



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	October	2019		30th	September	2020

## Section A Reference and administration details

Charity name Shuktara Trust (UK)

Other names charity is known by

Registered charity number (if any) 1112303

Charity's principal address 7 Lily Close

London

Postcode

W14 9YA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Adam Thompson	Chair		
2	Susan Tungay	Secretary		
3	Emma D'Arcey			
4	Emma Johnstone			
5	Kamau Lyon			
6	Alyson Rose			
7	Michael Tungay			
8	Judith Harris			
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust, minimum of three trustees
Trustee selection methods (eg. appointed by, elected by)	Appointed by Trustees for five years

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Shuktara Trust (UK) supports the work carried out by shuktara and Shuktara Cakes, Kolkata, India. A Trustee's Induction Pack is available to thoroughly equip new trustees with the workings of the Trust. The charity's current account is with Santander Business Banking and is managed online by one trustee with two other trustees having view only access.

Shuktara Trust (UK) is the fund raising arm for shuktara, Kolkata. The trustees acknowledge they have a responsibility to all our donors that the children and young people in shuktara, Kolkata are kept safe and to this end the UK trustees agree with the Child Protection Policy that the Indian charity has in place. This document is displayed in both houses and all staff have agreed to abide by the stated policies. Details of the policy can be viewed by going to this link:

<https://shuktara.org/wp-content/uploads/Shuktara-Kolkata-Child-Protection-Policy.pdf>

Shuktara Cakes is a bakery and training project that was set up in 2013 by Cojean Foundation of France. Five young men from shuktara, Kolkata were trained in baking and patisserie skills and now produce French cakes which are sold to high-end restaurants and hotels. This project provides the young men with an income and the hope is that they will eventually take over the business and run it themselves.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To provide income and direction for disadvantaged persons in India but particularly supporting the work of shuktara in Kolkata, India.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

To raise money to support the work aforementioned by fund raising and recruiting individual and corporate donors. Directing money raised to projects in India to further this work.

All the UK trustees have read the Charity Commission's section on Public Benefit and it will be seen in Sections D and F herein that we are overseeing the provision of housing, welfare, education, employment and care for young, abandoned or lost people with disabilities in Kolkata, India.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Investment

Shuktara Trust (UK) makes every effort to keep its deposits in the various bank accounts to around £85,000, which is the maximum covered by the Financial Services Compensation Scheme. All monies are deposited in low risk accounts.

**Summary of the main achievements of the charity during the year**

Shuktara Trust (UK) (STUK) has been operating and supporting shuktara, Kolkata, India for fifteen years.

During the past year the trustees met six times, with three held on Zoom due to Covid-19 restrictions. A new trustee, Judith Harris, was appointed in July.

Since shuktara, Kolkata received FCRA in August 2019 STUK has been able to send money electronically.

There were plans to find someone for the Administration & Fundraising position but with the advent of the Covid-19 pandemic this has not been followed up and Sue Tungay has continued to do the job and is being remunerated. This position is fully funded by one of STUK's supporters. Concerning fund raising, apart from several of the trustees entering the 2.6 Challenge in April, this has not been pursued. The corona virus has caused many people financial hardship and the trustees did not think it was appropriate to be asking for funding for major projects. Shuktara, Kolkata has experienced severe lockdown restrictions so any major new projects have been postponed for the foreseeable future. This year, for the first time, STUK posted a deficit, with expenditure exceeding income by £16,899. The cost for supporting shuktara, Kolkata increased by £15,000, which was mainly due to an increase in staff wages by 100%. It had not been possible to give staff a pay rise for four years owing to the loss of FCRA registration. Also, many costs in India have doubled and in particular food. The trustees are not concerned at this point as the reserves are in a very healthy state namely, £266,386. STUK is very fortunate not to have lost any of its regular donors during the Covid-19 crisis and one supporter has appeared in Tipping Point Lucky Stars, a TV game show and Celebrity Master Mind and these two shows will result in STUK being the recipient of a substantial amount, due end of 2020.

