



Trustees' Annual Report for the period

| Period start date | | | Period end date | | | | |
|-------------------|----|----|-----------------|----|----|----|------|
| From | 06 | 04 | 2019 | To | 05 | 04 | 2020 |

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|----------------------|-----------------|-----------------------------------|---|
| 1 | David Robert Clancey | President | | |
| 2 | Allan Cameron Scott | | | |
| 3 | Paul David Barham | | | |
| 4 | John White | | | |
| 5 | | | | |
| 6 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust Deed 1st July 1985

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Trustees are elected by the Charity Committee and appointed by the existing trustees by deed.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

In accordance with the Governing Document the day to day management of the Charity is undertaken by the Charity Committee.

The Charity Committee is made up of an elected representative from each Lodge within the Province. The Chairman of the Committee is elected from within the Committee membership and serves a one year term of office. The Secretary to the Committee is appointed by the President of the Charity and also acts as treasurer.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To raise income from Mark Lodges within the Province for the relief of poor and distressed Mark Masons and their dependents and to support the Grand Mark Benevolent Fund and non-masonic charities within the Mark Province of North & East Yorkshire.

The Charity does not raise funds from the general public.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Charity awards grants to non-masonic charities in the Province. These may be one-off grants or spread over a 5 year period.

Having regard to the statutory duty to act for the public benefit and within the constraints of the Governing Document, the Charity Committee invites recommendations from the Mark Lodges as to those non-masonic charities within the Province which would most benefit from these grants.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

To be eligible for a grant from the Charity, non-masonic charities must be registered with the Charity Commission and either wholly based within the Province or ring fence any grant for use only within the Province, for the benefit of the local community.

The Charity has adopted a policy that 4 larger eligible Charities would be selected to be beneficiaries over a 5 year period. Other charities are eligible for one-off grants.

The Charity Committee meets twice a year and determines which charities should be awarded grants, and how much, having regard to the available funds.

In this financial year the Charity raised over £27,000 from within the Mark membership of the Province.

Grants were awarded to 12 non-masonic charities including the 4 in the 5 year programme. The total amount awarded was £19,000.

In addition the Charity supported the work of the Grand Mark Benevolent Fund with donations totalling £12,141.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity has a reserves policy agreed in 2014 and regularly reviewed since, that £35,000 should be held in reserve to cover future liabilities that may arise and emergency disaster funding. The Reserve Account currently stands at £39,828.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information**

| |
|--|
| |
|--|

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|----------------------|------------------------|
| Signature(s) | <i>D.R. Clancey</i> | <i>W.S. Hawkes</i> |
| Full name(s) | David Robert Clancey | William Stephen Hawkes |
| Position (eg Secretary, Chair, etc) | President | Secretary |

Date 21 December 2020

**THE NORTH AND EAST YORKSHIRE
MARK BENEVOLENT FUND**
(Registered Charity 517013)
Charitable Sources Unrestricted Funds

| INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 5th APRIL 2020 | 2020 £ | 2019 £ |
|---|-------------------|-------------------|
| INCOME | | |
| Mark Lodges | 25,074 | 24,374 |
| Bank Interest | 297 | 216 |
| Tax Reclaimed | 2,211 | 2,815 |
| Donations (incl. Prov. Grand Lodge Meetings) | 2,456 | 1,733 |
| | <u>30,038</u> | <u>29,138</u> |
| EXPENDITURE | | |
| Grand Mark Benevolent Fund | 12,141 | 10,835 |
| Non Masonic Charities | 19,000 | 15,930 |
| Connaught Court | 500 | 500 |
| | <u>31,641</u> | <u>27,265</u> |
| Excess of Expenditure over Income | | |
| Excess of Income over Expenditure | <u>-1,603</u> | <u>1,873</u> |
| BALANCE SHEET AS AT 5th APRIL 2020 | | |
| CURRENT ASSETS | | |
| TSB Current Account | 19,465 | 21,365 |
| TSB Deposit Account | 0 | 0 |
| Virgin Money Deposit Account | 39,828 | 39,531 |
| | <u>59,293</u> | <u>60,896</u> |
| Less: Creditor | 0 | 0 |
| | <u>59,293</u> | <u>60,896</u> |
| ACCUMULATED FUND | | |
| Balance at 6th April 2019 | 60,896 | 59,023 |
| Add: Excess of Income over Expenditure for the year | 0 | 1,873 |
| Deduct: Excess of Expenditure over Income for the year | -1,603 | 0 |
| Balance at 5th April 2020 | <u>59,293</u> | <u>60,896</u> |
| APPROPRIATION | | |
| General Reserve | 59,293 | 60,896 |
| Designated Funds | 0 | 0 |
| | <u>59,293</u> | <u>60,896</u> |

Note: The Charity has a contingent liability in respect of amounts received from members, which may ultimately be used as payments towards Grand Mark Lodge charity collarettes: the figure has not been quantified.

Report of the Accounts Examiner

I have reported to the Charity Trustees of The North and East Yorkshire Mark Benevolent Fund that I have carried out an independent examination of the accounts of the Fund for the year ended 5th April 2020 and have given them an unqualified report in accordance with the General Directions given by the Charity Commissioners.



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