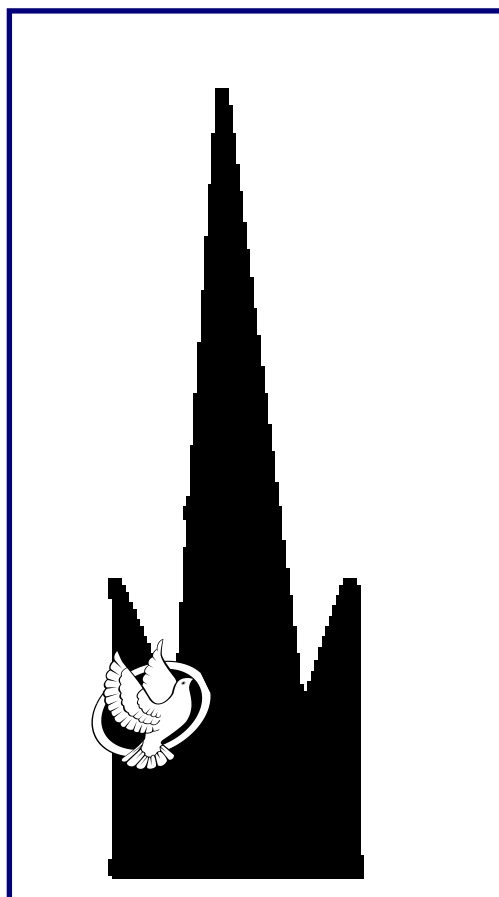


# ST MARY'S CHURCH

## BLOXHAM

### APCM

2020



**The Parish of St. Mary's Bloxham**  
**Annual Vestry Meeting**  
**And**  
**Annual Parochial Church Meeting 2020**  
**In St. Mary's Parish Rooms**

**AGENDA**

Opening prayer

Appointment of clerk to the meetings

**Annual Vestry Meeting**

The Churchwardens will be elected for one year

**Annual Parochial Church Meeting**

1. Present
2. Apologies
3. Minutes of APCM 2019
4. Matters arising
5. Electoral Roll – formal reception
6. Election of Deanery Synod Representatives
7. Election of Lay PCC members 2020/2021
8. Presentation of Financial Statements and Annual Report for 2019
9. Appointment of Independent Examiner
10. Presentation of the Reports of Church Activity
11. BOF update
12. Formal thanks
13. Date of next full PCC meeting
14. AOB

## **St Mary's Church, Bloxham**

### **Minutes of the Annual Vestry & Parochial Church Meetings**

**Tuesday 24<sup>th</sup> April 2019 at 7.30pm in the Parish Rooms**

Dale opened the meetings with prayer.

#### **Annual Vestry Meeting**

**Chair: Revd Dale Gingrich**

Barbara Walklate was nominated as Churchwarden, proposed by John Hirons and seconded by Liz Gordon.

Liz Farmer was nominated as Churchwarden, proposed by Jan Ogilvy and seconded by John Marshall.

Barbara and Liz were elected unanimously.

Liz Farmer was appointed as clerk to the meetings, proposed by Liz Gordon and seconded by Jon Carlton, accepted unanimously.

#### **Annual Parochial Church Meeting**

**Chair: Dale Gingrich**

**Minutes: Liz Farmer**

**Those in attendance were:** Dale Gingrich (Chair), Liz Farmer (Clerk) and 28 others (see attached attendance sheet).

**1. Apologies:**

Helen Hedley, Lindsay Mills, Pat Angel, Pat Smith, Margaret Griffin, Andy Wales.

**2. Approval of Minutes:**

The minutes of the APCM of 2018 were approved (Proposed by Jon Carlton and Seconded by Barbara Walklate) unanimously.

**3. Matters Arising:**

I. None

**4. Electoral Roll:**

The ER was completely revised this year and thanks go to Jocelyn Merris and Jan Ogilvy for completing this. There are 97 names on the ER including three late additions who therefore have no voting rights at the APCM.

**5. Election of Deanery Synod Representatives:** there are no elections this year. Page 7 of the APCM reports gives the names of the current parish representatives.

**6. Election of PCC Members for 2017-18:**

- I. Roger Jones is stepping down as Churchwarden.
- II. There were three resignations from the PCC: Glynnis Eastwood, Helen Hedley and Jan Price. All other members continue.
- III. Two new nominees were elected unanimously: Liz Gordon and John Hirons (nominations papers filed).

**7. Presentation of Financial Statements and Annual Report for 2018 by Dale Gingrich in the absence of the Treasurer and as a result there follows a list of queries from the floor which will be passed to the Treasurer and answers prepared/actions taken by and at the next PCC Meeting:**

- I. Clarification is sought about the exact monies in the Bell Fund; there appear to be two numbers (Alan Griffin).
- II. How is money allocated and disbursed to charities and how does the PCC decide on the amount? (Bee Myson).
- III. What has the PCC given to charity this year? Could the PCC be much clearer about this? (Bee Myson)
- IV. Why are we keeping so much money in the current account? (Gareth Williams).
- V. It was made clear that we will be paying the Parish share in full this year. (Jon Carlton).
- VI. Richard Harrison felt the tax recovered figure seemed high so he will check his own figures against this.
- VII. Olwen Smith queried the reference to Bumps and Babies on page four of the accounts and that generating funds was not the purpose of this group. She requested a section for Mission and Outreach.
- VIII. It was proposed that the PCC do the following at the first meeting in May:
  - Action is taken on the money in the current account especially the £100,000 donation to keep it safe and earn more interest.
  - The situation regarding charities is clarified i.e. disbursements, pay outs choice.
  - Rationalise/simplify the accounts.

The proposition was made by John Hirons; Seconded by Jan Ogilvy and adopted unanimously.

- IX The meeting approved the accounts subject to the recommendations being followed up. Proposed Alan Griffin; Seconded Becky Horton and unanimously accepted.

**8. Appointment of External Examiner:** Neil Lester was appointed as independent examiner for 2020. Proposed: John Hirons; Seconded Barbara Walklate and unanimously accepted.

**9. Presentation of Reports of Church Activity: these were taken as written apart from the following**

- I. Fabric: a Quinquennial Inspection is expected this year; our architects are Acanthus Clews and they will carry out the inspection.
- II. In response to a question (Gareth Williams) it was confirmed that all the church organs have been serviced this year and the piano has been tuned.
- III. Alan Griffin reminded the meeting that we do need more bellringers.
- IV. Dan Roberts requested further support for the spire lighting in the form of sponsoring for £10.
- V. It was queried if we should be reporting any safeguarding incidents (if any) that have happened this year (Jocelyn Merris).
- VI. BOF: see item 12.

**10. Appointment of Sidespersons: The following have agreed to serve as Sidespersons for the year 2019-20**

1	Peter	Booth	9.30 am
2	Lynn	Brodey	Reserve 9.30 am
3	Stanley	Crump	Reserve 8.00 am
4	Ray	Everitt	8.00 am
5	Nigel	Furley	9.30 am
6	Liz	Gordon	9.30 am
7	Margaret	Griffin	9.30 am
9	Peter	Mayes	9.30 am
10	Julia	Moorhouse	8.00 am
11	David	Puckering	9.30 am
12	Dan	Roberts	9.30 am
13	Jenny	Roberts	9.30 am
14	Peter	Sheasby	8.00am
15	Brenda	Smith	9.30 am
16	Pat	Smith	9.30 am
17	Barbara	Walklate	9.30 am
18	Nigel	Wharton	9.30 am

- I. Liz Farmer thanked the Sidespersons on behalf of the PCC for the work that they do and that so many have done for a considerable length of time.
- II. We need new recruits and Olwen Smith suggested that families could be asked for their support at the Café Church services.
- III. Liz is seeking to collect contact details for the above (and new recruits, we hope) so that a list can be compiled and one individual act as a co-ordinator with the Churchwardens and PCC.

**11. BOF Update:** Jon Carlton updated as follows:-

- I. Sound System was generally working well, but there had been some concerns raised about sound quality and audibility. As the final payment was now due, Keystone Sound Systems had been asked to attend and check the settings.
- II. JBKS – in the shape of Jeremy Bell and Katie Duggan were fully engaged and advising on the design for BOF.
- III. Statements of Significance and Need – had been professionally produced by Oxford Heritage Partnership and had been submitted to the DAC.
- IV. Pippa Isbell was now leading on the Communication and Engagement workstream, assisted by John Groves, who had led the consultation exercise on the village's Neighbourhood Plan.
- V. A Site Meeting had been held on 3<sup>rd</sup> April with members of the DAC and amenity groups in attendance. No show-stoppers, but some concerns expressed about removal of the Street tiling and number of pews impacted. The DAC will formally consider our proposals on 13<sup>th</sup> May.
- VI. Thanks to Helen Hedley for her highly professional work which she has done (and continues to do) on a BOF Project Plan, including milestones and dependencies.
- VII. Gareth Williams asked for some thought to be given to choir stall in the reordering. The front stalls are intended for children; modern, portable choir stall are available and could be sited in front of the Rood Screen.

