

# **CHRISTIAN COMMUNITY TRUST FOR NORWICH AND NORFOLK LTD**

Annual Report and Accounts for the year ended 31st March 2020

Registered Charity in England No: 1105340

Company Registration No: 5079406

## **Trustees Annual Report for the period from 1st April 2019 to 31st March 2020**

The trustees present their report and the accounts for the year ended 31st March 2020

### **Reference and administrative details**

The charity is also known by the following names, which operate as separate projects or activities under the main charity:

Dreams and Visions  
Network Norwich

Registered charity number	1105340
Company number	5079406
Charity's principle address	25 Newmarket Road Norwich, NR2 2HL
Company's registered office:	24 Golden Dog Lane Norwich NR3 1BP
Company secretary:	Mr Howard Green
Governing Document:	Memorandum and Articles of Association Incorporated.

### **Names of the charity trustees (who are also the directors of the company) who manage the charity.**

Mrs B Collyer  
Mr H Green  
Mr P Hook  
Mrs A Leitch

### **Names and address of advisers**

Bankers	The Co-operative Bank plc Skelmersdale Lancashire
Independent Reviewer	Mr J Payne 35 Henby Way NORWICH, NR7 0LD

### **Governance of the Charity**

The charity is constituted as a company limited by guarantee, not having a share capital. The company is governed by the Memorandum and Articles dated 22nd March 2004. The liability of the members is limited by guarantee to £10 per member, the total liability is £40. The trustees are appointed by members of the company.

### **Management & Governance Structure**

Four Trustees have run the Christian Community Trust for Norwich and Norfolk Ltd over this period, each with differing backgrounds and expertise that can contribute to the delivery of the charity's objectives.

The policy and key operating decisions (i.e. budget setting, risk management) of the charity rest with the Trustees who meet regularly to monitor the activities of the charity.

During the year, CCTNN directly employed four staff in connection with the Network Norwich operation. Others were paid on a self-employed basis in the different projects to deliver the activities of the charity.

### **Objectives and activities**

The principle activity of the charity is to advance the Christian religion within the City of Norwich, the County of Norfolk and worldwide.

The trust aims to encourage service and unity in Norwich and Norfolk. It is particularly intended to release and support Christians who see how things might be different and who want to work with others to turn these dreams and visions into reality for their community.

In this regard it is now also supporting individuals across the United Kingdom, and in Europe.

### **Summary of the main activities in relation to these objects.**

**The Christian Community Trust for Norwich and Norfolk Ltd** make small grants to individuals and groups to meet immediate needs through Dreams and Visions. The resources are derived locally and nationally.

### **Policy on grant making**

Projects are considered by the trustees on a regular basis, which meet the aims of the charity and serve their local community.

Grants of £44,398 were made during the period as follows:-

#### **Total Grants awarded**

Breckland Youth	5000
Integrate YFC	5000
Bolton Hothouse	1000
Farnham Christ. Comm. Trust	1000
Family Table	250
Cornwall Christ. Comm. Project	1100
Individuals as attached	31048

## **The Trust also runs the following activity:**

### **Network Norwich**

The Trust employs the staff that run, and actively supports, [www.networknorwich.co.uk](http://www.networknorwich.co.uk). This is a very successful internet service for the Christian Community of the Norfolk area.

### **Financial review**

During the period the charity received income as follows:

Network Norwich - Sales of Advertisements	£24958
Network Norwich - Life Stories	£2133
Donations, including Gift Aid	£64015
Good News for Norfolk	£1089

### **Expenditure**

The main costs to the charity were those of salaries and pensions for Network Norwich, and two conferences.

The financial administration work is undertaken by a book keeper, with all other administration undertaken on a voluntary basis by the Chairman to reduce costs.

### **Reserves Policy**

On an annual basis the Trustees consider the level of reserves they wish to retain that are appropriate to meet the Charity's needs and circumstances. This is based on the charity's size and level of commitment held. The Trustees endeavour not to set aside funds unnecessarily and aims to hold no more than 6 months running costs in unrestricted funds.

