

BD4 Community Trust Limited

Charity number 1152702

A company limited by guarantee number 6753751

Annual Report and Financial Statements for the year ended 31 March 2020



West Yorkshire Community Accounting Service

BD4 Community Trust Limited

Annual Report and Financial Statements for the year ended 31 March 2020

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Prepared by West Yorkshire Community Accounting Service

BD4 Community Trust Limited

Trustees' report for the year ended 31 March 2020

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

| Name | Position | Dates |
|---|------------------|---------------------------------|
| Lisa Normington | | |
| Lorna Brickman | | |
| Joanne Medd | | |
| Donald Smith | | Resigned February 2020 |
| Timothy Thomas | | |
| Fiona Saville | | Resigned May 2019 |
| Charity number | 1152702 | Registered in England and Wales |
| Company number | 6753751 | Registered in England and Wales |
| Registered and principal address | Bankers | |
| Neville Road | HSBC Bank plc | |
| Bradford | 47 Market Street | |
| BD4 8TU | Bradford | |
| | BD1 1LW | |

Independent examiner

Rhys North ACA

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 19 November 2008 and registered as a charity 3 July 2013. It is governed by a memorandum and articles of association, as amended by special resolution on 2 May 2013. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

BD4 Community Trust Limited

Trustees' report (continued) for the year ended 31 March 2020

Objectives and activities

The charity's objects

Under a Christian ethos:

1. To further or benefit the residents of East Bowling, Bradford, West Yorkshire and the surrounding south Bradford area, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents. In furtherance of these objects but not otherwise, the trustees shall have power: to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects;
2. To relieve the needs of elderly people, in particular but not exclusively by the provision of day care facilities and a lunch club;
3. To advance the education of babies and young children, in particular but not exclusively by offering appropriate play facilities and courses for the children and their families.

The charity's main activities

The Aim of BD4 CT is to support and restore community across the generations. This work is split between two projects, each of which contributes to the aim of improving the quality of life for the residents of the BD4 postcode area in Bradford. The BD4 Family project strongly focuses on working with families with pre-school children and provides sessions each week through term time to support families by providing a place to meet other people, participate in activities, get training and advice and be encouraged to find out what is available to them and how to access it. There is also the offer of one-to-one support sessions in the home to individual parents and carers according to their needs. The Gems project works with the older members of our community delivering a variety of activities each week with additional activities at times throughout the year. The project provides opportunities for older people to make friends, participate in healthy activities, learn a new skill, enjoy a nutritional meal, access the local supermarket, and enjoy day trips. Both projects are supported by two Activity Leads, whose responsibilities include smooth delivery of services and a coordinated response to the needs of the community.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education.

Achievements and performance

Over the past year we have seen both BD4 Family and Gems develop new services alongside existing ones.

Through support from The Lloyds Foundation we now have a fully operational online monitoring and evaluation system, that all staff have been trained to use. This has proved very useful, particularly through the restrictions that Covid-19 has caused to the running of our projects.

We now have a well-established team that is led by the BD4 CT manager. This includes 2 Activity Leads, 1 part-time children and family's worker and a sessional Tots support worker. We now also employed a Neighbourhood worker, through a successful application to Better Start Bradford. Alongside the core staffing team, we have over 15 volunteers, who are committed to ensuring the smooth delivery of services to meet our vision and aims as a charity.

BD4 Community Trust Limited

Trustees' report (continued) for the year ended 31 March 2020

Achievements and performance continued

BD4 Family continues to offer: The Family Links Nurturing Programme, working alongside local Primary Schools in the area to encourage parents to attend and help them to learn strategies to help them to better cope with the pressures of parenting and family life. The HENRY parenting programme, to support parents of younger children to encourage them to think healthier and make healthier family choices. Both programmes are nationally recognised. First Friends, a Breastfeeding Support and friendship group for families with children under 1 year. Infant message, a 5-week programme promoting healthy physical and emotional development, stronger bonding, and attachment. Culture Comforts for families in East Bowling to make friends from other cultures in a friendly and welcoming environment. This group now operates after school, so we can reach families with older children as well as pre-school age. Tots unlimited is a nursery preparation group where stimulating and engaging environments are provided for children to learn through play and exploration, alongside their parents or carers. Children also benefit from going on visits to museums and other places in the community to further their knowledge and understanding of the world. Parent and Toddler groups run twice a week, both with different focuses to encourage parents to learn new skills that can be used at home as well. We continue to work in partnership with Primetime, who deliver their project, after school at our Centre to develop activities for children of primary school age. This year through funding from Awards for All, we have been able to work with Baby Ballet to offer a subsidised class for children aged 1-4 years. And just before the Covid-19 restrictions, we were starting to offer an all-age fitness class, as an extension to our core services.