**12. Formal Thanks:**

- I. Dale thanked Roger Jones for his Churchwarden duties and Ro Watts for taking on the role of co-ordinator for the Servers from Roger.
- II. Anne Marie was thanked for her stimulating and thought provoking courses.
- III. Thanks to Dale for his commitment and great services over holy Week and Easter weekend.
- IV. Dale expressed gratitude for the support he receives.

**13. Date of next PCC Meeting:** Wednesday 8<sup>th</sup> May at 7.30pm in the Parish Rooms.

**14. AOB:**

- I. It was requested that the names of the PCC be listed in the next Weekly Sheet.
- II. Richard Harrison gave an update and thanks on the Parish Giving scheme: 42 forms have been returned and most people have ticked the 'inflation proof' box; this is a much easier system to operate and so people were asked to spread the word and encourage others to join.

**15. Liz Gordon proposed the meeting be adjourned at 8.50pm. This was seconded by Jan Ogilvy and agreed unanimously.**

Signed.....

Date.....

## **APCM Reports 2020**

Review of the Year 2019	Rev. Dale Gingrich
Licenced Lay Ministry (Reader) Report	Jocelyn Merris
Church Property and Ornaments	Liz Farmer
Deanery Synod	Becky Horton
Electoral Roll	Jocelyn Merris/Jan Ogilvy
Foundation Governors, Bloxham Primary School	Claire Swan, Diane Thompson

## **Reports on the Worship**

Choir	Rachel Slade
Music Group	Isabel Hands
Servers	Ro Watts

## **Youth and Children's Ministries**

After School Church Club	Diana Thompson, Liz Gordon
Boys' Brigade	Nick Westbury
Bumps and Babies	Olwen Smith

## **Other Reports**

Bells	Alan Griffin
Building Our Future	Jon Carlton
Church Flowers	Marian Stein
Friends of St Mary's	Ian Myson
Mothers' Union	Pat Smith
Parish Breakfast	Liz Gordon, Pat Angel
Safeguarding	Lindsay Mills
St Mary's Parish Rooms	Pat Angel
Soup Saturday	Judy Marshall
Tea and Toast	Pat Smith, Jan Ogilvy
Thursday Club	Lynn Johnson

## **St. Mary's Church Bloxham**

### **Annual Report for 2020**

#### **Aim and Purpose**

St. Mary's Parochial Church Council (PCC) has the responsibility of cooperating with the Vicar, Revd. Dale Gingrich, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the oversight of the Parish Rooms situated next to the vicarage. The Parish Rooms have a separate committee but its accounts fall completely within the Parish Accounts.

#### **Membership**

The PCC is a charity registered with the charity commission. Members of the PCC are trustees, either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following have served as members of the PCC:

Vicar: The Reverend Dale Gingrich

Wardens: Mrs Liz Farmer  
Mrs Barbara Walklate

Deanery Synod Representatives and therefore ex officio members of the PCC

Mrs Rebecca Horton  
Mrs Lindsay Mills (also member of Diocesan Synod)  
Ms Jan Ogilvy

General Synod Member and therefore ex officio member of the PCC

Sir Tony Baldry

PCC Secretary: Vacant

Council Mrs Kate Bennett  
Mrs Lynn Brodey  
Mr Jon Carlton  
Mrs Liz Gordon  
Mr John Hirons  
Mrs Pat Smith  
Mrs Diana Thompson

Co-opted Mr Roger Jones

PCC Treasurer but not a member of the PCC

Mr Andrew Wales

Minute Secretary but not a member of the PCC

Mrs Sue Perkin-Ball

#### **Standing Committee**

This committee is required by law and has power to transact the business of the PCC between its meetings subject to any direction given by the Council. The PCC has decided that the membership shall be the Vicar, two Churchwardens, Treasurer, Secretary to the PCC and one ordinary PCC member.

#### **On behalf of the PCC:**

The Revd. Dale Gingrich (Chair).....Date



## **APCM Reports**

### **Review of the Year for St Mary's Church, Bloxham 2020 APCM**

Called to be a Christlike Church for the Benefit of the World:

Contemplative, Compassionate & Courageous

Our year has been guided by the Diocese of Oxford approach to shaping the ministry and mission of the church. It seems we have been following this model over the past year in this Benefice as we have devoted our life together and outreach in the community as people of prayer, purpose and potential, along with being creative and co-operative among the people of God in the community. Reviewing what has been happening in 2018 helps to reveal the foundations of our work and witness together with celebrating our successes and learning from our challenges.

**Contemplation** of the presence of God and being drawn to worship the 'source of all being and life' by being drawn into the mystery of God's presence in us and all the world is central to our shared Christian life. Benefice courses have opened greater insight and offered spiritual nourishment as we considered the ecumenical creeds of the church and other statements of faith from scripture and liturgies. Contemplative Prayer gatherings began with guidance and an overview of various techniques and have continued as an additional opportunity for people to worship in stillness, quiet and peace. During Advent the church was open, lit by candles for reflective prayer and meditation in the midst of the busyness of Christmas preparations, one of the many ways hospitality and openness was embodied by St Mary's. The Building Our Future project has been supported by intentional prayer sessions, and it seems contemplation has been the foundation of all our ministry and mission this year.

**Compassion** for our neighbours has been shown by providing a sense of concern and support for people of all ages, with Bumps and Babies, Tea and Toast, Thursday Club, Soup Saturdays, Benefice Prayer Saturday Breakfasts and monthly Parish Breakfasts. Locally the tradition of offering a Community Christmas Lunch is firmly established as a joint community effort with the Baptist Church. The house groups that meet during the week allow people to get to know one another better and consider questions of faith, prayer and witness through the exchange of ideas and hospitality.

**Courage** has been a great asset when facing the daunting task of Building our Future as we have explored aspects of re-ordering the church as key to our mission and ministry for the 21<sup>st</sup> Century. We are encouraged by the leadership of Jon Carlton and Ian Myson who have provided a framework and timetable to guide the PCC in overseeing the project. The professional support from JBKS Architects and Oxford Heritage Partnership has opened our eyes to the potential of this project through a computer digital walkthrough and in-depth of research in the significance of the church building. We continue to progress through the stages of Building Our Future, recognising the needs of the community and seeking to capitalise on the opportunities we have for mission and ministry in the 21<sup>st</sup> century and beyond.

**Co-operation** has been integral over the past year as we have worked not only as a diverse congregation within a multi-parish benefice, but also with our Baptist colleagues in the village. A host of people give generously of their time, talents and treasure to enable and enliven the work of the church. The Parish Giving Scheme was introduced in 2018 and the benefits will be realised for years to come. Volunteers meet and greet, serve both at the altar and behind the refreshments table, clean and tidy the church and churchyard, sing, arrange flowers, raise funds, and bring a wealth of ideas and energy to keep the church at the centre of the community. We have published joint Easter and Christmas cards with the Baptists; have shared worship with them throughout the year including the Week of Prayer for Christian Unity, Good Friday Walk of Witness and Easter Rejoicing on Hobb Hill, Rogation Sunday at the Warriner Farm, Remembrance Sunday and even Christmas Eve Christingle. The schools in the village have made good use of the church facilities, holding services, concerts and performances. We pray that our strong links with the schools will be enhanced and develop over the years to come. The ecumenical future continues to look good for this village, reinforcing the one-ness we share in Christ.

This year in St Mary's welcomed 12 new Christians into the family God through Holy Baptism and gave thanks for the gift a child with another family. We rejoiced as Blue Watson was confirmed at an Archdeaconry service in Bicester, celebrated with three couples on their wedding day and provided a place of comfort and consolation for families and friends for nine funerals or memorial services. Another seven funerals took place at crematoria with nine interments in the churchyard following services conducted elsewhere. Café Church Family Services on the fourth Sundays of the

month continue to be sources of creative expression as one aspect of our worship life together. Messy Church was at long last resumed as a fresh expression of worship, faith and community. We continue to go from strength to strength with God's help and the guidance of the Holy Spirit.

