

**Report of the Trustees and  
Unaudited Financial Statements  
for the Year Ended 31 March 2020  
for  
The Brain Charity**

Wilson Henry LLP  
Chartered Accountants  
145 Edge Lane  
Liverpool  
L7 2PF

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for the Year Ended 31 March 2020**

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**Report of the Trustees  
for the Year Ended 31 March 2020**

The Trustees, who are also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the Charity for the year ended 31 March 2020. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

## **OBJECTIVES AND ACTIVITIES**

### **Activities**

The Brain Charity offers practical help, emotional support and social activities to anyone with a neurological condition and to their family, friends and carers.

We offer a range of services including counselling, employment support, welfare benefits advice, support for carers, social activities and a national information and advice service.

### **Mission, Values and Strategic Objectives**

#### **Our Mission**

Our mission is to enable all those affected by neurological conditions to live longer, healthier, happier lives. We will fight together for an inclusive and just society: a world where stigma, hardship and isolation are replaced by compassion and understanding.

#### **Our Values**

**Kindness** We genuinely welcome everyone to our Charity and believe that each person has a unique talent and the ability to make the world a better place.

**Commitment** We will travel side by side with everyone throughout their journey no matter how complex, how long or how difficult. We roll up our sleeves whenever and wherever we need to.

**Authenticity** We accept and understand that the broadness of our own diversity and personal experience impacts directly on the level of quality and passion delivered within our services.

**Courage** We will challenge the status quo, welcome change and bravely take on any new challenges in the spirit of adventure.

**Optimism** We believe that equality for people with neurological conditions is now within reach and we will strive each and every day until prejudice and lack of opportunity are removed from our society.

#### **Our Strategic Objectives over the next four years**

1. Deliver a range of essential and innovative services to meet the needs of our service users.
2. Achieve excellence in the quality of our services.
3. Play our part in the wider disability equality movement by tackling discrimination at a local level.
4. Be ready for growth when it happens.
5. Increase income in order to reach out to more people.

## **CORONAVIRUS PANDEMIC**

These unaudited financial statements cover the period to 31 March 2020 and, as such, with the exception of one area, are largely unaffected by the Covid-19 pandemic.

As detailed in the Financial Review below, the value of the Charity's investment portfolio reduced following the decline in stock markets in the final week of March 2020 as the UK entered lockdown. This unanticipated reduction in value is reflected in both the headline net income figure for the year and in the year-end balance sheet.

However, reflecting the values listed above, the Charity has tackled head-on the challenges presented by the pandemic in order to maintain coverage to our service users and other stakeholders.



**Report of the Trustees  
for the Year Ended 31 March 2020**

**ACHIEVEMENT AND PERFORMANCE**

**Achievements**

2019/2020 has seen another strong period of growth for The Brain Charity with a further significant increase in annual income. The team now comprises 36 full-time and part time members of staff and 77 volunteers.

The Brain Charity directly supported 1,829 people during this time - responding to an average of 154 new referrals each month. We provided telephone, face to face and email-based information and advice to 1,279 people, supported 361 individuals to receive welfare benefits, and gave support with employment and caring responsibilities to 189 people.

Our relationship with the Walton Centre NHS Trust has continued to strengthen over this period, with two members of staff now based at The Trust full-time and nearly three quarters of our direct face-to-face referrals originating from there. In January 2020, we expanded this in-hospital provision model to a further NHS Trust to also cover Liverpool's Aintree Hospital. We have plans in place to expand this further to two more hospitals in Liverpool over the next 12 months.

In June 2019, our Children in Need-funded children's service, The Brain Changer Arts Project, launched. This provides occupational therapy and physiotherapy through innovative art and dance-based workshops to children with any form of neurological condition in schools across Merseyside. In the project's first year, organisers saw clear improvements among the young people taking part, with more than a third of participants citing improved mobility and more than half seeing increased levels of confidence.

In January 2020, The Brain Charity launched The Directions Project, an unemployment service aiming to support individuals with neurological conditions to come to terms with their employment changes and make steps towards a new job pathway. This project is funded by the European Social Fund and will see us working in consortium with a body of different charities from across Merseyside.

