

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2020
FOR
ST JOHNS COMMUNITY HALL**

Llewelyn Davies
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Pembrokeshire
SA72 6JE

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the charity are:

To promote the benefit of the inhabitants of Pembroke Dock and the neighbourhood without distinction of sex, sexual orientation, race, or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupation, with the object of improving the conditions of life for the said inhabitants.

FINANCIAL REVIEW

Review of Strategy, Development, Activities and Achievements

We have had another busy year in the office with interest in hiring the hall. The regular events continue to be well supported on a weekly basis.

There have again been short term bookings this year and Pembrokeshire County Council booked the whole hall as a polling station.

The trustees are most grateful to all grant giving bodies, sponsors and donors who have supported the hall project financially during the year. Income also included funds generated via hall lettings, the Over 60's Lunch Club, Bonus Ball, Parent & Toddler group and Short Mat Bowls, together with a wide range of fund raising events held throughout the year.

The principal asset of the charity comprises the remainder of a 99 year lease on the St John's Community Hall from the Representative Body of the Church in Wales, together with the hall's furnishings and equipment, the value of which is shown in the fixed assets of the Balance Sheet.

The following is a selection of activities held during the current financial year:

Cheeky Cherubs Mother & Toddler Group	Over 60's Lunch Club
Short Mat Bowls	Concerts
Elections	Musical activities
Quarterly Big Brunch	Weekly Coffee Mornings
Private hire events	Mothers Union
Anchorage	Lace Group
Conferences	Police Forums
Messy Church	Table tennis club
Arty Crafty	Choir
Flying Start	

The trustees believe that the above activities clearly demonstrate that the charity does continue to achieve significant public benefit in accordance with the aims as set out in its Constitution.

The partnerships which have been developed over the past twelve years with other community, voluntary and statutory bodies continue to be an important facet of our ongoing development. Thanks must be recorded to all trustees, volunteers, friends and hall users for their unstinting help and support throughout the past year.

Investment policy and objectives

There are no restrictions on the charity's power to invest. However the charity does not benefit from an endowment fund or hold large cash reserves. Restricted funds, donated for a specific purpose maybe held for short periods awaiting the completion of a particular project. These funds remain liquid and are held in low risk, high interest savings accounts.

ST JOHNS COMMUNITY HALL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2020

FINANCIAL REVIEW

Reserves policy

It is the policy of the trustees to maintain unrestricted funds, which are the operational free reserves of the charity, at a level that provides sufficient funds to cover management and administration and to support occasional unforeseen items of expenditure.

FUTURE PLANS

The trustees will continue to work to build upon the achievements and progress made during the past year to ensure that we continue to maintain St John's Community Hall as an important focal point for social welfare, education and leisure time activities for the community of Pembroke Dock in partnership with the townspeople and relevant statutory, community and voluntary organisations.

Currently the charity is able to meet its financial obligations. However it is important that the project remains financially sound. The trustees will continue to work hard to maximise hall occupancy rates, and seek new forms of hall usage and better accessibility by members of the community. The trustees will always do their best to ensure that the hall is used as widely as possible by the local community, whilst maintaining the hall's principal income stream to ensure the long term viability of St John's Community Hall.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1157700

Principal address

Church Street
Pembroke Dock
Pembrokeshire
SA72 6AR

Trustees

Mr D Jones	- resigned 1/4/2019
Mrs R Hudson	
Mr H Johnston	- resigned 1/4/2019
Mr P Tallett	
Mrs V Owen	
Mrs A Scott	
Mr C Ross	
Mrs I Thomas	
Mr R Clarke	
Mr J Lloyd	- appointed 1/4/2019

Independent examiner

K J Randall
Llewelyn Davies
Chartered Accountants
50 Queen Street
Pembroke Dock
Pembrokeshire
SA72 6JE

Solicitors

Philip Roache
12 Meyrick Street
Pembroke Dock
SA72 6AL

ST JOHNS COMMUNITY HALL

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020**

Approved by order of the board of trustees on 8 December 2020 and signed on its behalf by:

Mrs V Owen - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
ST JOHNS COMMUNITY HALL**

