
REGISTERED CHARITY NUMBER 273132

**MONTPELIER PRIMARY SCHOOL
PARENTS TEACHERS AND FRIENDS ASSOCIATION**

**REPORT OF THE BOARD OF TRUSTEES
AND FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 30 SEPTEMBER 2019

**MONTPELIER PRIMARY SCHOOL
PARENTS TEACHERS AND FRIENDS ASSOCIATION**

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**MONTPELIER PRIMARY SCHOOL
PARENTS TEACHERS AND FRIENDS ASSOCIATION**

LEGAL AND ADMINISTRATIVE INFORMATION

Montpelier Primary School Parents Teachers and Friends Association is a registered charity which operates on behalf of all parents and guardians of pupils enrolled at the community school known as Montpelier Primary School, together with all members of staff, and other supporters (e.g. friends and relatives such as siblings no longer at the school).

Governing Document:	Rules of 24 September 1975 became Constitution of 21 October 1993, amended 16 March 1994 and 16 October 2007, now further amended 20 September 2018.	
Charity Registration No.:	273132	
Administration Address:	c/o Montpelier Primary School Helena Road, Ealing LONDON W5 2RA	
Trustees (and Committee Members):	Nada Chowdhury Sabrina Gross Catherine Dickie Aasif Ebrahim Adele Golding Rachael Azimi	(Co-Chair) (Co-Chair until 23/09/2019) (Co-Secretary) (Co-Treasurer) (Co-Treasurer) (Secretary)
Bankers:	Lloyds TSB Bank 44/45 Ealing Road Ealing LONDON W5 5JU	
Independent Examiner:	Mr Ketan Ramesh Patel F.C.C.A. Merchant & Co. Chartered Certified Accountants 20 Exhibition House LONDON W14 8XP	

**MONTPELIER PRIMARY SCHOOL
PARENTS TEACHERS AND FRIENDS ASSOCIATION**

**TRUSTEES' ANNUAL REPORT
YEAR ENDED 30 SEPTEMBER 2019 (CONTINUED)**

ACHIEVEMENT AND PERFORMANCE (CONTINUED)

Charitable activities (continued)

Aside from the purely financial benefits, the various activities of the charity helped to build closer relationships between the parents, teachers and children.

The money raised was used to enhance the school environment and the educational experience of the children in a number of ways, including supporting school events such as various workshops like 'Enabling enterprise', dance, music lessons, contributing to trips and IXL site licence for online learning.

FINANCIAL REVIEW

Financial Results

The results for the year are set out on page 5. The Association has a surplus of **£5,323** for the year (2018: £20,530) which, after adding the balance brought forward from the previous year of £73,710 shows a **balance carried forward of £79,033**.

The main source of income of the charity is from informal fundraising activities.

Reserves policy

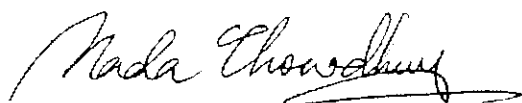
The trustees target a minimum level of free reserves of about £17,000 which is approximately one year's net fund raising income. The charity's accumulated reserves are going to be used on a number of school projects.

Trustees' Responsibilities

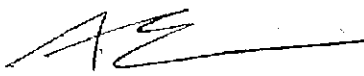
Charity regulations require the Trustees to prepare accounts for each financial year which show the incoming resources and application of the resources of the Charity in the year.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Board of Trustees



Nada Chowdhury
(Chair)



Aasif Ebrahim
(Treasurer)

Date *20/12/20*

INDEPENDENT EXAMINER'S REPORT

to the Trustees of Montpelier Primary School Parents Teachers and Friends Association

I report to the Trustees on my examination of the accounts of the Montpelier Primary School Parents Teachers and Friends Association ('the charity') for the year ended 30 September 2019, which comprises the summary of receipts and payments and the statement of assets and liabilities.

This report is made solely to the charity's trustees as a body, in accordance with section 145 Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose.