**Confidence** in the gospel, the good news of God's love made known in Jesus Christ is key to all that we are and hope to become. With thanksgiving we can consider what has happened in the past year whilst looking ahead to the future God will guide us along. We are blessed to have Jocelyn Merris as a Licensed Lay Minister which she manages alongside her teaching duties at Bloxham School and responsibilities within the wider church community. The retired assistant clergy, Michael Campling, Christine Turner, Olwen and John Smith regularly share God's love among us, also providing invaluable help and advice. This year Graham Osgood took the decision to reassess his church involvement and resigned from playing the organ and serving as one of our assistant clergy. We are thankful for the years of devoted service and love he has given to our Benefice and pray God's blessings on him, Joy and his family in ministry as they strengthen and encourage other churches as they have done here. The church wardens and PCC members are diligent and supportive in their work to keep everything running smoothly. Thank you all for being the living Body of Christ at St Mary's in all that you do and all that you are.

Yours in Christ,

The Revd Dale Gingrich, Vicar

Addendum: What we took for granted as a 'usual' year in 2019 seems extraordinary by post Covid-19 standards. May God give us the wisdom to be contemplative, compassionate and courageous in new and innovative ways in the years to come. drg

### **Licensed Lay Ministry**

This year my duties as a LLM (Licensed Lay Minister) have continued to be preaching monthly at Bloxham at 0930 and taking and preaching at Evensong. I have also been taking All Age Worship at Milcombe and Matins and the Family Service at South Newington. I also led and preached at the Remembrance Day service at Mollington as the Deanery seeks to share its resources.

Outside the parish I have served on several School Appeal Panels for Diocesan Schools. In September I was appointed an AA (Archdeaconry Advisor) to the Dorchester Area. This role is about meeting possible new LLM's, selecting new LLM's, appraising LLM's and enabling LLM's to flourish in their ministry. It is a role I have done previously in two dioceses and I was delighted to be asked to do it as I enjoy it.

I continue to work in the parish so that we all grow and deepen our relationship with Christ.

**Jocelyn Merris**

### **Fabric Report for APCM 2020**

#### **Churchyard**

I would again like to thank Trevor Shepherd, Pete Booth and all the other regulars who prune, mow, dig, and tidy thereby making our churchyard a place of beauty and peace for people and creatures alike. It is a place where anyone can take the time to 'stand and stare' or simply 'to be.'

The paths have all now been re-laid, the last section being that alongside the West side of the church. Completed in York Stone it looks as if it has always been there.

#### **External Works**

The Lighting conductor successfully underwent its annual testing and inspection.

All gutters and rain goods have been checked and cleaned out by Alcocks. It is the plan of the PCC now to have them do this on a regular basis.

The Bloxham Book Box was launched to great effect and seem to be providing the people of the village with a good source of reading material. Thanks to Anne Marie Karlsson for the idea and to John Hiron for making the box, with the help of Anne Marie.

The Quinquennial Inspection should have taken place by the APCM, having been postponed (by the Architect) last November. If it does uncover any serious issues, then it is probable any repairs may be amalgamated into the BOF reordering as long as they are not urgent.

## **Internal Work**

The vestry alarm has been serviced. The usual checks have been made to the fire extinguishers and the font hoist. New tables and storage racks have been purchased for use, primarily, at Café Church. They will be securely stored in the church.

The boiler was serviced – not by the original firm who were called and who turned it off, suggesting we buy a new one, but by Barker and Evans, a local firm. They came at very short notice and sorted out the mess and rust! As a result, we had a nice warm Christmas in church.

We are hoping to have some more temporary lights put in the Chancel as the ones that have failed are very old and we can't get replacement bulbs. Lighting does form an important part of BOF.

Thanks go to Dave Andrews who has treated the Hollis doors.

The altar rail sockets have been refurbished. Thanks to John Hirons and Pete Booth for this.

## **Parish Rooms**

The new flooring has made a lot of difference to the inside of the Parish Rooms and looks impressive. It will be more practical than the old carpet.

A new outside path was laid to the first door of the Parish Rooms to improve disabled access from the car park.

The landscaping and the trees and plants are looking lovely and thanks to John Hirons for making the raised beds.

Our sincere thanks are due again to the immense amount of work Pat and Les Angel do to keep this special space going.

## **Church Property and Ornaments: This report should be read in conjunction with the Fabric Report.**

The church building and the Parish Rooms (which are co-owned with the Oxford Diocese) continue to be the principal property assets of St Mary's Church Bloxham. Their value is recorded in the PCC accounts.

The Church's property, contents and ornaments continue to be insured with Ecclesiastical Insurance and are maintained with appropriate care and attention.

Thanks are recorded for the many cleaners, ably guided and led by Sarah Carter, for the maintenance of the interior of the church and its ornaments. Also thanks are due to John Marshall who trims and checks all the candles on a weekly basis. A special thank you goes to Jenny Roberts who has stepped down from cleaning duties after many years.

Thank you to everyone who does their bit to keep this Grade1 Listed special place going and looking so good.

**Liz Farmer**

## **Deanery Synod Report 2019/20**

### June 2019 – Sibford Village hall

This was the first meeting for the Revd Sarah Sharp as Area Dean.

The Revd Sarah Bourne was welcomed as a new member of Synod.

The Revd Colin Smith led the presentation on "Towards a Common Vision: into deep water" after attending a diocesan conference. Much discussion was held around what "deep water" might mean in their context/parish/community/routines.

Deanery Plan was discussed and is still in process, with a view to making it more structured.

Business –

Finance – there were some areas for concern with Parish share, and there will be an increase of £20k for 2020.

AOB – maybe change to the length of time Lay deanery synod representatives can be in place.

### September 2019 – St Lawrence Milcombe

The Revd Sarah Sharp welcomed two new members to the House of Clergy – Revd Jake Eggertsen Curate St Pauls Banbury, and Revd Liz Simpson Vicar of Adderbury.

The evenings presentation was given by The Revd Katie Tupling – Diocesan Disability Advisor and Lead chaplain for Deaf People.

Katie who was born with cerebral palsy, gave an inspirational talk about her life and how she ended up in her current roll. She urged us to consider how we help people with hearing problems and those with disabilities of any kind to participate in our worship, and what we can do to improve things.

Business –

Finance – Confident that the full Parish share can be delivered and we will receive the 3% rebate.

Mission and development grant – The deanery has obtained its usual grant of £2.5k for 2019, PCC's are encouraged to apply for small mission grants of £200-300

December 2019 – SS Peter and Paul, Deddington

Advent reflections – Different stations were set up around the room with items on them that inspired reflection on Advent. We were invited to wander around and pause at each station to reflect on the coming season.

Business -

Finance - This year's shortfall for the Parish share is over £30,000, and this will seriously deplete the reserves. Some parishes are just unable to pay their full share, and the deanery encourages benefice parishes to support one another with their share allocation.

With a 3% increase next year the challenges will be even greater.

Reflections from the Area Dean – after a Common Vision study day with Bishop Steven

Who reminded everyone that local churches are not a problem to be solved.

“Common vision starts with the local: How are we called to be a Christian like Church for the sake of God's world?”

Informal evenings and training sessions are available in March to help with looking at things from a local level, starting with the positives and what is going well.

Next year's Deanery Synod meetings have been planned in response to feedback and discussions from synod meetings and e mail.

Minutes of the meetings are available to read.

**Rebecca Horton** 10.02.2020

## **Electoral Roll**

The Electoral Roll has been revised in accordance with the rules and stands at 90, 8 of whom are not resident in the Parish

## **Foundation Governors, Bloxham Primary School**

There are currently 420 children on the roll with most year groups being full and one or two over capacity. A low number of children joined the school in 2017. These children are now in Year 2 and the numbers in this year group are slowly increasing.

There were several governor resignations during the last academic year but all the vacancies have been filled and there were elections for parent governors. The Governing Body continue to rigorously monitor the school.

The Standards Committee monitor the impact of relevant policies and interventions applied. A broad curriculum is followed with the aim of giving the children a well rounded education and instilling in them a love of learning.

The Finance Committee continues to support and challenge the Bursar and Head teacher on all financial matters.

Despite an increasingly challenging time for school finances the school continues to have a robust and balanced 3 year budget. Increases in staffing costs are unlikely to be met with a corresponding increase in funding.

The Premises Committee have produced a Buildings Development Plan which has been submitted to the Local Authority of an outline for improvements to the school hall. The LA reception has been positive, although at the initial stages, the outlook is promising.

The governors have started an ambitious project to consult with staff and parents to reframe the vision for the school for the medium to long term.

Safeguarding is carefully monitored. A new and experienced Inclusion Manager was appointed from September 2019 following the resignation of the previous post holder.

Three teachers resigned at the end of the academic year. The successful recruitment of new staff was rigorous, following all safer recruitment procedures. The Deputy Head was also teaching Year 6 for the 2018/19 academic year and is continuing there for the current year.

Governor awards, a presentation to celebrate the achievements of one child in each class that are neither academic nor sporting are now held in school three times a year. Each child is given a badge and certificate.

