# REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 NOVEMBER 2019

**FOR** 

WIGAN WARRIORS COMMUNITY FOUNDATION

Fairhurst
Chartered Accountants
Douglas Bank House
Wigan Lane
Wigan
Lancashire
WN1 2TB

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# REPORT OF THE TRUSTEES for the Year Ended 30 November 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

# **OBJECTIVES AND ACTIVITIES**

Objectives and aims

The Charity's objectives are:

- (a) to promote community participation in healthy recreation by providing facilities for the playing of rugby league and other sports capable of improving health;
- (b) to provide and assist in providing facilities for sport, recreation and other leisure time occupation of such persons who have need for such facilities by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving their conditions of life;
- (c) to advance the education of children and young people through such means as the trustees think fit in accordance with the law of charity; and
- (d) for the general purposes of such charitable bodies or for such other exclusively charitable purpose in each case as the trustees may from time to time decide.

# REPORT OF THE TRUSTEES for the Year Ended 30 November 2019

### ACHIEVEMENT AND PERFORMANCE

#### Charitable activities

The Foundation owes its continued success to the steadfast support from the Wigan Rugby League Club, its partner in both the public and private sectors and the commitment and expertise of its personnel. In 2019 all staff worked hard to deliver the outcomes required by our sponsors and the benefits our community anticipates. The demand for the Foundation's innovative range of programmes, resources and support increased substantially in 2019. This is a trend we expect to continue and we plan to grow the Foundation to meet the future needs of local people.

The year ended 30th November 2019 has again been consistent for Wigan Warriors Community Foundation. The accounts report a small operating profit, whilst both turnover and delivery activity has seen a positive increase from the previous year. In line with core objectives, the Foundation continues to deliver programmes across Sport, Wellbeing, Health and Education that support the local community. In terms of sport, the continuation of funding from Sky Try has enabled a wide range of participation opportunities to be delivered to both the local, regional and national community. This funding, together with other project based funding, sponsorship and fundraising activity has allowed the foundation to continue with its stated aim of delivering sport & Rugby League to a wide range of community members.

The Foundation has been successful in securing a range of new and additional funding streams that has allowed a wider programme of activity to be delivered. New funding routes cover core delivery for clients with physical disabilities with existing funding routes across health, support for older adults and mental health and wellbeing being maintained. Positive momentum has been gained with the school sport buy in programme with the Foundation seeing a further increase in schools choosing the foundation to deliver their sports curriculum, which ultimately supports the Foundation's aim of delivering sport and rugby league to a wide range of community members. Sponsorship from private sector companies has reduced within the financial year, however, community based funding agreements have significantly helped to minimise any potential impact. The Foundation continues to operate a wide range of activities, including, but not limited to, children's sports camps during school holidays (both locally in Wigan and in different regions around the UK), fundraising initiatives that support other local charities, such as the Wigan 5K Colour Run in Partnership with Wigan & Leigh Hospice, groups such as Rugby Memories that support older adults and a range of programmes that helps to develop work skills and employability.

During 2019 the foundation has completed its relocation to new headquarters at Robin Park Arena. Without doubt the modern office facilities and recreational space has provided a boost to the Foundation at the end of the financial year. It is anticipated that the new facility will will bring significant enhancements going forward. The relocation has been supported by Wigan Rugby League Club who has made significant investment into the facility.

The combination of all the above factors provides a good basis for the Foundation to continue to evolve its delivery in the future. During 2020, the Foundation's activities have been impacted by the COVID-19 pandemic. Through the positive long-term relationships developed with partners and funding providers, together with appropriate utilisation of the available support from national and local government, the Foundation expects to maintain its positive trading position and balance sheet.

#### FINANCIAL REVIEW

#### Reserves policy

The charity recorded an operating surplus of £4,967 (2018 - surplus of £1,550), whilst the reserves of the Community Foundation were £33,636 at 30 November 2019. The Trustees have carefully monitored the position and will continue to take appropriate actions to increase the reserves. The Trustees continue to seek new sources of unrestricted income to increase the reserves to an appropriate level. This is to help provide sufficient funds to cover management, administration and support costs. As the financial budget and funding strategy are developed, the Trustees will set a longer term target for reserves.

In the Trustees' opinion, in order to facilitate the smooth running of the charity's operations, an appropriate level of reserves sufficient to maintain working capital 3-6 months of operating costs is required. The Trustees will continue to try to achieve this level in the next three years, by generating surpluses from trading, wherever possible.

#### **FUTURE PLANS**

The stated targets for the Foundation for the future are to continue to target a growth in grant funding for the delivery of specific projects, and to increase the provision of education delivery through the provision of physical education delivery and resources in local schools. Ultimately the Foundation will aim to support more members of the local community across all programme areas delivered.

