

**SOUTH SHIELDS SEA CADETS 315 CORPS  
TS Collingwood**

**ANNUAL GENERAL MEETING**

**7.00pm 30th November 2020**

**Minutes**

**APOLOGIES**

Andrew Brown UMT member standing down

**OPENING ADDRESS BY CHAIRMAN**

The Chairman gave a welcome and thanked all you had joined this virtual AGM on Teams.

**MINUTES FROM PREVIOUS AGM FOR ADOPTION**

The minutes had been circulated a week earlier by email. The minutes were duly adopted as a true reflection of the last AGM

**MATTERS ARISING FROM LAST MINUTES**

None

**CHAIRMAN'S REPORT**

As in previous years, although the AGM financial report attests for the year ending April 2020, I would like this report to cover the period from the last AGM to this date. We have found that when speaking to interested parties, whether parents of cadets, local associations or sources of funding, an up to date overview of the activities of TS Collingwood is most helpful. To this end our public domain AGM report is the most appropriate.

I would like to start by looking back at the goals we set for 2019/20

1. Retain our Burgee
2. Retain/improve our cadet membership in line with aspirations of HO
3. Focus on offshore activities.
4. Continue with Unit improvements-
  - Build a Safety Lookout overlooking the quayside and river.
  - Renew the Unit Boundary fencing on the quayside.
  - Render the Unit riverside gable end and renew the roof soffits.
  - Assorted pointing repairs to unit boundary walls.
  - Fit a new secure door to the old boiler house and make the same fit for purpose as a secure equipment store.
  - Install security cameras on the exterior of the unit, overlooking entrances, quayside and the side of the building.
5. Continue improvement of the boats and equipment.

6. Installation of the restored 1855 HMS Satellite Figurehead at TS Collingwood and completion of the HLF scope of activities.

The final months of 2019 and the beginning of 2020 got TS Collingwood off to a good start with promise of the year ahead being as exciting for the cadets as ever. That all changed at the end of March with the Covid 19 lockdown. Up until then the cadets and especially staff had been very active with support being provided to Boldon Sea Cadet Unit as they prepare to become a stand-alone unit. In addition, staff also supported an embryo Sea Cadet Unit at ST Aiden's School in Sunderland with a plan to offer our waterborne facilities after Easter.

With the restrictions imposed and challenges faced by the cadets and staff of TS Collingwood, it's not all bad news and there have been some remarkable outcomes to those objectives listed.

Access to the unit was limited to one member of staff during the initial lockdown for inspection of the premises and subject to strict procedures and authorisation. As more access was allowed strict procedures remained in force and adhered to, and this especially as maintenance and building works commenced.

#### **Item 1. Retention of our Burgee.**

Once again I am delighted to say that through the efforts of the cadets, dedication and hard work of the staff and support from the UMT this was once again achieved.

#### **Item 2. Retention of Cadet membership.**

Although the cadet experience has been different this year with no face to face engagement since March, and without waterborne and other hands-on activities, retention has remained fairly stable. There are presently 54 cadets on our books and it is understood through staff contact that 30 are confirmed to return when the unit achieves Lime Status.

#### **Item 3. Focus on Offshore Activities.**

Prior to the lockdown we had 12 cadets and 2 adult volunteers accepted to go offshore on the TS John Jerwood. With the cancellation of offshore activities in the summer it is hoped that this will be rebooked for 2021.

In the same vein it is hoped that the 22 cadets and 6 adult volunteers accepted for onshore training at HMS Raleigh will also get the opportunity next year.

#### **Item 4. Continue with Unit improvements**

##### **Safety Lookout.**

As described at the last AGM a project was put in place called 'Looking out for Safety' by which the safety of waterborne activities on the river could be greatly improved. An application to the MSSC annual property fund was made and a grant of £5,000 confirmed. Due to the planning permission requirements, which caused some delay and also the need for a suitable ambient air temperature for other work to be carried out (rendering), it was agreed with the builder that the work should commence at Easter 2020. With Covid 19 restrictions and the resultant challenge in obtaining building materials the work did not finally get underway until September. Bad weather then caused further delays with work finally completing in November.

One bit of good news was the receipt of a £10,000 grant as a part of the Government help scheme for small businesses. This relieved an ongoing and worsening problem of the West facing roof skylights which leaked badly. They had been repaired during the winter by the council but at the same time condemned by them with an estimated renewal cost of £9,000. With the builders on site the opportunity was taken to

completely remove the skylights, tile over the roof sections and install the required internal insulation and cladding.

