# Community Welfare Trust Unaudited Financial Statements 31 March 2020

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**CHUHAN & SINGH PARTNERSHIP LTD** 

Chartered Accountants 81 Borough Road Middlesbrough TS1 3AA

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# **Financial Statements**

# Year ended 31 March 2020

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### **Trustees' Annual Report**

## Year ended 31 March 2020

The trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2020.

#### Reference and administrative details

Registered charity nameCommunity Welfare TrustCharity registration number1139578Principal officeCommunity Welfare Trust<br/>Mariborough House<br/>30-32 Yarm Road<br/>Stockton on TeesThe trusteesMaria Data Hull

Mr S Rashid Mr G Hussain Mr M Hussain Mr J Iqbal

Bank Details

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Yorkshire Bank York House Town Centre Thornaby TS17 9PL (Retired 17 October 2019)

Independent examiner

GH Singh

## Trustees' Annual Report (continued)

### Year ended 31 March 2020

#### Structure, governance and management

The Community Welfare Trust is a constituted charitable trust registered with the Charity Commission under charity number 1139578 and operates within the framework of its governing document. It is governed by a Constitution.

#### Organisational Structure

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The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits. The trustees meet together, as a body, monthly and are responsible for all decisions taken in relation to running the Masjid, the community facilities and the activities provided by the charity.

To assist the smooth running of the charity the trustees have set up a number of sub-committees that oversee certain aspects of the charity's work. These sub-committees are currently set up for finance, for the day-to-day management of the building and for the strategic and operational aspects of the day centre. These sub-committees report back with their recommendations to the full meeting of the trustees. The membership of these sub-committees reflects the particular skills that the trustees can bring to the work of the charity. The day-to-day management of the Masjid and community facilities and projects are delegated to staff and volunteers.

#### Recruitment and appointment of trustees

New trustees are selected at the AGM. In selecting new trustees, the charity seeks to identify people who regularly attend events and functions organised by the charity and are willing to volunteer to help in broader community work. Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charity's aims and activities. The individual is then proposed as a new trustee at the subsequent trustees' meeting. This process allows for due consideration of the person's eligibility, personal competence, specialist knowledge and skills. Approval of the new trustee occurs at the AGM.

#### Induction and training of trustees

Following appointment, new trustees are introduced to their new role and given copies of the charity's constitution and a guide to the policies and procedures adopted by the charity. A number of publications from the Charity Commission are also provided including guidance on charities and public benefit and on the advancement of religion for public benefit. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act. Initially, new trustees work with an an existing trustee assisting on particular activities and projects run by the charity. After satisfactory feedback from existing trustees, they are then given the task of leading a particular activity or project and reporting the progress at a trustees' meeting.

#### **Risk management**

The trustees have assessed the risks the charity faces and have drawn up a risk assessment which identifies the major risks by area of activity, nature of those risks, the likelihood of the risks happening and the measures taken to manage them. The trustees review these risk assessments regularly at their meetings and at meetings of the sub-committees on finance, buildings and day care centre. The trustees are satisfied that systems are in place, or arrangements in hand, to manage the risks that have been identified. In particular, insurance cover is in place and the finances of the organisation are kept under the review.

Appropriate Criminal Records Bureau (CRB) checks, supported by regularly reviewed policies, are made for all those who work with children or other vulnerable groups within the Masjid and community centre.

### Trustees' Annual Report (continued)

### Year ended 31 March 2020

#### **Objectives and activities**

Aims:

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Advancement of education and training Supporting older and vulnerable people Empowering local communities Developing stronger bonds between communities across the Tees Valley Relief of poverty and health inequalities Condult for communities to mainstream services The advancement of the Muslim religion in accordance with beliefs set out in Schedule 1 of the

constitution. Day to day management of the Jamia Masjid Al-Bilal and the community centre based within Marlborough House

The objectives are set to reflect our faith and community aims. Each year the trustees review the objectives and activities to ensure they continue to reflect the aims. In carrying out this review the trustees have considered the Charity Commission's general guidance on public benefit and In particular its supplementary public guidance on the advancement of religion for the public benefit. Our dual aims remain to provide a facility where muslims can worship and to provide a community facility for all of the communities in the Stockton-on-Tees area. Our long term ambition is to build the self-confidence of muslims in their faith, and through our community facilities and activities help to make our area a peaceful, vibrant and harmonious community.

