CHARITY NUMBER 221927



SHERIFFS' & RECORDER'S FUND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020



JCA Accountants Dawcombe House Pebble Hill Road Betchworth Surrey RH3 7BP

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YEAR ENDED 31 MARCH 2020

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GENERAL INFORMATION

Registered Charity name	Sheriffs' & Recorder's Fund
Charity number	221927
Trustees	Lady Brewer OBE - Chairman C Thomas D Biddle J Harman FCA A Collett P Halson
Presidents	Alderman & Sheriff: Professor Michael Mainelli Sheriff: Christopher Hayward
Vice President	The Recorder of London
Advisory Council	D Bell (of Rathbones) J Blosse-Lynch (of Rathbones) T Adams Lady Clarke His Hon. Judge P Rook G Hurstfield N Meinertzhagen H Russell R Barker E Mainelli A Hayward
Independent Examiner	JCA Accountants Dawcombe House Pebble Hill Road Betchworth Surrey RH3 7BP
Bankers	Barclays Bank Plc
Investment advisors	Rathbone Investment Management Limited 1 Curzon Street London W1J 5FB

ANNUAL REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2020

The Trustees present their report and the financial statements of the Charity for the year ended 31 March 2020.

REFERENCE AND ADMINISTRATIVE DETAILS

Reference and administrative details are shown in the schedule of general information on page 1 of the financial statements.

THE TRUSTEES

The Trustees who served the Charity during the year are shown on page 1.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is controlled by its governing document, a deed of trust dated 17 February 1981, and constitutes an unincorporated Charity.

The rules of the Charity were updated on 16 July 2012.

Risk management

The Trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees have implemented a risk management strategy which comprises:

- an annual review of the risks which the Charity may face
- the establishment of systems and procedures to mitigate those risks which include the approval of all purchase invoices by a Trustee prior to payment. All cheques over £500 are signed by a Trustee
- the implementation of procedures designed to minimise any potential impact of the risks on the Charity should any of those materialise
- the Fund has an Advisory Council which meets four times a year and which acts as the Fund's internal controller
- the Fund's investments are managed by the Trustees in conjunction with a firm of professional investment managers, of which the manager is on the Advisory Council.

Recruitment and Training of Trustees

The Charity's Trustees and Advisory Council are elected at the Annual General Meeting each year. They are selected on the basis of their eligibility, personal competence and specialist skills.

OBJECTIVES AND ACTIVITIES

The objectives of the Charity are to provide support to those on probation and to the families of serving prisoners in the Greater Metropolitan Area of London. This includes educational skills and training for ex-prisoners on their release. The Charity is also concerned with the rehabilitation of drug and alcohol abusers. All grants are made through the probation service or through social workers.

Public Benefit

The objects of the Charity are to improve the prospects and opportunities of ex-prisoners within the Greater Metropolitan Area of London. This is achieved by making grants to assist individuals into settling back into society.

The Charity has complied with section 145(b) of the Charities Act 2011 to have due regard to the guidance published by the Charities Commission.

Grant making policy

The Charity helps to reduce re-offending by making grants for training, tools of trade, clothing and household equipment to ex-prisoners. It also gives to families of serving prisoners, primarily to allow their children to enjoy holidays and other recreational activities.

ANNUAL REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2020

ACHIEVEMENTS AND PERFORMANCE

A summary of the financial results and work of the Charity is set out below.

During the year the Charity made a total of 1,346 grants (2019: 1,320) amounting to £261,104 (2019: £317,275):

	2020	2020 £	2019	2019 £
Individuals Special Projects	1,336 10	203,104 58,000	1,314 6	194,775 122,500
	1,346	261,104	1,320	317,275
	2020	2020 £	2019	2019 £
Households & equipment	446	79,205	381	69,696
Education & training	55	14,857	65	16,201
Clothing	721	90,744	729	88,795
Others	124	76,298	145	142,583
	1,346	261,104	1,320	317,275

The number of grants made to individuals of 1,336 (2019: 1,314) increased by 1.7%, whilst the total value of those grants was 4.3% higher than the previous year. Overall, the average grant to individuals increased from £148 in 2019 to £152 in 2020.

Donated Services

The City of London Corporation provides the use of office accommodation, light, heat and use of the photocopier free of charge. The value of these services is difficult to quantify and therefore have not been included in the Statement of Financial Activities.