### **Risk Statement**

The Trustees have and continue to review the major strategic, business and operational risks, which a small charity with few employees is likely to be exposed to. A framework has been established and procedures are in place to identify, monitor and review these risks on a regular basis.

All major insurable risks have been covered by the charity's insurance coverage. Contracts and associated risks are reviewed before being finalised to ensure they do not significantly impact (negatively) upon the charity's ability to fulfil its objectives.

Signed  
Howard Green  
Company Secretary

Approved by the Trustees:

Bridget Collyer, Chairman  
CHRISTIAN COMMUNITY TRUST FOR NORWICH & NORFOLK LTD

	Christian Community Trust for Norwich and Norfolk Ltd				
	INCOME AND EXPENDITURE ACCOUNT 1.4.19 to 31.3.20				
	<b>INCOME</b>				
	<b>Donations, refund and Grants</b>	CCTNN	59162.5		
		Network Norwich	4367.94	63530.44	
	<b>Gift Aid</b>	CCTNN	234.47		
		Network Norwich	250.11	484.58	
	<b>Trading Activities</b>	Network Norwich			
		Sales of advertisements	24957.79		
		Life Stories	2133		
		Good news for Norwich	1089	28179.79	
	<b>Total income</b>				£92,194.81
	<b>EXPENDITURE</b>				
	<b>Administration</b>	Network Norwich	672		
		CCTNN	530.72		
	<b>Conference expenses</b>	CCTNN	6079.89		
	<b>Miscellaneous</b>	Network Norwich	56.79		
	<b>Life Stories</b>	Network Norwich	1469.26		
	<b>Printing</b>	Network Norwich	4269.71		
	<b>Salaries</b>	Network Norwich	21292.68		
	<b>Bonus</b>	Network Norwich	3016.7		
	<b>Pension Contributions</b>	Network Norwich	698.76		
				38086.51	
	<b>Grants made</b>	CCTNN			
		Breckland Youth	5000		
		Integrate YFC	5000		
		Bolton	1000		
		Farnham	1000		
		Family Table	250		
		CCCP	1100		
		Individuals as attached	31048		
				44398	
					82484.51
	<b>Excess Income over Expenditure</b>				9710.30
					92194.81

Kenton Sparks is supporting from his own finances people who are themselves working in various capacities to fulfil the vision God has put on their hearts. It was agreed by the trustees of the Christian Community Trust for Norwich and Norfolk Ltd that he could use the charity as a way of distributing the funds. Initially, because CCTNN did not have online banking that this was enabled through cheques. Once online banking was enabled, the Chairman has facilitated monthly payments. The receipts come through Stewardship.

Two regional conferences were also held during the year and this was also funded through receipts received from Kenton Sparks. The cost was £6079.89

The people supported during the financial year ended 31st March 2020, are shown below. The total came to £31,048

Jeremy Jenkins, Poole	£3000
Rhoda Wu, Leeds	£1500
Debs Bonner, Cornwall	£1250
Anne Dorrell, Farnham	£500
Charlotte Overton-Hart, Brighton	£750
Catherine Cowell, Stoke	£3000
Caroline Wyke, Bolton	£1500
Fiona Taylor, (Flame)	£2500
Beatrice Smith (Kingdom Spaces)	£2000
Hannah Lamberth	£5000
Mr and Mrs Nzu, Manchester	£6048
Esperance Maxwell, Oldham	£2500
Kristina Mann (singer/songwriter)	£500
Amina Mugaba	£500
Tim Jones - for counselling support	£500

CHRISTIAN COMMUNITY TRUST FOR NORWICH & NORFOLK LTD - BALANCE SHEET 31st March 2020

		Total this year	Total last year
		£	£
<b>Current assets</b>			
	Cash at bank and in hand	40062	30352
<b>Total current assets</b>		40062	30352
<b>Net current assets</b>		40062	30352
<b>TOTAL ASSETS</b>		40062	30352
<b>Funds of the charity</b>			
<b>Unrestricted funds</b>		36389	20352
<b>Restricted funds</b>		3673	4522
<b>Closing balances</b>	CCTNN	21577	12939
	Network Norwich	18485	17413
<b>Total net assets</b>		40062	30352
<b>TOTAL ASSETS</b>		40062	30352

For the year ending 31.3.20 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies regime.