Our 3 year Dementia Project, funded by Quilter Cheviot Investment, has moved in to its second year. This Project aims to improve the outlook of people living with dementia through music and dance workshops.

As in previous years, we have continued to offer numerous paid roles to young people facing barriers to work through the Intermediate Labour Market Fund, delivered by Liverpool City Region Combined Authority. This has again resulted in several young people whose employment prospects were low obtaining long-term employment within the Charity and being supported to flourish professionally.

When the pandemic began at the end of the financial year, our team pivoted to online alternatives and introduced new services – including food deliveries, prescription pick-ups, virtual activities, and phone-based befriending and counselling – to ensure we supported our community as effectively as possible throughout the crisis and no one was left behind. We aspire to maintain as steady charitable outputs as possible despite the challenges of Covid-19 in the coming year.

**The level of need**

Looking forward, we expect the challenges faced by our service user group to heighten dramatically due to the impact of Covid-19, and therefore are predicting unprecedented demand on our services. This is caused not just by the mental health impact of the pandemic but by job losses caused by the subsequent recession, and the neurological side-effects of the virus itself.

As with a great deal of charities working within our sector, demand outstrips supply when it comes to meeting the needs of our client group – particularly in such unprecedented times. Despite the growth in our services and the amount of support the Charity offers, some of our most vital services do still carry a waiting list. In 2020/2021, we know the levels of need in our community will increase, and we will seek to expand our services accordingly to fill this gap.

**Support from funders**

Recognition of what our charity does, and the strength of our evaluative tools to show how any grant gives a clear benefit to our service users, is growing among philanthropic organisations nationally. This is evident in a number of successful, large-scale funding bids.

Our new adult Changing Places facility, the first of its kind in Liverpool outside large-scale public buildings and sports stadiums, also opened at the end of the financial year following major capital funding from the Wolfson Foundation to allow us to upgrade our Centre. We also received £30,000 in core funding from the Garfield Weston Foundation and further valuable grant based support has been provided by Steve Morgan Foundation, Sylvia Waddilove Foundation UK, The Dowager Countess Eleanor Peel Trust, D'Oyly Carte Charitable Trust and Robert McAlpine Foundation.



**Report of the Trustees  
for the Year Ended 31 March 2020**

**FINANCIAL REVIEW**

**Performance**

Over the year in question, the Charity incurred an overall deficit on the income and expenditure account, as it did in the previous year. However, unlike the previous year, our underlying operations generated a surplus and it was only the reduction in the value of our investment portfolio, caused by the Covid-19 pandemic, which created the bottom line deficit.

An overall accounting deficit of £16,665 has been set against the reserves (compared to a deficit of £20,200 in the previous year). This comprises an operating surplus of £17,755 (compared to a £24,742 deficit in the previous year) plus a loss on investments of £34,420 (compared to a gain of £4,542 in the previous year).

In addition, it should be noted that the operating surplus is stated after depreciation totalling £20,544 (£22,685 in the previous year) which did not impact the cash position. The performance on day to day operations before depreciation showed a marked improvement this year, generating a surplus of £38,299 (compared to a £2,057 deficit in the previous year).

The Trustees are content with this year's financial performance.

**Investment policy**

The objective of the Charity's investment policy is to provide adequate financial resources to support the achievement of the charitable objectives. The Trustees are willing to incur a medium level of risk with a balanced strategy and annually revisit their capacity to incur risk.

The Trustees will not invest directly in tobacco or alcohol shares.

**Reserves policy and objectives**

The Charity's reserves policy is designed to provide the Charity with the financial flexibility to:

- a) fund shortfalls when income does not reach expected levels;
- b) fund unexpected expenditure, for example when projects over-run or unplanned events occur;
- c) ensure that the Charity is not unnecessarily holding back on spending in favour of using the resources it has to meet its charitable objectives.

The policy adopts the risk identification approach, which is based on an understanding of the Charity's various income streams, their risk profile, the degree of commitment to expenditure and the level of obligation in relation to those services it has already commenced but not completed.

