

**Charity's full name** Time to be Out

**From 13th June 2019 to 12th June 2020**

<b>Objectives and activities</b>
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**Summary of the purposes of the charity set out in its governing document**

The objects of the CIO are:

TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT BY PREVENTING PEOPLE WHO ARE REFUGEES AND ASYLUM SEEKERS WHO IDENTIFY AS LGBT+ FROM BECOMING SOCIALLY EXCLUDED, TO RELIEVE THE NEEDS OF THOSE PEOPLE AND TO ASSIST THEM TO INTEGRATE INTO SOCIETY, PARTICULARLY BUT NOT EXCLUSIVELY BY:

- PROVIDING WORKSHOPS, ADVOCACY AND GENERAL SUPPORT
- INCREASING AND CO-ORDINATING OPPORTUNITIES FOR MEMBERS OF THE ABOVE COMMUNITIES TO ENGAGE WITH LOCAL COMMUNITIES
- RAISING PUBLIC AWARENESS OF THE ISSUES AFFECTING REFUGEES AND ASYLUM SEEKERS WHO IDENTIFY AS LGBT+, BOTH GENERALLY AND IN RELATION TO THEIR SOCIAL EXCLUSION

**Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts**

Volunteers from Time to be Out have supported LGBT+ asylum seekers by:

1. accompanying them to meetings with their legal representatives and the Home Office
2. providing practical and financial assistance in cases of hardship
3. arranging and funding social events to help break down their isolation
4. encouraging and supporting self-help support arrangements
5. engaging in advocacy with relevant agencies and charities

During the lockdown beginning in March 2020 it was impossible for the beneficiaries to attend social events or have face-to-face meetings. Time to be Out therefore arranged extra financial support to ensure that all the beneficiaries had mobile phone data or internet access in an attempt to mitigate their isolation. Where appropriate, speakers of other languages were offered 1:1 English language tuition via Whatsapp.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

**Additional details of objectives and activities  
(OPTIONAL)**

## **Achievements and performance**

**Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.**

We were able to provide direct practical, financial and emotional support to about 35 LGBT+ asylum seekers. About a dozen of these were granted refugee status between June 2019 and June 2020 and we were able to help these individuals take the next steps as they integrated into UK society (as regards housing, employment, studies etc.).

A wider group of asylum seekers across the north of England benefited from Time to be Out's activities. People who had been socially isolated were put in touch with each other and with other sources of support in their areas.

We have managed to help raise awareness of the particular needs of LGBT+ asylum seekers and refugees amongst a number of groups and individuals who are likely to encounter them (e.g. those in other asylum charities and LGBT+ organisations). We trust that this will help to foster social integration in the medium and long term.

**Additional information (optional)**

## **Financial review**

Time to be Out is financially sustainable. It has reliable monthly donors who underpin its day to day activities and access to grant funding for specific projects. It has no outstanding debts.

**Statement explaining the policy for holding reserves stating why they are held**

*The Charity has decided that a minimum of £300 should be retained to cover any incidental costs .*

**Amount of reserves held**

**Minimum of £300**

**Reasons for holding zero reserves**

**No answer**

**Funds materially in deficit**

***There are no funds in deficit***

**Explanation of any uncertainties about the charity continuing as a going concern**

***The charity does not have any liabilities or debts and therefore the scale of its finances is solely determined by its donations and fundraising. The charity has no contractual spending commitments. There are no uncertainties about whether it is a going concern.***

**Additional information (optional)**

## Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(e.g. trust deed, royal charter)

Constitution

How the charity is constituted CIO

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees

*All trustees and postholders are elected at the AGM*

Additional governance issues (OPTIONAL)

## Reference and administration details

Charity's full name Time to be Out

Other names the charity is known by *TTBO*

Charity's principal address

5 Farndale Street  
York  
YO10 4BR

### Names of the trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
William Roche	Chair		
David Sylph	Coordinator		
Malcolm Wren	Treasurer		

<b>Corporate trustees – names of the directors at the date the report was approved</b>
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NA

<b>Name of trustees holding title to property belonging to the charity</b>
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Trustee name	Dates acted if not for whole year
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NA

Funds held as custodian trustees on behalf of others	
Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such	NA



assets from the charity's own  
assets

**Names and addresses of advisers (OPTIONAL)**

Type of adviser	Name	Address
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NA

**Name of chief executive or names of senior staff members (OPTIONAL)**

NA

**Declaration**

**The trustees declare that they have approved the Trustees' Annual Report and Accounts**

**Signed on behalf of the charity's  
trustees**

**Signature**

**Malcolm Wren**

**Position** *Treasurer*

**Date**

**21st  
November  
2020**



## **Time to be Out**

### Summary Statement of Accounts 13th June 2019 to 12th June 2020

Balance carried forward from Time Out York	1078.51
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#### *Income, unrestricted*

Donations from monthly standing orders / direct debits	2165
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One-off individual donations	4037
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Donation from York Pride to support visit of asylum seekers on 8/6/19	300
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Total income unrestricted	6502
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<i>Income, restricted (Two Ridings)</i>	1800
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TOTAL INCOME	8302
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### *Expenditure*

Visit to York, 11/12/19	310
Hardship grants (for destitute asylum seekers and refugees)	1920
Emergency support grants (e.g. to help beneficiaries visit their lawyers, doctors etc)	1389
Covid Emergency Payments	
31/3/20 8 beneficiaries	240
14/4/20 9 beneficiaries	270
29/4/20 8 beneficiaries	240
14/5/20 9 beneficiaries	270
28/5/20 10 beneficiaries	300
11/6/20 11 beneficiaries	330
Development grants (e.g. to support Equity Partnership Bradford)	270
Travel expenses for volunteers	60
Administration (printing, insurance, postage etc.)	91.36
<i>Restricted Expenditure</i> (Covid Emergency payments from Two Ridings)	
June payments (16 beneficiaries)	620
Admin (postal order fees, postage etc.)	85.64
Funding administration	90
 TOTAL EXPENDITURE	 6486

Total income	8302
Total expenditure	6486

Balance	1816
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Balance carried forward Time Out York	1078.51
+ Balance	1816

Balance carried forward	2894.51
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