The two minute silence was observed by the whole school community on 11<sup>th</sup> November. It is a moving experience to stand with over 400 young children in silence.

Foundation Stage held their Harvest and Christmas celebrations in the school hall.

Year 1, 2 and 3, and then Years 4,5 and 6 held their Christmas celebrations on different days in church. There was also a traditional carol service for the whole school in church.

Year 5 performed part of their Christmas play at the Christmas Tree Festival in church.

There will be further celebrations in church for Easter.

The school Christmas tree was voted the most popular tree at the Christmas Tree Festival. All the decorations were made from recycled materials. The children are very interested in environmental issues.

The choir of 70 children took part in Young Voices at Wembley in February, an inspirational event.

In November, the Head teacher, Matthew Ingall, announced his intention to retire at the end of the school year. He said that after 16 years he felt that it was the right time for him to go. Matthew has been an inspirational Headteacher and will be very much missed.

The appointment of a Headteacher is the responsibility of the Governing Body and is the most important task they can undertake.

The Oxfordshire County Council Primary School Improvement Officer and the Diocese of Oxford School Link Adviser met the Governing Body to advise on the process of advertising and appointing a new Headteacher. They will support the governors through this.

A small panel of five governors was appointed to carry out this process, draw up a new job description, person specification and recruitment pack.

An existing Head will be required to give notice by the end of April in order to take up the post in September.

Therefore, interviews are planned to take place in mid- March. Should no appointment be made there will then be time to re-advertise and interview again.

**DianaThompson & Claire Swan**

## **Reports on the Worship**

### **Choir**

The most significant change for the choir this year was the retirement of Graham Osgood in July 2019. After several years of regular service as organist and rehearsal accompanist, Graham decided that he wished to stand down. He has been much missed by both the choir and the music group! There has been some delay in getting a recruitment underway, and this has placed a heavy burden on Roger Stein, who in the interim has done a fantastic job of arranging stand-in organists where possible, and playing the organ himself if no one else was available, and twice stepping into the breach when the scheduled organist failed to arrive. From September to January Rachel Greene has helped out as a rehearsal accompanist on many Thursday evenings; Kieron Galliard's regular playing for Choral Evensong has also been much appreciated. The extra stresses of not having a regular organist have highlighted just how essential this role is, and how easily taken for granted... At last, we now have a recruitment process underway, with an advertisement to be placed on 1 March for a Director of Music or Principal Organist. We pray that there are suitable candidates "out there" who will respond to the advert, and that a successful appointment will be possible. By the time the APCM comes around, we may know the answer.

In the meantime the choir has continued to face these challenges with stoicism, and with good results. We have sung music ranging from Telemann and Bach, through Faure and Tchaikovsky, Stanford and Chilcott.

From April to July 2019, I attended a one-day-per-month conducting course in London, run by the Association of British Choral Directors (abcd). I would like to thank the PCC for covering my travel costs to attend the course.

Over this year the church choir has typically had 13 singers, drawing from a pool of around 20 including those who like to join us for Choral Evensong. In the past year we have welcomed David Cornwell into the Bass section, and bid a fond farewell to Debbie Sellers who has moved away to a new job at Lancing College.

The regular pattern is for the choir to sing for Parish Communion on three Sundays a month from September to July, and Choral Evensong on the fourth Sunday. The choir takes a well-earned holiday during August. As well as singing together, the choir usually go out for a meal together once a month after choir practice.

In addition to the regular Sunday morning Parish Communion services, we have also sung a range of special services:

- Good Friday Service 2019
- Choral Evensong most months
- Nine Lessons Carol Service
- Christmas Eve Midnight Mass

Choir members as at February 2020:

**S: Becky Horton, Liz Farmer, Lesley Mills, Marian Stein, Rachel Slade,** Catherine Berry, Vikki Evans

**A: Christine Lester, Bee Myson, Caroline Naish,** Laura Greenaway, Isabel Hands

**T: Roger Stein**

**B: Gareth Williams, Andrew Whiffin, Alan Griffin, David Cornwell, Michael Campling, Richard Murdin, Stephen Turner**

**Rachel Slade**

### **Music Group**

The music group continues to enjoy leading the worship for the Café Church service every month. We currently have 9 members and at least 6 are usually available for services, with a mix of voices and instruments. Once again we joined with the Baptist Church music group for both the Christingle Service and for the Week of Christian Unity and we are looking to forge stronger links between us in the future as both groups find it a great experience to play together. We are hoping that when the new Director of Music is appointed, they will be able to develop the music group and further enhance our leadership of worship

**Isabel Hands**

### **Servers and Chalice Bearers 2019-2020**

**Servers** are lay assistants to a member of the clergy, mostly during a Christian Liturgy. Serving primarily takes place at the 8.00am and 9.30am communion services on Sundays. A server may also assist at family services, especially if there is a baptism. At other times of the year servers assist with additional services during Holy Week, Easter and over the Christmas period. It is an essential role in the service of God and His church and we are grateful for your dedication to this ministry.

**Servers are:**

John Hirons, John Marshall, Roger Jones, Jon Carlton, Ro Watts and Mervyn Jones. Anne Cody and Blue Watson will join the team in the very near future. This year David Green and Jan Price stood down from this ministry; our thanks go to them both for their years of service.

**Chalice Bearers** play a vital role in assisting the clergy in the celebration of the Eucharist by serving the chalice to those taking communion. This is an important ministry and we are grateful for your calm and gentle presence.

**Chalice bearers are:**

John Hirons, Roger Jones, John Marshall, Judy Marshall, Jon Carlton, Susan Hinde, Barbara Walklate, Pat Smith, Lindsay Mills, Ro Watts and Joan Weaver.

**Rosemary (Ro) Watts**

## **Youth and Children's Ministries**

### **After School Church Club**

This long running club continues to be popular; we are now in our 15<sup>th</sup> year.

In the last school year we had 8 children.

We were delighted to welcome back as a helper for a few weeks one of our former members who is now at the Warriner. She was doing this as part of her Duke of Edinburgh Award. She was very amused to find that very little had changed!

The story of Joseph and his coat of many colours was a very popular and the children acted for the whole school in an assembly.

Since September we have had 11 children. The children are enthusiastic, lively and constantly asking questions.

In the autumn term we learnt about some of the parables of Jesus, followed by the stories that lead up to Christmas. During Lent the plan is to learn about the Ten Commandments.

Each week the story is followed by a related craft or activity. We made poppies for Remembrance, mobiles to demonstrate loaves and fishes, origami doves for the presentation in the Temple, scrolls for when the boy Jesus was lost at the temple.

Word searches are popular, or we may have a "spot the difference" picture or a cryptogram.

The parents are very appreciative and tell us that the children really enjoy Church Club.

As always, we are grateful to the school and the staff for their support and encouragement.

**Diana Thompson & Liz Gordon**

## **Bloxham Boys' Brigade – Faith in Young People - Annual Review 2019**

<b>Membership</b> as at 31 December:	Juniors (7-11)	14
	Company (11-14)	14
	Seniors (14-18)	8
	Officers	10
	Adult helpers	6
<b>Total</b>	<b>52</b>	

**Competitions** During the year teams from Bloxham BB entered a variety of national and international competitions including quizzes, chess, table tennis and team games.

**Community** 2019 started with our Pantomime. The Juniors raised funds for Dogs for Good. The Company and Seniors made up boxes for Samaritans Purse. During the past 12 months 3 young people have each gained 50 hours of community service by helping with Bloxham BB. The BB delivered emergency leaflets for Bloxham PC.

**Camping** There was no Camp in 2019 and we are working on plans for a Camp for 2020.

**Awards** Over 30 boys received awards for service and achievement at our 11<sup>th</sup> annual awards evening held in May 2019. As our work with older lads continues to expand we are now developing a pathway so that some of our members might achieve the Queens Badge, the highest award available to members of the BB.

**Church** In addition our weekly devotions Bloxham BB participated in several special Church parade services which were held at St Mary's Church and Bloxham Baptist Church.

**Leadership** In 2019 we welcomed Pete Doole as a new trainee leader. We were also pleased to welcome Revd Mike Tydeman as a Chaplain. We are always looking to strengthen our leadership team so please kindly consider whether you can help the BB. In particular there is a demand from parents for us to offer an Anchors Section for boys aged 5-7. Our Anchor section is currently in abeyance due to a shortage of leaders and when it operated in the past we had up to 24 members on the roll.

**Activities** Weekly activities in 2019 have included pantomime, crazy golf, cookery, crafts, sports, parties, programming, water games and touch rugby. We are always looking for new, challenging and interesting activities for our members.

**Future** On 1 January 2020 the BB became a separate independent charity, Bloxham Brigade CIO. We are now fundraising to purchase a community minibus for Bloxham.

