

REGISTERED COMPANY NUMBER: 03596496 (England and Wales)  
REGISTERED CHARITY NUMBER: 1073963

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020**  
**FOR**  
**LIFELONG FAMILY LINKS**

Leroy Reid & Co  
Chartered Certified Accountants  
and Statutory Auditors  
299 Northborough Road  
Norbury  
London  
SW16 4TR

**LIFELONG FAMILY LINKS**

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**FOR THE YEAR ENDED 31ST MARCH 2020**

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**LIFELONG FAMILY LINKS**

**REFERENCE AND ADMINISTRATIVE DETAILS**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

|                                      |   |
|--------------------------------------|---|
| <b>TRUSTEES</b>                      | Ms Natasha Cheryl Blake<br>Mrs June Douglas<br>Ms Jacqueline Johnson<br>Ms Ehi Ethel Odia (resigned 21.2.20)<br>Ms Sandra Nyamekye Yamoah |
| <b>REGISTERED OFFICE</b>             | Laburnum Court<br>1 Barstow Crescent<br>Palace Road<br>SW2 3NS  |
| <b>REGISTERED COMPANY<br/>NUMBER</b> | 03596496 (England and Wales)  |
| <b>REGISTERED CHARITY<br/>NUMBER</b> | 1073963   |
| <b>INDEPENDENT EXAMINER</b>          | Leroy Reid & Co<br>Chartered Certified Accountants<br>and Statutory Auditors<br>299 Northborough Road<br>Norbury<br>London<br>SW16 4TR    |

**LIFELONG FAMILY LINKS**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

Our objectives are:

- (i) To develop and deliver a range of services which complement and/or supplement those provided by statutory and other support agencies, and to work towards ensuring that current statutory and non-statutory services respond to legislative changes and evidence based on good practice.
- (ii) To participate in a range of local partnerships to share information, good practice and resources to enable the development of responsive services with change over time as children's and adult's needs and wishes change.
- (iii) To provide a range of accessible and relevant information and advice about a wide range of issues important to children and adults with learning disabilities and their carer.
- (iv) To support people with learning disabilities to be at the centre of planning and help ensure that family members and friends are partners in planning, and to involve as many agencies and individuals as is necessary to improve the lives of children and adults with learning disabilities.

**Our Aims**

Lifelong Family Link will work in partnership with children/young people and adult with a learning disability, their carer, relatives and community based service providers to develop Flexible services within the community.

We will work to ensure that the views of children and adults with a learning disability remain at the heart of our work and at the heart of the work of others.

We will do this by remaining financially strong and by recruiting, retaining and developing excellent staff and strong leadership.

**Our values**

We believe that everyone is entitled to an active and fulfilling existence, full human and civil rights and to feel valued as a member of the community.

We seek to reduce the disadvantage and discrimination experience by children and adults with learning disability.

We support user empowerment and the development of services that are responsive to users needs and wishes.

We recognise that family and friends of children and adults with learning disabilities may experience disadvantage and discrimination as a result of their caring and responsibilities. We seek to support them in their role and not disadvantage them further by our work.

**LIFELONG FAMILY LINKS**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

**STRATEGIC REPORT**

**Achievement and performance**

**Charitable activities**

The Charity was established in 1982, we provide services for Special Educational Needs and Disabilities (SEND) children and young people from pre-school to 25 years, in particular those on the autistic spectrum, and we provide support for their families. We aim to ensure SEND people enjoy a rich and full individual and family life, engaging with, and contributing to, their local community.

Due to the COVID-19 pandemic, we had to make some substantial changes to our delivery of services, especially during the national lockdown period.

Our main activities at this time included: Face to Face services for the more challenging young people, virtual activities such as audiobooks, exercise sessions, music and dance, virtual rides and weekly telephone contact.

Lifelong Family Links have secured the Lambeth Shortbreak contract for services starting in 2021, which includes ASC four days per week, Saturday club and Holiday playschemes, (Easter, Summer and October half term).

The Management committee considers that the performance of the Charity for 2019/20 has been most acceptable and a vast improvement from previous years. However, the Charity would not be able to provide such a wide range of services to its stakeholders without the support of the staff and volunteers and its very committed Director, Deputy Manager and Trustees. With their leadership and dedication, the organisation had been much more stable in 2019/20.

Lifelong Family Links will be looking to develop its current staff and look at ways we can have the organisation in a ready state to expand. The Charity due to the COVID -19 had a reduction in Face to Face services with young people and the budget is based on young people attending the projects. However, the Shortbreak funding was extended to March 2020.

LFL has been working under the Shortbreak Variation COVID-19 contract for Lambeth, and other funders from March 2020 and our new Shortbreak agreement will start in January 2021.

The charity is hoping to work with several different partners in the coming year amongst which, are Walcot Foundation, Lambeth Children and Adolescent Mental Health Services (CAMHS), The Lambeth Multi-Agency Team (MAT), Lambeth Short Break Team, Mary Sheridan Centre for Child Health, Kingfisher Employment Law and Health & Safety Consultancy along with, Family Mosaic housing association (now part of Peabody), Prince's Trust, Ebony Horse Club, Brixton Soup Kitchen, Bankside Community Garden, Fulham football club, Vauxhall City Farm and Greenwich Peninsular Ecology Park. Other stakeholders are various departments Lambeth council, Ofsted, London Youth and Active living support.