#### Strategies

In setting our objectives and strategies, our trustees have given careful consideration to the Charity Commission's public benefit guidance. We want to make Marlborough House and Jamia Masjid Al-Bilal an accessible and welcoming venue where all communities from the local area can come together and by doing this the charity meets the Charity Commission's public benefit criteria.

We are also fortunate to have facilities for women who want to pray at the Masjid and accessible meeting rooms and community rooms. Specialist ablution facilities have been developed to support people preparing for worship.

Marlborough House is open from 7am to 8pm Monday to Saturday and the Masjid is open at all times with daily prayers, the Friday prayers being a focus of activities.

Women from the local area hold an Islamic teaching class on Sundays and the children's Qur'an teaching classes are held every evening from 4.30pm until 6.30pm. The children's classes are led by the Imam for the boys and by an Alima for the girls.

Marlborough House is a strategic venue in the Stockton-on-Tees area within walking distance of the town centre and easy access to the A66 and A19 (major routes across the North East). Due to its location it is a popular venue for local NHS bodies, health service providers, local authority and community groups to rent office space or run training/development activities. This provides a valuable resource for the local communities to access mainstream services on their doorstep with the help of the charity.

We undertake fundraising activities to raise money for people in need. An important part of our strategy is community welfare and education. All of our community facilities and activities including classes, health initiatives and seminars are widely advertised and we welcome the participation of all of our local communities irrelevant of religion.

Most of our activities are free and supported by donations or grant funding. Where a charge is made, concessions are made for students, people on means-tested benefits and pensioners. One way we are doing this is through the Day Care Centre which we have established for those over 50 years of

# Trustees' Annual Report (continued)

## Year ended 31 March 2020

age and those with a health need. We are currently applying for funding to help reduce social isolation among the elderly and provide activities to help local communities come together.

Use of volunteers

Volunteers are an important resource in both our faith and community work. Volunteers are involved in most of our faith and community activities and we have over 20 people regularly giving their time.

All of our trustees also give of their time freely. We encourage all members of the charity to be involved in voluntary activities and to share their skills with others. All those volunteers working with projects involving children or other vulnerable groups are CRB checked.

### Trustees' Annual Report (continued)

## Year ended 31 March 2020

#### Achievements and performance

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The charity carries out a wide range of activities that deliver public benefit in pursuance of its charitable aims. The trustees consider that these activities, summarised below, provide benefit to the wider community of Stockton-on-Tees and communities further afield.

The provision of a free premises for a day centre for those over 50 and those with health needs

Working with Healthwatch Stockton to reduce health inequalities

Working in partnership with Tees Achieve to deliver family learning ESOL classes for those whose first language is not English

Developing a partnership programme with the friends of Ropner Park for community cohesion events

Working in partnership with CAB (CitIzens Advice Bureau) to undertake benefits health checks to ensure local people are aware of their rights and entitlements

Delivering a men's health programme funded by Catalyst Stockton to identify barriers accessing health services by BME men

Delivering a ladies wellbeing project funded by Public Health Stockton to raise awareness of obesity in BME women and put in place activities to tackle obesity

#### **Religious activities**

Jamia Masjid Al-Bilal provides a centre for prayers and worship and for activities associated with the Islamic Faith such as Ramadan prayers, Shab-e-Miraj etc. The Masjid is open all day for daily and Friday prayers. During the week we have over 30 people who regularly attend daily prayers and over 200 who regularly attend Friday prayers.

#### Festivals

The charity members prepare food during Ramadan for those attending the Mosque who wish to break their fast together. Eid is also celebrated at the Mosque with a family day and communal meal. We also celebrate Saints' days and offer a monthly service of thanksgiving celebrating the birth of our prophet Muhammad, peace and blessings be upon him, to whom the Qur'an was revealed. Yearly Milad un Nabi with over 250 attending.

#### Civil marrlage and Nikkah

The Mosque provides muslim couples with an appropriate location for both their civil marriage and Nikkah (Islamic marriage).