**The Finance & Governance Committee**

The Charity's Finance & Governance Committee, made up of suitably qualified Trustees and Senior Management, meets each quarter for the purposes of:

- a) providing detailed scrutiny of financial matters and making recommendations, as appropriate, on financial matters to the Board;
- b) developing a set of governance principles, policies, standards and practices that optimally support the charitable objectives and making recommendations, as appropriate, on governance matters to the Board;
- c) advising and supporting the Chief Executive and the Management Team on all aspects of finance and governance.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The Brain Charity was incorporated on 14 March 2006 and registered as a charity on 30 June 2006. On 1 April 2007 all of the assets and activities of Mersey Neurological Trusts, an associated charity, were transferred to the Charity.

The Charity is controlled by its governing document, its Articles of Association, and constitutes a private company limited by guarantee, incorporated under the Companies Act 2006. In February 2020, new Articles of Association were unanimously approved by the Board and filed with Companies House, having been brought up to date in accordance with current legislation and best practice.

**Report of the Trustees  
for the Year Ended 31 March 2020**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Recruitment and appointment of new Trustees**

Following a skills audit performed by the Board which identified gaps in skills/experience, potential Trustees can be recruited in the following ways: recommendation, a referral from a recruiting organisation (e.g. Council for Voluntary Services), self-referral or advertisement.

After attending an initial meeting with the Chief Executive, the Chair and at least one other Trustee, the applicant will be requested to submit a written statement and their CV to the Board. The acceptance of any prospective Trustees will be determined by an anonymous vote and will also be subject to a successful DBS check.

The Board is currently seeking new Trustees and would positively welcome applications from individuals from underrepresented groups and from people with neurological conditions.

**Risk management**

A Risk Register is maintained to identify any major issues which may affect the Charity in order that it can assess the potential impact of these should they happen and mitigate them where possible. The Risk Register uses a 'Likelihood' v 'Level of impact' rating system to assess each perceived risk.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

05741930 (England and Wales)

**Registered Charity number**

1114999

**Registered office**

The Brain Charity  
Norton Street  
Liverpool  
L3 8LR

**Trustees**

Mr M Rea  
Professor W J Chambers Chair of Trustees  
Professor G Baker  
Mrs K E Swan  
Ms J A Blackmore  
Mr T G Walsh FCA  
Dr N Silver  
Mrs T Lewin  
Dr J Picton  
Mr G Clements  
Ms J Sale (appointed 3 October 2019)

**Company Secretary**

Ms J A Blackmore (subsequently replaced as Company Secretary by Dr J Picton on 29 April 2020)

**Independent Examiner**

Mrs Hilene Susan Henry FCA  
ICAEW  
Wilson Henry LLP  
Chartered Accountants  
145 Edge Lane  
Liverpool  
L7 2PF

**Bankers**


HSBC Bank Plc  
City Branch Liverpool  
99-101 Lord Street  
Liverpool  
L2 6PG



**Report of the Trustees  
for the Year Ended 31 March 2020**

This report has been prepared in accordance with the special provisions of Part 15 of Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 1/12/20 and signed on its behalf by:



.....  
Professor W J Chambers Chair of Trustees

**Independent examiner's report to the trustees of The Brain Charity ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2020.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mrs Hilene Susan Henry FCA  
ICAEW  
Wilson Henry LLP  
Chartered Accountants  
145 Edge Lane  
Liverpool  
L7 2PF



Date: .....1.12.2020.....