LFL has been recognised for delivering quality and much needed short break services. The specialised care services are for a more challenging group of children and young people with behavioural difficulties, communication needs, including mental health and social exclusion. The projects offer a range of different activities to stimulate disabled children and young people and encourage their social and emotional development. Not only by participating in activities designed explicitly for CYP with ASD disabilities but also by promoting integration and socialisation with peers in universal settings, which is in a safe, nurturing, supportive environment. Moreover, we are working on outcomes that will develop emotional resilience and help them feel more positive about themselves, which also includes, employability components through our Early Intervention project and Life skills project, respectively.

New staff, volunteers, trustees and work experience staff are put through an induction programme to support them in their roles which includes some shadowing. Training opportunities are also provided with both faces to face and online. More so online during this period. The training cover areas such as (Paediatric First Aid, Moving and Handling, Food Hygiene, Autism awareness, dealing challenging behaviours, Fire Prevention, Health & Safety, Safeguarding, Safe administering of Medicine, Makaton and Midas) these course are mandatory to staff and regular supervision, along with DBS (Disclosure and Barring Service) checks through an online system. We also require all staff to have two references. These checks are to protect our vulnerable children and young people. More senior staff are offered leadership training and NVQ level 3 in social care. The MD is soon to complete her Masters in Strategic management in January 2021.

**LIFELONG FAMILY LINKS**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

All policies and procedures are modified as required regularly.

Lifelong Family Links have five full-time, office staff and three volunteers and a pool of 10 - 20 support/playworkers. They have been changes to the staffing, and we have a much stable group of support staff and office team. The office staff have been working from home in the main, following Lambeth and Government advice.

During the financial year, LFL has successfully secured funding from various sources

- o Lambeth Youth & Play
- o Lambeth Short Breaks (starts January 2021)
- o Walcott Foundation (ends in July 2021)
- o LFL Children Contact Centre (ended March 2020)
- o Sport England (ended in August 2020)
- o Aiming High
- o Lottery - Community Fund
- o London Youth - Future Talent (ends November 2020)
- o Baily Thomas charitable trust
- o 1:1 Linking (completed in March 2020 due to COVID-19) replaced by Face to Face

**Face to Face**

Lifelong Family Links provides Face to Face services for up to 10 young people from March 2020 to replace the 1:1 linking services to the COVID-19 pandemic. We also introduced Stay and Play at our Willington Road site. We are aware many families prefer this service and potentially are on the waiting list. We have proved, through our performance, that we can deliver changes in our services, to challenging behaviours.

The Charity has been very adaptable through this very difficult time and keep out staff in work, the Furlough government scheme has been implemented with services to accommodate our staff.

The Charity has not operated, the LFL Children Contact Centre (LFLCCC) which was opened in January 2015, since March 2020 due to the COVID-19. We will need to reapply for The National Association Children Contact centre (NACCC) accreditation should we consider reopening the children contact centre at any time in the future.

**Playschemes**

Lifelong Family Links continues to provide out of School Activities for young people with special needs within the borough. Holiday Playschemes are one of the most requested short break services that we provide. The playscheme has a structured day with on-site activities like drama, sensory Play, healthy cooking. Multi-sport and Off-site activities such as trips to the seaside, Hewitt's farm in Kent, football sessions, wall climbing, cycling are also offered.

For the first time in many years, LFL was able to offer a weekend away, at Hindleap Warrant outdoor centre through London Youth organisation. This was an excellent opportunity for young people to enjoy outdoor activities and build confidence in this environment. The attendance has increased to 21 - 42 children per day, Overall projects, which now take place on two sites (2nd site, Willington Road). YLC (no longer exist). Lambeth Youth and Play had funded part of our playscheme in 2020 and this has been a great help, as it has enabled us to deliver a better project and offer more activities for young people. We also take on more this during this period through Panache and BS social care agencies.

**Referrals**

Referrals come from social workers in the Mat team, Early intervention, adult disability team Children with disabilities team other charitable organisations and self-referrals through Direct payment. Within a week, we are contracted to respond to all referrals where an initial assessment is carried out, and families are registered with LFL to have access to the services we provide. We are in the process of working with Lambeth to option Purchase order numbers before starting young people for a new financial year, 2020/21.

**Family outings**

LFL provides families outings mainly during the School Holiday period. Due to the COVID -19, we had no seaside outing this year.

**LIFELONG FAMILY LINKS**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

**After School Club**

The Charity runs After School Club sessions which offers 12 hours of respite per week for parents, over four days, Monday to Thursday during term time. There is a transport service to drop the children home after the sessions, which has proved to be in demand. The transport service was introduced for a small number of children in local mainstream schools who were not provided with SEN Transport. Now we give transport to our young people on two sites. The ASC offers healthy eating, rambling, multi-sports, and sensory play.

**Life Skills**

The Life skill project has been very successful, especially with Future Talent who reported how pleased they were working with LFL and the commitment shown to the project.

Participants will follow a personal development programme accredited by ASDAN, a charitable curriculum development and awarding organisation offering a range of nationally approved qualifications.

LFL had successfully run ASDAN accredited courses before and achieved a 100% pass rate. The project's customised ASDAN programme has specifically developed to support the skills needed for a successful transition to adulthood and independent living.