# REPORT OF THE TRUSTEES for the Year Ended 30 November 2019

### STRUCTURE, GOVERNANCE AND MANAGEMENT

### Governing document

The company is registered as a charitable company limited by guarantee and is governed by a Memorandum of Association dated 11 March 2009.

# Method of appointment or election of new trustees

The management of the company is the responsibility of the trustees/directors who are elected and co-operated under the terms of the Memorandum of Association.

#### Organisational structure

The trustees meet regularly to manage trust affairs with the day to day operation and management being undertaken and overseen by all of the trustees.

### Policies adopted for the induction and training of new trustees

Appropriate training is given to new trustees.

#### Related parties

In order to meet the objectives of the charity, a close working relationship has been developed with Wigan Rugby League Club Limited ('Wigan Warriors'). Wigan Warriors provide administrative and IT support and certain other resources as set out in the Service Level Agreement between the two parties.

# REFERENCE AND ADMINISTRATIVE DETAILS

#### Registered Company number

06842878 (England and Wales)

#### Registered Charity number

1129008

#### Registered office

DW Stadium

Loire Drive

Robin Park

Wigan

Lancashire

WN5 OUZ

#### **Trustees**

PR Jones Director (resigned 20/4/2019)

G Warburton Director

P Prescott Director (resigned 1/1/2019)

K J Radlinski M.B.E Director

C Hodkinson Director

Ms A Lenagan Director (appointed 1/12/2018)

#### Independent Examiner

John B S Fairhurst BA(Hons) FCA

Independent examiner

Fairhurst

Chartered Accountants

Douglas Bank House

Wigan Lane

Wigan

Lancashire

WN1 2TB

# REPORT OF THE TRUSTEES for the Year Ended 30 November 2019

### REFERENCE AND ADMINISTRATIVE DETAILS

Bankers
Barclays Bank PLC
Victoria House
6 Market Place
Wigan
Lancashire
WN5 0UH

#### GOING CONCERN

The financial statements have been prepared on a going concern basis due to the continued financial and management support of the related company, Wigan Rugby League Club Limited ('Wigan Warriors'). On this basis, and with the strategic development and business plan forecast for 2019/20, the directors and trustees believe the company has adequate resources in place and consider it appropriate to prepare the accounts on a going concern basis.

This report has been prepared in accordance with the special provisions of Part 15 of Companies Act 2006 relating to small companies.

G Warburton - Trustee

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WIGAN WARRIORS COMMUNITY FOUNDATION

Independent examiner's report to the trustees of Wigan Warriors Community Foundation ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 November 2019.

### Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Independent examiner which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

John B S Fairhurst BA(Hons) FCA
Independent examiner
Fairhurst
Chartered Accountants
Douglas Bank House
Wigan Lane
Wigan
Lancashire
WN1 2TB

Date: 16(((12)

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# STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 30 November 2019

INCOME AND ENDOWMENTS FROM	Notes	Unrestricted fund £	Restricted funds	2019 Total funds £	2018 Total funds £
Donations and legacies		1,976	-	1,976	3,063
Charitable activities General		146,496	236,627	383,123	349,290
Other trading activities	2	2,404		2,404	2,894
Total		150,876	236,627	387,503	355,247
EXPENDITURE ON Charitable activities General		115.000			
General		145,909	236,627	382,536	353,697
NET INCOME		4,967	-	4,967	1,550
RECONCILIATION OF FUNDS					
Total funds brought forward		28,669	-	28,669	27,119
TOTAL FUNDS CARRIED FORWARD		33,636		33,636	28,669

#### STATEMENT OF FINANCIAL POSITION 30 November 2019

FIXED ASSETS	Notes	2019 £	2018 £
Tangible assets	7	11,318	14,722
CURRENT ASSETS Debtors Prepayments and accrued income Cash at bank and in hand	8	80,493 30,444 43,425	79,433 19,222 50,902
CREDITORS		154,362	149,557
Amounts falling due within one year	9	(132,044)	(135,610)
NET CURRENT ASSETS		22,318	13,947
TOTAL ASSETS LESS CURRENT			
LIABILITIES		33,636	28,669
NET ASSETS/(LIABILITIES)		33,636	28,669
FUNDS	11		
Unrestricted funds		33,636	28,669
TOTAL FUNDS		33,636	28,669

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

G Warburton - Trustee

#### NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 30 November 2019

#### 1. ACCOUNTING POLICIES

#### Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements have been prepared on a going concern basis due to the continued financial and management support of the related company, Wigan Rugby League Club Limited ('Wigan Warriors'). On this basis, and with the strategic development and business plan forecast to 2019/20, the directors and trustees believe the company has adequate resources in place and consider it appropriate to prepare the accounts on a going concern basis.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Support costs

Support costs are those functions that assist the work of the charity but do not directly relate to charitable activities. Support costs include office costs, finance, insurance, investment management fees and governance costs which support the charity activities.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Branded Equipment - 25% on cost
Motor vehicles - 25% on cost
Computer equipment - 25% on cost

Tangible fixed assets are stated at cost less depreciation and impairment.

