



Registered charity no.1035144
Ofsted no.127613

Introduction

This report details the work carried out by St Michael's Pre-school during the year starting 1 April 2019 and ending 31 March 2020.

St Michael's is a committee- run pre-school, which has adopted and is working to the Pre-school Learning Alliance constitution. The setting is Ofsted registered (reference 127613). The pre-school operates from rented premises, at St Michael's and All Angels Church Hall, 2 High Road, Wilmington, Kent, DA2 7EG.

It currently offers sessional childcare places for children aged between two and five years, Monday to Friday, from 9.15am to 12.15pm, during school term times. As of Jan 2020, it now offers two extended sessions on a Tuesday and Thursday afternoon whereby children stay for lunch (provided by the parents). This is not included in the 15 hours free funding and is chargeable to parents.

The pre-school employs nine members of staff on a part-time basis (one of who is a volunteer) and is licensed to have a maximum of 30 children per session.

Committee members

For the period up to 31 March 2020, St Michael's Pre-school committee members were:

- Nicola Guthrie – Chair
- Natalie Mark – Secretary
- Krystal Brady – Treasurer
- Joan Cox – committee member
- Kerry Ridley – committee member.

Fund raising and grants

A variety of fundraising events were held throughout the year, involving the children and families who attend the pre-school. These included a sponsored litter pick, easter raffle, photograph sales commission, cake sales, Happy school bag clothes collection and dress up days.

Over the Christmas period, a range of events helped to raise funds – a chocolate tombola at the church fair, refreshments and raffle at the Christmas party. A local business, J Clubb, also made a donation.

The total income from fundraising this year was £1459.68

Events and parent partnership

The children have had the opportunity to take part in several events and celebrations over the past year, at pre-school. There have been parades, parties and craft sessions. No external trips occurred.

This year, the pre-school continues its family open mornings, at least once a term. These provide an opportunity for parents and carers to be involved in their children's learning and strengthen their relationship with staff.

Finances

A copy of the audited financial accounts is attached. A meeting of the committee was held on 7th October 2020, to approve them.

Conclusion

2019/20 continued to be a time of change for St Michael's Pre-school, with ongoing improvements to the provision and investment in new resources. During mid-March 2020 the COVID pandemic and lockdown began, having a massive effect on the preschool, children, families and staff. The setting continues to work through the pandemic helping its children and families as much as possible.

Staff and committee members continued to work to improve the facilities and experience offered to the children. Funds raised during the year, were put towards equipment and resources. Staff also undertook mandatory training, including safeguarding and child protection, food hygiene, first aid, and had free access a suite of continued professional development courses through Educare (portal provided by the early years alliance).

The pre-school continued to use its termly newsletter and Facebook page to keep connected with parents and give them an insight into, day to day activities. Parent review meetings were held regularly to update on children's individual progress, next steps and transitions. However, going into the following year, the setting will need to follow government guidelines with regards to visitors into the setting due to the COVID pandemic.

St Michael's continues to support the needs of the local community by providing safe, stimulating and affordable pre-school education, with the help of a dedicated and professional staff and committee. It is hoped this will continue to be the case for the forthcoming year – although, due to rising business costs and capped funding rates, the committee will need to give specific focus to future sustainability.

ST MICHAEL'S PRE-SCHOOL
INCOME & EXPENDITURE

INCOME:	<u>2019/20</u>	<u>2018/19</u>
Interest Received- Savings Account	18.09	15.83
Book Club	91.50	68.50
Fees	18,545.36	13,059.40
Funding	35,700.44	45,164.69
Fundraising Income	1,459.68	1,673.68
School Trips	-	-
Uniform	447.00	354.00
Resources Income	3,214.36	2,960.00
Other Income	0.50	78.12
Photography	-	-
TOTAL INCOME	<u>59,476.93</u>	<u>63,374.22</u>
EXPENDITURE:	<u>2019/20</u>	<u>2018/19</u>
Craft	214.60	281.12
Equipment	484.29	1,822.61
Entertaining	200.00	273.55
Insurance	642.24	711.79
Miscellaneous	784.39	189.86
Post Office	25.05	25.60
Books & Publications	-	77.77
Rent	5,110.00	5,992.50
Salaries	52,644.75	51,470.32
Subscriptions and DBS	412.31	774.31
Stationery/office equipment	104.96	826.49
Supplies-Milk Food	351.95	434.18
Telephone	45.00	102.50
Accounting	132.00	120.00
Cleaning	24.66	269.42
Uniform	280.00	434.30
Advertising	-	50.00
Staff courses	934.25	1,229.90
Staff mileage	-	-
Computer costs	114.65	368.99
Bank Charge	8.36	-
TOTAL EXPENDITURE	<u>62,513.46</u>	<u>65,455.21</u>
EXCESS OF EXPENDITURE OVER INCOME	<u>- 3,036.53</u>	<u>- 2,080.99</u>

Previous year balance B/fwd	14,560.89	16,641.88
excess/deficit in year -	3,036.53	2,080.99
This year balance C/fwd	<u>11,524.36</u>	<u>14,560.89</u>

Funded by	Current A/C	3,478.00	4,330.10
	Deposit A/C	8,002.72	10,197.70
	Petty Cash	43.64	33.09
		<u>11,524.36</u>	<u>14,560.89</u>

On the basis of records, information and explanations supplied to us I have independently reviewed and approved these accounts.



Joanna McGovern MBA, FCCA, FMAAT, ATT (Fellow)

For and on behalf of Brendan P Byrne & Co Ltd trading as AIMS Accountants for Business, Bexley

18th September 2020

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