**Nick Westbury**

### **Bumps & Babies**

We have had another good year with new parents coming all the time, if not every week. In the summer, a number of Mums decided that their children needed more than we could provide and moved on, or went back to work. This is how it should be, as long as there is a new stream coming up. This happened and we now have 7 or 8 babies, though not at the same time. There was once when no families came! We continue to keep in touch with everyone who has ever been, about church activities and services.

Our highlights this year have been the visit to the Warriner School Farm, thanks to Isabel Hands (when a lot of families came back) and the picnic in the Vicarage garden, thanks to Dale and Anne Marie. I don't know how we do it, but it's always good weather for both events!! The animals and the parachute, lent by the Boys Brigade, are a great hit. We also had an exploration in church followed by a very short service. We always have a Christmas Celebration and an Easter Celebration to which we welcome Dale to tell the 'real' Story. The Christmas Tree Festival was also a great event for us – the Mums were determined to produce something good and they rallied round dipping their babies' tiny feet and hands in paint to hang prints of them on the tree, as well as helpers providing artistic evidence of the songs we sing to make a display. We had great fun participating and working together. Our teams of helpers have remained stable this year. 4 teams of 3 helpers is a 'must' and they are so willing to swap around if someone can't make it. We could not operate without such commitment and willingness. Even when no babies came, there were 3 helpers enjoying fellowship together! A huge 'thank you' to all of them.

And then there are the makers of wonderful cakes and biscuits – a much enjoyed gift quietly given but valued so much. Thank you too, as well as to those who pray for us. It's important that we are wrapped around in prayer for this task.

We still meet twice a year as 'Bloxham Links' – representatives of all the children's and families' groups in the village. This includes the Cherry Tree Centre, the Baptist Church, Pre-school, Tea and Toast and Bumps and Babies, together

with the Community Organiser for North Oxfordshire. This is helpful meeting in sharing experience and any concerns we might have that other groups might be able to look out for.

Last year I mentioned that Messy Church was 'eagerly awaited' in order to provide a next step experience for these families. Well this year it arrived! After much discussion, a leadership team was formed and 8 families, with whom we'd had contact either through Bumps and Babies, or Baptisms, or both, came and enjoyed it so much on the first evening on 15<sup>th</sup> November that they were passing on the good news to other friends at the school gate! This is what Mission looks like, and we are thankful to God for His blessing and for their enthusiasm. This is all part of the work of God's Kingdom in Bloxham.

**Olwen Smith**

## **Other Reports**

### **Bells**

We are still struggling. I thought that I had three learners, and started teaching them, but two of them seem to have dropped out for physical reasons. The third is a young lad who is making good progress.

We have seven local ringers at the moment, but we often manage to ring all eight on Sundays because the tower captain of Adderbury, with his wife and seven-year-old son come and ring here, before ringing at Adderbury a quarter of an hour after the start of our service.

We still need more learners!

**Alan Griffin**

### **Building Our Future**

#### ***Recall the purpose of the project?***

To redevelop the interior of the magnificent church building, to make it more welcoming, more practical (both for the congregation and community use) and even more beautiful. The changes proposed are needed to develop both worship and community engagement. Addressing the current inflexibility of the interior layout and the serious lack of on-site facilities will support the growth and sustainability of the church and enable the building to be used more flexibly for worship while becoming a true community hub.

#### ***What will it involve?***

The proposals have been evolving through discussion with the Diocese, conservation bodies and users of the building. In summary, the scheme - which is subject to formal Diocesan approval at various stages - involves:

- the installation of kitchen and toilet facilities;
- restoration of the tiled floor;
- more flexible and more comfortable seating arrangements involving a mix of chairs and retained pews;
- the opening up of the West Door as a further entrance to the building, providing a marvellous vista along the full length of the building, with a raised bell-ringing chamber in the tower;
- significantly improved disabled access;
- enhanced audio-visual facilities (adding to the recently installed new sound system);
- new lighting and upgraded heating; and
- better meeting and storage facilities.

Given the church's status as a Grade 1 listed building incorporating particularly fine medieval and Victorian features, it is a key goal to ensure that the project moves forward with due sensitivity to the historic significance.

#### ***What's the current status?***

Meetings with the Diocesan planning authorities (DAC) led in September 2019 to in-principle approval to the scheme outlined above, including:

- *Floor/heating* - The DAC accepted our approach to explore renovation of the tiled floor and to upgrade the existing heating system. We are currently examining proposals for restoration of the floor from two specialist contractors. The PCC has approved renewal of the heating system (for which funding is available) and work is expected to commence in the first quarter of 2020; system design is currently being commissioned from expert heating engineers. An energy audit has also been carried out to inform future investment decisions and as part of minimising environmental impact.
- *Pews* – An altered mix of pews and chairs was proposed and accepted. It has been agreed that 26 shortened, movable pews will be retained. Currently there are 39 pews, many of which are long and unwieldy.



- *Curved screen/facilities* – The proposal to locate kitchen, toilets, choir vestry and storage behind a slightly curved screen at the West end of the nave was accepted, subject to agreeing the visual appearance of the screen with the DAC. Our architects are currently working on designs. It was agreed that memorials at the back of the church that might be obscured could be appropriately relocated.

The DAC considered that the other elements of the scheme were either non-controversial or subject to detail yet to be submitted for their consideration.

Achieving a settled baseline for the overall design has been great news and an important milestone for the project. In the first quarter of 2020 the project team will start work on the necessary formal planning applications; professional fundraisers are conducting a fundraising feasibility study; communication meetings will take place with the congregation in February and with the village in March; and further consultation is taking place with a range of users and potential users of the building about the practicalities of using the flexible space and facilities that will be available.

The PCC, which has overall accountability for the Project, has established governance arrangements which include:-

Joint Project Leads – Ian Myson and Jon Carlton

Communications and Engagement – Pippa Isbell

Programme Co-ordination – Helen Hedley

Architects – Jeremy Bell and Katie Duggan from JBKS

A number of other volunteers are assisting with key aspects of the work. Recognising the size of the task ahead, and the importance of getting it right, the PCC has committed to engaging professional project management and fundraising skills in the next phase of the project. As part of fleshing out the usage of the re-developed building, a PCC sub-group is already hard at work developing plans for a café in the church, for a community information and service hub and other uses.

Jon Carlton Co-lead, Building our Future Project

## Church Flowers

I would like to thank all the people who help to keep the church looking so beautiful, it is lovely to have so many volunteers, we have two new ones this year but still hope for more. It's great being part of the team everyone is so friendly and happy especially for Easter, Harvest, and Christmas. Thank you again. I am doing this year's list now, but after this I will stop being leader. Any offers to take over?

**Marian Stein**

## Friends of St. Mary's

**The Friends' draft accounts** (to be approved at the 2019 Friends' AGM on 7 April) show net income for the year ended 31 December 2019 was £13,958 (2018: £8,526). 2019 was a year in which we staged the biennial Christmas Tree Festival, now established as our main fund-raising event. This generated net £3,933. The 200 Club remains a mainstay of our ongoing fund-raising, generating net income (after prizes) of £6,662 in the year, a record high. Year-end reserves were £29,917 (2018: £22,201). £6,642 of grants were made to the PCC during 2018, being a final payment in relation to the new sound system, which the Friends funded in full. While the Friends focus mainly on supporting capital projects related to the church building, an annual contribution of £2,500 continues to be made to the PCC as a contribution to buildings insurance and maintenance.

**The Christmas Tree Festival**, probably the best yet, attracted over 1,100 visitors to the church. For the first time we had a programme of evening activities over the Festival weekend. About 85 people attended a "thank you" reception on the Friday evening in church for Friends' members, and about 130 people attended the concert on the Saturday evening. The Festival was rounded off with a special service on the Sunday evening. 170 prayers and messages of remembrance were placed on prayer/memorial trees in the Chancel. The Festival continues to develop as a very significant community event in the village, bringing 40+ village organisations together in a common endeavour and large numbers of non-churchgoers into the building.

**Also** during 2019 Ian Myson and Jon Carlton, with family members, undertook a sponsored walk along the Oxford Canal towpath to raise £1,416 (with some further Gift Aid to come).

The Friends have now raised over £275,000 gross since our inception in 2002, in order (in the words of our constitution) "to beautify, improve and assist in the maintenance of the fabric of St Mary's Church and to preserve and protect it as a place of Christian worship".

