

# **ST ANDREW'S COMMUNITY NETWORK**

## **REPORT & FINANCIAL STATEMENTS FOR YEAR ENDED 30<sup>TH</sup> MARCH 2020**

**Company Number: 04918017**  
**Charity Number: 1105307**

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**ST ANDREW'S COMMUNITY NETWORK**  
**CHAIR'S ANNUAL REPORT FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020**

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I write this report at an extraordinary time for our country, our city and our community. The global Covid-19 pandemic has disrupted the way that our community is functioning, and we are yet to fully understand its longer term impact.

The response of our Network has been fantastic. We have kept our staff, volunteers and the people we support safe, yet at the same time continuing to deliver crisis support as the pandemic took hold. We have been able to rapidly change the way that we deliver to support people to the best of our ability. I would like to extend my thanks to our staff and volunteers who have been so positive and proactive throughout this year.

A positive endorsement of our work is shown by the way that the general public and our external partners have been prepared to work with us. The impact of this can be seen in our finances, as March alone yielded over £100,000 in public donations towards food provision during the Covid-19 pandemic. We recognise the terrific campaigning work of Fans Supporting Foodbanks and Church Action on Poverty in keeping the issue of hardship and hunger so high on the public agenda. We'd also like to extend our thanks to St. Andrew's Church members, who continue to pray, give and represent on our behalf.

This challenge ahead is substantial. The demand for emergency food was growing significantly before the pandemic. We know that more people were struggling to make ends meet more generally, occasionally reaching crisis point. We have already taken steps to address these issues this year, introducing longer term, peer-led responses such as Your Local Pantry, family money work and the appointment of our first specialist Welfare Benefits Advisor.

What is clear is that our influencing role has grown. We are now supporting many churches to support their own communities and playing our part in advising larger, statutory agencies based on our experience locally. Our absolute priority remains those who are the vulnerable in our immediate community. Equipping and supporting people locally may require us to re-focus our efforts in the next twelve months. We are therefore embarking on the next phase of our life as a Network as we seek to meet both our local and city-wide objectives. We are doing this thoughtfully and prayerfully, seeking to offer the resources we have in service to the people we support.



.....  
**Andrew J Pollard**  
**Chair**

## **ST ANDREW'S COMMUNITY NETWORK**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020**

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The trustees are pleased to present their annual report for the year ended 30<sup>th</sup> March 2020.

The financial statements comply with the Charities Act 2011, Companies Act 2006, Accounting and Reporting by Charities; Statement of Recommended Practice (SORP 2015) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1<sup>st</sup> January 2015).

#### **OBJECTIVES AND ACTIVITIES**

To promote, for the public benefit, charitable purposes as the trustees shall in their absolute discretion think fit, including in particular but not so as to bind the generality of the foregoing for the public benefit:

- To advance education and enhance employment and training opportunities
- To promote healthy living and to relieve poverty, sickness and distress through the delivery of community based services delivered in Merseyside, in particular, (but not exclusively) which may include:
  - A debt advice service to assist members of the community to manage and reduce debt and to maximise their income and so relieve poverty
  - A food bank service to provide practical assistance in the relief of poverty and the promotion of healthy living
  - And such other activities that relieve poverty, sickness and distress and promote healthy living as the trustees shall from time to time determine
- To operate community, recreational and leisure time facilities in and around the community of the church of St Andrew's Clubmoor Liverpool, and in surrounding districts, for the benefit of the community in Clubmoor in particular, but not exclusively; with the object of improving their conditions and quality of life without distinction of sex, race, political, religious or other opinion provided. The charity shall be non-party and shall promote equality of opportunity.

When planning our activities for the period, the trustees have considered the Charity Commission's guidance on public benefit.

#### **ACHIEVEMENTS AND PERFORMANCE**

In the financial year 2019/20 we have delivered the following:

- 937 people supported with debt advice of which of which 383 were new clients.
- 252 people attending money education courses, 22% of whom were young people in local high schools.
- Supported people to manage £5,800,315 of debts and write off £698,207.
- 42% of people we supported with our money worked reported increases in their wellbeing, 59% felt more in control of their finances.
- 15,792 people supported with three days of emergency food though 6,711 discreet vouchers. We have distributed 115 tonnes of emergency food.
- 292 members of our first Your Local Pantries, with 598 visits.
- 271 people volunteered for the Network, a 60% increase on 2018/19. The total number of hours given was 22,052. 11 people received a new qualification as part of their volunteer programme.