The Brain Charity

Statement of Financial Activities  
(Incorporating an Income and Expenditure Account)  
for the Year Ended 31 March 2020

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	70,420	-	70,420	66,976
<b>Charitable activities</b>	5				
Other projects		157,694	257,117	414,811	305,080
Other trading activities	3	359,584	-	359,584	323,557
Investment income	4	<u>10,196</u>	<u>-</u>	<u>10,196</u>	<u>10,845</u>
<b>Total</b>		597,894	257,117	855,011	706,458
 <b>EXPENDITURE ON</b>					
Raising funds	6	179,777	88,507	268,284	172,416
<b>Charitable activities</b>	7				
Other projects		<u>406,871</u>	<u>162,101</u>	<u>568,972</u>	<u>558,784</u>
<b>Total</b>		586,648	250,608	837,256	731,200
Net gains/(losses) on investments		<u>(34,420)</u>	<u>-</u>	<u>(34,420)</u>	<u>4,542</u>
<b>NET INCOME/(EXPENDITURE)</b>		(23,174)	6,509	(16,665)	(20,200)
Transfers between funds		(11,149)	11,149	-	-
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>964,773</u>	<u>15,209</u>	<u>979,982</u>	<u>1,000,182</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>930,451</u></u>	<u><u>32,866</u></u>	<u><u>963,317</u></u>	<u><u>979,982</u></u>

**Balance Sheet**  
**31 March 2020**

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	14	613,042	6,764	619,806	634,889
Investments	15	<u>236,212</u>	<u>-</u>	<u>236,212</u>	<u>276,054</u>
		849,254	6,764	856,018	910,943
<b>CURRENT ASSETS</b>					
Debtors	16	57,736	-	57,736	94,929
Cash at bank and in hand		<u>92,451</u>	<u>49,525</u>	<u>141,976</u>	<u>37,486</u>
		150,187	49,525	199,712	132,415
<b>CREDITORS</b>					
Amounts falling due within one year	17	(68,990)	(23,423)	(92,413)	(63,376)
		<u>81,197</u>	<u>26,102</u>	<u>107,299</u>	<u>69,039</u>
<b>NET CURRENT ASSETS</b>					
		<u>930,451</u>	<u>32,866</u>	<u>963,317</u>	<u>979,982</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>930,451</u>	<u>32,866</u>	<u>963,317</u>	<u>979,982</u>
<b>NET ASSETS</b>					
		<u>930,451</u>	<u>32,866</u>	<u>963,317</u>	<u>979,982</u>
<b>FUNDS</b>					
Unrestricted funds	18			930,451	964,773
Restricted funds				<u>32,866</u>	<u>15,209</u>
<b>TOTAL FUNDS</b>					
				<u>963,317</u>	<u>979,982</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 11/2/20 and were signed on its behalf by:



Professor W J Chambers Chair of Trustees



**Cash Flow Statement  
for the Year Ended 31 March 2020**

	Notes	2020 £	2019 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	96,464	(19,881)
Interest paid		<u>-</u>	<u>(4)</u>
Net cash provided by/(used in) operating activities		<u>96,464</u>	<u>(19,885)</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(5,461)	(9,528)
Net sale of fixed asset investments		3,291	2,763
Interest received		3	22
Dividends received		<u>10,193</u>	<u>10,823</u>
Net cash provided by investing activities		<u>8,026</u>	<u>4,080</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<u>104,490</u>	<u>(15,805)</u>
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>37,486</u>	<u>53,291</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u><u>141,976</u></u>	<u><u>37,486</u></u>

**Notes to the Cash Flow Statement  
for the Year Ended 31 March 2020**

**1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2020 £	2019 £
<b>Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)</b>	(16,665)	(20,200)
<b>Adjustments for:</b>		
Depreciation charges	20,544	22,685
Losses/(gain) on investments	36,551	(4,542)
Interest received	(3)	(22)
Interest paid	-	4
Dividends received	(10,193)	(10,823)
Decrease/(increase) in debtors	37,193	(43,296)
(Decrease)/increase in creditors	<u>29,037</u>	<u>36,313</u>
<b>Net cash provided by/(used in) operations</b>	<u>96,464</u>	<u>(19,881)</u>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.19 £	Cash flow £	At 31.3.20 £
<b>Net cash</b>			
Cash at bank and in hand	<u>37,486</u>	<u>104,490</u>	<u>141,976</u>
	<u>37,486</u>	<u>104,490</u>	<u>141,976</u>
<b>Total</b>	<u>37,486</u>	<u>104,490</u>	<u>141,976</u>



**Notes to the Financial Statements  
for the Year Ended 31 March 2020**

## 1. ACCOUNTING POLICIES

### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments and the long leasehold property, which are included at market value, as modified by the revaluation of certain assets.

### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Long leasehold	- in accordance with the property
Mechanical and electrical installation	- 5% on cost
Plant and machinery	- 10% on cost
Fixtures and fittings	- 10% on cost
Computer equipment	- 33% on cost

Long leasehold property includes long leasehold land which is not depreciated as it is deemed to have an infinite useful economic life.

All classes of tangible fixed asset are included at cost and are reviewed annually for evidence of impairment when there is an indication that the value of the asset may have fallen below its recoverable amount by way of physical deterioration, obsolescence or other change. Where this is the case the value of the asset is written down to its recoverable amount. The recoverable amount of an asset is measured by reference to its net realisable value.

There is no de-minimis limit under which tangible fixed assets are capitalised.

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charity's objectives at the discretion of trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### **Pension costs**

The charitable Company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

### **Irrecoverable value added tax**

Any disallowable input tax incurred either forms part of the corresponding expended resource recognised within the Statement of Financial Activities or is capitalised on the Balance Sheet as part of the cost of a fixed asset.

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020**

**2. DONATIONS AND LEGACIES**

	2020	2019
	£	£
Donations inc gift aid	<u>70,420</u>	<u>66,976</u>

**3. OTHER TRADING ACTIVITIES**

	2020	2019
	£	£
Fundraising events	16,897	33,353
Room hire and rental income	78,610	90,222
Corporate sponsorship	210,025	168,750
Other income	11,218	8,899
Cafe income	<u>42,834</u>	<u>22,333</u>
	<u>359,584</u>	<u>323,557</u>

**4. INVESTMENT INCOME**

	2020	2019
	£	£
Dividend income from listed investments	10,193	10,823
Interest receivable - trading	<u>3</u>	<u>22</u>
	<u>10,196</u>	<u>10,845</u>

**5. INCOME FROM CHARITABLE ACTIVITIES**

	2020	2019
	£	£
Grants	<u>414,811</u>	<u>305,080</u>

The increase in grants is largely due to the funding for the Children in Need Project and the increase in the European Social Funding relating to the Intermediate Labour Market (ILM) placements. In relation to the ILM funding there is a broadly commensurate increase in payroll cost.

Grants received, included in the above, are as follows:

	2020	2019
	£	£
Grants	<u>414,811</u>	<u>305,080</u>

**6. RAISING FUNDS****Raising donations and legacies**

	2020	2019
	£	£
Events	11,860	11,644
Fundraising Team	<u>5,971</u>	<u>1,706</u>
	<u>17,831</u>	<u>13,350</u>



**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020**

**6. RAISING FUNDS - continued****Other trading activities**

	2020 £	2019 £
Purchases	49,405	29,468
Staff costs	198,926	127,192
Bad debts	(9)	612
Interest payable and similar charges	-	4
	<u>248,322</u>	<u>157,276</u>

**Investment management costs**

	2020 £	2019 £
Investment management fees	<u>2,131</u>	<u>1,790</u>
Aggregate amounts	<u>268,284</u>	<u>172,416</u>

**7. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs (see note 8) £	Totals £
Other projects	<u>308,610</u>	<u>260,362</u>	<u>568,972</u>

**8. SUPPORT COSTS**

	Finance £	Human resources £	Other £	Governance costs £	Totals £
Other projects	<u>1,993</u>	<u>124,129</u>	<u>124,312</u>	<u>9,928</u>	<u>260,362</u>
	<u>1,993</u>	<u>124,129</u>	<u>124,312</u>	<u>9,928</u>	<u>260,362</u>

**9. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2020 £	2019 £
Depreciation - owned assets	<u>20,544</u>	<u>22,685</u>

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020**

**10. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2020 nor for the year ended 31 March 2019.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2020 nor for the year ended 31 March 2019.