The young people have also completed personal development training in retail, first aid at work, resilience and food hygiene.

**Financial review**

**Principal funding sources**

We have several current funders which included Lambeth Youth & Play for Playscheme, Early Intervention (life skills) and Clip funding which helped with the new upstairs area for the older students doing Life skills.

We had a number of extensions of the short break contract, which also covered Covid-19. The new Lambeth Short Breaks starts in January 2021. We had exceptional successes in the last two years with Walcott Foundation Life skills project, which ends in July 2021. The young people experienced work in a number of environments such as gardening and grooming horses. The funds were received under LFL Children Contact Centre ended March 2020 due to the Lockdown. The management decided not to reopen this service until we are sure the organisation is in a position of stability after COVID-19.

The funding from Sport England was spent on Tramlining session at Bacon College, which was received well by all children and young people who attended the sessions. The funds ended in August 2020.

The Aiming High funds are for specialising toys and equipment only. The order is made on behalf of LFL by Mary Sheridan, Children Centre.

The Community Fund project has just completed its first year, and we look forward to the next two years of successfully delivery of this project.

The London Youth-Future Talent funding will end in November 2020, but we still working with London Youth organisation on a Bonze accreditation.

The final half of the funds by Baily Thomas charitable trust was received with thanks in 2019. The 1:1 Linking ended in March 2020 due to COVID-19 it was replaced by Face to Face and Stayed and Play, activities at the Willington Site.

**Reserves policy**

The Trustees have established a reserves policy to enable the charity to function effectively and meet its obligations in the event of a decline in our income or a major cost. Having considered the relevant risks of changes in income and expenditure, the trustees have determined that the appropriate level of reserves is in the range £200,000 to £300,000 would be reasonably adequate for a charity of our size.

**LIFELONG FAMILY LINKS**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

**Going concern**

The Board have taken initial steps to consider the impact that the COVID 19 situation may have on the Charity and consider that the Charity has adequate resources and sufficient funds available for the foreseeable future. Therefore the Board believe that it is appropriate for this reason to continue to adopt the going concern basis in preparing the financial statements for the year ended 31 March 2020.

**Future plans**

What we shall achieve in 2020 to 2021

**(a) Clear shared vision of our future**

We are conscious that LFL needs a clear shared vision of where it wants to be in five years' time, or there is a risk that we will focus on short-term challenges and pay insufficient attention to the long term sustainability of the business. Preparing this plan has involved Trustees, staff, young people, parents/carers, partners and other stakeholders and we are confident that we have identified a way forward that not only builds on existing expertise but tackles the emerging social agenda and the field of disabilities in general.

Our strategy, therefore, is to build on our expertise of working with young people who have a disability and have challenging behaviours and/or complex needs (Short break Projects) together with people with disabilities and/or mental health issues and are in need of a befriender in the community Lambeth adult services and to focus more sharply on generating evidence required to demonstrate that we are meeting our outcomes. This will also assist us to meet the demands of payment by results. Funding levels have increased due to the hard work taken on to recover outstanding invoices.

We will consider restructuring the organisation to accommodate growth of the organisation in the coming years.

**(b) Developing good working relationships**

In addition, we need to develop good working relationships with local employers, in order to secure work placements for those young people who are nearly working ready, and with providers who will help young people to find jobs such as, Ebony Horse Riding, Street Business Distract, Bankside Gardens, Brixton Orchard Gardens and Transport for London (TFL) not forgetting Kensington and Chelsea Hospital, NHS, wheels for wellbeing, Oasis Venture, Sunshine Art, Active living Support.

We also aim to form closer partnerships with other providers so that we can replicate the collaborative approach we have followed in Lambeth and Southwark to gain more contracts.

**(c) Focus on marketing**

There will be significant changes in the way services are purchased and provided in the next five years. Personal health budgets will enable us to provide services to people who have not been referred to by secondary/Lambeth or Southwark social care teams. This transition from a block contract to individual contracting needs to be handled carefully. Otherwise, it could destabilise the organisation.

Marketing our services need to be robust and ongoing. Ensuring we have a high profile in Lambeth and Southwark among purchasers, people in need of support and other providers are crucial. They require using social media and the website effectively.

The organisation is looking excellent. The hall, toilets and rooms have redecorated, new furniture and new play equipment. We have enquired the upstairs of Laburnum Court, with a music room, keep fit and main work area with IT. We have had a full cleanout and made ready for the upcoming challenges the organisation will face in the coming years.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.



LIFELONG FAMILY LINKS

REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31ST MARCH 2020

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Charity constitution**

The organisation is a charitable company limited by guarantee, incorporated on 10th July 1998 and registered as a charity on 15th February 1999. The company was established under a memorandum of Association which established the objects and power of the charitable company and is governed under its Articles of Association. In event of the company being wound up members are required to contribute an amount not exceeding £10.

The company changed their name from Lambeth Family Link to Lifelong Family Link on 3rd December 2012.