## **ST ANDREW'S COMMUNITY NETWORK TRUSTEES' REPORT FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020**

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### **Financial report**

The income for the year was £584,011 (2019: £581,787) of which £227,746 (2019: £351,651), related to funding for projects upon which restrictions are placed.

Total expenditure in the year is £475,182 (2019: £486,937), giving a surplus for the year of £108,829 (2019: surplus £94,850).

At 30<sup>th</sup> March 2020 the charitable company's reserves stood at £328,208 (2019: £219,379) of which £151,674 (2019: £94,677) represented restricted funds.

We have had an excellent year financially.

Significant financial donations from our major donors [including Tudor Trust, Garfield Weston foundation and from April 2020 a new funding received from Steve Morgan Foundation] have underpinned our fundraising, but we've also seen an increase in public donations. This generosity has allowed us to serve more people than ever before.

Partnerships are also yielding greater financial sustainability this year. Most notably our work with Fans Supporting Foodbanks and Feeding Liverpool, which is allowing us ensure the supply of food to the most vulnerable; our debt satellite centres, foodbank centres and local pantries who trust us to manage finance for them; and Liverpool City Council (especially Ward Councillors in Clubmoor, Tuebrook) for whom we deliver specific projects.

This is the third year we have financially valued donated food. This food is donated by the general public to support those who are hungry, and we have seen an increase in these donations this year. This substantially affects our overall income and expenditure account and balance sheet, and it is important for anyone analyzing these accounts to understand food vs financial volume.

We have completed the transition of My Clubmoor to Liverpool Charity and Voluntary Services this year, and our accounts show the legacy of this.

### **Risk Management**

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to major risks.

### **Reserves Policy**

It is the policy of the charitable company to maintain unrestricted funds, which are free reserves at a level to cover redundancy provision and three months' total running costs should no further funding be received, plus provision to replace the van.

As at the end of the financial year the unrestricted funds, excluding foodbank stock, totalled £98,685. The charitable company requires £24,010 for redundancy provision, £65,547 for three months total running costs and £15,000 provision to replace the van. (Total £104,557).

### **Plans for the future**

We continue to act as a responsible authority for other partner organisations; for Fans Supporting Foodbanks, for the West Derby Deanery and will be playing a greater financial role for Feeding Liverpool in 2020/21.

## **ST ANDREW'S COMMUNITY NETWORK**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020**

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#### **Covid-19 impact**

Demand for our services increased during the Covid-19 pandemic. We were considered a frontline organisation, and our staff as key-workers.

Having assessed both the capacity of the organisation, and the risks to each staff and volunteer early in the pandemic, we employed three new staff members to support logistics, increased the working hours of two members of staff, formally furloughed one staff member between March – August, and adapted working arrangements for all staff to allow a combination of office and home working.

We attracted new funds during the period, including public donations and Covid-19 specific grants from the Albert Gubay Foundation, Feeding Britain, National Lottery Community Fund, Liverpool City Council, and Torus Homes.

The full impact of Covid-19 pandemic on the organization will be presented in our 2020/21 accounts.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The organisation is a charitable company limited by guarantee, incorporated on 1<sup>st</sup> October 2003 as Clubmoor Community Support and registered as a charity on 4<sup>th</sup> August 2004. The company was renamed St Andrew's Community Network on 14<sup>th</sup> August 2012. The Governing Instruments under which the charitable company operates comprise the Memorandum and Articles of Association dated 1<sup>st</sup> October 2003, amended by special resolution dated 13<sup>th</sup> February 2013.

The Parochial Church Council of Clubmoor St Andrews is entitled to appoint and remove up to, but not exceeding, five individuals from the office of director. These appointments do not require an ordinary resolution. Other individuals may be elected as directors by ordinary resolution at any general meeting.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

<b>Name:</b>	St Andrew's Community Network
<b>Company Number:</b>	04918017
<b>Charity Number:</b>	1105307
<b>Registered Office:</b>	176 Queens Drive Clubmoor Liverpool Merseyside L13 0AL

**ST ANDREW'S COMMUNITY NETWORK  
TRUSTEES' REPORT FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020**

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**Trustees:** Michelle S Addis  
Paul Beesley  
Beryl Bellew  
Rev James Green  
Rev Tim Griffiths (Appointed 18<sup>th</sup> May 2020)  
Lauren Pearson (Resigned 1<sup>st</sup> October 2020)  
Andrew J Pollard  
David A Reynolds  
Dr Helen Reynolds  
Dr Anna Richman