**11. STAFF COSTS**

	2020 £	2019 £
Wages and salaries	556,492	489,790
Social security costs	34,158	30,059
Other pension costs	<u>31,526</u>	<u>28,154</u>
	<u>622,176</u>	<u>548,003</u>

The average monthly number of employees (full time equivalent) during the year was as follows:

	2020	2019
Management	2	3
Administration, finance, IT & HR	3	3
Carer's advocacy	4	4
Fundraising	1	1
Library and information	4	4
Communications	1	1
Café and room hire	2	2
Employment, counselling & welfare	4	4
Cleaner	1	1
ILM placements	<u>7</u>	<u>9</u>
	<u>29</u>	<u>32</u>

No employees received emoluments in excess of £60,000.

**12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	66,976	-	66,976
<b>Charitable activities</b>			
Other projects	79,413	225,667	305,080
Other trading activities	322,059	1,498	323,557
Investment income	<u>10,845</u>	<u>-</u>	<u>10,845</u>
<b>Total</b>	479,293	227,165	706,458
<b>EXPENDITURE ON</b>			
Raising funds	106,174	66,242	172,416
<b>Charitable activities</b>			
Other projects	399,295	159,489	558,784
<b>Total</b>	<u>505,469</u>	<u>225,731</u>	<u>731,200</u>
Net gains on investments	4,542	-	4,542



**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020**

**12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>NET INCOME/(EXPENDITURE)</b>	(21,634)	1,434	(20,200)
<b>Transfers between funds</b>	<u>16,046</u>	<u>(16,046)</u>	<u>-</u>
<b>Net movement in funds</b>	(5,588)	(14,612)	(20,200)
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<u>970,361</u>	<u>29,821</u>	<u>1,000,182</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>964,773</u></u>	<u><u>15,209</u></u>	<u><u>979,982</u></u>

**13. INDEPENDENT EXAMINER'S REMUNERATION**

	2020 £	2019 £
In respect of other services in the year	1,375	1,375
In respect of the external scrutiny of the financial statements	<u><u>3,650</u></u>	<u><u>3,650</u></u>

**14. TANGIBLE FIXED ASSETS**

	Long leasehold £	Mechanical and electrical installation £	Plant and machinery £
<b>COST</b>			
At 1 April 2019	538,313	119,654	73,785
Additions	<u>-</u>	<u>3,200</u>	<u>-</u>
At 31 March 2020	<u>538,313</u>	<u>122,854</u>	<u>73,785</u>
<b>DEPRECIATION</b>			
At 1 April 2019	-	50,298	57,710
Charge for year	<u>-</u>	<u>6,143</u>	<u>7,379</u>
At 31 March 2020	<u>-</u>	<u>56,441</u>	<u>65,089</u>
<b>NET BOOK VALUE</b>			
At 31 March 2020	<u><u>538,313</u></u>	<u><u>66,413</u></u>	<u><u>8,696</u></u>
At 31 March 2019	<u><u>538,313</u></u>	<u><u>69,356</u></u>	<u><u>16,075</u></u>

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020**

**14. TANGIBLE FIXED ASSETS - continued**

	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>			
At 1 April 2019	47,608	41,919	821,279
Additions	<u>-</u>	<u>2,261</u>	<u>5,461</u>
At 31 March 2020	<u>47,608</u>	<u>44,180</u>	<u>826,740</u>
<b>DEPRECIATION</b>			
At 1 April 2019	36,463	41,919	186,390
Charge for year	<u>4,761</u>	<u>2,261</u>	<u>20,544</u>
At 31 March 2020	<u>41,224</u>	<u>44,180</u>	<u>206,934</u>
<b>NET BOOK VALUE</b>			
At 31 March 2020	<u>6,384</u>	<u>-</u>	<u>619,806</u>
At 31 March 2019	<u>11,145</u>	<u>-</u>	<u>634,889</u>

Included in cost or valuation of land and buildings is freehold land of £50,000 (2019 - £50,000) which is not depreciated.

The long leasehold property was revalued on 19 September 2018 by an independent, qualified valuer, with recent and relevant experience in the location and category of the property being valued, Keppie Massie Ltd.