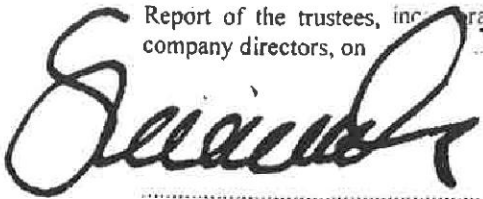
**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**FUNDS HELD AS CUSTODIAN FOR OTHERS**

The charitable company did not hold funds as custodians on behalf of other in the year ended 31 March 2020

Report of the trustees, incorporating a Strategic report, approved by order of the board of trustees, as the company directors, on 7-12-2020 and signed on the board's behalf by:



Ms Sandra Nyamekye Yamoah - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**LIFELONG FAMILY LINKS**

**Independent examiner's report to the trustees of Lifelong Family Links ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2020.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Association of Chartered Certified Accountants which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

E Okai

Ebenezer Okai BSc FCCA  
Association of Chartered Certified Accountants  
Leroy Reid & Co  
Chartered Certified Accountants  
and Statutory Auditors  
299 Northborough Road  
Norbury  
London  
SW16 4TR

Date: 9<sup>th</sup> December 2020

**LIFELONG FAMILY LINKS**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

|                                    |       | Unrestricted<br>funds<br>£ | Restricted<br>fund<br>£ | 2020<br>Total<br>funds<br>£ | 2019<br>Total<br>funds<br>£ |
|------------------------------------|-------|----------------------------|-------------------------|-----------------------------|-----------------------------|
|                                    | Notes |                            |                         |                             |                             |
| <b>INCOME AND ENDOWMENTS FROM</b>  |       |                            |                         |                             |                             |
| Donations and legacies             | 2     | 2,110                      | 2,805                   | 4,915                       | 8,172                       |
| <b>Charitable activities</b>       | 4     |                            |                         |                             |                             |
| Charitable activities              |       | 779,056                    | 99,798                  | 878,854                     | 511,712                     |
| Investment income                  | 3     | 1,468                      | -                       | 1,468                       | 228                         |
| Other income                       | 5     | 48,539                     | -                       | 48,539                      | 39,113                      |
| <b>Total</b>                       |       | 831,173                    | 102,603                 | 933,776                     | 559,225                     |
| <b>EXPENDITURE ON</b>              |       |                            |                         |                             |                             |
| <b>Charitable activities</b>       | 6     |                            |                         |                             |                             |
| Charitable activities              |       | 323,258                    | 172,414                 | 495,672                     | 369,392                     |
| <b>NET INCOME/(EXPENDITURE)</b>    |       | 507,915                    | (69,811)                | 438,104                     | 189,833                     |
| <b>RECONCILIATION OF FUNDS</b>     |       |                            |                         |                             |                             |
| <b>Total funds brought forward</b> |       | 482,776                    | 69,811                  | 552,587                     | 362,754                     |
| <b>TOTAL FUNDS CARRIED FORWARD</b> |       | <u>990,691</u>             | <u>-</u>                | <u>990,691</u>              | <u>552,587</u>              |

The notes form part of these financial statements

**LIFELONG FAMILY LINKS**

**STATEMENT OF FINANCIAL POSITION**  
**31ST MARCH 2020**

|  | Notes | 2020<br>£       | 2019<br>£      |
|--|-------|-----------------|----------------|
| <b>FIXED ASSETS</b>                          |       |                 |                |
| Tangible assets                              | 11    | 35,503          | 27,463         |
| <b>CURRENT ASSETS</b>                        |       |                 |                |
| Debtors                                      | 12    | 356,740         | 247,564        |
| Cash at bank and in hand                     |       | <u>605,276</u>  | <u>280,868</u> |
|  |       | 962,016         | 528,432        |
| <b>CREDITORS</b>                             |       |                 |                |
| Amounts falling due within one year          | 13    | (6,828)         | (3,308)        |
| <b>NET CURRENT ASSETS</b>                    |       | <u>955,188</u>  | <u>525,124</u> |
| <b>TOTAL ASSETS LESS CURRENT LIABILITIES</b> |       | <u>990,691</u>  | <u>552,587</u> |
| <b>NET ASSETS</b>                            |       | <u>990,691</u>  | <u>552,587</u> |
| <b>FUNDS</b>                                 | 15    |                 |                |
| Unrestricted funds                           |       | 990,691         | 482,776        |
| Restricted funds                             |       | <u>        </u> | <u>69,811</u>  |
| <b>TOTAL FUNDS</b>                           |       | <u>990,691</u>  | <u>552,587</u> |

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees and authorised for issue on <sup>7th</sup>..... December 2020 and were signed on its behalf by:



Mrs June Douglas - Trustee

The notes form part of these financial statements

**LIFELONG FAMILY LINKS**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

|   | Notes | 2020<br>£          | 2019<br>£          |
|---|-------|--------------------|--------------------|
| <b>Cash flows from operating activities</b>                               |       |                    |                    |
| Cash generated from operations  | 17    | <u>338,074</u>     | <u>81,781</u>      |
| Net cash provided by operating activities                                 |       | <u>338,074</u>     | <u>81,781</u>      |
| <br><b>Cash flows from investing activities</b>                           |       |                    |                    |
| Purchase of tangible fixed assets   |       | (18,846)           | (14,745)           |
| Sale of tangible fixed assets   |       | 3,712              | -                  |
| Interest received   |       | <u>1,468</u>       | <u>228</u>         |
| Net cash used in investing activities                                     |       | <u>(13,666)</u>    | <u>(14,517)</u>    |
| <br><b>Change in cash and cash equivalents in the reporting period</b>    |       | <br>324,408        | <br>67,264         |
| <b>Cash and cash equivalents at the beginning of the reporting period</b> |       | <u>280,868</u>     | <u>213,604</u>     |
| <br><b>Cash and cash equivalents at the end of the reporting period</b>   |       | <br><u>605,276</u> | <br><u>280,868</u> |