The Friends remain committed to supporting the interior redevelopment of the church building (the "Building our Future" project) to make it flexible for worship and more usable by the community. We are pleased to have been able to fund the much-needed new sound system as a first component of the project, certain early stage

professional fees - as well as the video of the scheme, an important communication tool for the project. We look forward to assisting the PCC as required in funding further elements of the redevelopment project and have put in place a target of £75k over the proposed three-year implementation period for the project, 2020/21/22 (being £15k each year plus £30k of reserves). This is likely to be a significant chunk of community fundraising for the project. I'd like to thank the members of our current Committee, all the Friends' members and members of the 200 Club, and other supporters who continue to make the Friends a successful and happy venture.

**Ian Myson, Chairman – Friends of St Mary's, Bloxham**

## **Mothers' Union**

Mothers Union has a difficult image to live down but in spite of this does a great deal to share the good news of the Gospel locally, nationally and internationally. Find out more about the MU, consider joining (members don't need to be mothers, married or female), but if nothing else pray about the work of MU.

The past year has continued to follow the Mothers Union current theme of MULOA, Mothers Union Listen, Observe, Act, doing so 'In Step with God'.

In our first meeting of the year we used material provided by Mothers Union exploring what being 'in step with God' might look like both for our branch and individually. There was a lively and positive response. Our AGM in February was followed by Jocelyn Merris, Lay Licensed Minister, who gave us a better understanding of her ministry as an LLM going on to speak about how important listening to God had been in her life.

In Lent, John Smith lead us beautifully in a reflection and then after Easter, we focused our thoughts on how we might live as Easter People. This was aided very skilfully by Marian Stein and Sue Hinde who demonstrated this, using beautiful, seasonal flower arrangements.

Our Afternoon Tea in May was blessed with perfect weather and proved a draw to non members. The atmosphere was great and we successfully raised a good sum for Away From It All (AFIA) holidays. It was that day we heard that the family we had nominated for such a holiday had been accepted. Such great timing.

Our speakers in June were from the Samaritans. We heard of an initiative which they are working on in conjunction with barbers and hairdressers. A fascinating view of working in sometimes very challenging circumstances, the commitment they demonstrated was amazing.

Rachel Mitchell, Families Support Worker with Bloxham Baptist Church, joined us on our visit to Godswell in September. There was a very good turnout to listen to Rachel's passionate description of her work and how her faith and relationship with Jesus inspires her. Another excellent example of how listening to God leads to action.

Our final speaker of the year was Dale who drew on his experience of working with other denominations and put that into the context of Bloxham as we explored in more detail the Building Our Future project at St Mary's.

In addition to the monthly meetings there have been Deanery and Diocesan events, sharing in Thy Kingdom Come Service at Coventry Cathedral and some of our members have shared visits with the Sunrise Multicultural Project in Banbury. We have continued to provide Christmas and Mothering Sunday cards to Bullingdon Prison, toiletries for the Ronald McDonald House at the JR Children's Hospital and groceries etc for Banbury Young Homelessness Project.

We facilitated another Parenting Skills Workshop, marked the 16 days of Activism Against Gender Based Violence and dressed a Christmas Tree for the Festival. All this alongside enjoying support and fellowship with one another. Thank you to all who have helped to make 2019 another great year, keep up the good work.

Sadly a very longstanding member of MU, Jacqui Sayer, has died in January, a member for 43 years. Several members were able to attend her funeral.

On a lighter note we have 3 new members who will be enrolled in the next few weeks and we look forward to an exciting 2020. In order to keep going we need practical support, the branch doesn't run on its own. Ray Everett who has done a wonderful job writing thank you letters to our speakers is not able to continue due to ill health. Lesley Mills is standing down from the committee. Jan Furley and Julia Moorhouse are remaining on the committee but they are definitely standing down next year. Alison Smith has done an excellent job picking up treasurer's role. We have identified responsibilities which could be undertaken without being on the committee which would be extremely helpful and this may be a way forward. That is not so for the secretary's role however and that must be filled if we are to continue. Please join us in prayer about this and help us all to find a way forward.

**Pat Smith, Branch leader.**

## **Parish Breakfast**

Parish Breakfast continues to provide a space for conversations and the exchange of experiences, faith and love with friends and newcomers alike, helping us to grow in our ministry of hospitality.

We also make charitable donations varying from £20 to over £50 supporting the PCC's charity choices and a few that Pat and I choose (our perk!), although we always welcome new ideas.

We'd like to thank everyone who comes along and make this all possible.

We'd also like to thank everyone who steps in when we aren't available or who rolls up their sleeves and washes up, puts the tables away and sweeps the floor. And a big thank you to Les and David for all their help setting up!

**Liz Gordon and Pat Angel**

## **Safeguarding**

To be appended to report

**Lindsay Mills**

## **St Mary's Parish Rooms**

The Parish Rooms is now occupied every week day by both church-based groups and outside organisations, the latter paying hire fees. New charges were introduced in 2019 resulting in the increased income needed to meet annual running costs. The major improvement project for 2019 was the new flooring at a cost of £4,000.00 which was met by donations in 2018 from the former Lunch Club and an unexpected, generous £1,000.00 from the Bloxham Feoffees. The Committee now plans to examine and prioritise future works required to maintain the fabric of the building. However, one project planned for 2020 to further improve the toilets is in doubt as the Parish Council grant may not be available this year. The normal operating costs can be met from lettings revenue, but maintenance and repair costs are more difficult to meet. The Committee thanks Pat Angel for continuing to administer the accounts.

Reverend Dale Gingrich, Liz Farmer, Becky Horton and Jan Ogilvy

**Pat Angel**

## **Soup Saturday**

Soup Saturday is a church outreach event held in the Bloxham Parish Rooms on the first Saturday of each month from September until May, so long as there are no other events taking place the same weekend, such as the biennial Christmas Tree Festival. (Unfortunately, we had to cancel the session in May last year because of a last-minute shortage of helpers.)

There is a regular attendance of between thirty-five and forty-five people who enjoy the lively occasion as well as the wide variety of homemade soups and desserts followed by tea or coffee.

Each month, after expenses, there is a small surplus of funds generated. This builds up over the course of the year and is donated to local, or church sponsored charities. In February 2019, we donated £300 to the Katharine House Hospice to help towards the cost of new beds and mattresses in the inpatient unit and followed this with a further £115 in December in response to an urgent appeal.

In June 2019 we donated £141.20 to the Brodey Cancer Centre at the Horton Hospital and in October we gave £60 to Pat Angel as our annual contribution towards the cost of heating and lighting in the Parish Rooms.

Sincere thanks to the happy band of volunteer helpers including Catherine Berry, Susan Jones, Elizabeth Jones, Glynnis Eastwood, Grace Guo, Jan Ogilvy, Morag Mallarky and John Marshall.

Also, to everyone who supports Soup Saturday and makes it such an enjoyable occasion.

**Judy Marshall**

## **Tea & Toast**

Tea and Toast our community café, run by volunteers from St Mary's church, on Friday mornings is now in its third year.

The cost remains at £1.00 per family for unlimited tea, coffee and toast, covering its costs at a level that few could not afford.

Our team of 15 volunteers have continued to offer a warm welcome to regulars and new faces, from 0-99 and by operating a 4 weekly rota have avoided the commitment becoming tedious or too intrusive into the rest of their commitments.

The aim of the café, to provide a friendly space for people of all ages to connect, chat with fellow villagers and meet friends old and new, remains the same. For the younger customers toys and books are available and there is a wonderful engagement across the ages.

Events and seasonal activities of the Christian community have been publicised there and members of the regular clientele were heavily involved in dressing the Tea and Toast Christmas Tree for the Festival. More recently some of the regular families have joined Messy Church.

Numbers fluctuate but for the most part space is a limiting factor, especially in the school holidays when numbers of older children increase dramatically.

We give thanks for the inspiration behind the initiative and for the commitment of all who are involved. There is no reason why Tea and Toast should not continue to serve the village community in to the future. If you haven't been come and see for yourselves.

**Jan Ogilvy and Pat Smith**

### **Thursday Club**

St Mary's Thursday Club currently has 10members, shortly increasing to 11.

We are open all year round, shutting for 2 weeks over the Christmas and New Year period.

Every week, we enjoy chats / discussion in a warm caring environment. We also enjoy activities such as Boccia, bingo, board games, musical entertainers and visits from Oxford Museum every few months with various topics for everyone to reminisce.

We have volunteers at every session who are invaluable, making numerous cups of tea and coffee, washing up and assisting in so many other ways. We have had a great year, and to raise money for the club we will be holding a cake sale on April 30<sup>th</sup>.