To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body for my work, for this report, or for the opinion I have formed.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor consider in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no audit opinion on the accounts and my report is limited to those specific matters set out in the independent examiner's statement.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- * accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- * the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ketan Ramesh Patel FCCA
Merchant & Co.
Chartered Certified Accountants
20 Exhibition House
Addison Bridge Place
London W14 8XP

Date:

**MONTPELIER PRIMARY SCHOOL
PARENTS TEACHERS AND FRIENDS ASSOCIATION**

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 30 SEPTEMBER 2019**

	Notes	2019		2018	
		£	£	£	£
Receipts					
<i>Fundraising Events:</i>					
Summer fete			24,096		24,492
Christmas disco			10,011		7,008
School calendars			1,097		1,789
Food fayre			2,164		2,082
Non-uniform day			1,363		856
Inter school quiz			2,624		3,294
Easter cake sale			2,005		1,015
Ealing Half Marathon			5,849		1,009
Donations			670		3,439
Uniform sales			-		168
Lego land			4,117		1,322
Total Receipts			53,996		46,474
Payments	3				
<i>Fundraising Events:</i>					
Summer fete			5,991		6,222
Christmas disco			3,980		1,659
Legoland Trip			2,459		-
Food fayre			250		295
Inter school quiz			1,497		1,473
Easter cake sale			96		-
Ealing Half Marathon			500		-
Yr 6 leavers event			135		-
General expenses			106		593
			15,014		10,242
<i>Donations to the School:</i>					
School comms (subscription and text)		1,372		1,380	
Calendars		1,965		2,005	
Licences for online lessons		5,166		3,175	
Living eggs		570		285	
Mother Nature workshop		1,170		1,170	
Trip contributions		4,580		1,694	
Music lessons (2018: Drumming Workshop)		2,500		375	
Dance Workshop		5,670		3,060	
Enabling Enterprise		6,000		-	
Year Books		1,480		1,587	
Shakespeare project		1,900		-	
	4		32,373		14,731
<i>Other Payments:</i>					
Independent examination		810		750	
National Confederation of Parent Teacher Associations		117		117	
Sundry expenses		359		104	
			1,286		971
Total Payments	3		48,673		25,944
Surplus of the year			5,323		20,530
Cash balance brought forward from Previous Year			73,710		53,180
Cash balance carried forward to Next Year			79,033		73,710

**MONTPELIER PRIMARY SCHOOL
PARENTS TEACHERS AND FRIENDS ASSOCIATION**

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 30 SEPTEMBER 2019**

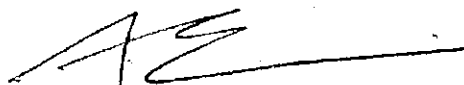
	Notes	2019 £	2018 £
Assets			
Debtor: Ealing Half Marathon		-	5,849
Cash at bank		<u>79,033</u>	<u>73,710</u>
		<u>79,033</u>	<u>79,559</u>
Liabilities			
Owed to Montpelier Primary School	5	29,000	5,274
Owed for fete		225	-
Accrual - Independent Examination		<u>960</u>	<u>750</u>
		<u>30,185</u>	<u>6,024</u>

These accounts were approved on

and signed on behalf of the Board of Trustees by



Nada Chowdhury
(Chair)



Aasif Ebrahim
(Treasurer)

Notes:

1. No amounts were paid to Trustees in the year, other than bona fide reimbursements.
2. The cost of all equipment purchased is written off in the year of purchase.
3. VAT is not reclaimable on expenditure made from this Fund.
4. Related Party. The charity is connected to the School and may have transactions with both the School's Public and Private Funds. This PTA generates most of its income from fundraising activities which take place mostly on school premises except for school trips. From time to time the school requests that certain items be considered for funding by the PTA.
5. The Trustees of this PTA agreed at the AGM on 23/09/2020 a contribution of £29,000 towards a running track, a climbing frame for reception and a nursery shelter.