Independent examiner's report to the trustees of St Johns Community Hall

I report to the charity trustees on my examination of the accounts of the St Johns Community Hall (the Trust) for the year ended 31 March 2020.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

K J Randall
Llewelyn Davies
Chartered Accountants
50 Queen Street
Pembroke Dock
Pembrokeshire
SA72 6JE

Date:

ST JOHNS COMMUNITY HALL

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2020**

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	33	-	33	1,721
Charitable activities	5				
General		15,858	-	15,858	17,110
Other trading activities	3	4,647	-	4,647	4,821
Investment income	4	420	-	420	912
Total		20,958	-	20,958	24,564
EXPENDITURE ON					
Raising funds		591	-	591	951
Charitable activities	6				
General		21,087	350	21,437	24,449
Total		21,678	350	22,028	25,400
NET INCOME/(EXPENDITURE)		(720)	(350)	(1,070)	(836)
RECONCILIATION OF FUNDS					
Total funds brought forward		45,279	512,891	558,170	559,006
TOTAL FUNDS CARRIED FORWARD		44,559	512,541	557,100	558,170

The notes form part of these financial statements

ST JOHNS COMMUNITY HALL**BALANCE SHEET
AT 31 MARCH 2020**

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS					
Tangible assets	11	1,920	508,125	510,045	511,197
CURRENT ASSETS					
Debtors	12	698	-	698	685
Cash at bank and in hand		42,480	4,416	46,896	46,828
		<u>43,178</u>	<u>4,416</u>	<u>47,594</u>	<u>47,513</u>
CREDITORS					
Amounts falling due within one year	13	(539)	-	(539)	(540)
NET CURRENT ASSETS		<u>42,639</u>	<u>4,416</u>	<u>47,055</u>	<u>46,973</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>44,559</u>	<u>512,541</u>	<u>557,100</u>	<u>558,170</u>
NET ASSETS		<u><u>44,559</u></u>	<u><u>512,541</u></u>	<u><u>557,100</u></u>	<u><u>558,170</u></u>
FUNDS	14				
Unrestricted funds				44,559	45,279
Restricted funds				<u>512,541</u>	<u>512,891</u>
TOTAL FUNDS				<u><u>557,100</u></u>	<u><u>558,170</u></u>

The financial statements were approved by the Board of Trustees on 8 December 2020 and were signed on its behalf by:

Mrs V Owen -Trustee

Mr P Tallett -Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

1. ACCOUNTING POLICIES**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	2020	2019
	£	£
Donations	33	1,721
	<u>33</u>	<u>1,721</u>

3. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Fundraising events	3,461	3,320
Bonus ball	1,186	1,501
	<u>4,647</u>	<u>4,821</u>

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020**
4. INVESTMENT INCOME

	2020	2019
	£	£
Deposit account interest	420	912

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2020	2019
		£	£
Hall lettings	General	5,168	6,051
Parent & toddler	General	613	824
Luncheon club	General	6,935	6,918
Short mat bowls	General	2,060	1,713
Table tennis	General	1,082	1,604
		<u>15,858</u>	<u>17,110</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct costs	Support costs (See note 7)	Totals
	£	£	£
General	<u>19,909</u>	<u>1,528</u>	<u>21,437</u>

7. SUPPORT COSTS

	Management	Governance costs	Totals
	£	£	£
General	<u>871</u>	<u>657</u>	<u>1,528</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2020 nor for the year ended 31 March 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2020 nor for the year ended 31 March 2019.

9. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2020	2019
Part time	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1,721	-	1,721
Charitable activities			
General	17,110	-	17,110
Other trading activities	4,821	-	4,821
Investment income	912	-	912
Total	24,564	-	24,564
EXPENDITURE ON			
Raising funds	951	-	951
Charitable activities			
General	24,449	-	24,449
Total	25,400	-	25,400
NET INCOME/(EXPENDITURE)	(836)	-	(836)
RECONCILIATION OF FUNDS			
Total funds brought forward	46,115	512,891	559,006
TOTAL FUNDS CARRIED FORWARD	45,279	512,891	558,170

11. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2019 and 31 March 2020	507,848	4,776	280	512,904
DEPRECIATION				
At 1 April 2019	-	1,645	62	1,707
Charge for year	-	1,090	62	1,152
At 31 March 2020	-	2,735	124	2,859
NET BOOK VALUE				
At 31 March 2020	507,848	2,041	156	510,045
At 31 March 2019	507,848	3,131	218	511,197

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Other debtors	698	685

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Other creditors	539	540

14. MOVEMENT IN FUNDS

	At 1.4.19	Net movement in funds	At 31.3.20
	£	£	£
Unrestricted funds			
General fund	45,279	(720)	44,559
Restricted funds			
Building	507,848	-	507,848
Equipment	4,643	(100)	4,543
Community	400	(250)	150
	512,891	(350)	512,541
TOTAL FUNDS	558,170	(1,070)	557,100

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	20,958	(21,678)	(720)
Restricted funds			
Equipment	-	(100)	(100)
Community	-	(250)	(250)
	-	(350)	(350)
TOTAL FUNDS	20,958	(22,028)	(1,070)

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020

14. MOVEMENT IN FUNDS - continued**Comparatives for movement in funds**

	At 1.4.18 £	Net movement in funds £	At 31.3.19 £
Unrestricted Funds			
General fund	46,115	(836)	45,279
Restricted Funds			
Building	507,848	-	507,848
Equipment	4,643	-	4,643
Community	400	-	400
	<u>512,891</u>	<u>-</u>	<u>512,891</u>
TOTAL FUNDS	<u>559,006</u>	<u>(836)</u>	<u>558,170</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	24,564	(25,400)	(836)
TOTAL FUNDS	<u>24,564</u>	<u>(25,400)</u>	<u>(836)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.18 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	46,115	(1,556)	44,559
Restricted funds			
Building	507,848	-	507,848
Equipment	4,643	(100)	4,543
Community	400	(250)	150
	<u>512,891</u>	<u>(350)</u>	<u>512,541</u>
TOTAL FUNDS	<u>559,006</u>	<u>(1,906)</u>	<u>557,100</u>

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020**

14. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	45,522	(47,078)	(1,556)
Restricted funds			
Equipment	-	(100)	(100)
Community	-	(250)	(250)
	<u>-</u>	<u>(350)</u>	<u>(350)</u>
TOTAL FUNDS	<u>45,522</u>	<u>(47,428)</u>	<u>(1,906)</u>

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2020.

ST JOHNS COMMUNITY HALL**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2020**

	2020 £	2019 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	33	1,721
Other trading activities		
Fundraising events	3,461	3,320
Bonus ball	1,186	1,501
	<u>4,647</u>	<u>4,821</u>
Investment income		
Deposit account interest	420	912
Charitable activities		
Hall lettings	5,168	6,051
Parent & toddler	613	824
Luncheon club	6,935	6,918
Short mat bowls	2,060	1,713
Table tennis	1,082	1,604
	<u>15,858</u>	<u>17,110</u>
Total incoming resources	20,958	24,564
EXPENDITURE		
Other trading activities		
Fundraising expenses	10	20
Bonus ball expenses	570	900
Parent and toddler expenses	11	31
	<u>591</u>	<u>951</u>
Charitable activities		
Wages	6,207	6,515
Light and heat	2,491	2,018
Luncheon club purchases	2,669	2,786
Rent	3,173	2,200
Insurance	1,382	1,748
Repairs and renewals	2,530	7,473
Cleaning	305	329
Fixtures and fittings	1,090	-
Computer equipment	62	-
	<u>19,909</u>	<u>23,069</u>
Support costs		
Management		
Telephone	542	533
Postage and stationery	252	117
Carried forward	794	650

This page does not form part of the statutory financial statements

ST JOHNS COMMUNITY HALL**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2020**

	2020 £	2019 £
Management		
Brought forward	794	650
Advertising	77	18
	<hr/>	<hr/>
	871	668
Governance costs		
Accountancy fees	540	660
Professional fees	117	52
	<hr/>	<hr/>
	657	712
	<hr/>	<hr/>
Total resources expended	22,028	25,400
	<hr/>	<hr/>
Net expenditure	(1,070)	(836)
	<hr/>	<hr/>

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