#### Hifz classes

Memorisation of the Qur'an is considered an important element of religious education and training. We continue to provide this facility for the young people of the Mosque.

#### Islamic awareness

The charity works closely with local schools to support the curriculum in relation to religious awareness. School children at Key Stages 1-3 visit the Masjid on school visits and are provided an information booklet on Islam as part of their visit.

We run Figh classes for men and women to help broaden their understanding of Islam and its values.

#### Inter-faith dialogue

The charity has hosted a number of meetings for the cohesion of local inter-faith groups. This interfaith group consists of a number of local churches, the synagogue, temple and a number of

## Trustees' Annual Report (continued)

### Year ended 31 March 2020

#### Masjids in Teesside.

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#### Community Activities

Community halls and rooms in Marlborough House provide a valuable educational and recreational resource to all of the local communities in Stockton-on-Tees. A wide variety of activities are organised and take place in the community centre.

#### Conference rooms and meeting rooms

Conference and meeting rooms are available for use by local groups and organisations. Local charities are encouraged to make use of our meeting rooms, and we have hosted events for councillors and MPs. When facilities are not required for community use they are available for hire on commercial terms. This year alone our facilities have been used on over 100 occasions and over 30 different groups and organisations have benefited from the facilities we can offer the local community.

#### Day Care Centre

A Day Care Centre has been established by the charity to provide a supportive environment for the elderly and vulnerable adults and those with a health need. This centre is run entirely by volunteers and allows people to access help from the mainstream services as well as reducing social isolation. The charity aims to encourage people to remain independent for longer and the Day Care Centre helps people in achieving this. It also allows carers a much deserved break and many carers have commented how valuable they find this resource.

#### Family Learning ESOL

Family learning ESOL class are currently delivered in partnership with Stockton-on-Tees Borough Council's Tees Achieve. These classes not only support community cohesion by bringing together resident communities but also refugee and asylum seekers. The aim of the classes is to encourage family participation in learning and raise awareness levels for the whole family.

#### Financial review

The principal source of funding is through rental income. During the year expenditure exceeded income by £1,869. The trustees consider this to be a satisfactory result for the year and that there are sufficient reserves to cover this deficit.

The balance held as unrestricted funds at 31 March was £574,508 of which £52,955 are regarded as free reserves, after allowing for funds tied up in tangible fixed assets. The trustees aim to maintain free reserves that are sufficient to support the charity for six to nine months and the current free reserves are within this range.

#### Plans for future periods

The trustees intend to maintain and expand the charity's activities in the future.

The trustees' annual report was approved on 21, 12, 20 and signed on behalf of the board of trustees by:

Mr S Rashid Trustee

## Independent Examiner's Report to the Trustees of Community Welfare Trust

## Year ended 31 March 2020

I report to the trustees on my examination of the financial statements of Community Welfare Trust ('the charity') for the year ended 31 March 2020.

#### Responsibilities and basis of report

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As the trustees of the charlty you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2. the financial statements do not accord with those records; or
- 3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charitles (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

GH Sinah

Independen Examiner

Chuhan & Singh Partnership Ltd 81 Borough Road Middlesbrough TS1 3AA

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# **Statement of Financial Activities**

## Year ended 31 March 2020

		2020		2019	
		Unrestricted			
		funds	Total funds	Total funds	
	Note	£	£	£	
Income and endowments					
Donations and legacies	4	33,256	33,256	86,627	
Investment income	5	65,342	65,342	41,425	
Total Income		98,598	98,598	128,052	
Expenditure					
Expenditure on charitable activities	6,7	100,467	100,467	103,511	
Total expenditure		100,467	100,467	103,511	
Net (expenditure)/income and net movement	in funds	(1,869)	(1,869)	24,541	
Reconciliation of funds					
Total funds brought forward		576,377	576,377	551,836	
Total funds carrled forward		574,508	574,508	576,377	

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 10 to 15 form part of these financial statements.