**Company Secretary** Michelle S Addis

**Chief Executive Officer:** Kevin Peacock

**Independent Examiner:** Graham Wright B A (Hons), FCA DChA,  
c/o LCVS,  
151 Dale Street,  
Liverpool,  
L2 2AH

**Bankers:** The Co-Operative Bank PLC  
P.O. Box 250  
WN8 6WT

**Signed on behalf of the Board of Trustees**

  
.....  
**A J Pollard**  
Director

Date: 18.12.2020  
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## **ST ANDREW'S COMMUNITY NETWORK STATEMENT OF TRUSTEES' RESPONSIBILITIES**

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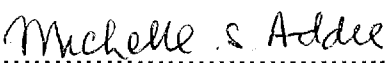
Company law requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial period. In preparing those financial statements, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principle in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue as a going concern;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Charities Act 2011, Companies Act 2006, Accounting and Reporting by Charities; Statement of Recommended Practice (Sorp 2015) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1<sup>st</sup> January 2015).

**By the Order of the board,**



**Michelle S Addis  
Company Secretary**

176 Queens Drive  
Clubmoor  
Liverpool  
L13 0AL

Date:.....17/12/20.....



## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST ANDREW'S COMMUNITY NETWORK

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### Respective responsibilities of trustees and examiner

I report on the accounts of the charitable company for the year ended 30<sup>th</sup> March 2020, which are set out on pages 9 to 24.

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.


### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting Charitieshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **Mr. Graham Wright**   
Relevant professional qualification or body: **FCA DChA**  
Address: **c/o LCVS, 151 Dale Street, Liverpool, L2 2AH**  
Dated: **18 December 2020**

**ST ANDREW'S COMMUNITY NETWORK  
STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME & EXPENDITURE  
ACCOUNT) FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020**

	Notes	Unrestricted Funds 2020	Restricted Funds 2020	Total Funds 2020	Total Funds 2019
<b>Income and Endowments from:</b>		£	£	£	£
Donations and legacies	3a	310,329		310,329	191,341
Charitable activities	3b	6,777	227,746	234,523	358,228
Other trading activities	3c	39,159		39,159	32,218
<b>Total income</b>		<b>356,265</b>	<b>227,746</b>	<b>584,011</b>	<b>581,787</b>
<b>Expenditure on:</b>					
Charitable activities	4	304,433	170,749	475,182	486,937
<b>Total expenditure</b>		<b>304,433</b>	<b>170,749</b>	<b>475,182</b>	<b>486,937</b>
<b>Net income, net movements in funds</b>		<b>51,832</b>	<b>56,997</b>	<b>108,829</b>	<b>94,850</b>
<b>Reconciliation of Funds</b>					
Fund balances brought forward	11,12	124,702	94,677	219,379	124,529
<b>Fund balances carried forward</b>	<b>10-12</b>	<b>176,534</b>	<b>151,674</b>	<b>328,208</b>	<b>219,379</b>

The notes on pages 11 to 24 form part of these accounts.

All the above amounts relate to continuing activities of the charitable company.

**ST ANDREW'S COMMUNITY NETWORK**  
**BALANCE SHEET AS AT 30<sup>TH</sup> MARCH 2020**

Company Number: 04918017

	Notes	30 <sup>th</sup> March 2020 £	30 <sup>th</sup> March 2019 £
<b>Fixed assets</b>			
Tangible fixed assets	5	19,550	18,121
<b>Current assets</b>			
Stock	6	77,849	58,612
Debtors	7	3,117	35,370
Cash at bank and in hand		248,086	187,040
		-----	-----
		329,052	281,022
<b>Current liabilities</b>			
Creditors: amounts falling due within one year	8	(20,394)	(79,764)
		-----	-----
<b>Net current assets</b>		308,658	201,258
		-----	-----
<b>Total assets less current liabilities</b>		<b>328,208</b>	<b>219,379</b>
		=====	=====
<b>Funds:</b>			
Unrestricted funds	10,11	176,534	124,702
Restricted funds	10,12	151,674	94,677
		-----	-----
		<b>328,208</b>	<b>219,379</b>
		=====	=====

These financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

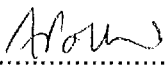
These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

For the period covered by these accounts the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the period in question in accordance with section 476 of the Companies Act 2006.