With scaffolding erected the full length of the building the opportunity was also taken to carry out all pointing repairs and install new Sea Cadet signage. Sign design was provided free of charge by head office.

#### **Item 5. Continue improvement of the boats and equipment.**

During the winter and prior to Lockdown an overhaul was carried out of the tractor by staff, it's serviceability essential for launching boats.

The Dory, our only RN owned power boat, had received a refit and new engine in 2019. Unfortunately, the launching trolley finally succumbed to corrosion and had to be replaced. A donation of £500 had been received from the South Tyneside Mayors Charity and this money was used towards that renewal cost.

All other boats were maintained as far as practicable by staff once Unit access was allowed.

#### **Item 6. Installation of the restored 1855 Figurehead HMS Satellite at TS Collingwood and completion of the HLF scope of activities.**

In October 2019 a £9,300 grant was received from the HLF towards a project cost of £11,810 for the restoration and installation of the HMS Satellite Figurehead. The project was described in the 2019 AGM report and work got underway as soon as the funds were received. The Figurehead was collected in November by Andy Peters, Maritima, and the 'imposing lady', fully restored, was delivered and installed at South Shields on the main deck when restrictions were partially lifted during August.

During the winter months and prior to lockdown a display area was constructed on the main deck consisting of a HMS Satellite scale bow section on a new wall separating the parade deck from the kitchen servery. The bow was built using original 1855 drawings obtained from the Greenwich Maritime Museum. It was important that the display area was of equal quality to that of the Figurehead and so we are most grateful that the work was carried out by one of the few remaining trained shipwrights available in the UK. It was by pure coincidence that the Shipwright in question was Simon Spence an ex TS Collingwood cadet... 1960's era. Simon engaged on RN work at Devonport and UK Docks gave his time free of charge only charging travel expenses to and from his home in Appleby.

The Figurehead is now proudly displayed and we await completing the outstanding HLF objectives of the project once Covid 19 restriction are lifted.

The UMT would also like to thank the following people for their work in completing the Figurehead installation.

Sandy Lawther- Replica scale model ships canons

Jane Eltringham- Artwork and decoration.

Maurice Powel- £1,000 donation

UK Docks- Lifting equipment

#### **Other Fund Raising Activities**

The TS Collingwood cadets took part in one of the final social gatherings prior to Lockdown and once again acted as Guard of Honour at Newcastle Civic Centre at the beginning of March for the annual IMarEST, RINA and Nautical Institute Marine Industry awards ceremony. The cadets raised £1,475 during the raffle which was split between a number of marine benevolent societies and £400 to TS Collingwood.

Projects apart, one of the greatest effort is towards the general account and keeping the lights on. With this in mind our very great thanks go to those that understand what we do here at TS Collingwood and whom offer continual financial support. They are-

The Sir James Knott Trust  
John Lightfoot MBE  
Harry Wilson  
Commonwealth War Graves Commission  
The Marine Society and Sea Cadets  
The Mayor of South Tyneside  
And as ever 'The folk of Shields'

I am also proud to say that TS Collingwood now has a very active and hardworking P&SA and although restrictions have limited their activities in 2020, since August they have rolled up their sleeves in unit preparations for cadets returning.

In conclusion 2019/20 has been a very different year but spirits remain high and we look forward to 2021, as with the words of Sir Tom Moore 'The sun will shine *on us* again and the clouds will go away.

## **PSA REPORT**

At the AGM on 21<sup>st</sup> October 2019, we reported that P&SA Chairman and secretary had resigned. A sad fact than when a cadet leaves the parent usually follow. We still need to elect new committee members when we can hold the P&SA. AGM.

In the meantime, the Vice Chair is acting as Chairman and the acting secretary is relocating to France so will also be standing down. We wish to thank him for his support and wish him the best of luck for the future.

Our treasurer has already submitted our financial report. One of our committee members is now a civilian instructor, so she will have to stand down from the committee, but can remain a member of the P&SA .We have 3 other members in the P&SA and the good news is that we have 4 parents that have expressed an interest in joining.

Pam, one of our committee members has completely transformed the clothing store, and has it well organised, keeping the stock clean, neat and tidy. Old uniforms have been disposed of and new uniforms ordered.

The P&SA had been having regular meetings to discuss fundraising ideas and recreational events for the cadets and adults, with input from our unit training/recreational officer, before we went into lockdown.