The Gems project has continued to provide a more diverse timetable of trips and outings on a more regular basis which service users have benefited from greatly and gained much enjoyment from. We offer older people a range of services including a weekly bus run to the local supermarket, gentle exercise classes, indoor bowls, a nutritious lunch, beauty treatments, and day trips. Also from our Awards for All grant, we are planning to start offering monthly IT skills classes to our Gems service users, who have expressed the need for support to access the internet for online shopping, contacting family and friends, and keeping up to date with what is happening in the world around them. We provide a door-to-door bus service enabling those with mobility issues to access the lunch and other services on offer. During the year we have seen 50-60 older people using the project per week, the majority being between 70 and 90+ years of age. Through our work we provide close support to older people which helps them to remain in control of their own lives and independent for as long as possible. We aim to reduce isolation for older members of our community by creating a social, caring context and opportunities for people to re-connect with their community.

As well as delivering sessions aimed at bringing families and older people together, we continue to put on events throughout the year, such as live vocalist sessions and sing-alongs and Ceilidh events. These are great opportunities to bring all ages from the two projects, together.

We now provide a befriending service within Gems. We have a Befriending Co-Ordinator who is responsible for recruiting and training volunteers to offer weekly support to our more vulnerable and isolated Gems.

As we have all been affected by the Coronavirus Pandemic, as of March 20th, all our services were stopped. Our Team have continued to work from their own homes to ensure that all our service users are contacted weekly and have access to support and other specialized services, as and when needed. We have worked in partnership with the Council, supporting an extended befriending service for a wider catchment of our area. We have worked in partnership with the local church, who have become the neighbourhood foodbank, and helped prepare and delivered food parcels to vulnerable families and individuals in the area. We have done food shopping and prescription collections for those isolating and having to shield. We have worked in partnership with the Vine Trust and offered hot meals to our elderly Gems clients.

We have also continued to keep our service users up to date with government guidelines via our social media outlets. We have provided lots of different activities and resources online for service users to benefit from, whilst having to stay at home.

BD4 Community Trust Limited

Trustees' report (continued) for the year ended 31 March 2020

Achievements and performance continued

We have developed new ways of offering existing services to our clients, using social media platforms and through Zoom. We now offer weekly activities to service users on Facebook and Zoom. We continue to keep the safety and protection of our users at the forefront of what we do. We are already working in partnership with the National Henry team, to offer online parenting programmes to our families.

Now as restrictions are beginning to ease, we have been able to also do door-step visits to families and individuals, who are feeling increasingly anxious and lonely at this time.

In partnership with Better Start Bradford, we have delivered 150 activity pack resources to children in our area.

Future Developments

We are providing activities and food to our most vulnerable children through offering a Healthy Holiday project, using a grant from Transforming Lives for Good. We will be working with 40 children who would normally receive Free school meals during term-time for 5 weeks of the summer holidays.

Should the Covid-19 restrictions still be in place for the next academic year, we have already begun plans to think about how and what we can do to continue to meet the needs of our community. This will be done using the 'bubble' model and looking to set up pop-up café's and introducing smaller numbers but offering more sessions through the week.

Financial review

The net income for the year was £18,028, including net income of £1,468 on unrestricted funds and net income of £16,560 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £16,202.

The Trustees have reviewed the charity's need for reserves in line with guidance issued by the Charities Commission and consider it prudent that free, unrestricted reserves of between 3 and 6 months of running costs are retained both to enable the smooth running of the charity and to allow for an orderly winding up should that become necessary.

At the present time, the charity has not been significantly affected financially by the Covid-19 crisis because our grant payments are on course to continue throughout the year. We have received confirmation from funders informing us they will be happy to fund our adapted services during this crisis.

Whilst the level of free reserves falls short of the target level of reserves the trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and conclude that no material uncertainties exist that cast significant doubt on the charity's ability to meet its liabilities as they fall due.