**Lynn Johnson**

# St Mary's Church Bloxham

## Financial statements for the year ended 31 December 2019

### Statement of financial activities

2018 £		Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2019 £
<b>Incoming resources</b>						
<b>Incoming resources from generated funds</b>						
232,889	Voluntary income	3	55,117	450	14,686	70,253
19,572	Activities for generating funds	3	8,162	7,271		15,433
452	Investment income	3	45	-	-	45
4,206	Other incoming resources	3	1,280	-	-	1,280
<u>257,119</u>	<i>Total incoming resources</i>		<u>64,604</u>	<u>7,721</u>	<u>14,686</u>	<u>87,011</u>
<b>Resources expended</b>						
<b>Cost of generating funds</b>						
-	Cost of generating voluntary income	4	-	-	-	-
6,361	Fundraising costs (Parish Rooms)	4	-	7,658	-	7,658
-	Investment management costs	4	-	-	-	-
69,396	<b>Church activities</b>	4	71,006	22	5,172	76,200
2,725	<b>Governance costs</b>	5	3,703			3,703
1,359	<b>Charitable donations</b>	8	1,690	163		1,853
26,271	<b>Other resources expended</b>	7	7,282	2,147	32,277	41,706
<u>106,112</u>	<i>Total resources expended</i>		<u>83,681</u>	<u>9,990</u>	<u>37,449</u>	<u>131,120</u>
151,007	<i>Net incoming/(outgoing) resources before transfers</i>		(19,077)	(2,269)	(22,763)	(44,109)
-	<b>Gross transfers between funds</b>		-	-	-	-
<u>151,007</u>	<i>Net incoming/(outgoing) resources before other recognised gains/(losses)</i>		<u>(19,077)</u>	<u>(2,269)</u>	<u>(22,763)</u>	<u>(44,109)</u>
<b>Other recognised gains/(losses)</b>						
-	Write off Stock of St Mary's Church Guide Books	12	(245)	-	-	(245)
-	Gains/(losses) on revaluation of fixed assets for the church's own use					
-	Gains/(losses) on investment assets	11	-	1,140		1,140
<u>151,007</u>	<i>Net movement in funds</i>		<u>(19,323)</u>	<u>(1,129)</u>	<u>(22,763)</u>	<u>(43,215)</u>
233,058	<b>Total funds brought forward</b>		236,170	13,183	134,712	384,064
<u>384,065</u>	<i>Total funds carried forward</i>		<u>216,847</u>	<u>12,054</u>	<u>111,949</u>	<u>340,850</u>

# St Mary's Church Bloxham

## Financial statements for the year ended 31 December 2019

### Balance sheet as at 31 December 2019

2018 £		Notes	Unrestricted funds £	Designated funds £	Restricted funds £	Total 2019 £
<b>Fixed assets</b>						
-	Tangible assets	9	-	-	-	-
170,071	Investments	11	167,778	3,433	-	171,211
170,071	<b>Total fixed assets</b>		167,778	3,433	-	171,211
<b>Current assets</b>						
245	Stock	12	-	-	-	-
11,580	Debtors	13	3,091	-	-	3,091
209,328	Cash in hand and at bank	18	46,828	8,621	111,949	167,398
221,153	<b>Total current assets</b>		49,919	8,621	111,949	170,489
(7,158)	<b>Creditors: amounts falling due within one year</b>	14	(851)	-	-	(851)
213,995	<b>Net current assets</b>		49,068	8,621	111,949	169,638
384,065	<b>Net assets</b>		216,847	12,054	111,949	340,850
<b>Funds of the church</b>						
<b>Unrestricted funds</b>						
236,170	General fund	17	216,847	-	-	216,847
13,184	Designated fund	16	-	12,054	-	12,054
249,354			216,847	12,054	-	228,901
134,711	<b>Restricted funds</b>	15	-	-	111,949	111,949
384,065	<b>Total funds of the church</b>		216,847	12,054	111,949	340,850

# St Mary's Church Bloxham

## Financial statements for the year ended 31 December 2019

### Notes to the accounts

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#### 1 Basis of preparation

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, the Charities Act 1993, applicable accounting standards and the Statement of Recommended Practice "Accounting and Reporting by Charities" (revised 2005).

The accounts are drawn up under the historical cost convention as modified by the inclusion of investment assets at market value. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. These accounts do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

#### 2 Accounting policies

##### Funds

Unrestricted funds are general funds available for the general objectives of the church.

Designated funds are unrestricted funds that have been set aside by the PCC for particular purposes.

Restricted funds can only be used for the purposes for which they have been given, within the objectives of the church. The cost of raising and administering such funds is charged against those specific funds. The aim and use of each fund is explained later in the Notes.

##### Incoming resources

All incoming resources are included in the SOFA (Statement of Financial Accounts) when the church becomes legally entitled to the income and when the amount can be quantified with reasonable certainty.

Collections are recognised when received by or on behalf of the PCC. Planned giving is recognised only when received. Grants and legacies are recognised as soon as the PCC becomes aware of its legal entitlement and the amount due is quantifiable with reasonable certainty.

Income tax recoverable on gift aid donations is accounted for when the gift is received, not when the tax refund is received.

When incoming resources have related expenditure (as with fundraising income) the incoming resources and the related resources expended are accounted for gross in the SOFA.

Gifts in kind are accounted for at a reasonable estimate of their value to the church or the amount actually realised. Gifts in kind for use by the church are included in the SOFA as incoming resources when receivable.

Rental income from letting the Parish rooms is accounted for when it falls due.

Dividends and interest are accounted for when receivable and includes any recoverable tax.

Realised gains are accounted for on assets held for the church's own use and are taken into account at the time of sale.

##### Resources expended

Expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for goods or services.

All costs have been directly attributed to the various categories within the SOFA.

Any general support costs have been allocated across activity cost categories on a basis consistent with the use of resources based on an allocation of actual costs.

As the PCC is not registered for VAT, all expenditure is shown inclusive of VAT.

Governance costs include the cost of the preparation of the annual accounts, the cost of PCC meetings and the legal cost of advice on governance or constitutional matters.

Grants and charitable giving are accounted for when paid over or when awarded, if the award creates a binding obligation on the PCC, provided that there are no conditions to be met relating to the grant which remain in the control of the church.

Parish Share is accounted for when paid except that any Parish Share unpaid at the end of the financial year is provided for in the accounts as a constructive obligation, although not a liability, and is included in the balance sheet as a liability.

# St Mary's Church Bloxham

## Financial statements for the year ended 31 December 2019

### Notes to the accounts

#### Investments

Investments are shown on 31 December at market value.

Both realised and unrealised gains are shown under 'other recognised gains/(losses)' section of the SOFA.

#### Stock

Stock is valued at the lower of cost or net realisable value.

2018		2019			
Total funds		Unrestricted	Designated	Restricted	Total funds
£		£	£	£	£
<b>3 Analysis of incoming resources</b>					
<b>Incoming resources from generated funds</b>					
<b>Voluntary Income</b>					
<b>Recurring income:</b>					
36,814	Tax - efficient planned giving (excl. tax)	36,441	-	60	36,501
	White Envelope Giving	5,675	-	-	5,675
6,802	Collections of loose cash at services	2,427	-	-	2,427
	Service Collections for other Charities	851	-	-	851
224	Boys Brigade	200	-	5,384	5,584
	Other individual donations	-	-	-	-
43,198	Tax recovered	12,130	-	-	12,130
	To correct Overstated 'Tax Recovered' in 2018 A/cs	- 6,700	-	-	- 6,700
342	Church boxes	875	-	-	875
87,379		51,898	-	5,444	57,342
<b>Non-recurring income:</b>					
37,390	Grants and other giving	1,000	450	-	1,450
2,652	Legacies	265	-	-	265
105,469	General donations	1,954	-	9,242	11,196
232,889		55,117	450	14,686	70,253
<b>Activities for generating funds</b>					
263	Craft Fayre/Bike Ride	470	-	-	470
7,088	Parish Rooms	-	7,191	-	7,191
9,019	Fees - weddings, funerals etc	6,364	-	-	6,364
	Hiring out Church Facilities	240	-	-	240
	Income Generating Mission Activities	219	-	-	219
	General Fund Raising Activities (Plant Sale)	819	-	-	819
3,202	Others (Incl Bell Ringing)	50	80	-	130
19,572		8,162	7,271	-	15,433
<b>Investment income</b>					
29	Dividends	-	-	-	-
-	Bank interest	45	-	-	45
-		-	-	-	-
423	Bell fund	-	-	-	-
452		45	-	-	45
<b>Other incoming resources</b>					
	Bible readings	-	-	-	-
230	Soup Saturday + Social	-	-	-	-
3,976	Other general (Spire Lighting Donations)	1,280	-	-	1,280
4,206		1,280	-	-	1,280
<b>4 Analysis of resources expended</b>					
<b>Cost of generating funds</b>					
-		-	-	-	-
<b>Costs of generating voluntary income</b>					
0	Gift Aid envelopes	0	0	0	0
<b>Fundraising costs</b>					
6,361	Parish Rooms	-	7,658	-	7,658
6,361	Parish magazine	-	-	-	-
		-	7,658	-	7,658