The notes form part of these financial statements

## **LIFELONG FAMILY LINKS**

### **NOTES TO THE FINANCIAL STATEMENTS** **FOR THE YEAR ENDED 31ST MARCH 2020**

#### **1. ACCOUNTING POLICIES**

##### **BASIS OF PREPARING THE FINANCIAL STATEMENTS**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **INCOME**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **EXPENDITURE**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **TANGIBLE FIXED ASSETS**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

##### **TAXATION**

The charity is exempt from corporation tax on its charitable activities.

##### **FUND ACCOUNTING**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

##### **PENSION COSTS AND OTHER POST-RETIREMENT BENEFITS**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**LIFELONG FAMILY LINKS**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

**2. DONATIONS AND LEGACIES**

|                                | <b>2020</b>  | <b>2019</b>  |
|--------------------------------|--------------|--------------|
|                                | <b>£</b>     | <b>£</b>     |
| Membership fee & donations     | 725          | 140          |
| Supported & Handovers Services | 1,385        | 3,390        |
| Cafcass                        | <u>2,805</u> | <u>4,642</u> |
|                                | <u>4,915</u> | <u>8,172</u> |

**3. INVESTMENT INCOME**

|                          | <b>2020</b>  | <b>2019</b> |
|--------------------------|--------------|-------------|
|                          | <b>£</b>     | <b>£</b>    |
| Deposit account interest | <u>1,468</u> | <u>228</u>  |

**4. INCOME FROM CHARITABLE ACTIVITIES**

|                                  | <b>2020</b>                  | <b>2019</b>             |
|----------------------------------|------------------------------|-------------------------|
|                                  | <b>Charitable activities</b> | <b>Total activities</b> |
|                                  | <b>£</b>                     | <b>£</b>                |
| Lambeth Council                  | 777,001                      | 363,961                 |
| Southwark Council                | -                            | 45,515                  |
| BBC Children in Need             | -                            | 14,349                  |
| Sport England                    | 10,000                       | -                       |
| Young Lambeth Co-op              | -                            | 15,000                  |
| Big Lottery Fund Awards for All  | 34,963                       | 9,947                   |
| Bailey Thomas Charitable Trust   | 10,000                       | 20,000                  |
| Sir Walter St John's Charity     | -                            | 1,414                   |
| Walcot Foundation                | 22,835                       | 22,170                  |
| Linking services (service users) | 19,555                       | 19,356                  |
| London Youth                     | <u>4,500</u>                 | <u>-</u>                |
|                                  | <u>878,854</u>               | <u>511,712</u>          |

**5. OTHER INCOME**

|                             | <b>2020</b>   | <b>2019</b>   |
|-----------------------------|---------------|---------------|
|                             | <b>£</b>      | <b>£</b>      |
| Other income                | 2,826         | 6,986         |
| Supervised Contact Services | <u>45,713</u> | <u>32,127</u> |
|                             | <u>48,539</u> | <u>39,113</u> |

# **LIFELONG FAMILY LINKS**

## **NOTES TO THE FINANCIAL STATEMENTS - continued** **FOR THE YEAR ENDED 31ST MARCH 2020**

### **6. CHARITABLE ACTIVITIES COSTS**

|                       | <b>Direct<br/>Costs (see<br/>note 7)<br/>£</b> |
|-----------------------|--|
| Charitable activities | <u><u>495,672</u></u>                          |

### **7. DIRECT COSTS OF CHARITABLE ACTIVITIES**

|                             | <b>2020<br/>£</b>     | <b>2019<br/>£</b>     |
|-----------------------------|-----------------------|-----------------------|
| Staff costs                 | 322,998               | 251,714               |
| Insurance                   | 2,162                 | 1,800                 |
| Telephone                   | 3,507                 | 5,853                 |
| Postage and stationery      | 2,328                 | 2,514                 |
| Advertising                 | 399                   | 567                   |
| Volunteers                  | 2,188                 | 9,199                 |
| Outing and refreshments     | 14,053                | 8,680                 |
| Staff welfare               | 5,131                 | 1,195                 |
| Staff training              | 2,930                 | 5,558                 |
| Office rental & garage      | 16,725                | 17,614                |
| Agency fees                 | 68,820                | 24,709                |
| Consultancy fees            | 8,995                 | 5,630                 |
| Data and IT Support         | 408                   | 2,040                 |
| Repairs and maintenance     | 5,294                 | 2,174                 |
| Cleaning                    | 3,724                 | 2,016                 |
| Motor running costs         | 17,077                | 11,859                |
| Membership and Subscription | 1,028                 | 2,938                 |
| Legal & professional        | 5,821                 | 3,498                 |
| Bank charges                | 107                   | 88                    |
| Travelling                  | 1,575                 | 876                   |
| Examiner fees               | 3,308                 | 3,308                 |
| Depreciation                | <u><u>7,094</u></u>   | <u><u>5,562</u></u>   |
|                             | <u><u>495,672</u></u> | <u><u>369,392</u></u> |