BD4 Community Trust Limited

Trustees' report (continued) for the year ended 31 March 2020

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed: Lisa Normington (Trustee)

Date: 7 December 2020

BD4 Community Trust Limited

Independent examiner's report to the trustees of BD4 Community Trust Limited

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2020, which are set out on pages 8 to 14.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Rhys North

Relevant professional qualification or body: ACA

Date: 8 December 2020

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

BD4 Community Trust Limited
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2020

| | Notes | 2020 Unrestricted funds £ | 2020 Restricted funds £ | 2020 Total funds £ | 2019 Total funds £ |
|--------------------------------------|-------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| Income from: | | | | | |
| Grants and donations | (2) | 265 | 102,271 | 102,536 | 74,365 |
| Fees and charges | | 8,936 | - | 8,936 | 21,709 |
| Partnership agreements | | 12,167 | - | 12,167 | - |
| Fundraising | | 1,383 | - | 1,383 | 499 |
| Total income | | 22,751 | 102,271 | 125,022 | 96,573 |
| Expenditure on: | | | | | |
| Salaries, NI and pensions | (3) | 12,521 | 42,766 | 55,287 | 38,680 |
| Sessional workers | | 989 | 2,632 | 3,621 | 3,509 |
| Rent | | 283 | 9,822 | 10,105 | 9,950 |
| Office and administrative costs | | 2,073 | 3,471 | 5,544 | 6,216 |
| Staff expenses | | 1,125 | 281 | 1,406 | 452 |
| Insurance | | - | 534 | 534 | 534 |
| Resources and office supplies | | 436 | 1,176 | 1,612 | 49 |
| Activities and trips | | 117 | 4,833 | 4,950 | 7,139 |
| Printing and reproduction | | - | 654 | 654 | 96 |
| Business development | | 3,060 | 10,745 | 13,805 | 12,499 |
| Transport costs | | - | 4,323 | 4,323 | 5,089 |
| Accountancy | | - | 690 | 690 | 690 |
| Volunteer costs | | 5 | 379 | 384 | 616 |
| Food and refreshments | | 103 | 3,167 | 3,270 | 3,603 |
| Training courses | | - | - | - | 1,173 |
| Bank charges | | 67 | 35 | 102 | 125 |
| Depreciation | | 218 | - | 218 | 290 |
| Publicity and website costs | | 45 | 204 | 249 | 45 |
| Subscriptions | | 240 | - | 240 | 287 |
| Total expenditure | | 21,282 | 85,712 | 106,994 | 91,042 |
| Net income / (expenditure) | | 1,469 | 16,559 | 18,028 | 5,531 |
| Fund balances brought forward | | 15,386 | 16,850 | 32,236 | 26,705 |
| Fund balances carried forward | (4) | 16,855 | 33,409 | 50,264 | 32,236 |

All incoming resources and resources expended derive from continuing activities.

BD4 Community Trust Limited

Balance sheet

as at 31 March 2020

| | 2020 | 2020 | 2020 | 2019 |
|--|---------------|---------------|---------------|---------------|
| | Unrestricted | Restricted | Total | Total |
| | £ | £ | £ | £ |
| Fixed assets | | | | |
| Tangible assets | (5) 653 | - | 653 | 871 |
| Total fixed assets | <u>653</u> | <u>-</u> | <u>653</u> | <u>871</u> |
| Current assets | | | | |
| Debtors | 4,319 | - | 4,319 | - |
| Cash at bank | <u>13,234</u> | <u>34,001</u> | <u>47,235</u> | <u>32,055</u> |
| Total current assets | <u>17,553</u> | <u>34,001</u> | <u>51,554</u> | <u>32,055</u> |
| Current liabilities: | | | | |
| amounts falling due within one year | | | | |
| Creditors and accruals | (6) 1,351 | 592 | 1,943 | 690 |
| Total current liabilities | <u>1,351</u> | <u>592</u> | <u>1,943</u> | <u>690</u> |
| Net current assets / (liabilities) | <u>16,202</u> | <u>33,409</u> | <u>49,611</u> | <u>31,365</u> |
| Total assets less current liabilities | <u>16,855</u> | <u>33,409</u> | <u>50,264</u> | <u>32,236</u> |
| Net assets | <u>16,855</u> | <u>33,409</u> | <u>50,264</u> | <u>32,236</u> |
| Funds | | | | |
| Unrestricted funds | 16,855 | - | 16,855 | 15,386 |
| Restricted funds | <u>-</u> | <u>33,409</u> | <u>33,409</u> | <u>16,850</u> |
| Total funds | <u>16,855</u> | <u>33,409</u> | <u>50,264</u> | <u>32,236</u> |

For the year ending 31 March 2020 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on

Date: 7 December 2020

Signed: Lisa Normington

(Trustee)

BD4 Community Trust Limited

Notes to the accounts

for the year ended 31 March 2020

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Computer equipment: 25% reducing balance

