

Enderby Lawn Tennis Club

Trustees Annual Report and Annual Statement of Accounts for period 9th July 2019 to 31st August 2020



Trustees

Stephen Ince (Chair)
Dawn Williams (Secretary)
Eamonn Canavan (Treasurer)
Elizabeth Ardley (Press Officer)
Sarah Freer (Welfare Officer)
Geoff Kingsley Mills (Development Officer)

Structure

Enderby Lawn Tennis Club (ELTC) is membership based Charitable Incorporated Organisation (CIO).

ELTC is run entirely by volunteers and is managed by its trustees. Trustees are appointed in accordance with the club's CIO constitution.

Activities and Objectives

The object of ELTC is the promotion of community participation in healthy recreation for the benefit of the inhabitants of Enderby and the surrounding district by the provision of facilities for playing tennis.

ELTC became a CIO on 9 July 2019 following extensive work undertaken by the committee with the support of Voluntary Action Leicestershire. This annual report covers the period from 9th July 2019 to 31 August 2019 plus the full financial year of the club from 1st September 2019 to 31st August 2020.

ELTC operates and maintains three floodlit savannah courts. The club has a membership of ~80 adults and has a junior section of ~40 children and offers a wide range of membership types to encourage participation. Pay and play is available for the general public.

The pay and play facility offered to the public encourages people to try tennis and enables those who do not wish to become members to have access to the tennis courts. The club has made online court booking and payment available to the public during the year. This has made it easier to access the courts and more people have used the courts and gained health and enjoyment benefits from playing tennis.

ELTC provide a series of tennis lessons each year for pupils at Danemill Primary School, although this was suspended this year due to COVID-19. The club has the services of a self-employed LTA registered coach who provides coaching for juniors and adults. This enables anyone interested in advancing their tennis skills to have access to expert tuition.

Children from the age of five and adults up to the age of 90 regularly use the club's facilities. The club's oldest member celebrated her 90th birthday last year and the BBC did a televised news article locally and also a spot on the One Show with Andy Murray. It has been shown that tennis provides a lot of health benefits, both mental and physical. The availability of the facilities for tennis in Enderby enables its residents and those in the surrounding areas to have access to these health benefits.

Members can participate in club social play sessions, club tournaments and coaching sessions. There are also opportunities to play in inter club matches for men, women and mixed teams and in various age categories.

The club is investigating the possibility of using social prescribing to extend the benefits of tennis to groups who may not previously have thought of tennis as an activity that can improve their overall wellbeing.

The club undertook a major rejuvenation of the savannah courts last year. This has eliminated the problems caused by poor court drainage in recent years. The club has installed improved heating and insulation into the clubhouse.

The club has participated in the Lawn Tennis Association Rally initiative to encourage more people to play tennis. The club also did extensive local promotion of the new online booking facilities for Pay & Play users and, despite the challenges of COVID-19, usage of the courts has increased with income up by 67% compared to last year and continued growth after the year end.

Funding

About £10,000 of the club's ~£24,000 income for 2019/20 is derived from membership fees. Other income is from items such as grants (£10,000 COVID small business rate relief support), floodlight fees, pay and play fees. A full set of the club's accounts is attached.

Achievements

A list of achievements is available in the last section of this report. These include introducing online booking for Pay & Play users, re-opening the courts for use post the COVID lockdown, implementing COVID secure processes, achieving grant approvals from the LTA, Blaby District Council, Enderby Parish Council and Sport England for the installation of a Smart Access Gate, and maintaining our LTA registered venue status.

Looking Forward

Lease renewal negotiations will be concluded in 2020/21. Applications for additional grants for the Smart Access Gate were successfully submitted after the financial year end. Once installed it will remove the reliance on Enderby Leisure Centre to issue the key for the courts and increase potential Pay & Play court availability by ~4,000 hours a year due to ability to book evening time slots. The club is developing links with Volunteer groups and Medical centres in the community to assess the feasibility of ELTC providing a session to improve wellbeing, both physically and mentally. Options for redevelopment of the clubhouse and refurbishing the area at the back of Court 3 are being developed.