#### Impairment of assets

At each reporting date assets are reviewed to determine whether there is any indication that those assets have suffered an impairment loss. If there is an indication of possible impairment, the recoverable amount of any affected asset is estimated and compared to its carrying amount. If the recoverable amount is lower, the carrying amount of the asset is reduced to its recoverable amount and an impairment loss is recognised immediately in the profit or loss.

If an impairment loss is subsequently reversed, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but not to exceed the amount that would have been determined had no impairment loss been recognised for the asset in prior periods. A reversal of an impairment loss is recognised immediately in the profit or loss.

#### Taxation

As a registered charity, the charity is exempt from Income Tax and Capital Gains Tax.

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#### NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 30 November 2019

### 1. ACCOUNTING POLICIES - continued

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### Leases

Rentals payable under operating leases are charged to the profit or loss on a straight line basis over the term of the lease. The aggregate benefit of lease incentives are recognised as a reduction to the expense recognised over the lease term on a straight line basis.

#### Financial instruments

Short term financial assets are measured at transaction price less any impairment. Short term financial liabilities are measured at transaction price.

Financial liabilities that have no stated interest rate and are payable within one year shall be measured at the undiscounted amount due.

Associated undertaking loans payable and receivable are measured at the undiscounted amount due as they are deemed to be repayable on demand.

#### 2. OTHER TRADING ACTIVITIES

	2019	2018
~	£	£
Recycling revenue	_2,404	2,894

#### 3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2019	2018
	£	£
Depreciation - owned assets	4,246	5,543

#### 4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 November 2019 nor for the year ended 30 November 2018.

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 30 November 2019 nor for the year ended 30 November 2018.

# NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 30 November 2019

### 5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	of employees during the year was a	s luliuws.		
	Administration		2019 16	2018 16
	No employees received emoluments in excess of £60,000.			
6.	COMPARATIVES FOR THE STATEMENT OF FINANCIA	LACTIVITIES		
	INCOME AND ENDOWMENTS FROM	Unrestricted fund	Restricted funds £	Total funds £
	Donations and legacies	3,063	-	3,063
	Charitable activities General	176,451	172,839	349,290
	Other trading activities	2,894		2,894
	Total	182,408	172,839	355,247
	EXPENDITURE ON Charitable activities General	180,858	172,839	353,697
		100,050	172,839	333,097
	NET INCOME	1,550	-	1,550
	RECONCILIATION OF FUNDS			
	Total funds brought forward	27,119	•	27,119
	TOTAL FUNDS CARRIED FORWARD	28,669		28,669

# NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 30 November 2019

7.	TANGIBLE FIXED ASSETS				
		Branded Equipment £	Motor vehicles £	Computer equipment	Totals
	COST	~	2	L	£
	At 1 December 2018 Additions	3,513	9,615	15,875 <u>842</u>	29,003 842
	At 30 November 2019	3,513	9,615	16,717	29,845
	DEPRECIATION				
	At 1 December 2018	3,466	1,803	9,012	14,281
	Charge for year	47	1,404	2,795	4,246
	At 30 November 2019	3,513	_3,207	11,807	18,527
	NET BOOK VALUE				
	At 30 November 2019		6,408	4,910	11,318
	At 30 November 2018	47	7,812	6,863	14,722
8.	DEBTORS: AMOUNTS FALLING DUE WI	ITHIN ONE VE	A D		
	TIZZING BOL W	THE ONE TEA	XIX.	2019	2018
				£	£
	Trade debtors			54,356	54,566
	Amounts owed by associated undertakings			26,137	24,867
				80,493	79,433
9.	CREDITORS: AMOUNTS FALLING DUE	WITHIN ONE Y	EAR		
			1077	2019	2018
				£	£

Trade creditors Amounts owed to associated undertakings Social security and other taxes Accruals and deferred income	16,777 35,775 4,540 74,952	22,149 35,776 4,162 73,523
	132,044	135,610

# 10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

			2019	2018
	Unrestricted	Restricted	Total	Total
	fund	funds	funds	funds
w	£	£	£	£
Fixed assets	11,318	-	11,318	14,722
Current assets	154,362		154,362	149,557
Current liabilities	(132,044)		(132,044)	(135,610)
	33,636		33,636	28,669

# NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 30 November 2019

### 11. MOVEMENT IN FUNDS

	At	Net movement	At
	1/12/18 £	in funds	30/11/19
Unrestricted funds	L	£	£
General fund	28,669	4,967	33,636
TOTAL FUNDS	28,669	4,967	33,636
Net movement in funds, included in the above are as follows:			
	Incoming	Resources	Movement
	resources	expended	in funds
	£	£	£
Unrestricted funds	~	~	
General fund	150,876	(145,909)	4,967
	: : <b>/</b> :.::	(= 1-,2-1-)	1,507
Restricted funds			
Sky Try Project	100,000	(100,000)	=
Rugby League Cares	15,815	(15,815)	-
Adactus Housing	1,063	(1,063)	_
Coalfields Regeneration Trust	4,250	(4,250)	
Peoples Postcode Lottery	867	(867)	-
Inspiring Healthy Lifestyles	24,463	(24,463)	:=
Covenant Fund Seafarers	4,667	(4,667)	-
Communities Investment Fund	1,333	(1,333)	-
Energy Redress Scheme	28,433	(28,433)	-
Wigan MBC - Dance 4 Life	20,145	(20,145)	-
Sport England - Rugby Memories	8,917	(8,917)	-
Age Concern - Rugby Memories	8,361	(8,361)	-
Wigan MBC - Youth Intervention Fund RFL - PDRL/LDRL development	7,063	(7,063)	-
NHS - Resilience and Wellbeing	6,000	(6,000)	-
BBC Children in Need	2,083	(2,083)	-
Lancashire Youth Development	1,667	(1,667)	-
Lancasinic Touth Development	1,500	(1,500)	
	236,627	(236,627)	
TOTAL FUNDS	387,503	(382,536)	4,967
Comparatives for movement in funds			
Comparatives for movement in funds			
		Net	
	At	movement	At
	1/12/17	in funds	30/11/18
Timestal A. J. Co., J.	£	£	£
Unrestricted funds General fund	0.00		
Ochera: Iunu	27,119	1,550	28,669
		-	
TOTAL FUNDS	27,119	1,550	28,669

# NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 30 November 2019

### 11. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended £	Movement in funds £
Unrestricted funds	~	L	£
General fund	182,408	(180,858)	1,550
Restricted funds			
Sky Try Project	100,000	(100,000)	_
Rugby League Cares	13,954	(13,954)	-
Adactus Housing	3,500	(3,500)	-
Peoples Postcode Lottery	14,500	(14,500)	_
Inspiring Healthy Lifestyles	14,760	(14,760)	_
Covenant Fund Seafarers	8,000	(8,000)	=
National Lottery	7,500	(7,500)	-
Communities Investment Fund	2,000	(2,000)	-
Youth Provision Across Wigan	8,625	(8,625)	
	172,839	(172,839)	
TOTAL FUNDS	355,247	(353,697)	1,550

### 12. RELATED PARTY DISCLOSURES

In order to meet the objectives of the charity, a close working relationship has been developed with Wigan Rugby League Club Limited ('Wigan Warriors'). Wigan Warriors provide administrative and IT support and certain other resources as set out in the Service Level Agreement between the two parties.

# DETAILED STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 30 November 2019

for the Year Ended 30 November 2019		
	2019	2018
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	1,976	3,063
	1,210	5,005
Other trading activities		
Recycling revenue	2,404	2,894
	2,707	2,094
Charitable activities		
Holiday camps	20 902	20.075
Stadium tours	30,893	30,975
Event income	850	1,134
Sundry income	23,134	24,618
Auction and raffle income	4,155	3,300
Sports education	7,278	8,276
Gym & Sports Hall Income - Central Park	52,493	24,350
Sky Try Grant Income	2,008	5,862
	100,000	100,000
Apprentice Scheme Income	220	12,570
Sponsorship / Grants Income	162,092	138,205
	383,123	349,290
Total incoming resources	387,503	355,247
	001,000	233,211
EXPENDITURE		
Charitable activities		
Wages	252,827	214,577
Rent	10,773	17,918
Telephone	2,163	
Post, stationery and computer costs		1,493
Sundries	1,784	1,528
Travel and accommodation	2,786	2,824
Cost of camps	11,640	11,182
Kit costs	7,461	7,443
Education and training costs	4,498	3,000
Sponsorship costs	5,201	17,143
	23,035	17,865
Marketing costs	5,185	3,895
Raffle and donation costs	23	274
Event costs	13,861	14,735
Clothing Costs	532	2,878
Motor Expenses	2,912	7,114
Management charges	24,000	16,000
	368,681	339,869
	-,	,005
Support costs		
Finance		
Bank charges	1,584	899
	-,	0//

# DETAILED STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 30 November 2019

	2019 £	2018 £
Finance Other	~	<i>a</i> .
Branded equipment	47	772
Motor vehicles Computer equipment	1,404 2,795	1,803 2,969
	4,246	5,544
Governance costs Accountancy and legal fees	8,025	7,385
Total resources expended	382,536	353,697
Net income	4,967	1,550