Fixtures and fittings: 25% reducing balance

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

BD4 Community Trust Limited
Notes to the accounts continued
for the year ended 31 March 2020

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

2 Grants and donations

| | 2020 | 2020 | 2020 | 2019 |
|--|--------------|----------------|----------------|---------------|
| | Unrestricted | Restricted | Total | Total |
| | funds | funds | funds | funds |
| | £ | £ | £ | £ |
| City of Bradford Met. District Council (CBMDC) | - | 9,850 | 9,850 | 17,349 |
| Bradford City Challenge (BCC) | - | 6,000 | 6,000 | 8,000 |
| Trusthouse Charitable Trust | - | - | - | 9,249 |
| BBC Children in Need | - | 9,966 | 9,966 | 9,958 |
| Lloyds Foundation | - | - | - | 4,730 |
| Allen Lane | - | - | - | 5,000 |
| Sobell | - | 5,000 | 5,000 | 5,000 |
| Henry Smith | - | 28,950 | 28,950 | 14,450 |
| Leeds Community Foundation | - | 1,535 | 1,535 | - |
| Garfield Weston Foundation | - | 20,000 | 20,000 | - |
| National Lottery Awards for All | - | 9,700 | 9,700 | - |
| Bradford VCS Alliance | - | 5,000 | 5,000 | - |
| Souter Charitable Trust | - | 3,000 | 3,000 | - |
| Sovereign Health | - | 3,270 | 3,270 | - |
| Donations | 265 | - | 265 | 629 |
| | <u>265</u> | <u>102,271</u> | <u>102,536</u> | <u>74,365</u> |

3 Staff costs and numbers

| | 2020 | 2019 |
|-----------------------|---------------|---------------|
| | £ | £ |
| Gross salaries | 53,350 | 37,480 |
| Social security costs | 2,638 | 1,621 |
| Employment allowance | (2,638) | (1,621) |
| Pensions | 1,937 | 1,200 |
| | <u>55,287</u> | <u>38,680</u> |

The average number employees during the year was 5.4, being an average of 2.6 full time equivalent (2019: 5, 1.7 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

| | 2020 | 2019 |
|---|-------|-------|
| | £ | £ |
| Costs of the scheme to the charity for the year | 1,937 | 1,200 |
| Amount of any contributions outstanding at the year end | - | - |
| Amount of any contributions prepaid at the year end | - | - |

BD4 Community Trust Limited

Notes to the accounts continued

for the year ended 31 March 2020

| 4 Restricted funds | Balance b/f | Incoming | Outgoing | Transfers | Balance c/f |
|------------------------------|---------------|----------------|---------------|-----------|---------------|
| | £ | £ | £ | £ | £ |
| BBC Children in Need | 7,824 | 9,966 | 9,818 | - | 7,972 |
| BCC BD4 Family | - | 3,100 | 3,100 | - | - |
| BCC Gems | - | 2,900 | 2,900 | - | - |
| CBMDC Older People | - | 9,850 | 9,466 | - | 384 |
| Lloyds Foundation | 1,253 | - | 1,253 | - | - |
| Henry Smith | 583 | 28,950 | 29,521 | - | 12 |
| Sobell Foundation | 2,190 | 5,000 | 7,190 | - | - |
| Allen Lane | 5,000 | - | 5,000 | - | - |
| Healthy Holidays | - | 1,535 | 1,535 | - | - |
| Souter Charitable Trust | - | 3,000 | - | - | 3,000 |
| Befriending Mentoring Scheme | - | 5,000 | 3,899 | - | 1,101 |
| Sovereign Health | - | 3,270 | 1,210 | - | 2,060 |
| Awards for All | - | 9,700 | 100 | - | 9,600 |
| Garfield Weston | - | 20,000 | 10,720 | - | 9,280 |
| | <u>16,850</u> | <u>102,271</u> | <u>85,712</u> | <u>-</u> | <u>33,409</u> |

Fund name

Purpose of restriction

| | |
|------------------------------|---|
| BBC Children in Need | Towards Tots Unlimited |
| BCC BD4 Family | Towards the Tots Unlimited activities |
| BCC Gems | Towards activities and trips |
| CBMDC Older People | Towards services for older people |
| Lloyds Foundation | Towards organisational development |
| Henry Smith | Towards core costs |
| Sobell Foundation | Towards core costs for older people project |
| Allen Lane | Towards core costs for older people project |
| Healthy Holidays | Towards provision of food for families during school holidays |
| Souter Charitable Trust | Towards Befriending mentoring scheme |
| Befriending Mentoring Scheme | Towards Befriending mentoring scheme |
| Sovereign Health | Towards parenting courses |
| Awards for All | Towards activity sessions and trips |
| Garfield Weston | Towards core costs |