The trustees, who are the directors of the company, acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

**Approved by the Board on 18.12.2020, and signed on their behalf by:**

  
 .....  
**A J Pollard**  
 Chair

**ST ANDREW'S COMMUNITY NETWORK**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020**

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**1. Limited Liability**

The charity is a company limited by guarantee. Each member's liability is limited to £10.

**2. Accounting Policies**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (SORP 2015) (effective 1<sup>st</sup> January 2015), Charities Act 2011 and the Companies Act 2006.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The Charitable Company has taken advantage of the provisions in the SORP for Charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

**Going concern**

The Charitable Company has not been significantly impacted financially by Covid-19, due to receiving emergency funding from five funders. At the time of approving the accounts, the Trustees have a reasonable expectation that the Charitable Company has adequate resources to continue in operational existence for the foreseeable future. The Trustees have therefore adopted the going concern basis of accounting in preparing the accounts.

**Fund accounting**

Unrestricted funds are the Charitable Company's free reserves available for the trustees to apply in accordance with the charitable company's charitable objectives.

Restricted funds are subject to specific restrictive conditions imposed by the donor. All restricted funds are accounted for as restricted income and expenditure for the purposes is charged to the fund.

**Income recognition**

All income is recognised once the charity has entitlement to the income, there is sufficient certainty of receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations and legacies comprise of donations and general grants which are recognised in the accounts when received, with the exception of known legacies which are accounted for when their receipt is certain.

Income from charitable activities (also including foodbank items, valued based on national guidance at £1.75 per kg, see note 6) is recognised on an accruals basis. Grants receivable are recognised on the date on which their unconditional payment is confirmed by the donor.

Income from other trading activities relates to Satellite, training income and transport hire and is recognised when the amount is certain.

**ST ANDREW'S COMMUNITY NETWORK**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020**

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**Expenditure recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charitable company to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the Statement of Financial Activities. Support and governance costs are applied to unrestricted funds unless specifically included in the restrictions, as specified by the donor.

Expenditure on charitable activities relate to the operation of the charity comprising of direct charitable expenditure, including foodbank items distributed (valued at £1.75 (2018: £1.67 per kg, see note 6) to meet the objectives of the charitable company. Support and governance costs relate to the management and operation of the organisation and also compliance with constitutional and statutory requirements in producing the annual report. These are dealt with in the Statement of Financial Activities when payment has been approved by the charitable company.

**Fixed Assets**

Capital expenditure of £500 and above is stated in the balance sheet at cost less accumulated depreciation. Depreciation is provided to write off the cost of each asset over its expected useful life as below:

Fixtures and fittings	25% per annum straight line basis
Computer Equipment	25% per annum straight line basis
Motor Vehicles	25% per annum reducing balance basis

**Stock**

Stocks are items that will be used by the charitable company in providing a foodbank. Stocks include donated food held for distribution to beneficiaries. Donated food is calculated at £1.75 per Kg (2019: £1.75per Kg) as per The Trussell Trust guidelines.

**Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

**Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

## ST ANDREW'S COMMUNITY NETWORK

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020

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#### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one period are not amortised.

#### Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Financial liabilities classified as payable within one period are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

#### Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an on-going basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### Taxation

Income and gains are exempt from taxation as they are received and applied for charitable purposes only. The charitable company benefits from various exemptions from taxation afforded by tax legislation and is not liable to corporation tax on income or gains falling within those exemptions.

### 3. Income and endowments:

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
a. Donations and legacies				
Donations	84,616	-	84,616	21,066
Foodbank – Donated Food	225,713	-	225,713	170,275
	=====	=====	=====	=====
	310,329	-	310,329	191,341
	=====	=====	=====	=====