# St Mary's Church Bloxham

## Financial statements for the year ended 31 December 2019

### Notes to the accounts

2018		2019			
Total funds		Unrestricted	Designated	Restricted	Total funds
£		£	£	£	£
<b>Church activities</b>					
45,000	Parish Share	50,817	-	-	50,817
4,570	Heating and lighting	7,714	-	-	7,714
979	Organ, choir	640	-	-	640
	Church Music	545	-	-	545
4,893	General Maint Repairs + churchyard	2,114	-	-	2,114
7,767	Insurance	7,724	-	-	7,724
-	Clergy expenses	30	-	-	30
4,777	Boys Brigade	200	-	5,172	5,372
190	Church requisites	785	-	-	785
920	Others (Incl Bumps & Babies / Tea & Toast)	437	22	-	459
<b>69,096</b>		<b>71,006</b>	<b>22</b>	<b>5,172</b>	<b>76,200</b>

### 5 Church Management and Administration

182	Printing, Stationery, Postage, Web, Books	539	-	-	539
	Photocopier Rental / Exps	2,370	-	-	2,370
2,418	Miscellaneous (inc BT contract)	745	-	-	745
126	Gifts, Hospitality + Social	50	-	-	50
0	Courses	-	-	-	-
<b>2,725</b>		<b>3,703</b>	<b>-</b>	<b>-</b>	<b>3,703</b>

### 6 Trustee remuneration and expenses

No members of the PCC received any remuneration for their work on the PCC. The clergy, who is an ex officio member receives a stipend but is not remunerated for his service on the PCC.

### 7 Other payments

-	Church Pathway Project	6,432	2,147	-	8,579
25,016	Fabric costs (inc BoF)	-	-	32,277	32,277
	Service Collections for other Charities	851	-	-	851
1,255	Others (inc on behalf of Benefice)	-	-	-	-
<b>26,271</b>		<b>7,282</b>	<b>2,147</b>	<b>32,277</b>	<b>41,706</b>

### 8 Grants made

Grants were made to the following institutions:

960	CMS	960	-	-	960
-	Other monthly charities	800	-	-	800
399	Other giving	70	163	-	93
<b>1,359</b>		<b>1,690</b>	<b>163</b>	<b>-</b>	<b>1,853</b>

No grants were made to individuals.

### 9 Tangible fixed assets

Total		Freehold	Fixtures	
£		land & buildings	fittings & equipment	Total
£		£	£	£
-	Cost or valuation			
-	At 1 January 2019			-
-	Additions			-
-	Revaluations			-
-	Disposals			-
<b>-</b>	<b>At 31 December 2019</b>	<b>-</b>	<b>-</b>	<b>-</b>

### 10 Related parties

The Friends of St Mary's raises funds for the beautification, preservation and restoration of the church. The organisation is a registered charity not under the control of the PCC.

Grants received by the PCC, from 'The Friends', during the course of the year amounted to £6,242.

# St Mary's Church Bloxham

## Financial statements for the year ended 31 December 2019

### Notes to the accounts

#### 11 Investment assets

<b>Fixed asset investments</b>	£
Carrying (market) value on 31 December 2018	170,071
Add additions at cost/value	
Less disposals at carrying value	
Net gain/(loss) on revaluation	1,140
	<u>171,211</u>

#### Analysis of investments

	Market value at 31 December 2018 £	Market value at 31 December 2019 £	£
64.53% equity share in the Parish Rooms	167,778	167,778	-
The Bellringers Fund - CCLA	1,935	3,266	1,331
Investments listed on London Stock Exchange -Lloyds TSB	358	167	- 191
<b>Material investment holdings</b>	<u>170,071</u>	<u>171,211</u>	<u>1,140</u>

#### 12 Stocks

	2018	2019
Guide books for St Mary's Church	245	0
	<u>245</u>	<u>0</u>

#### 13 Debtors and prepayments

	Amounts falling due within one year	
	2018 £	2019 £
Outstanding bankings (unrestricted account)	4,880	-
Accrued income - tax refund due	6,700	3,091
	<u>11,580</u>	<u>3,091</u>

No amounts were due in more than one year.

#### 14 Creditors and accruals

	Amounts falling due within one year	
	2018 £	2019 £
Cheques not yet cashed (unrestricted account)	7,158	-
Monies owed to SSAFA & Bloxham British Legion	-	321
Monies owed to The Children's Society	-	530
	<u>7,158</u>	<u>851</u>

#### 15 Restricted funds

##### Restricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended / transferred £	Gains and losses £	Fund balances carried forward £
Ministry fund	4,686	60	0	0	4,746
BOF	120,208	6,242	(32,277)	0	94,173
Church Music Fund	0	3,000	0	0	3,000
Fabric & John Manning Facilities Fund	2,861	0	0	0	2,861
Churchyard	500	0	0	0	500
Flowers	879	0	0	0	879
Boys Brigade	2,550	5,384	(5,172)	0	2,762
Benefice Account	3,028	0	0	0	3,028
	<u>134,712</u>	<u>14,686</u>	<u>(37,449)</u>	<u>0</u>	<u>111,949</u>

St Mary's Church Bloxham

Financial statements for the year ended 31 December 2019

Notes to the accounts

16 Designated fund

	Fund balances brought forward £	Incoming resources £	Resources expended £	Gains & Losses £	Fund balances carried forward £
Graveyard Fund + Church Pathway Donations	1,697	450	(2,147)	0	0
Parish Rooms	5,928	7,191	(7,658)	0	5,460
Bell Fund (Investments)	2,293		0	1,140	3,433
Bell Fund (Cash)	3,032	80	0	0	3,112
Soup Saturday	234	0	(185)	0	49
	<u>13,183</u>	<u>7,721</u>	<u>(9,990)</u>	<u>1,140</u>	<u>12,054</u>

17 General fund

General fund at 1 January 2019	236,170
Incoming resources	64,604
Resources expended	(83,881)
Sale of Guide Books	(245)
Transfers between funds	0
General fund at 31 December 2019	<u>216,847</u>

18 Cash funds and location

	Unrestricted fund	Designated fund	Restricted fund	Total	CBF Deposit A/c	Deposit accounts	Current accounts	Current PCC Control	Special appeals account	Cash	Total
General Funds											
Bell fund	46,828	3,112		46,828	5,983	8	40,439	399			46,828
Soup Saturday		49		3,112			3,112				3,112
Ministry fund			4,746	49			49				49
Church Music Fund			3,000	4,746			3,262		1,484		4,746
Fabric & John Manning Facilities fund			2,861	3,000			3,000				3,000
Building Our Future (BOF)			94,173	2,861			2,861				2,861
Flower fund			879	94,173		85,000	9,173				94,173
Churchyard			500	879			879				879
Benefice Administration			3,028	500			500				500
Parish rooms *		5,460		3,028			3,028	5,460			3,028
Boys Brigade*			2,762	5,460				2,762			5,460
	<u>46,828</u>	<u>8,621</u>	<u>111,949</u>	<u>167,398</u>	<u>5,983</u>	<u>85,008</u>	<u>66,303</u>	<u>8,222</u>	<u>1,484</u>	<u>399</u>	<u>167,398</u>

\* Not under direct control of the PCC Treasurer

**INDEPENDENT EXAMINER'S REPORT  
TO THE P.C.C. OF ST. MARY'S CHURCH, BLOXHAM**

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This report on the accounts of the PCC for the year ended 31<sup>st</sup> December 2019 is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("The Regulations") and s.145 of the Charities Act 2011 ("The Act").

**Responsibilities of trustees and examiner**

As the members of the PCC you are responsible for the preparation of the accounts. You consider that an audit is not required for this year under the Regulations, and that an independent examination is needed. My responsibility is to examine the accounts under section 145 of the Act, to follow the general directions given by the Charity Commissioners under section 145(5) of the Act and to state whether particular matters have come to my attention.

**Basis of Independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners under the Act. The examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records

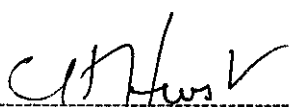
**Independent examiner's statement**

In my examination of the accounts for the year ending 31<sup>st</sup> December 2019, no matter has come to my attention which gives me cause to believe that in any material respect

- The accounting records were not kept in accordance with section 130 of the Act, or
- The accounts did not accord with the accounting records, or
- The accounts did not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities Regulations on accounts.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn to enable a proper understanding of the accounts to be reached.

Examiner: \_\_\_\_\_



Christopher Hurst

Date: 16<sup>th</sup> September 2020