The accounts were approved by the board on 18th December 2020

**Notes for the accounts**  
**Year ended 31<sup>st</sup> March 2020**

**1. Tax reclaims on donations and gifts**

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

**2. Investment income**

This is included in the accounts when receivable

**3. Governance costs**

**This year**

**Last year**

Nil

Nil

**4. Trustee expenses**

Number of trustees who were paid expenses

0

0

**5.** No remuneration was paid to the Trustees during the year



CHRISTIAN COMMUNITY TRUST FOR NORWICH AND NORFOLK LTD  
Income and Expenditure account to 31st March 2020

01.04.19 TO 31.3.20				
<b>INCOME</b>				
<b>Donations, refund and Grants</b>	CCTNN	59162.5		
	Network Norwich	4367.94	63530.44	
<b>Gift Aid</b>	CCTNN	234.47		
	Network Norwich	250.11	484.58	
<b>Trading Activities</b>	Network Norwich			
	Sales of advertisements	24957.79		
	Life Stories	2133		
	Good news for Norwich	1089	28179.79	
<b>Total income</b>				£92,194.81
<b>EXPENDITURE</b>				
<b>Administration</b>	Network Norwich	672		
	CCTNN	530.72		
<b>Conference expenses</b>	CCTNN	6079.89		
<b>Miscellaneous</b>	Network Norwich	56.79		
<b>Life Stories</b>	Network Norwich	1469.26		
<b>Printing</b>	Network Norwich	4269.71		
<b>Salaries</b>	Network Norwich	21292.68		
<b>Bonus</b>	Network Norwich	3016.7		
<b>Pension Contributions</b>	Network Norwich	698.76		
			38086.51	
<b>Grants made</b>	CCTNN			
	Breckland Youth	5000		
	Integrate YFC	5000		
	Bolton	1000		
	Farnham	1000		
	Family Table	250		
	CCCP	1100		
	Individuals as attached	31048		
			44398	
				82484.51
<b>Excess Income over Expenditure</b>				9710.3
				92194.81

CHRISTIAN COMMUNITY TRUST FOR NORWICH & NORFOLK LTD  
Balance Sheet  
31st March 2020

	Total this Year £	Total last Year £
<b>Current assets</b>		
Cash at Bank and in hand	£31 192	£30 352
<b>Total current assets</b>	<b>£31 192</b>	<b>£30 352</b>
<b>Net current assets</b>	<b>£31 192</b>	<b>£30 352</b>
<b>Total assets</b>	<b>£31 192</b>	<b>£30 352</b>
<b>Funds of the charity</b>		
Unrestricted funds	£26 670	£20 352
Restricted funds	£ 4 522	£10 000
<b>Closing Balances</b>		
CCTNN	£12 707	£12 939
Network Norwich	£18 485	£17 413
<b>Total net assets</b>	<b>£31 192</b>	<b>£30 352</b>
<b>Total Assets</b>	<b>£31 192</b>	<b>£30 352</b>



# Independent examiner's report on the accounts

**Report to the trustees/  
members of**

Charity Name

Christian Community Trust for Norwich and Norfolk Ltd

**On accounts for the  
year ended**

31st March 2020

**Charity no (if any)**

1105340

**Set out on pages**

1 and 2

(remember to include the page numbers of additional sheets)

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's  
statement**

In connection with my examination, no matter has come to my attention .

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

*John Payne*

**Date:**

10th December 2020

**Name:**

John Payne

**Relevant professional  
qualification(s) or  
body (if any):**

ACMA

**Address:**

35 Henby Way

Norwich

NR7 0LD

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.