**ST ANDREW'S COMMUNITY NETWORK**
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020**

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
<b>b. Charitable activities</b>				
Activities income	6,777	-	6,777	-
Asda Large Grant	-	14,348	14,348	-
Barleycorn Trust	-	4,500	4,500	-
Big Local LTO fee	-	-	-	6,577
Big Local Trust – My Clubmoor	-	-	-	85,974
Charles Brotherton Trust	-	150	150	-
Chrimes Family Charitable Trust	-	1,000	1,000	700
Comic Relief	-	-	-	42,342
ComMutual	-	-	-	4,642
ESF Community Fund	-	4,529	4,529	-
Environmental Initiatives Fund	-	-	-	495
Foodbank Restricted Donations	-	86,259	86,259	39,138
Garfield Weston Foundation – Core Grant	-	15,000	15,000	-
Garfield Weston Foundation – Pilot	-	6,500	6,500	-
Light Awards	-	310	310	-
Gubay Crisis Fund	-	-	-	-
Henry Smith Charity	-	-	-	30,800
LCVS Community Impact Fund	-	1,775	1,775	3,000
Liverpool City Council - Tuebrook	-	12,000	12,000	-
Liverpool City Council - Community Resource Grant	-	10,000	10,000	10,000
Liverpool City Council – Hardship Fund	-	-	-	20,415
Liverpool City Council – Neighbourhood Fund- Clubmoor	-	3,000	3,000	-
Liverpool City Council – Neighbourhood Fund - Kirkdale	-	5,000	5,000	-
Mayoral Neighbourhood Fund	-	-	-	12,000
Mayor's Hope Fund	-	-	-	20,000
Morgan Foundation	-	-	-	10,772
MSE Charity	-	6,155	6,155	-
Peter Moore Foundation	-	20,000	20,000	28,000
Tudor Trust	-	-	-	30,000
United Utilities Trust Fund	-	-	-	6,248
UnLtd Star People Award	-	-	-	4,175
Torus Foundation	-	3,600	3,600	-
Tudor Trust	-	30,000	30,000	-
West Derby Waste Land Charity – Office Relocation	-	-	-	2,950
West Derby Waste Land Charity – Money Education	-	2,000	2,000	-
West Derby Waste Land Charity – North Liverpool Foodbank	-	1,620	1,620	-
	<b>6,777</b>	<b>227,746</b>	<b>234,523</b>	<b>358,228</b>

**ST ANDREW'S COMMUNITY NETWORK**
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020**

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
<b>c. Other trading activities</b>				
Contract income	-	-	-	13,141
Fundraising income	26,976	-	26,976	-
Hot desk income	-	-	-	525
Satellite income	12,183	-	12,183	17,542
Training income	-	-	-	200
Transport income	-	-	-	810
	-----	-----	-----	-----
	<b>39,159</b>	<b>-</b>	<b>39,159</b>	<b>32,218</b>
	=====	=====	=====	=====

**4. Expenditure on charitable activities**

	Direct Charitable Expenditure £	Support & Governance Costs £	Total 2020 £	Total 2019 £
To advance education and employment and to promote healthy living and to relieve poverty	426,698	48,484	<b>475,182</b>	<b>486,937</b>
	=====	=====	=====	=====

**a. Analysed as follows:**

	2020 £	2019 £
<i>Direct charitable expenditure:</i>		
Staff salary costs	160,802	173,155
Pension	3,944	4,312
Staff other costs	4,438	7,359
Office costs	8,635	10,958
Running costs	21,313	49,463
Room and venue hire	-	3,303
Activities, events and project costs	4,438	39,558
Education and training	215	1,228
Equipment	1,161	3,398
Volunteer expenses	1,849	1,736
Refreshments	2,690	1,831
Food purchased for food bank distribution	5,647	4,213
Re-distributed food donation	206,476	132,705
Sessional fees	72	3,724
Consultancy fee	460	22,837
Motor expenses	4,558	3,585
Prizes, certificates and awards	-	1,371
	-----	-----
	<b>426,698</b>	<b>464,736</b>
	-----	-----



# ST ANDREW'S COMMUNITY NETWORK

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020

	2020	2019
	£	£
<i>Support &amp; governance costs:</i>		
Staff salary costs	19,345	6,705
Pension	2,569	213
Insurance	7,616	5,622
Advertising and publicity	307	663
Sundry expenses	384	123
Subscriptions, memberships and publications	9,538	1,073
Professional fees	565	-
Legal	35	-
Payroll fees	733	786
Accountancy	875	975
Depreciation	6,517	6,041
	-----	-----
	<b>48,484</b>	<b>22,201</b>
	-----	-----
<b>Total expenditure on charitable activities</b>	<b>475,182</b>	<b>486,937</b>
	=====	=====

£170,749 (2019: £289,224) of the above expenditure relates to restricted funding.