Plans for Future Periods

The Trustees aim to maintain the policies which enable the Charity to apply all donated income to charitable activities.

Reserves Policy

The Trustees aim to maintain free reserves in unrestricted funds in order to facilitate the maintenance of the Charity's investment portfolios at a level that will enable it to generate income sufficient to cover its running costs and to continue to make grants at a rate consistent with previous years.

FINANCIAL REVIEW

The Charity has a permanent endowment of £8,470 and restricted funds of £12,599. All other reserves are unrestricted for use in accordance with the charitable objectives of the Charity. However, it is the objective of the Charity to maintain sufficient reserves such that the investment income from these reserves covers the costs of administering the Charity, so that all grants and donations can be applied directly to beneficiaries of the Charity. In the year to 31 March 2020, investment income amounted to £55,045 (2019: £49,532) and costs of administering the Fund amounted to £53,450 (2019: £52,816) including investment management fees of £7,994 (2019: £7,544).

ANNUAL REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2020

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Annual Report of the Trustees and the financial statements in accordance with applicable law and regulations and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- · observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINER

JCA Accountants, will be proposed for re-appointment as independent examiner for the ensuing year at the AGM to be held at a date yet to be announced.

Signed on behalf of the Trustees:

Lady Brewer OBE Chairman

Date: 21 June 2020

Independent Examiner's Report On

The Accounts (Accruals Accounts)

Report to the trustees of	The Sheriff' '& Recorder's Fund	Charity Number: 221927
On accounts for the year ended	31 March 2020	
Set out on pages	6 to 16	
Respective responsibilities of trustees and examiner	The Charity's Trustees are responsible for the preparation Charity's Trustees consider that an audit is not required 144(2) of the Charities Act 2011 (the 2011 Act), as amen Act 2006) and that an independent examination is needed	for this year (under section nded by s.28 of the Charities
	It is my responsibility to	
	 examine the accounts under section 145 of the 2 to follow the procedures laid down in the general Charity Commission under section 145(5)(b) of to to state whether particular matters have come to 	I Directions given by the he 2011 Act, and
Basis of independent examiner's statement	My examination was carried out in accordance with gene Charity Commission. An examination includes a review of by the charity and a comparison of the accounts present includes consideration of any unusual items or disclosur seeking explanations from the trustees concerning any s undertaken do not provide all the evidence that would be consequently no opinion is given as to whether the acco view' and the report is limited to those matters set out in	of the accounting records kept red with those records. It also es in the accounts and such matters. The procedures e required in an audit, and unts present a 'true and fair
Independent examiner's	In connection with my examination, no matter has come	to my attention:
statement	 (1) which gives me reasonable cause to believe that respect, the requirements: to keep accounting records in accordance with s and to prepare accounts which accord with the accounting requirements of the 2011 Act have reference to which, in my opinion, attention should be draw proper understanding of the accounts to be reacted. 	section 130 of the 2011 Act; unting records and comply not been met; or vn in order to enable a
Signed	Date:	
Name	Jackie Crouch	
Relevant professional qualification or body	Association of Accounting Technicians	
Address	Dawcombe House Pebble Hill Road Betchworth Surrey RH3 7BP	

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 MARCH 2020

INCOME	Note	Unrestricted Funds £	Restricted Funds £	Endowment Fund £	Total Funds 2020 £	Total Funds 2019 £
Income from:	-					
Donations and legacies Other fund raising	2	177,618	-	-	177,618	201,589
activities	3	76,922	-	-	76,922	116,986
Income from investments	5	55,045		-	55,045	49,532
TOTAL INCOME		309,585	-	-	309,585	368,107
EXPENDITURE Expenditure on: Raising funds	4	(3,858)			(3,858)	(8,040)
Charitable activities Other	6 7	(295,820) (7,994) 			(295,820) (7,994) 	(362,547) (7,544)
TOTAL EXPENDITURE		(307,672)	-	_	(307,672)	(378,131)
NET INCOMING/(OUTGOING) RESOURCES BEFORE GAINS AND LOSSES ON INVESTMENTS (Losses)/Profits on investme assets	nt	 1,913 (160,715)		- -	 1,913 (160,715)	(10,024) 112,791
NET INCOME/(DEFICIT)		(158,802)			(158,802)	102,767
RECONCILIATION OF FUN Total funds brought forward	DS	1,623,678	12,599	8,470	1,644,747	1,541,980
TOTAL FUNDS CARRIED FORWARD		1,464,876	12,599	8,470	1,485,945	1,644,747

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of comprehensive income has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 8 to 16 form part of these financial statements.