Due to the current restrictions and the two-month lockdown in India things have been very different for everyone at shuktara, Kolkata, as it has been for most people around the world. Shuktara's young people that were attending school suddenly had to adapt to using laptops or mobile phones to communicate with their teachers, which was easy for some of them, but not so easy for others, particularly those with autism. Now, eight months from the start of the Covid-19 lockdown and as restrictions continue, most of the young people are used to the situation.

Because of the 14-day isolation and quarantine rules, shuktara has now adapted this for all its staff, so that it has staff working on 14-day rotas and then 14 days living at home. This has worked out well for everyone, in fact so well that this will continue into the foreseeable future.

During this time, festivities have been much quieter and held with no social mixing between the girls' home and the boys' home, but they have still been held.

Shuktara has also been able to do major work on the ground floor of the boys' house known as Anna Bari, which will prevent monsoon flooding of the home due to old Corporation drains, so the levels at the entrance to the house have been raised. This has not been needed at Lula Bari, the girls' home.

During lockdown shuktara was also able to make up and distribute food parcels to people in its locality who have nothing. These were daily wage

earners, pavement dwellers and families shuktara staff had been told about who were struggling.

Having just celebrated Diwali shuktara looks forward to a continued healthy New Year 2021.

## Section E Financial review

### Brief statement of the charity's policy on reserves

The trustees' reserve policy is to have a minimum of one year's running costs, which is currently £83,000.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

#### Principal Source of Funds:

Individual donations, regular and one-off giving; grants from Trusts; individual fund raising via JustGiving and VirginMoneyGiving websites; individual events put on by supporters.

#### Investment Policy:

Shuktara's cash assets are spread between Santander, CCLA/COIF a conservative investment management company of the Church of England, Cambridge & Counties Bank and The Hampshire Trust Bank.

## Section F Other optional information

### Plans for 2020/2021

To keep Shuktara's supporters and donors up to date with all the activities in Anna Bari and Lula Bari, shuktara, Kolkata.

As soon as there is an economic up turn in both India and the UK, we will encourage shuktara, Kolkata to recommence searching for a suitable property for a bakery for Shuktara Cakes, which will be a major project for STUK to support.

To start encouraging fund raising for the continued maintenance of shuktara, Kolkata as well as any major projects.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Adam Thompson	Susan Tungay
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Position (eg Secretary, Chair, etc)

Chair	Secretary
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Date

2 <sup>nd</sup> December 2020
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**shuktara  
Trust (UK)**

**End of Year Financial Statements**

**Year ending 30 September 2020**

- **Introduction**

2019-2020 has been affected by Covid-19 in terms of fund raising with just one virtual event held, the 2.6 challenge, which raised approximately £1,500 and a further supporter fund-raising event which raised £4,200 for the Stitching Centre, Shuktara, Kolkata. One substantial annual donation of £10,000 was lost but regular donors have stayed loyal and continue to donate. In the meantime, costs in India have doubled over the last year, particularly the cost of food. The staff had a salary increase, which was not possible until FCRA was reinstated in August 2019. So, for the first time since Shuktara Trust (UK) was set up there has been a deficit (£16,899) with outgoings exceeding income. The trustees are not concerned at the moment as our reserves are in a healthy state at £266,386.

## Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Incoming resources</b>					
Incoming resources from generated funds					
Voluntary income	56,698	—	—	56,698	63,342
Activities for generating funds	152	—	—	152	1,306
Investment income	2,880	—	—	2,880	3,103
Other incoming resources	6,199	—	—	6,199	4,194
<b>Total income</b>	<b>65,930</b>	<b>—</b>	<b>—</b>	<b>65,930</b>	<b>71,947</b>
<b>Resources used</b>					
Costs of generating funds					
Costs of generating voluntary income	216	—	—	216	216
Charitable activities	82,512	—	—	82,512	64,195
Governance costs	101	—	—	101	50
<b>Total expenditure</b>	<b>82,830</b>	<b>—</b>	<b>—</b>	<b>82,830</b>	<b>64,461</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(16,899)</b>	<b>—</b>	<b>—</b>	<b>(16,899)</b>	<b>7,485</b>
<b>Other recognised gains / losses</b>					
<b>Net movement in funds</b>	<b>(16,899)</b>	<b>—</b>	<b>—</b>	<b>(16,899)</b>	<b>7,485</b>
<b>Total funds brought forward</b>	<b>283,286</b>	<b>—</b>	<b>—</b>	<b>283,286</b>	<b>275,800</b>
<b>Total funds carried forward</b>	<b>266,386</b>	<b>—</b>	<b>—</b>	<b>266,386</b>	<b>283,286</b>
<b>Represented by</b>					
<b>Unrestricted</b>					
General fund	254,698	—	—	254,698	271,872
<b>Designated</b>					
Lula Bari	11,688	—	—	11,688	11,413