<b>b. Staff Costs</b>	2020	2019
	£	£
Gross wages and salaries	172,762	173,180
Social security costs	7,385	6,680
Pension	6,513	4,525
	-----	-----
	<b>186,660</b>	<b>184,385</b>
	=====	=====

### c. Particulars of employees:

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2020	2019
	8.1	8.0
Charitable activities	====	====

No employee received emoluments of more than £60,000 during the year (2019: none)

The Trustees are not remunerated for their services and are not included in the above number of employees.

No out of pocket expenses were reimbursed to trustees in the year (2019: £nil).

**ST ANDREW'S COMMUNITY NETWORK**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020**

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**5. Tangible fixed assets**

	<b>Fixtures and fittings</b>	<b>Computer Equipment</b>	<b>Motor Vehicles</b>	<b>Total</b>
<b>Cost:</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Balance at 31 <sup>st</sup> March 2019	9,766	9,591	29,269	48,626
Additions in the year	-	7,946	-	7,946
Disposals in the year	(1,885)	(1,000)	(-)	(2,885)
	-----	-----	-----	-----
Balance at 30 <sup>th</sup> March 2020	<b>7,881</b>	<b>16,537</b>	<b>29,269</b>	<b>53,687</b>
	=====	=====	=====	=====
<b>Depreciation:</b>				
Balance at 31 <sup>st</sup> March 2019	9,766	9,591	11,148	30,505
Charge for the year	-	1,986	4,531	6,517
Disposals in the year	(1,885)	(1,000)	(-)	(2,885)
	-----	-----	-----	-----
Balance at 30 <sup>th</sup> March 2020	<b>7,881</b>	<b>10,577</b>	<b>15,679</b>	<b>34,137</b>
	=====	=====	=====	=====
<b>Net Book Value:</b>				
<b>Balance at 30th March 2020</b>	<b>-</b>	<b>5,960</b>	<b>13,590</b>	<b>19,550</b>
	=====	=====	=====	=====
Balance at 30th March 2019	-	-	18,121	18,121
	=====	=====	=====	=====

**6. Stock**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Opening balance	58,612	21,042
Donated food received	225,713	170,275
Donated food distributed	(206,476)	(132,705)
	-----	-----
Closing balance	<b>77,849</b>	<b>58,612</b>
	=====	=====

Donated food is calculated at £1.75 per Kg (2019: 1.75 per Kg) as per The Trussell Trust guidelines.

The Charity does not receive any monetary value from this stock - all items of food received are distributed to foodbank clients.

**7. Debtors**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Debtors	2,079	34,716
Prepayments	1,038	654
	-----	-----
	<b>3,117</b>	<b>35,370</b>
	=====	=====

**ST ANDREW'S COMMUNITY NETWORK**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020**

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**8. Creditors: amounts falling due within one year**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Accruals	2,651	3,698
Deferred income (Note 9)	-	-
Other creditors	17,743	76,066
	-----	-----
	<b>20,394</b>	<b>79,764</b>
	=====	=====

**9. Deferred income**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Balance at 31 <sup>st</sup> March 2019	-	4,175
Amount deferred in the period	-	-
Amount released to incoming resources	(-)	(4,175)
	-----	-----
<b>Balance at 30<sup>th</sup> March 2020</b>	<b>-</b>	<b>-</b>
	=====	=====

**ST ANDREW'S COMMUNITY NETWORK**
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020**
**10. Analysis of net assets between funds**

	<b>Tangible Fixed Assets</b>	<b>Net Current Assets</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Unrestricted Funds</b>			
General Fund	-	66,755	66,755
Breakfast bar	490	-	490
Pantries Donation	4,732	-	4,732
Designated fund	-	104,557	104,557
	-----	-----	-----
	5,222	171,312	176,534
	-----	-----	-----
<b>Restricted Funds</b>			
Asda Large Grant	-	13	13
Cobalt Housing	348	-	348
ESF Community Fund	-	1,845	1,845
Foodbank Restricted Donations	-	80,554	80,554
Garfield Weston Foundation – Core Grant	-	8,751	8,751
Garfield Weston Foundation – Pilot Light Awards	-	5,724	5,724
LCVS Community Impact Fund	-	1,775	1,775
Liverpool City Council - Foodbank Mayor's Office	1,330	-	1,330
Liverpool City Council – Neighbourhood Fund	-	2,114	2,114
Mayor's Hope Fund	-	5,757	5,757
MSE Charity	-	54	54
Peter Moore Foundation	12,262	4,882	17,144
Peter Moore Foundation	-	18,594	18,594
Tudor Trust	-	88	88
UnLtd Star People Award	-	4,092	4,092
West Derby Waste Land Charity – Money Education	388	1,483	1,871
West Derby Waste Land Charity – North Liverpool Foodbank	-	1,620	1,620
	-----	-----	-----
	14,328	137,346	151,674
	-----	-----	-----
<b>Totals</b>	<b>19,550</b>	<b>308,658</b>	<b>328,208</b>
	=====	=====	=====