BALANCE SHEET

31 MARCH 2020

		202	0	2019
	Note	£	£	£
	40		4 207	4 707
Tangible assets Investments	12 13		1,387 1,441,656	1,737 1,603,320
			1,443,043	1,605,057
CURRENT ASSETS				
Debtors	14	10,775		15,972
Cash at bank and in hand		44,316		31,509
		55,091		47,481
CREDITORS: Amounts falling due within one year	15	(9,689)		(5,291)
NET CURRENT ASSETS			45,402	42,190
TOTAL ASSETS LESS CURRENT LIABILITIES			1,488,445	1,647,247
CREDITORS: Amounts falling due after more than				
one year	16		(2,500)	(2,500)
NET ASSETS			1,485,945	1,644,747
FUNDS				
Endowment funds	17		8,470	8,470
Restricted income funds	18		12,599	12,599
Unrestricted income funds	19		1,464,876	1,623,678
TOTAL FUNDS				
			1,485,945	1,644,747

These financial statements were approved by the Trustees and authorised for issue on the 21 June 2020 and are signed on their behalf by:

Lady Brewer OBE Chairman

The notes on pages 8 to 16 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

1. ACCOUNTING POLICIES

Basis of accounting, significant judgements and assessment of going concern

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value. The financial statements have been prepared in accordance with the Charities Act 2011 and in accordance with the Statement of Recommended Practice (SORP): Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) as amended by the early adoption of Update Bulletin 1 published on 2nd February 2016 reflecting amendments to FRS102.

The Charity constitutes a public benefit entity as defined by FRS 102.

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

The Trustees have taken advantage of the option for early application of the amendments to the SORP outlined in Update Bulletin 1 which does not require charities not meeting the definition of "larger" to present a cash flow statement in accordance with amendments to FRS102.

In preparing these accounts, the Trustees have considered whether in applying the accounting policies required by FRS 102 and the Charites SORP (as amended by Update Bulletin 1) a restatement of comparative items was needed. No restatements were required.

Fixed assets

All tangible fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Office Equipment - 25% Computer Equipment - 20%

Taxation

The Charity is exempt from tax on its charitable activities.

Investments

Investments are a form of basic financial instrument and are initially recorded at their transaction value and are subsequently measured at their fair value at the balance sheet date using the closing quoted market price. The Statement of Financial Activities includes the net gains and losses arising on revaluations and disposals throughout the year. The Charity does not acquire put options, derivatives or other complex financial instruments. The main form of financial risk faced by the Charity is that of volatility in equity markets and investment markets due to wider economic conditions and investment sentiments concerning equities in certain sectors.

Investments also include cash held for re-investment purposes.

Value added tax

Value Added Tax is not recoverable by the Charity and as such is included in the relevant costs in the Statement of Financial Activities.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

The Endowment fund is a single permanent endowment arising from the amalgamation of the Sheriffs' and Recorder's Fund and The John and Nelly Norris Fund. The Trustees are to invest the capital in perpetuity, the income from which is wholly unrestricted for the general purposes of the Charity.

Further explanation of the nature and purpose of each Fund is included in the notes to the financial statements.

Income

Income is accounted for when the Charity has entitlement to the income, it is probable that the income will be received and the amount of income received can be measured reliably. Donations are recognised when the Charity has been notified in writing of both the amount and the settlement date. Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity. Other investment income is recognised when received and notified by the manager of the Charity's investment portfolio.

In the majority of instances, after applying the policy outlined above, donations, gift aid, legacy and investment income are recognised on a received basis. Event income is recognised when the event occurs.

Where the economic benefit can be accurately measured, donated services and facilities are recognised as restricted income when the economic benefit is transferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year-end date are noted as a commitment but not accrued as expenditure.