## Balance sheet

Class and code	Description	This year	Last year
<b>Fixed assets</b>			
1402	Office equipment	406	406
	<b>Total Fixed assets</b>	<b>406</b>	<b>406</b>
<b>Current assets</b>			



1502	Santander UK plc	19,295	38,466
1503	PNBI Op A/C 25001387 CLOSED	—	433
1504	COIF/CCLA 026320002C	78,394	78,078
15041	Cambridge & Counties Bank	86,316	84,939
15042	Hampshire Trust Bank	81,973	80,961
	<b>Total Current assets</b>	<b>265,980</b>	<b>282,879</b>
<b>Reserves</b>			
	Excess / (deficit) to date	(16,899)	244,933
Z01	Starting balances	283,286	38,352
	<b>Total Reserves</b>	<b>266,386</b>	<b>283,286</b>
<b>Represented by funds</b>			
	Unrestricted	254,698	271,872
	Designated	11,688	11,413
	Restricted	—	—
	Endowment	—	—
	<b>Total</b>	<b>266,386</b>	<b>283,286</b>

## Statement of assets and liabilities

	This year	Last year
<b>Tangible assets</b>		
<b>Office equipment</b>		
General fund (Unrestricted) -	406	406
	<b>406</b>	<b>406</b>
<b>Total for Tangible assets</b>	<b>406</b>	<b>406</b>
<b>Cash at bank and in hand</b>		
<b>Santander UK plc</b>		
General fund (Unrestricted) -	17,607	37,052
Lula Bari (Designated) -	1,688	1,413
	<b>19,295</b>	<b>38,466</b>
<b>PNBI Op A/C 25001387 CLOSED</b>		
General fund (Unrestricted) -	—	433
	<b>—</b>	<b>433</b>
<b>COIF/CCLA 026320002C</b>		
General fund (Unrestricted) -	78,394	78,078
	<b>78,394</b>	<b>78,078</b>
<b>Cambridge &amp; Counties Bank</b>		
General fund (Unrestricted) -	76,316	74,939
Lula Bari (Designated) -	10,000	10,000
	<b>86,316</b>	<b>84,939</b>
<b>Hampshire Trust Bank</b>		
General fund (Unrestricted) -	81,973	80,961
<b>Total for Cash at bank and in hand</b>	<b>265,980</b>	<b>282,879</b>
<b>Grand total</b>	<b>266,386</b>	<b>283,286</b>

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
General - General fund						

Unrestricted		271,872	65,655	82,830	—	—	254,698
<b>Sub-total for General</b>		<b>271,872</b>	<b>65,655</b>	<b>82,830</b>	<b>—</b>	<b>—</b>	<b>254,698</b>
<b>LulaBari - Lula Bari</b>							
Designated		11,413	275	—	—	—	11,688
<b>Sub-total for LulaBari</b>		<b>11,413</b>	<b>275</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>11,688</b>
<b>BkyCafeAcc - Bakery/Cafe/Married</b>							
Unrestricted		—	—	—	—	—	—
Designated		—	—	—	—	—	—
<b>Sub-total for BkyCafeAcc</b>		<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Furnishngs - Furniture for house</b>							
Designated		—	—	—	—	—	—
Restricted		—	—	—	—	—	—
<b>Sub-total for Furnishngs</b>		<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>BoysHse - House purchase for b</b>							
Designated		—	—	—	—	—	—
Restricted		—	—	—	—	—	—
<b>Sub-total for BoysHse</b>		<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Dinner - Charity Dinner at Sa</b>							
Designated		—	—	—	—	—	—
<b>Sub-total for Dinner</b>		<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Sptrs/meal - Meal for Supporters</b>							
Designated		—	—	—	—	—	—
<b>Sub-total for Sptrs/meal</b>		<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Cards - Greetings cards Boys</b>							
Designated		—	—	—	—	—	—
<b>Sub-total for Cards</b>		<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Grand total</b>		<b>283,286</b>	<b>65,930</b>	<b>82,830</b>	<b>—</b>	<b>—</b>	<b>266,386</b>