### **8. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

|                             | <b>2020<br/>£</b>   | <b>2019<br/>£</b>   |
|-----------------------------|---------------------|---------------------|
| Depreciation - owned assets | <u><u>7,094</u></u> | <u><u>5,562</u></u> |



# **LIFELONG FAMILY LINKS**

## **NOTES TO THE FINANCIAL STATEMENTS - continued** **FOR THE YEAR ENDED 31ST MARCH 2020**

### **9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31st March 2020 nor for the year ended 31st March 2019.

### **TRUSTEES' EXPENSES**

There were no trustees' expenses paid for the year ended 31st March 2020 nor for the year ended 31st March 2019.

### **10. STAFF COSTS**

|                       | <b>2020</b>    | <b>2019</b>    |
|-----------------------|----------------|----------------|
|                       | <b>£</b>       | <b>£</b>       |
| Wages and salaries    | 297,332        | 231,926        |
| Social security costs | 22,816         | 18,215         |
| Other pension costs   | <u>2,850</u>   | <u>1,573</u>   |
|                       | <u>322,998</u> | <u>251,714</u> |

The average monthly number of employees during the year was as follows:

|                        | <b>2020</b> | <b>2019</b> |
|------------------------|-------------|-------------|
|                        |             |             |
| Admin and centre staff | <u>28</u>   | <u>27</u>   |

No employees received emoluments in excess of £60,000.

### **11. TANGIBLE FIXED ASSETS**

|                        | <b>Fixtures<br/>and<br/>fittings<br/>£</b> | <b>Motor<br/>vehicles<br/>£</b> | <b>Computer<br/>equipment<br/>£</b> | <b>Totals<br/>£</b> |
|------------------------|--|---------------------------------|-------------------------------------|---------------------|
| <b>COST</b>            |  |                                 |                                     |                     |
| At 1st April 2019      | 12,568                                     | 76,610                          | 10,561                              | 99,739              |
| Additions              | 546  | 16,000                          | 2,300                               | 18,846              |
| Disposals              | <u>-</u>                                   | <u>(25,252)</u>                 | <u>-</u>                            | <u>(25,252)</u>     |
| At 31st March 2020     | <u>13,114</u>                              | <u>67,358</u>                   | <u>12,861</u>                       | <u>93,333</u>       |
| <b>DEPRECIATION</b>    |  |                                 |                                     |                     |
| At 1st April 2019      | 11,832                                     | 53,224                          | 7,220                               | 72,276              |
| Charge for year        | 311  | 5,959                           | 824                                 | 7,094               |
| Eliminated on disposal | <u>-</u>                                   | <u>(21,540)</u>                 | <u>-</u>                            | <u>(21,540)</u>     |
| At 31st March 2020     | <u>12,143</u>                              | <u>37,643</u>                   | <u>8,044</u>                        | <u>57,830</u>       |
| <b>NET BOOK VALUE</b>  |  |                                 |                                     |                     |
| At 31st March 2020     | <u>971</u>                                 | <u>29,715</u>                   | <u>4,817</u>                        | <u>35,503</u>       |
| At 31st March 2019     | <u>736</u>                                 | <u>23,386</u>                   | <u>3,341</u>                        | <u>27,463</u>       |

**LIFELONG FAMILY LINKS**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                  | <b>2020</b>           | <b>2019</b>           |
|------------------|-----------------------|-----------------------|
|                  | <b>£</b>              | <b>£</b>              |
| Trade receivable | 351,402               | 243,129               |
| Other debtors    | 2,895                 | 1,000                 |
| Prepayments      | <u>2,443</u>          | <u>3,435</u>          |
|                  | <u><b>356,740</b></u> | <u><b>247,564</b></u> |

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

|                  | <b>2020</b>         | <b>2019</b>         |
|------------------|---------------------|---------------------|
|                  | <b>£</b>            | <b>£</b>            |
| Trade creditors  | 3,520               | -                   |
| Accrued expenses | <u>3,308</u>        | <u>3,308</u>        |
|                  | <u><b>6,828</b></u> | <u><b>3,308</b></u> |

**14. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

|                     | <b>Unrestricted funds</b> | <b>Restricted fund</b> | <b>2020 Total funds</b> | <b>2019 Total funds</b> |
|---------------------|---------------------------|------------------------|-------------------------|-------------------------|
|                     | <b>£</b>                  | <b>£</b>               | <b>£</b>                | <b>£</b>                |
| Fixed assets        | 35,503                    | -                      | 35,503                  | 27,463                  |
| Current assets      | 962,016                   | -                      | 962,016                 | 528,432                 |
| Current liabilities | <u>(6,828)</u>            | <u>-</u>               | <u>(6,828)</u>          | <u>(3,308)</u>          |
|                     | <u><b>990,691</b></u>     | <u><b>-</b></u>        | <u><b>990,691</b></u>   | <u><b>552,587</b></u>   |