100% of support costs have been allocated to charitable activities as the majority of resources within the fund are used for awarding grants.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

2. DONATIONS AND LEGACIES

	Total Funds 2020 £	Total Funds 2019 £
Donations Legacy received from Ann Goddard (final payment)	177,618 -	200,970 619
	177,618	201,589

3. FUNDRAISING EVENTS

	Total Funds 2020	Total Funds 2019
	£	£
Trial & Error event	10,900	17,166
Christmas Carol Concert	411	417
London to Waterloo bike ride	39,793	-
Sheriffs Slimdown challenge	12,232	-
Old Bailey Choir events	4,332	10,559
London to Paris bike ride	-	63,625
Sheriffs rowing challenge	802	15,895
Nordic Choir event	-	9,324
Horse Ride in the City	8,452	-
	76,922	116,986

4. FUND RAISING EVENT COSTS

	Total Funds 2020	2019
Trial 0 Error conta	£	£
Trial & Error costs	305	206
Old Bailey Choir events	3,553	7,834
	3,858	8,040
Surplus on avants		
Surplus on events	£	£
Trial & Error surplus	10,595	16,960
Christmas Carol Concert surplus	411	417
London to Waterloo bike ride	39,793	-
Sheriffs Slimdown Challenge	12,232	-
Old Bailey Choir events	779	2,725
London to Paris bike ride	-	63,625
Sheriffs Rowing challenge	802	15,895
Nordic Choir event		9,324
Horse Ride in the City	8,452	
,		
Total surplus of events		
Net of income (note 3) and expenditure (see note 4)	73,064	108,946
		,

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

5. INCOME FROM INVESTMENTS

6.

	Total Funds 2020	Total Funds 2019
Dividends and interest received	£ 55,045 	£ 49,532
EXPENDITURE ON CHARITABLE ACTIVITIES BY ACTIVITY TYPI	2020	2019
Grants to Individuals:	£	£
Clothing	90,744	88,795
White goods	9,262	9,237
Furnishings	69,943	60,459
Training Tools (including Bounceback donations)	14,857 18,298	16,201 20,083
Prior years adjustment - uncashed grants	(10,740)	20,003
Total	192,364	194,775
Crento to Institutions		
Grants to Institutions: Finding Rythms	1,000	_
Out For Good	20,000	50,000
Treasurers Foundation	5,000	-
The Clink Restaurant	1,000	-
University of the Arts	-	25,000
HMP ISIS	25,000	40,000
Koestler Trust Fine Cell work	-	1,000 5,000
PACT (Prison Advice & Care Trust)	2,500	1,500
Brixton Project	2,500	-
Bronzefield Writer in Prison	1,000	-
Total	58,000	122,500
Total of all grants	250,364	317,275
Support costs:		
Salaries (see note 10)	33,542	36,956
Employer's Pension contributions Depreciation	263 350	- 439
Insurance	1,038	1,068
Telephone	519	1,048
Postage & Stationary	1,404	1,582
Bank charges	1,005	-
General expenses	1,890	587
Total	40,011	41,680
Governance costs (see note 8)	5,445	3,592
Total Charitable Activities	295,820	362,547

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

7. OTHER EXPENDITURE

	Total Funds	Total Funds
	2020	2019
	£	£
Investment management fees	7,994	7,544

8. GOVERNANCE COSTS

	Total Funds	Total Funds
	2020	2019
	£	£
Independent Examiner's fees	1,200	1,200
AGM expenses	4,245	2,392
	5,445	3,592

9. NET INCOMING RESOURCES FOR THE YEAR

This is stated after charging:		
	2020	2019
	£	£
Depreciation	350	439
Independent Examiner's fee for the financial statements	1,200	1,200
•		

10. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2020	2019
	£	£
Wages and salaries	33,542	36,956
Employee pension costs	263	-
	33,805	36,956

Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2020	2019
	No	No
Full time equivalent number of administrative staff	1	1

During the year 2 members of staff worked for the Charity on a part time basis.

No employee received remuneration of more than £60,000 during the year (2019 - Nil).

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

11. TRUSTEES' AND KEY MANAGEMENT REMUNERATION AND BENEFITS

The Trustees (who are considered to represent the key management of the Charity) all give freely their time and expertise without any form of remuneration or any other form of benefit in cash or in kind. There was no Trustees' remuneration nor other benefits for the year ended 31 March 2020 nor for the year ended 31 March 2019.