Here is a list of events the P&SA have participated in.

Halloween party for cadets and staff Friday 1<sup>st</sup> November 2019, paid for catering, prizes, decorations, etc. Set up the deck and prepared food and beverages, then cleared away afterwards.

Bag pack at Morrison's Seaburn Sunday 17<sup>th</sup> November 2019, participated in bag packing and counting of money.

Unit Presentation night Friday 13<sup>th</sup> December 2019, provided trophies and paid for engraving. Provided raffle prizes and beverages, set up the deck. Buffet was provided by cadets doing the basic catering course, The P&SA team washed up and cleared away afterwards.

Cadets Christmas dinner Saturday 14<sup>th</sup> December organised menu, cleaned the building, set up the deck and tables, paid for all the food, soft drinks. crackers etc. and selection boxes for cadets. Our district Officer and his nephew, kindly did the

cooking, with help from our P&SA committee, who also waited on the tables and washed all the dishes and cleared up afterwards.

Unit MACT weekend 31/01/2020 - 02/02/2020 P&SA did food shopping and provided catering for cadets and staff approx 30 in total all weekend. Cleaned and tidied the building and disposed of rubbish.

The P&SA held an adult only Fancy dress 80s and 90s night on Saturday 14/03/20, to raise funds for the unit which was great fun with food, drinks, games and music.

P&SA have bought extra tea towels and kitchen equipment for the galley, for the cadets participating in the basic catering course, as well as cleaning products, black bin bags, kitchen rolls toilet rolls etc.

### **OFFICER IN CHARGE'S REPORT**

2020 started off with great promise, hope and enthusiasm.

We had 12 cadets and 2 AV's (Adult Volunteers) accepted to go offshore on TS John Jerwood, and we also had 22 cadets and 6 AVs accepted to attend ashore training at HMS Raleigh. Unfortunately, none of this was to be!

We have held plenty of CTP (Cadet Training Program) classes online, with great success. Quite a few cadets have been advanced. 2 RMCs (Royal Marine Cadets) were promoted to Cdt Sgt (Cadet Sergeant) following their virtual promotion board, and 1 cadet was promoted to Cdt L/Cpl (Cadet Lance Corporal) after her virtual board. A few BJ's (Blue Jackets) have been advanced to Able Cadet and Ordinary Cadet, plus 2 Cadets 1st Class.

Current number of cadets is 54, which is one down from the last Unit Review, but we have three new cadets joining us when we reopen.

The Unit HQ has undergone a great deal of building work during the lockdown. A safety platform has been constructed on top of the Fuel Store on the quayside, and new door allows access to it from the ships office. The figure head from the former RNVR training ship, HMS Satellite has been restored to her former glory and installed on the main deck. A new door has been installed on the first floor on the galley flat on the gable end of the building to allow access to large items, furniture etc, to the upper deck. The Junior Classroom on the 2nd floor has been carpeted throughout, which will hopefully reduce the noise of stampeding Juniors! We can but hope!

Regular contact was established with Parents and Guardians during the lockdown. It has been remarkably successful, and over 30 cadets will be returning when we are granted Lime status. They are all extremely keen to return.

AVs have been in the Unit cleaning and socially distancing the building. We have created a new classroom in the dormitory. The cleaning and marking of social distancing within the building has now been completed and the request for Lime status has been submitted.

Unfortunately, due to the number of cadets we have and socially distancing them, we are only able to parade RMCs on Monday evenings and SCs and Juniors on Fridays. I can safely say that the AVs and Cadets are up for the challenges ahead in the future.

### **TREASURERS REPORT AND ADOPTION OF ACCOUNTS**

The Treasurer provided an overview of the unit accounts and fielded questions as appropriate.

The accounts were adopted.

The auditors fee of £80 was agreed.

The Treasurer mentioned that it was with great sadness that she learnt of the death of the auditor Terry Kent. Terry had been auditing the TS Collingwood accounts for at least 30 years and will be greatly missed for his wise council and diligence. The Chairman and Treasurer have been in contact with Terry's family and sent condolences on behalf of TS Collingwood.

### **ELECTION/RE-ELECTION OF PRESIDENT**

It was with great pleasure that the Chairman announced that Harry Wilson was willing to stand once again as President of TS Collingwood

Harry Wilson was duly relected

### **ELECTION OF UNIT MANAGEMENT COMMITTEE**

The UMC stood down and was re-elected en bloc-

John Eltringham	Chairman
Keith Trotter	Vice Chairman
Jane Eltringham	Treasurer
Jim Knott	Secretary
Gary Hindmarch	Member

There were two resignations

Andrew Brown and David Fenton.