**ST ANDREW'S COMMUNITY NETWORK**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020**

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**11. Unrestricted Funds**

		<u>Movements in the period</u>			
	Resources at Beginning of year	Income	Expenditure	Transfers	Resources at End of year
	£	£	£	£	£
General Fund	45,252	344,723	(297,459)	(25,761)	66,755
Breakfast bar	654	-	(164)	-	490
Pantries Donation	-	11,542	(6,810)	-	4,732
Designated Fund	78,796	-	(-)	25,761	104,557
	-----	-----	-----	-----	-----
	<b>124,702</b>	<b>356,265</b>	<b>(304,433)</b>	<b>-</b>	<b>176,534</b>
	=====	=====	=====	=====	=====

**General Fund** is used to finance the charitable company's general activities and core costs as outlined in the Trustees' Report.

**Breakfast bar** – Contribution towards the acquisition of tangible fixed assets

**Pantries Donation** – Contribution towards the acquisition of tangible fixed assets

**Designated Fund** - Contribution towards the redundancy provision and three months' running costs and provision to replace the van

**Transfers** – application of general fund to meet the reserves policy requirements.

**ST ANDREW'S COMMUNITY NETWORK**
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020**
**12. Restricted Funds**

	Resources at Beginning of year £	Movements in the period		Resources at End of year £
		Income £	Expenditure £	
Asda Large Grant	-	14,348	(14,335)	13
Barleycorn Trust	-	4,500	(4,500)	-
Charles Brotherton Trust	-	150	(150)	-
Chrimes Family Charitable Trust	-	1,000	(1,000)	-
Cobalt Housing	464	-	(116)	348
ComMutual	196	-	(196)	-
ESF Community Fund	-	4,529	(2,684)	1,845
Foodbank Restricted Donations	21,531	86,259	(27,236)	80,554
Garfield Weston Foundation – Core Grant	-	15,000	(6,249)	8,751
Garfield Weston Foundation – Pilot Light Awards	-	6,500	(776)	5,724
Gubay Crisis Fund	-	310	(310)	-
Henry Smith Charity	10,647	-	(10,647)	-
LCVS Community Impact Fund	3,000	1,775	(3,000)	1,775
Liverpool City Council - Community Resource Grant	-	10,000	(10,000)	-
Liverpool City Council Tuebrook	-	12,000	(12,000)	-
Liverpool City Council - Foodbank Mayor's Office	1,773	-	(443)	1,330
Liverpool City Council Hardship Fund	22,181	-	(22,181)	-
Liverpool City Council – Neighbourhood Fund- Clubmoor	-	3,000	(886)	2,114
Liverpool City Council – Neighbourhood Fund - Kirkdale	-	5,000	(5,000)	-
Mayor's Hope Fund	5,757	-	(-)	5,757
MSE Charity	-	6,155	(6,101)	54
Peter Moore Foundation	22,003	-	(4,859)	17,144
Peter Moore Foundation	-	20,000	(1,406)	18,594
Torus Foundation	-	3,600	(3,600)	-
Tudor Trust	-	30,000	(29,912)	88
UnLtd Star People Award	4,175	-	(83)	4,092
West Derby Waste Land Charity – Office Relocation	2,950	-	(2,950)	-
West Derby Waste Land Charity – Money Education	-	2,000	(129)	1,871
West Derby Waste Land Charity – North Liverpool Foodbank	-	1,620	(-)	1,620
	<b>94,677</b>	<b>227,746</b>	<b>(170,749)</b>	<b>151,674</b>
	=====	=====	=====	=====

**ST ANDREW'S COMMUNITY NETWORK**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020**

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**Description of Funds**

These are funds to be expended at the discretion of the Board of Trustees for specific charitable purposes, as follows:

**Asda Large Grant** - Three years' worth of funding from Asda via Trussell Trust to increase capacity within and develop Foodbank provision.