Trustees' expenses

There were no Trustees' expenses paid for the year ended 31 March 2020 nor for the year ended 31 March 2019.

During the year the Trustees donated a total of £600 (2019: £600) to the Charity. There were no other related party transactions during the year.

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12. TANGIBLE FIXED ASSETS

		Fixtures &	
	Computer £	Fittings £	Total £
COST At 1 April 2019	5,603	1,232	6,835
Additions			
At 31 March 2020	5,603	1,232	6,835
DEPRECIATION At 1 April 2019 Charge for the year	3,925 335	1,173 15	5,098 350
At 31 March 2020	4,260	1,188	5,448
NET BOOK VALUE			
At 31 March 2020	1,343	44	1,387
At 31 March 2019	1,678	59	1,737

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

13. INVESTMENTS

Movement in market value

	2020	2019
	£	£
Market value at 1 April 2019	1,530,802	1,448,786
Acquisitions at cost	78,383	25,873
Disposals at cost	(76,140)	(40,621)
Net profits/(losses) on revaluations in the year	(201,560)	96,764
Market value at 31 March 2020	1,331,485	1,530,802
Cash awaiting reinvestment at the year end	110,171	72,518
Total	1,441,656	1,603,320
Historical cost at 31 March 2020	1,008,585	1,006,342

During the year, the investment disposals generated sale proceeds of £116,985 (2019: £56,649) and a realised profit on disposal of £40,845 (2019: £16,026). When combined with the unrealised profits or losses on investment valuations noted above, this resulted in net losses on investment assets (as shown in the Statement of Financial Activities) of £160,715 (2019: profits of £112,791).

Analysis of investments at 31 March 2020 between funds

	Unrestricted	Endowment	Total Funds	Total Funds
	Funds	Fund	2019	2019
	£	£	£	£
UK Cash part of portfolio	110,171	-	110,171	72,518
Investments	1,323,015	8,470	1,331,485	1,530,802
	1,433,186	8,470	1,441,656	1,603,320

The investment assets noted above were held in an investment portfolio consisting of securities, unit trusts and treasury bonds for the current and previous financial year. These investments are held primarily to provide an investment return for the charity.

From the total value invested a sum of £982,950 (2019: £950,952) represents investment assets in the UK and £348,535 (2019: £579,848) represents investment assets outside the UK.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

14. DEBTORS

	Amount receivable from Trial & Error event	2020 £ 10,775	2019 £ 15,972
15.	CREDITORS: Amounts falling due within one year		
	Accruals for sundry expenses HMRC - gift aid overpayment PAYE / NI due	2020 £ 3,538 5,133 1,018 9,689	2019 £ 3,650 1,641 5,291
16.	CREDITORS: Amounts falling due after more than one year		
	Sundry creditors	2020 £ 2,500	2019 £ 2,500

The creditors due after 1 year are funds owed to the Aldo Trust.

17. ENDOWMENT FUNDS

	Balance at
	1 April 2019 and at
	31 March 2020
	£
Permanent Endowment Fund	8,470

There have been no movements on endowment funds during the year ended 31 March 2020.

The endowment fund is a permanent endowment arising from the amalgamation of the Sheriffs' and Recorder's Fund and The John and Nelly Norris Fund.

18. RESTRICTED INCOME FUNDS

	Restricted Funds		Balance at 1 Apr 2019 £ 12,599	Outgoing resources £ 	Balance at 31 Mar 2020 £ 12,599
19.	UNRESTRICTED INCOME F	UNDS			
	General Funds	Balance at 1 Apr 2019 £ 1,623,678	Incoming resources £ 148,870	Outgoing resources £ (307,672)	Balance at 31 Mar 2020 £ 1,464,876

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

20. RELATED PARTY DISCLOSURES

There were no related party transactions requiring disclosure in either year.

21. ULTIMATE CONTROLLING PARTY

There were no ultimate controlling parties during the year ended 31 March 2020 (2019: Nil).

22. POST BALANCE SHEET EVENTS

There have been no events subsequent to 31 March 2020 which would require disclosure in or adjustment to these accounts (2019: Nil).

23. CAPITAL COMMITMENTS AND CONTINGENT LIABILITIES

There were no capital commitments or contingent liabilities requiring disclosure at either 31 March 2020 or 31 March 2019.