Once the unit is open for parading the intention is to co-opt two cadets onto the UMT.

It is envisaged this will take place in January 2021

### **ANY OTHER BUSINESS**

None

AGM Concluded.-

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		Form SCC A3 (R&P) Mar-2007	
<b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March 2019</b>			
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)			
(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)			
Unit Name: South Shields 315 Unit		Charity No: 1087355	
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR £	LAST YEAR £
		Notes	
<b>REVENUE RECEIPTS –</b>			
<b>HQ-GRANTS:</b>			
- CAPITATION	MSSC Quayside repair	12,000.00	11,000.00
- TRAVEL EXPENSE REFUNDS			1,426.25
- DIRECT			
- SCVA (Sea Cadet Victualling Allowance)			
OTHER GRANTS	SJK,HLF,Ulysses, CF	17,300.00	7,050.00
CADET CONTRIBUTIONS		4,843.00	6,951.74
OTHER DONATIONS	Lightfoot, CWG,Mayor	23,105.00	7,701.50
LEGACIES			
MOD - BOAT REPAIR GRANT			
FUNDRAISING PROCEEDS (not: Special Events as below)	IMarEST,street collect	4,522.16	
SPECIAL EVENTS PROCEEDS (as charitable activity only)			4,238.12
<b>OTHER CHARITABLE ACTIVITIES:</b>			
- COMPETITION RECEIPTS			
- COURSE FEES			
SUNDRY SALES RECEIPTS	Nutty	220.30	482.96
INVESTMENT INCOME RECEIVED			
BANK DEPOSIT INTEREST		63.92	17.53
PROPERTY RENTS (includes any occasional lettings/hirings)			
OTHER REVENUE RECEIPTS	Gift Aid		4,996.45
<b>TOTAL REVENUE RECEIPTS A</b>		<b>62,054.38</b>	<b>43,864.55</b>
<b>NON-REVENUE RECEIPTS –</b>			
INVESTMENT SALES PROCEEDS			
PROCEEDS FROM SALES OF OTHER FIXED ASSETS			
LOANS RECEIVED/RECOVERED (include grants per contra*)			
TRANSFERS FROM ANY OTHER* FUND OF THE UNIT			
ANY OTHER RECEIPTS			
<b>TOTAL NON-REVENUE RECEIPTS B</b>			
(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)			
(*Note: Loan <u>write-offs</u> are 'receipts' here and 'payments' on page AC2)			
<b>TOTAL RECEIPTS (=A+B) C</b>		<b>62,054.38</b>	<b>43,864.55</b>
<b>Reconciliation:-</b>			
<b>NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-</b>			
- REVENUE ITEMS (= A – D from page AC2)	G	21,968.26	10,141.43
- NON-REVENUE ITEMS (= B – E from page AC2)	H		10,800.00
- COMBINED (=G+H)		21,968.26	-658.57
CASH/BANK BALANCE FROM LAST YEAR-END		19,360.70	16,536.80
CASH/BANK BALANCE AT THIS YEAR-END		<b>41,328.96</b>	<b>15,878.23</b>



THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		Form SCC A3 (R&P) Mar-2007	
<b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March 2019</b>			
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) (Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)			
Unit Name: South Shields 315 Unit		Charity No: 1087355	
Fund-name/purpose (if not held for the Unit's <u>general</u> purposes):-		THIS YEAR £	LAST YEAR £
Notes			
<b>REVENUE PAYMENTS –</b>			
FUNDRAISING COSTS (not: Special Events as below)			
INVESTMENT MANAGEMENT COSTS (if any)			
<b>DIRECT CHARITABLE ACTIVITY COSTS:</b>			
- SPECIAL EVENTS COSTS	Community Foundation		13.50
- COMPETITION COSTS			
- TRAVEL COSTS	Malta	8,824.60	390.04
- CATERING COSTS			
- TRAINING COURSES COSTS	Weymouth Malta		7,304.58
- GRANTS (including any charitable loans written off)			
ARTICLES PURCHASED FOR RESALE	Nutty		986.38
<b>OVERHEAD COSTS FOR:</b>			
- RENT / COUNCIL TAX		1,072.00	1,386.00
- HEAT, LIGHT & WATER		2,601.96	1,663.48
- TELEPHONE	plus internet	590.95	426.06
- POSTAGE			
- PRINTING & STATIONERY			248.71
<b>MAINTENANCE COSTS FOR:</b>			
- BUILDINGS	Quayside	15,258.60	1,988.79
- BOATS		2,000.00	221.33
- VEHICLES		100.00	
- COMPUTERS		4,082.17	
- OTHER EQUIPMENT	HLF	3,961.41	
FUEL COSTS		510.17	235.00
INSURANCE COSTS		994.26	965.73
BANK INTEREST & CHARGES			
<b>CHARITY GOVERNANCE COSTS:</b>			
- FOR AUDIT OR INDEPENDENT EXAMINATION		90.00	90.00
- FOR ACCOUNTS PREPARATION			
- FOR LEGAL ADVICE (for constitution or trustees)	New Lease		
OTHER REVENUE COSTS			
<b>TOTAL REVENUE PAYMENTS D</b>		<b>40,086.12</b>	<b>15,919.60</b>
<b>NON-REVENUE PAYMENTS –</b>			
FOR INVESTMENTS PURCHASED	New Classroom		17,419.00
FOR OTHER FIXED ASSETS (including any <u>improvements</u> )	RS Zest, Chartplotter		2,414.71
LOANS MADE/REPAID			
TRANSFERS FROM ANY OTHER* FUND OF THE UNIT			
ANY OTHER PAYMENTS			
<b>TOTAL NON-REVENUE PAYMENTS E</b>			<b>19,833.71</b>
<b>TOTAL PAYMENTS (=D+E) F</b>		<b>40,086.12</b>	<b>35,753.31</b>
(*Attach that Fund's similar Account of Payments as page AC2A, and so on)			



**THE SEA CADETS  
ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

Form  
SCC A3 (R&P)

**STATEMENT OF BALANCES & ACCOUNTS NOTES for year ended 31 March 2020**

Mar-2007

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)  
(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

**Unit Name:** South Shields 315 Unit

**Charity No:** 1087355

**In England & Wales: STATEMENT OF ASSETS & LIABILITIES**

(English/Welsh/NI Units: no valuations/costs or accounts notes required)

**ASSETS:**

CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)

41,328.96

CASH/BANK BALANCE(S) AT YEAR-END (from page AC1A)

62,054.38

BANK DEPOSITS (if any) not included above

LOANS RECOVERABLE

OTHER DEBTS (total recoverable – exclude any "accruals")

\*STOCKS OF ITEMS FOR RESALE (total cost)

INVESTMENTS (present value of securities &c)

INVESTMENTS (ditto – belonging to a Restricted Fund, if any)

**\*OTHER FIXED ASSETS:**

- LAND & BUILDINGS

- BOATS

- VEHICLES

- COMPUTERS

- OTHER EQUIPMENT

\*For all these items (including any gifts at estimated value when given)

state their total present value here if lower than as above

**LIABILITIES**

LOANS REPAYABLE

OTHER CREDITORS (total payable – exclude any "accruals")

CONTINGENT LIABILITIES (estimated total amount)

**[Scottish] ACCOUNTS NOTES\* (if not within Annual Report)**

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

Amount of any trustee expenses reimbursed and for how many trustees

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) - together with any amount owing at the year-end (say if none)

Any further information that 'may reasonably assist' a reader's understanding

(\*Show details on an extra attached (numbered) page if necessary)

Signed as authorised by the Unit's Management Committee - Date:

21st Dec 2020

Unit Treasurer

Unit Chairman

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

**THE SEA CADETS  
ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

Form  
SCC A3 (R&P)

Mar-2007

**TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2019**

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

**Unit Name:** South Shields 315 Unit

**Charity No:** 1087355

Unit address (or address for correspondence):-

House name:	TS Collingwood
Street and No:	Wapping Street
Area or Estate:	Corporation Quay
Town/City:	South Shields
County:	Tyne & Wear
Post Code:	NE33 1LQ

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

J A Eltringham	Chairman
Keith Trotter	Vice Chairman
Mrs J Eltringham	Treasurer
Mr Jim Simpson	Officer in Charge
Gary Hindmarch	Member
Mr Jim Knott	Secretary

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-


Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not: Scotland]:-

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**Nature and date of the Unit's constitution (governing document):- Subordinate Local Constitution**

Governed by Sea Cadet Regulations 12th November 2003

**The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-**

*Unit Management Committee (UMC) members are elected annually at the Annual General Meeting (AGM). UMC members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy). The UMC have the power to appoint a new UMC member. The UMC member appointed will serve until the date of the next AGM, after which the post will be filled by election.*

**The Unit's charitable purpose(s) as set out in its constitution is:-**

To help young people towards responsible adulthood by encouraging valuable personal attributes and high standards of conduct, using a nautical theme based on the customs of the Royal Navy.