**15. MOVEMENT IN FUNDS**

|                           | <b>At 1.4.19</b>      | <b>Net movement in funds</b> | <b>At 31.3.20</b>     |
|---------------------------|-----------------------|------------------------------|-----------------------|
|                           | <b>£</b>              | <b>£</b>                     | <b>£</b>              |
| <b>Unrestricted funds</b> |                       |                              |                       |
| General fund              | 482,776               | 507,915                      | 990,691               |
| <b>Restricted funds</b>   |                       |                              |                       |
| Restricted fund           | <u>69,811</u>         | <u>(69,811)</u>              | <u>-</u>              |
| <b>TOTAL FUNDS</b>        | <u><b>552,587</b></u> | <u><b>438,104</b></u>        | <u><b>990,691</b></u> |

**LIFELONG FAMILY LINKS**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

**15. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

|                           | <b>Incoming<br/>resources<br/>£</b> | <b>Resources<br/>expended<br/>£</b> | <b>Movement<br/>in funds<br/>£</b> |
|---------------------------|-------------------------------------|-------------------------------------|------------------------------------|
| <b>Unrestricted funds</b> |                                     |                                     |                                    |
| General fund              | 831,173                             | (323,258)                           | 507,915                            |
| <b>Restricted funds</b>   |                                     |                                     |                                    |
| Restricted fund           | 102,603                             | (172,414)                           | (69,811)                           |
|                           | <hr/>                               | <hr/>                               | <hr/>                              |
| <b>TOTAL FUNDS</b>        | <u>933,776</u>                      | <u>(495,672)</u>                    | <u>438,104</u>                     |

Comparatives for movement in funds

|                           | <b>At 1.4.18<br/>£</b> | <b>Net<br/>movement<br/>in funds<br/>£</b> | <b>At<br/>31.3.19<br/>£</b> |
|---------------------------|------------------------|--|-----------------------------|
| <b>Unrestricted funds</b> |                        |  |                             |
| General fund              | 362,754                | 120,022                                    | 482,776                     |
| <b>Restricted funds</b>   |                        |  |                             |
| Restricted fund           | -                      | 69,811                                     | 69,811                      |
|                           | <hr/>                  | <hr/>                                      | <hr/>                       |
| <b>TOTAL FUNDS</b>        | <u>362,754</u>         | <u>189,833</u>                             | <u>552,587</u>              |

Comparative net movement in funds, included in the above are as follows:

|                           | <b>Incoming<br/>resources<br/>£</b> | <b>Resources<br/>expended<br/>£</b> | <b>Movement<br/>in funds<br/>£</b> |
|---------------------------|-------------------------------------|-------------------------------------|------------------------------------|
| <b>Unrestricted funds</b> |                                     |                                     |                                    |
| General fund              | 489,414                             | (369,392)                           | 120,022                            |
| <b>Restricted funds</b>   |                                     |                                     |                                    |
| Restricted fund           | 69,811                              | -                                   | 69,811                             |
|                           | <hr/>                               | <hr/>                               | <hr/>                              |
| <b>TOTAL FUNDS</b>        | <u>559,225</u>                      | <u>(369,392)</u>                    | <u>189,833</u>                     |

**LIFELONG FAMILY LINKS**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

**16. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31st March 2020.

**17. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES**

|   | <b>2020</b>           | <b>2019</b>          |
|---|-----------------------|----------------------|
|   | <b>£</b>              | <b>£</b>             |
| <b>Net income for the reporting period (as per the Statement of financial activities)</b> | 438,104               | 189,833              |
| <b>Adjustments for:</b>   |                       |                      |
| Depreciation charges  | 7,094                 | 5,562                |
| Interest received   | (1,468)               | (228)                |
| Increase in debtors   | (109,176)             | (109,053)            |
| Increase/(decrease) in creditors  | <u>3,520</u>          | <u>(4,333)</u>       |
| <b>Net cash provided by operations</b>  | <u><u>338,074</u></u> | <u><u>81,781</u></u> |

**18. ANALYSIS OF CHANGES IN NET FUNDS**

|                          | <b>At 1.4.19</b>      | <b>Cash flow</b>      | <b>At 31.3.20</b>     |
|--------------------------|-----------------------|-----------------------|-----------------------|
|                          | <b>£</b>              | <b>£</b>              | <b>£</b>              |
| <b>Net cash</b>          |                       |                       |                       |
| Cash at bank and in hand | <u>280,868</u>        | <u>324,408</u>        | <u>605,276</u>        |
|                          | <u>280,868</u>        | <u>324,408</u>        | <u>605,276</u>        |
| <b>Total</b>             | <u><u>280,868</u></u> | <u><u>324,408</u></u> | <u><u>605,276</u></u> |

**19. GOING CONCERN**

The Board have taken initial steps to consider the impact that the COVID 19 situation may have on the Charity and consider that the Charity has adequate resources and sufficient funds available for the foreseeable future. Therefore the Board believe that it is appropriate for this reason to continue to adopt the going concern basis in preparing the financial statements for the year ended 31 March 2020.