## Analysis of income and expenditure

					Total	
Unrestricted	Designated	Restricted	Endowment	This year	Last year	

## INCOME AND ENDOWMENTS

### Incoming resources from generated funds - Voluntary income

1101 - GA Donations	23,373	275	—	—	23,648	19,556
1108 - Non GA Donations	17,521	—	—	—	17,521	12,115
1109 - Income via Justgiving	10,955	—	—	—	10,955	12,780
11091 - Virginmoney Giving	25	—	—	—	25	—
1110 - Income from the public	26	—	—	—	26	—
1111 - Income via PayPal	2,958	—	—	—	2,958	3,148
1113 - Income via Give As You Live	63	—	—	—	63	153
1115 - Income from Tortelli Ltd t/a	—	—	—	—	—	3,663
Opera Taver						
1117 - Income from Trusts	1,500	—	—	—	1,500	11,625
1118 - Grants	—	—	—	—	—	300
<b>Total</b>	<b>56,423</b>	<b>275</b>	<b>—</b>	<b>—</b>	<b>56,698</b>	<b>63,342</b>

### Incoming resources from generated funds - Activities for generating funds

1140 - Sales of donated goods	152	—	—	—	152	1,306
<b>Total</b>	<b>152</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>152</b>	<b>1,306</b>

**Incoming resources from generated funds - Investment income**

1154 - Interest income		2,880	—	—	—	2,880	3,103
Total		2,880	—	—	—	2,880	3,103

**Other incoming resources**

1159 - Tax recovered		6,199	—	—	—	6,199	4,194
Total		6,199	—	—	—	6,199	4,194
<b>INCOME TOTAL</b>		<b>65,655</b>	<b>275</b>	<b>—</b>	<b>—</b>	<b>65,930</b>	<b>71,947</b>

**EXPENDITURE****Costs of generating funds - Costs of generating voluntary income**

1305 - Just Giving Website		216	—	—	—	216	216
Total		216	—	—	—	216	216

**Charitable activities**

1313 - Shuktara India		65,250	—	—	—	65,250	50,000
1315 - D Earp Salary & Expenses		10,000	—	—	—	10,000	8,000
1316 - Supply of services		6,960	—	—	—	6,960	5,895
1326 - Office costs		202	—	—	—	202	299
1328 - Communications costs		100	—	—	—	100	—
Total		82,512	—	—	—	82,512	64,195

**Governance costs**

1321 - Bank Charges		101	—	—	—	101	50
Total		101	—	—	—	101	50
<b>EXPENDITURE TOTAL</b>		<b>82,830</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>82,830</b>	<b>64,461</b>
<b>GRAND TOTAL</b>		<b>(17,174)</b>	<b>275</b>	<b>—</b>	<b>—</b>	<b>(16,899)</b>	<b>7,485</b>

- Conclusion**

**Total Reserves** in all funds at 30 September 2020 stand at **£266,386**.

**Total Receipts** received during 2019/2020 were **£65,930**

**Total Payments** amounted to **£82,830**

The UK and indeed much of the rest of the world are having to deal with the effects of Covid-19 with many people experiencing loss of jobs and income. The trustees do not think this is the time to be actively pushing fundraising events. We will be thanking our donors for their support during this difficult year in our Christmas newsletter. Shuktara, Kolkata has carried out essential maintenance to Anna Bari, the boys' house and a future project will be the purchase of a property suitable to house Shuktara Cakes bakery and the trustees plan to fund raise for this as soon as the general economy improves.

This report dated: 2nd December 2020



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Shuktara Trust (UK)

**On accounts for the year  
ended**

30 September 2020

**Charity no  
(if any)**

1112303

**Set out on pages**

1-5

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30 / 09 / 2020**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** J Culhane

**Date:** 8 Dec 2020

**Name:** John Culhane

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:** 89 More Close

London W14 9BW

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**