BD4 Community Trust Limited
Notes to the accounts continued
for the year ended 31 March 2020

5 Tangible assets

| | Computer equipment | Fixtures and fittings | Total |
|------------------------------|-----------------------|--------------------------|---------------|
| | £ | £ | £ |
| <u>Cost</u> | | | |
| At 1 April 2019 | 5,995 | 13,167 | 19,162 |
| Additions | - | - | - |
| At 31 March 2020 | <u>5,995</u> | <u>13,167</u> | <u>19,162</u> |
| <u>Depreciation</u> | | | |
| At 1 April 2019 | 5,818 | 12,473 | 18,291 |
| Charge for year | 44 | 174 | 218 |
| At 31 March 2020 | <u>5,862</u> | <u>12,647</u> | <u>18,509</u> |
| <u>Net book value</u> | | | |
| At 31 March 2020 | <u>133</u> | <u>520</u> | <u>653</u> |
| At 31 March 2019 | <u>177</u> | <u>694</u> | <u>871</u> |

6 Creditors and accruals

| | 2020 | 2019 |
|-----------|--------------|------------|
| | £ | £ |
| Creditors | 1,253 | - |
| Accruals | 690 | 690 |
| | <u>1,943</u> | <u>690</u> |

7 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

BD4 Community Trust Limited

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2020

| | 2020 | 2019 | 2020 | 2019 | 2020 | 2019 |
|--------------------------------------|---------------|---------------|----------------|---------------|----------------|---------------|
| | Unrestricted | Unrestricted | Restricted | Restricted | Total | Total |
| | funds | funds | funds | funds | funds | funds |
| | £ | £ | £ | £ | £ | £ |
| Income | | | | | | |
| Grants and donations | 265 | 629 | 102,271 | 73,736 | 102,536 | 74,365 |
| Fees and charges | 8,936 | 21,709 | - | - | 8,936 | 21,709 |
| Partnership agreements | 12,167 | - | - | - | 12,167 | - |
| Fundraising | 1,383 | 499 | - | - | 1,383 | 499 |
| Total income | 22,751 | 22,837 | 102,271 | 73,736 | 125,022 | 96,573 |
| Expenditure | | | | | | |
| Salaries, NI and pensions | 12,521 | 14,214 | 42,766 | 24,466 | 55,287 | 38,680 |
| Sessional workers | 989 | - | 2,632 | 3,509 | 3,621 | 3,509 |
| Rent | 283 | - | 9,822 | 9,950 | 10,105 | 9,950 |
| Office and administrative costs | 2,073 | 1,000 | 3,471 | 5,216 | 5,544 | 6,216 |
| Staff expenses | 1,125 | 100 | 281 | 352 | 1,406 | 452 |
| Insurance | - | - | 534 | 534 | 534 | 534 |
| Resources and office supplies | 436 | 3 | 1,176 | 46 | 1,612 | 49 |
| Activities and trips | 117 | 1,411 | 4,833 | 5,728 | 4,950 | 7,139 |
| Printing and reproduction | - | 12 | 654 | 84 | 654 | 96 |
| Business development | 3,060 | 946 | 10,745 | 11,553 | 13,805 | 12,499 |
| Transport costs | - | 504 | 4,323 | 4,585 | 4,323 | 5,089 |
| Accountancy | - | 390 | 690 | 300 | 690 | 690 |
| Volunteer costs | 5 | 24 | 379 | 592 | 384 | 616 |
| Food and refreshments | 103 | 1,425 | 3,167 | 2,178 | 3,270 | 3,603 |
| Training courses | - | 5 | - | 1,168 | - | 1,173 |
| Bank charges | 67 | 10 | 35 | 115 | 102 | 125 |
| Depreciation | 218 | 290 | - | - | 218 | 290 |
| Publicity and website costs | 45 | - | 204 | 45 | 249 | 45 |
| Subscriptions | 240 | - | - | 287 | 240 | 287 |
| Total expenditure | 21,282 | 20,334 | 85,712 | 70,708 | 106,994 | 91,042 |
| Net income / (expenditure) | 1,469 | 2,503 | 16,559 | 3,028 | 18,028 | 5,531 |
| Fund balances brought forward | 15,386 | 12,883 | 16,850 | 13,822 | 32,236 | 26,705 |
| Fund balances carried forward | 16,855 | 15,386 | 33,409 | 16,850 | 50,264 | 32,236 |