funds/Desinated Funds	117,591	52,387	(3,426)	166,552
Restricted Funds				
The Trust Charitable Foundation	-	280	-	280
The Margaret Innes Trust	-	1,000	-	1,000
Total Funds	<u>£117,591</u>	<u>£53,667</u>	<u>£(3,426)</u>	<u>£167,832</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS PRIOR YEAR

	Fixed Assets	Current Assets	Current LiabilitiesNet	Total Assets
	£	£	£	£
Unrestricted Funds				
General funds/Desinated Funds	105,456	73,065	(8,112)	170,409
Restricted Funds				
The Trust Charitable Foundation	-	280	-	280
The Margaret Innes Trust	-	9,000	-	9,000
Total Funds	<u>£105,456</u>	<u>£82,345</u>	<u>£(8,112)</u>	<u>£179,689</u>

9. RELATED PARTY TRANSACTIONS

There are no related party transactions

10. CONTROL

There is no controlling party