The property was valued at £530,000 and this is deemed to be the value of the property at 31 March 2020 other than the subsequent property improvements.

If the long leasehold property was held under the cost model, the carrying amount that would have been recognised is £480,464 (2019: £483,139).

**15. FIXED ASSET INVESTMENTS**

	Listed investments £
<b>MARKET VALUE</b>	
At 1 April 2019	276,054
Realised gains / (losses)	<u>(39,842)</u>
At 31 March 2020	<u>236,212</u>
<b>NET BOOK VALUE</b>	
At 31 March 2020	<u>236,212</u>
At 31 March 2019	<u>276,054</u>

The fair value of the investments is based upon the quoted market price in an active market.



**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020**

**16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2020	2019
	£	£
Trade debtors	53,514	89,307
Prepayments and accrued income	<u>4,222</u>	<u>5,622</u>
	<u>57,736</u>	<u>94,929</u>

**17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2020	2019
	£	£
Trade creditors	11,002	7,117
Social security and other taxes	8,683	8,040
VAT	20,113	10,777
Other creditors	7,812	2,731
Accruals and deferred income	<u>44,803</u>	<u>34,711</u>
	<u>92,413</u>	<u>63,376</u>

**18. MOVEMENT IN FUNDS**

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
<b>Unrestricted funds</b>				
General fund	334,773	(23,174)	(11,149)	300,450
Norton Street Centre	530,000	-	-	530,000
Building improvements and maintenance	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>100,000</u>
	964,773	(23,174)	(11,149)	930,450
<b>Restricted funds</b>				
Carer's Advocacy project	-	23,565	(23,565)	-
Morgan Foundation	920	(3,858)	2,938	-
Postcode Lottery 2016	-	(31,776)	31,776	-
Dementia Project	14,289	(3,526)	-	10,763
Children & Young Persons Project	-	24,456	-	24,456
Sylvia Waddilove	-	2,500	-	2,500
Directions	<u>-</u>	<u>(4,853)</u>	<u>-</u>	<u>(4,853)</u>
	15,209	6,508	11,149	32,866
<b>TOTAL FUNDS</b>	<u>979,982</u>	<u>(16,666)</u>	<u>-</u>	<u>963,316</u>

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020**

**18. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	597,894	(586,648)	(34,420)	(23,174)
<b>Restricted funds</b>				
Carer's Advocacy project	100,534	(76,969)	-	23,565
Morgan Foundation	8,171	(12,029)	-	(3,858)
Postcode Lottery 2016	81,793	(113,569)	-	(31,776)
Dementia Project	26,640	(28,166)	-	(3,526)
Children & Young Persons Project	39,479	(15,023)	-	24,456
Sylvia Waddilove	2,500	-	-	2,500
Directions	-	(4,853)	-	(4,853)
	<u>257,117</u>	<u>(250,609)</u>	<u>-</u>	<u>6,508</u>
<b>TOTAL FUNDS</b>	<u>855,011</u>	<u>(837,257)</u>	<u>(34,420)</u>	<u>(16,666)</u>

**Comparatives for movement in funds**

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
<b>Unrestricted funds</b>				
General fund	340,361	(21,634)	16,046	334,773
Norton Street Centre	530,000	-	-	530,000
Building improvements and maintenance	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>100,000</u>
	970,361	(21,634)	16,046	964,773
<b>Restricted funds</b>				
Carer's Advocacy project	-	(5,137)	5,137	-
Post code lottery	11,691	-	(11,691)	-
Link workers - Sefton	(53)	(600)	653	-
Morrisons	4,618	-	(4,618)	-
Morgan Foundation	601	319	-	920
Proven Family Trust	-	1,000	(1,000)	-
Rathbone Investment Management	1,492	(7)	(1,485)	-
Postcode Lottery 2016	6,496	(4,691)	(1,805)	-
Lottery Feasibility Grant	4,500	-	(4,500)	-
Wootton Trust	476	-	(476)	-
Dance Stars	-	(4,739)	4,739	-
Groundwork Trust	-	1,000	(1,000)	-
Dementia Project	<u>-</u>	<u>14,289</u>	<u>-</u>	<u>14,289</u>
	<u>29,821</u>	<u>1,434</u>	<u>(16,046)</u>	<u>15,209</u>
<b>TOTAL FUNDS</b>	<u>1,000,182</u>	<u>(20,200)</u>	<u>-</u>	<u>979,982</u>