Address

Enderby Lawn Tennis Club
Mill Lane
Enderby
Leicester
LE19 4LX

Charity Registration Number 1184329

Membership Income	Actual 09.07.19 to 31.08.20	Actual 09.07.19 to 31.08.19	Actual 01.09.19 to 31.08.20	Budget 01.09.19 to 31.08.20	Budget Variance + = beneficial
Adult	9,299	295	9,004	11,016	(2,012)
Junior	1,146	228	918	1,080	(163)

Total Membership Income	10,444	523	9,922	12,096	(2,174)
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Other Income					
Floodlights	835	-	835	450	385
Match Fees	670	148	522	850	(329)
Pay & Play Fees	501	-	501	400	101
Blaby Lottery	416	59	358	300	58
Visitor Fees	179	25	154	75	79
Club Tournament	81	64	17	150	(133)

One-off income	Grant	10,000	-	10,000	350	9,650
	DL Coach	553	-	553		553
	LTA Fees Refund	330	-	330	-	330
	Social Event	288	-	288		288
	Gift Aid	101	-	101		101

Tennis Balls Sale	40	-	40		40
Interest	2	-	2		2

Total Other Income	13,994	295	13,699	2,575	11,124
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Total Income	24,439	818	23,621	14,671	8,950
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Expenses					
Court Maintenance	2,161	72	2,089	1,750	(339)
Electricity	887	65	822	1,200	378
Tennis Balls	777	-	777	800	23
Rent	638	128	510	750	240
LTA Fees	681	-	681	711	30
Clubhouse Maintenance	2,838	2,176	662	500	(162)
Insurance	975	539	436	555	119
Operate electronic gate	0				
Club Development	0	-	-	400	400
School coaching	300	-	300	200	(100)
Water Rates	220	-	220	227	7
Cleaning	93	-	93	-	(93)
Groceries / Cleaning	151	85	65	225	160
Promotions	221	50	171	130	(41)
Miscellaneous	10	-	10	200	190
Website	170	-	170	70	(100)
Stationery	19	-	19	50	31
Meetings	0	-	-	70	70
Coach Fees	111	-	111	-	(111)
Social expenses	71	-	71	70	(1)
Total Expenses	10,323	3,115	7,208	7,908	700

Income/(Loss) pre Sinking Fund	14,116	(2,297)	16,413	6,763	9,650
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Sinking Fund	4,440		4,440	4,440	-
Court Rejuvenation	1,333		1,333	1,333	-
Total Sinking Funds	5,773	-	5,773	5,773	-

Net Income / (Loss)	8,343	(2,297)	10,639	990	9,650
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Bank Accounts	Actual 09.07.19 to 31.08.20	Actual 01.09.19 to 31.08.20	Budget 01.09.19 to 31.08.20	Budget Variance + = beneficial
Lloyds				
Opening Balance	15,270	12,973	12,973	-
Transfer to Sinking Fund	(15,571)	(15,571)	(15,571)	(0)
Income / (Loss) pre sinking fund	14,114	16,411	6,763	9,648
Closing Balance	13,813	13,813	4,166	9,648
Sinking Fund (Scottish Widows)				
Opening Balance	15,018	15,018	15,018	-
Transfer from Lloyds	15,571	15,571	15,571	0
Interest	2	2	-	2
Closing Balance	30,591	30,591	30,589	2
Total Cash in Bank	44,404	44,404	34,754	9,650

9th July 2019 to 31st August 2020 Accounts review

The accounts are prepared on a cash basis. Overall net income of £8,343 mainly explained by grant of £10,000. As the income was below £25,000 for the reporting period there is no independent examiner report.

Income - Membership income was reduced due in part to COVID-19. This was offset by the receipt of £10,000 in grant from the Small Business Rate Relief Scheme. We also received other one-off income due to court hire to local coaches, LTA Fees refund and Gift Aid.