**The Unit's main activities and achievements in the financial year were:-**

As per Chairmans and Officer in Charge report ref AGM 30th November 2020



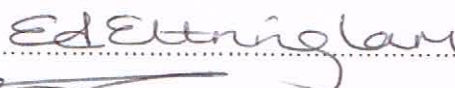
**Unit Name:** South Shields 315 Unit

**Charity No:** 1087355

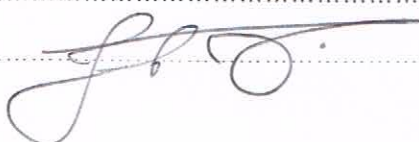
The charity trustees acknowledge with thanks the extra support of the Ministry of Defence by way of grants in aid, loan of equipment and services of personnel to the Unit during this financial year.

The charity trustees' policy aims to maintain unrestricted reserves at a level equating to 12 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income. Year-end reserves amounted to £16,683.00 equal to 12 months' on that basis.

Date signed as authorised by the Unit's Management Committee:



Unit Treasurer



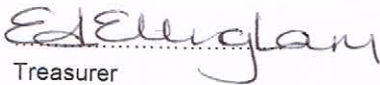
Unit Chairman

**Note:** The statutory audit or independent examination report on this Statement of Account must be attached.

SOUTH SHIELDS SEA CADETS 315 UNIT T S COLLINGWOOD

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2020

<u>INCOME</u>		<u>EXPENDITURE</u>	
J Lightfoot	2000.00	Electric and Gas	1790.41
Lightfoot Family Charity Fund	20000.00	Water	811.55
Sir James Knott Trust	4000.00	Council Tax and Rent	1072.00
Commonwealth War Graves	55.00	Telephone & Internet	590.95
MSSC	12000.00	Insurance	994.26
Mayoress' Charity	550.00	Auditor	90.00
Heritage Lottery	9300.00	Travel and Accommodation	8824.60
I Mar EST	900.00	Miscellaneous Expenses	2510.17
Fada	500.00		
TT - N of E Cadet Force	2000.00		16683.94
Ulysses Trust	2000.00	<u>Repairs etc</u>	
Street Collections etc	3622.16	Concreting	12524.00
	<u>56927.16</u>	Laptops, TVs etc	4082.17
		Alarm Repairs	1000.40
Bank Interest	63.92	Heating Repairs	448.84
Subscriptions	4843.00	Heritage Lottery Fund Purchases etc	3961.41
Confectionery Sales	220.30	Miscellaneous Repairs	1285.36
	<u>62054.38</u>		<u>39986.12</u>
		Transfer to PSA Account	100.00
BANK BALANCE AT 1st APRIL 2019	19360.70	BANK BALANCE AT 31st MARCH 2020	41328.96
	<u>81415.08</u>		<u>81415.08</u>



Treasurer

J Eltringham

Date : 30th June 2020

Independent Report

I have examined the foregoing financial statements along with the books and vouchers etc supplied, and can confirm that the financial statements are a true record of the transactions carried out during the year.



T Kent

Terry Kent (Accountancy Services) Ltd

Date : 30th June 2020

PARENTS AND SUPPORTERS ASSOCIATION

SOUTH SHIELDS SEA CADETS 315 UNIT T S COLLINGWOOD

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2020

INCOME

Sale of Confectionery etc 2734.70  
Events etc 504.56

3239.26

TRANSFER FROM SEA CADETS 100.00

3339.26

EXPENDITURE

Goods for Resale 1516.94  
Presentation Nights etc 504.92  
Miscellaneous Expenses 6.27

2028.13

BANK BALANCE AT 31st MARCH 2020 1311.13

3339.26

X L. Taylor X  
Parents & Supporters Association Treasurer

L Taylor

Date: 30th June 2020

J Eltringham  
Unit Treasurer

J Eltringham

Date: 30th June 2020

Independent Report

I have examined the foregoing financial statements along with the books and vouchers etc supplied, and can confirm that the financial statements are a true record of the transactions carried out during the year.

T Kent

Terry Kent (Accountancy Services) Ltd

Date: 30th June 2020