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2020**

**18. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	479,293	(505,469)	4,542	(21,634)
<b>Restricted funds</b>				
Carer's Advocacy project	95,971	(101,108)	-	(5,137)
Link workers - Sefton	-	(600)	-	(600)
Morgan Foundation	9,192	(8,873)	-	319
Proven Family Trust	1,000	-	-	1,000
Rathbone Investment Management	-	(7)	-	(7)
Postcode Lottery 2016	95,002	(99,693)	-	(4,691)
Dance Stars	-	(4,739)	-	(4,739)
Groundwork Trust	1,000	-	-	1,000
Dementia Project	25,000	(10,711)	-	14,289
	<u>227,165</u>	<u>(225,731)</u>	<u>-</u>	<u>1,434</u>
<b>TOTAL FUNDS</b>	<u>706,458</u>	<u>(731,200)</u>	<u>4,542</u>	<u>(20,200)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
<b>Unrestricted funds</b>				
General fund	340,361	(44,808)	4,897	300,450
Norton Street Centre	530,000	-	-	530,000
Building improvements and maintenance	100,000	-	-	100,000
	970,361	(44,808)	4,897	930,450
<b>Restricted funds</b>				
Carer's Advocacy project	-	18,428	(18,428)	-
Post code lottery	11,691	-	(11,691)	-
Link workers - Sefton	(53)	(600)	653	-
Morrisons	4,618	-	(4,618)	-
Morgan Foundation	601	(3,539)	2,938	-
Proven Family Trust	-	1,000	(1,000)	-
Rathbone Investment Management	1,492	(7)	(1,485)	-
Postcode Lottery 2016	6,496	(36,467)	29,971	-
Lottery Feasibility Grant	4,500	-	(4,500)	-
Wootton Trust	476	-	(476)	-
Dance Stars	-	(4,739)	4,739	-
Groundwork Trust	-	1,000	(1,000)	-
Dementia Project	-	10,763	-	10,763
Children & Young Persons Project	-	24,456	-	24,456
Sylvia Waddilove	-	2,500	-	2,500
Directions	-	(4,853)	-	(4,853)
	<u>29,821</u>	<u>7,942</u>	<u>(4,897)</u>	<u>32,866</u>
<b>TOTAL FUNDS</b>	<u>1,000,182</u>	<u>(36,866)</u>	<u>-</u>	<u>963,316</u>



**Notes to the Financial Statements - continued**  
**for the Year Ended 31 March 2020**

**18. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	1,077,187	(1,092,117)	(29,878)	(44,808)
<b>Restricted funds</b>				
Carer's Advocacy project	196,505	(178,077)	-	18,428
Link workers - Sefton	-	(600)	-	(600)
Morgan Foundation	17,363	(20,902)	-	(3,539)
Proven Family Trust	1,000	-	-	1,000
Rathbone Investment Management	-	(7)	-	(7)
Postcode Lottery 2016	176,795	(213,262)	-	(36,467)
Dance Stars	-	(4,739)	-	(4,739)
Groundwork Trust	1,000	-	-	1,000
Dementia Project	49,640	(38,877)	-	10,763
Children & Young Persons Project	39,479	(15,023)	-	24,456
Sylvia Waddilove	2,500	-	-	2,500
Directions	-	(4,853)	-	(4,853)
	<u>484,282</u>	<u>(476,340)</u>	<u>-</u>	<u>7,942</u>
<b>TOTAL FUNDS</b>	<u>1,561,469</u>	<u>(1,568,457)</u>	<u>(29,878)</u>	<u>(36,866)</u>

**19. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2020.