**Barleycorn Trust** - Funding for increase capacity to deliver Volunteer engagement and support

**Big Local Trust – My Clubmoor** – Funds being held by St Andrew's Community Network as a trusted local organisation on behalf of the My Clubmoor partnership board. My Clubmoor is a Big Local Trust area.

**Charles Brotherton Trust** - Contribution towards core costs.

**Chrimes Family Charitable Trust** – Trust donation made to core costs.

**Cobalt Housing** – Contribution towards benefits advice

**Comic Relief** – Contribution towards debt advice and money education project

**ComMutual** – Donation for the purchase of fresh fruit and vegetables for North Liverpool Foodbank

**Environmental Initiatives Fund** – Support to improve the Clubmoor office and its surroundings

**ESF Community Fund** - Funding for Volunteer Engagement and Development programme.

**Foodbank Restricted Donations** – financial value of food donated,

**Garfield Weston Foundation – Core grant** – Contribution towards core costs.

**Garfield Weston Foundation - Pilot Light Awards** - Contribution towards pilot light.

**Gubay Crisis Fund** - Funding for an individual in crisis

**Henry Smith Charity**– Contribution towards salaries of two debt advisers

**LCVS Community Impact Fund** – Contribution to money advice project.

**Liverpool City Council - Tuebrook** – For the delivery of Debt and Welfare Advice in Tuebrook.

**Liverpool City Council - Community Resource Grant** – work in partnership with St. Andrew's Church to deliver a 'stronger communities' project including community events, regular community recreational activities and volunteering programme.

Expenditure comprises:

	2020	2019
	£	£
Project Salaries & on costs	10,000	10,051
	=====	=====

**Liverpool City Council - Foodbank Mayor's Office** – Funds awarded for the North Liverpool Foodbank. St Andrew's Community Network is the organising body for the foodbank.

## ST ANDREW'S COMMUNITY NETWORK

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020

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**Liverpool City Council Hardship Fund** – Funds provided for welfare support project in Clubmoor and Tuebrook

**Liverpool City Council Neighbourhood Fund – Clubmoor** - Contribution towards foodbank warehouse.

**Liverpool City Council Neighbourhood Fund –Kirkdale** - Contribution to North Liverpool Foodbank Warehouse costs.

**Mayoral Neighbourhood Fund** – Grant provided to provide debt advice drop-in in Tuebrook.

**Mayor's Hope Fund** – Funds given for distribution of Christmas Hampers across Liverpool.

**Morgan Foundation** – Contribution to running costs.

**Peter Moore Foundation** – Grant provided for purchase of new van and ongoing service and maintenance requirements.

**Peter Moore Foundation** – Covid-19 specific funding for Foodbank

**Pilkington Charities Fund** - Contribution to running costs.

**Proven Family Trust** - Contribution to running costs.

**Schroder Charity Trust** - Contribution to running costs.

**Torus Foundation** - – Donation for the purchase of fresh fruit and vegetables for North Liverpool Foodbank

**Tudor Trust** – Multi-annual grant towards core costs

**United Utilities Trust Fund** – Contribution towards salary and training cost for a benefits and welfare advisor

**UnLtd Star People Awards** – Grant money held on behalf of a mutual client.

**West Derby Waste Land Charity – Office Relocation** – funding towards relocation costs and essential items for North Liverpool Foodbank.

**West Derby Waste Land Charity – Money Education** - funding towards Money Education at West Derby High School

**West Derby Waste Land Charity – North Liverpool Foodbank** - funding towards essential items for North Liverpool Foodbank.

### 13. Operating Lease Commitments

There were no financial commitments under non-cancellable operating leases (2019: £nil).

### 12. Related Party Transactions

The following trustees were also part of, without any personal financial interest, the Parochial Church Council of Clubmoor St Andrews leadership:

Beryl Bellew

Rev James Green

Rev Tim Griffiths

The charity has paid project related costs to the church during the year.



**ST ANDREW'S COMMUNITY NETWORK**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30<sup>TH</sup> MARCH 2020**

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**13. Guarantees**

As at 30<sup>th</sup> March 2020, each member will contribute a maximum of £10 in the event of the charitable company winding up.

	<b>2020</b>	<b>2019</b>
Number of members	10	10
Total guarantees	£100	£100