Expenses – The main expenses were

- Clubhouse maintenance £2,838 – the main element of this expenditure relates to roof space cladding at a cost of £2,170. A grant of £1,115 towards this cost was received from Blaby District Council on 01.07.19, just prior to the start of the accounting period 09.07.19.
- Court maintenance power sweeps £2,161 - Each sweep costs £330. There were six charges in the period, one of which related to the previous year. The rest of the charge is for sand for court dressing.
- Insurance cost of £975 covers the costs for 2019/20 and 2020/21.
- Electricity cost of £887 usage was lower as the clubhouse has been closed for a substantial period.
- Rent of £638 is lower than budget as the lease has not yet been renewed at the new annual rental rate of £750.



ELTC Achievements

COVID-19 - 2020	Implemented Lawn Tennis Association (LTA) COVID guidance, undertaking risk assessments, implementing required actions and mitigations, and developed event delivery plans. This has been a continuous exercise and a lot of work has been done by trustees and club members to develop a COVID secure environment.
Online court booking system - 2018 & 2020	New system for booking online introduced for members in 2018 and for Pay & Play in 2020. Now easy to check court availability and book.
Smart Access Gate Project - 2020	In September 2020 we applied for and obtained £7,000 grant from the Lawn Tennis Association (LTA) for cost of Smart Access Gate. Also obtained £1,000 grant from Blaby District Council and Everyone Active. We now must find remaining £3,000 to pay for power installation costs.
LTA Rally - 2020	In July 2020 we became the first club in Leicester to participate in the LTA Rally initiative to expand the playing of tennis through pay & play.
LTA Venue Registration - 2018 onwards	Achieved 5 Minimum Standards for LTA Venue registration Implemented COVID secure processes using risk assessments and event delivery plans.
Charitable status - 2019	We became a charity on 9 July 2019 after much hard work by the committee and the excellent support of Voluntary Action Leicestershire. The club has also registered with the HMRC and is recognised as a charity. This means the club can benefit from gift aid on donations by tax payers.
Court Rejuvenation - 2018	All three courts rejuvenated, and poor drainage problem fully resolved. Cost of £10,000 was paid in part by grant of £3,000 from Blaby District Council.
Clubhouse - 2018 & 2019	New electric heaters were installed in the winter 2018, and roof insulation was installed during the summer of 2019. Blaby District Council have provided grant aid for 50% of the cost. New benches installed; clubhouse door repainted Flowerpots replaced and wonderful new displays created. Flower beds beautifully maintained



ELTC Achievements

Club teams and tournaments	A great deal of effort goes into entering club teams into the Leicestershire leagues. Everyone from the Fixtures Secretary to the Selectors, the team captains and the players all contribute. The club tournaments and COVID social tennis also take a great deal of organising and are much appreciated.
Google Drive	All Club documents/Policies/Procedures are on saved securely. This enables easy updates with more accountability and traceability.
Love Blaby Lottery	As of August 2020, the club is receiving ~ £300 a year from sale of £1 weekly lottery tickets and has earned £780 since 2018. £325 has been won by ELTC lottery supporters. You can help the club and win up to £25,000 You can enter by going to our website enderbylawntennisclub.co.uk and clicking on “Be A Winner” and this will take you to the ELTC page for the Blaby Lottery.
Social Prescribing	Developing links with Volunteer groups and Medical centres in the community to assess the feasibility of ELTC providing a session to improve wellbeing, both physically and mentally
Gift Aid	We have successfully applied to HMRC to be recognised as a charity. This means that any donations to the club will receive a 25% boost provided the donors are taxpayers.
Lease renewal (due April 2020)	Solicitor appointed. King George V Playing Fields Enderby charity are progressing with the lease renewal but there have been some delays due to the complexity associated with granting a 35-year lease.
Danemill Primary School Tennis Classes - 2017 onwards	Tennis coaching sessions for Danemill Primary School have been supported by Blaby District Council. This had been running for three years up to 2019 and the children really enjoy the sessions. It was suspended in 2020 due to COVID but will return in 2021.
Supporting Tennis Coaches – 2020	In June and July 2020, we supported local tennis coaches unable to earn a living due to the COVID closure of their normal venues by giving access to court time.