# **Statement of Financial Position**

## 31 March 2020

	2020			2019	
	Note	£	£	£	
Fixed assets Tangible fixed assets	12		521,553	536,220	
<b>Current assets</b> Cash at bank and in hand		61,841		44,754	
Creditors: amounts falling due within one year	13	8,886		4,597	
Net current assets			52,955	40,157	
Total assets less current liabilities			574,508	576,377	
Net assets			574,508	576,377	
Funds of the charlty					
Unrestricted funds			574,508	576,377	
Total charlty funds	14		574,508	576,377	

These financial statements were approved by the board of trustees and authorised for issue on ..21..12..2.2, and are signed on behalf of the board by:

Mr S Rashid Trustee

The notes on pages 10 to 15 form part of these financial statements.

## Notes to the Financial Statements

## Year ended 31 March 2020

#### 1. General Information

The charity is a public benefit entity and a registered charity in England and Wales and is unincorporated. The address of the principal office is Marlborough House, 30-32 Yarm Road, Stockton-on-Tees, TS18 3NG.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

#### 3. Accounting policies

#### Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### Going concern

There are no material uncertainties about the charity's ability to continue.

#### Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

#### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the purposes of the charity. Unrestricted funds include a revaluation reserve representing the restatement of investment assets at market values.

Designated funds are unrestricted funds earmarked by the trustees for specific purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor.

## Notes to the Financial Statements (continued)

## Year ended 31 March 2020

#### 3. Accounting policies (continued)

#### Incoming resources

#### Income

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All income is included in the statement of financial activities when the charity is entitled to the income, any performance related conditions attached have been met or are fully within the control of the charity, the income is considered probable and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations and legacy income is received by way of donations, legacies, grants and gifts and is included in full in the Statement of Financial Activities when receivable. Where legacies have been notified to the charity but the criteria for income recognition have not been met, the legacy is treated as a contingent asset and disclosed if material. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.
- Donated services and facilities are included at the value to the charity, being the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market.
- Investment income is included, net of VAT, when receivable.
- Income from charitable trading activity is accounted for when earned.
- Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

#### **Resources expended**

#### Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Costs of raising funds comprise the costs associated with attracting donations, grants and legacies and the costs of trading for fundralsing purposes.
- Charitable expenditure comprises those costs incurred by the charity in the delivery of its
  activities and services for its beneficiaries. It includes both costs that can be allocated directly
  to such activities and those costs of an indirect nature necessary to support them.
- Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.
- All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis, as set out in the notes to the accounts.

#### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

## Notes to the Financial Statements (continued)

## Year ended 31 March 2020

#### 3. Accounting policies (continued)

#### Tangible assets (continued)

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

#### Depreclation

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Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Land and buildings	-	2% straight line
Motor Vehicles	-	25% reducing balance
Equipment	-	15% reducing balance

#### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

For impairment testing of goodwill, the goodwill acquired in a business combination is, from the acquisition date, allocated to each of the cash-generating units that are expected to benefit from the synergies of the combination, Irrespective of whether other assets or liabilities of the charity are assigned to those units.

#### 4. Donations and legacies

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- "	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Donations				
Donations	33,256	33,256	86,627	86,627
Investment income				
	Unrestricted	Total Funds	Unrestricted	Total Funds
	Funds	2020	Funds	2019
	£	£	£	£
Rental income	65,342	65,342	41,425	41,425
Ronal moomo	00,012		11,120	,

## Notes to the Financial Statements (continued)

## Year ended 31 March 2020

#### 6. Expenditure on charitable activities by fund type

	Unrestricted	Total Funds	Unrestricted	Total Funds
	Funds	2020	Funds	2019
	£	£	£	£
Charitable activities	100,467	100,467	103,511	103,511

#### 7. Expenditure on charitable activities by activity type

	Charitable activities	Activities undertaken directly £ 100,467	Total funds 2020 £ 100,467	Total fund 2019 £ 103,511
8.	Net (expenditure)/income			
	Net (expenditure)/income is stated after charging/(cred	lting):	0000	2040
			2020 £	2019 £
	Depreciation of tangible fixed assets		14,667	15,491
9.	Independent examination fees			
			2020	2019
	Fees payable to the independent examiner for:		£	£
	Independent examination of the financial statements		1,725	1,725

### 10. Staff costs

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The total staff costs and employee benefits for the reporting period are analysed as follows:

	2020	2019
	£	£
Wages and salaries	50,723	43,694

The average head count of employees during the year was 3 (2019: 5).