## LIFELONG FAMILY LINKS

### DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2020

|                                  | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | 2020<br>Total<br>funds<br>£ | 2019<br>Total<br>funds<br>£ |
|----------------------------------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>INCOME AND ENDOWMENTS</b>     |                            |                          |                             |                             |
| <b>Donations and legacies</b>    |                            |                          |                             |                             |
| Membership fee & donations       | 725                        | -                        | 725                         | 140                         |
| Supported & Handovers Services   | 1,385                      | -                        | 1,385                       | 3,390                       |
| Cafcass                          | -                          | 2,805                    | 2,805                       | 4,642                       |
|                                  | 2,110                      | 2,805                    | 4,915                       | 8,172                       |
| <b>Investment income</b>         |                            |                          |                             |                             |
| Deposit account interest         | 1,468                      | -                        | 1,468                       | 228                         |
| <b>Charitable activities</b>     |                            |                          |                             |                             |
| Lambeth Council                  | 759,501                    | 17,500                   | 777,001                     | 363,961                     |
| Southwark Council                | -                          | -                        | -                           | 45,515                      |
| BBC Children in Need             | -                          | -                        | -                           | 14,349                      |
| Sport England                    | -                          | 10,000                   | 10,000                      | -                           |
| Young Lambeth Co-op              | -                          | -                        | -                           | 15,000                      |
| Big Lottery Fund Awards for All  | -                          | 34,963                   | 34,963                      | 9,947                       |
| Bailey Thomas Charitable Trust   | -                          | 10,000                   | 10,000                      | 20,000                      |
| Sir Walter St John's Charity     | -                          | -                        | -                           | 1,414                       |
| Walcot Foundation                | -                          | 22,835                   | 22,835                      | 22,170                      |
| Linking services (service users) | 19,555                     | -                        | 19,555                      | 19,356                      |
| London Youth                     | -                          | 4,500                    | 4,500                       | -                           |
|                                  | 779,056                    | 99,798                   | 878,854                     | 511,712                     |
| <b>Other income</b>              |                            |                          |                             |                             |
| Other income                     | 2,826                      | -                        | 2,826                       | 6,986                       |
| Supervised Contact Services      | 45,713                     | -                        | 45,713                      | 32,127                      |
|                                  | 48,539                     | -                        | 48,539                      | 39,113                      |
| <b>Total incoming resources</b>  | 831,173                    | 102,603                  | 933,776                     | 559,225                     |
| <b>EXPENDITURE</b>               |                            |                          |                             |                             |
| <b>Charitable activities</b>     |                            |                          |                             |                             |
| Wages                            | 124,918                    | 172,414                  | 297,332                     | 231,926                     |
| Social security                  | 22,816                     | -                        | 22,816                      | 18,215                      |
| Pensions                         | 2,850                      | -                        | 2,850                       | 1,573                       |
| Insurance                        | 2,162                      | -                        | 2,162                       | 1,800                       |
| Telephone                        | 3,507                      | -                        | 3,507                       | 5,853                       |
| Postage and stationery           | 2,328                      | -                        | 2,328                       | 2,514                       |
| Advertising                      | 399                        | -                        | 399                         | 567                         |
| Volunteers                       | 2,188                      | -                        | 2,188                       | 9,199                       |
| Outing and refreshments          | 14,053                     | -                        | 14,053                      | 8,680                       |
| Carried forward                  | 175,221                    | 172,414                  | 347,635                     | 280,327                     |

This page does not form part of the statutory financial statements

**LIFELONG FAMILY LINKS**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

|                                       | Unrestricted<br>funds<br>£ | Restricted<br>funds<br>£ | 2020<br>Total<br>funds<br>£ | 2019<br>Total<br>funds<br>£ |
|---------------------------------------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| <b>Charitable activities</b>          |                            |                          |                             |                             |
| Brought forward                       | 175,221                    | 172,414                  | 347,635                     | 280,327                     |
| Staff welfare                         | 5,131                      | -                        | 5,131                       | 1,195                       |
| Staff training                        | 2,930                      | -                        | 2,930                       | 5,558                       |
| Office rental & garage                | 16,725                     | -                        | 16,725                      | 17,614                      |
| Agency fees                           | 68,820                     | -                        | 68,820                      | 24,709                      |
| Consultancy fees                      | 8,995                      | -                        | 8,995                       | 5,630                       |
| Data and IT Support                   | 408                        | -                        | 408                         | 2,040                       |
| Repairs and maintenance               | 5,294                      | -                        | 5,294                       | 2,174                       |
| Cleaning                              | 3,724                      | -                        | 3,724                       | 2,016                       |
| Motor running costs                   | 17,077                     | -                        | 17,077                      | 11,859                      |
| Membership and Subscription           | 1,028                      | -                        | 1,028                       | 2,938                       |
| Legal & professional                  | 5,821                      | -                        | 5,821                       | 3,498                       |
| Bank charges                          | 107                        | -                        | 107                         | 88                          |
| Travelling                            | 1,575                      | -                        | 1,575                       | 876                         |
| Examiner fees                         | 3,308                      | -                        | 3,308                       | 3,308                       |
| Depreciation of tangible fixed assets | <u>7,094</u>               | <u>-</u>                 | <u>7,094</u>                | <u>5,562</u>                |
|                                       | <u>323,258</u>             | <u>172,414</u>           | <u>495,672</u>              | <u>369,392</u>              |
| Total resources expended              | <u>323,258</u>             | <u>172,414</u>           | <u>495,672</u>              | <u>369,392</u>              |
| <b>Net income</b>                     | <u>507,915</u>             | <u>(69,811)</u>          | <u>438,104</u>              | <u>189,833</u>              |