No employee received employee benefits of more than £60,000 during the year (2019: Nil).

#### 11. Trustee remuneration and expenses

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees.

No trustee expenses have been incurred.

## Notes to the Financial Statements (continued)

## Year ended 31 March 2020

## 12. Tangible fixed assets

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	Land and buildings £	Motor vehicles £	Equipment £	Total £
Cost At 1 April 2019 and 31 March 2020	547,000	9,991	26,117	583,108
<b>Depreclation</b> At 1 April 2019 Charge for the year	32,820 10,940	5,776 1,053	8,292 2,674	46,888 14,667
At 31 March 2020	43,760	6,829	10,966	61,555
Carrying amount At 31 March 2020	503,240	3,162	15,151	521,553
At 31 March 2019	514,180	4,215	17,825	536,220

## 13. Creditors: amounts falling due within one year

	2020 £	2019 £
Accruals and deferred income Social security and other taxes	2,000 6,886	2,000 2,597
	8,886	4,597

## 14. Analysis of charitable funds

## Unrestricted funds

				At
	At		31	March 202
	1 April 2019	lncome	Expenditure	0
	£	£	£	£
General funds	576,377	98,598	(100,467)	574,508
				At
	At		31	March 201
	1 April 2018	Income	Expenditure	9
	£	£	£	£
General funds	551,836	128,052	(103,511)	576,377

## Notes to the Financial Statements (continued)

## Year ended 31 March 2020

### 15. Analysis of net assets between funds

	Unrestricted	Total Funds
	Funds	2020
	, £	£
Tangible fixed assets	521,553	521,553
Current assets	61,841	61,84 <b>1</b>
Creditors less than 1 year	(8,886)	(8,886)
Net assets	574,508	574,508
	Unrestricted	Total Funds
	Funds	2019
	£	£
Tangible fixed assets	536,220	536,220
Current assets	44,754	44,754
Creditors less than 1 year	(2,581)	(2,581)
Creditors greater than 1 year		
Net assets	578,393	578,393

### 16. Related parties

During last year there was a loan from a trustee, Ghafoor Hussain, of £15,000 this has been repaid during this year.

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**Management Information** 

Year ended 31 March 2020

The following pages do not form part of the financial statements.

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# Detailed Statement of Financial Activities

# Year ended 31 March 2020

	2020 £	2019 £
Income and endowments	~	2
Donations and legacles		
Donations	33,256	86,627
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Investment income		
Rental income	65,342	41,425
Total Income	98,598	128,052
Expenditure		
Expenditure on charitable activities		
Closing stock	-	2,150
Wages and salaries	50,723	43,694
Rates and water	4,928	2,328
Light and heat	10,345	12,580
Repairs and maintenance	2,823	13,052
Insurance	3,599	4,361
Other establishment	4,520	3,964
Legal and professional fees	4,372	4,311
Telephone Other office costs	1,187 3,303	1,058 521
Depreciation	3,303 14,667	15,492
Depreciation		
	100,467	103,511
Total expanditure	100,467	103,511
Total expenditure	100,407	100,011
Net (expenditure)/income	1,869	24,541

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# Notes to the Detailed Statement of Financial Activities

# Year ended 31 March 2020

2020	2019
£	£
Expenditure on charitable activities	
Charltable activities	
Activities undertaken directly	
Direct charitable activity - day centre	- 2,150
Direct charitable activity - wages/salaries 50,72	<b>3</b> 43,694
Direct charitable activity - rates & water 4,92	<b>8</b> 2,328
Direct charitable activity - light & heat 10,34	<b>5</b> 12,580
Direct charitable activity - repairs & maintenance 2,82	<b>3</b> 13,052
Direct charitable activity - insurance 3,59	<b>9</b> 4,361
Direct charitable activity - other establishment 4,52	0 3,964
Direct charitable activity - legal and professional fees 4,37	<b>2</b> 4,311
Direct charitable activity - telephone 1,18	<b>7</b> 1,058
Direct charitable activity - other office costs 3,30	<b>3</b> 521
Direct charitable activity - depreciation 14,66	<b>7</b> 15,492
100,46	103,511
Expenditure on charitable activities 100,46	103,511