

**UNAUDITED REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

FOR

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

REGISTERED CHARITY NUMBER 1168350

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

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INDEX TO THE FINANCIAL STATEMENTS

	Page
Report of the Trustees	3
Independent Examiner's Report	10
Statement of Financial Activities	11
Balance sheet	12
Notes to the Financial Statements	13

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

REPORT OF THE TRUSTEES

The Parochial Church Council ("the PCC") has pleasure in presenting its report together with the financial statements of the charity for the year ending 31 December 2019. Holy Trinity's PCC is responsible, with the Vicar (Rev Mike Wilkins) for the whole mission of the church, and for its good governance.

Reference and administrative details

Charity number: 1168350

Principal address: Trinity Street
Huddersfield
HD1 4DT

There is access to the Church from Trinity Street and from Wentworth Street. The Church is part of the Diocese of Leeds. The office telephone number is 01484 513213 and the administration email address is office@holytrinityhuddersfield.com. Our website can be found at www.holytrinityhuddersfield.com.

PCC members

PCC members who have served at any time since the last APCM until the date of this Annual Report are as follows:

Ex officio members

Vicar: Rev. M Wilkins (Chair)
Curate: Rev. S Harvey (Left July 2019)
Lay Reader: Mrs B Jepson-Playle (Deanery Synod Representative)
Ms S Wilkins
Churchwardens: Mr A Barber (Lay Vice-Chair)
Mr J Playle

Elected members

Mrs C Bentham (Treasurer)
Mr E Buckingham (Resigned September 2019)
Mrs H Handy
Mrs R Laurence
Mr A Mosley
Mrs J Rigg
Ms N Seetaram
Mr I Spencer
Mr P Triner*
Mr A Webb

* acted as PCC secretary during the year

Structure, Governance and Management

Governing Document

Holy Trinity Parochial Church Council is a charity governed by the Parochial Church Council Powers Measure (1956) as amended, and Church Representation Rules that came into force on 2 January 1957. It registered as a charity with the Charity Commission on 21 July 2016.

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a registered charity. The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Trinity, the membership of the PCC consists of our vicar, our two churchwardens, our lay reader, our Deanery Synod representatives and members elected by those members of the congregation who are on the electoral roll and who vote at the annual meeting.

Everyone who regularly attends our services is encouraged to register on the electoral roll and stand for election to the PCC. Our PCC members are responsible for making decisions by a majority on all matters of concern and importance to our church including deciding on how PCC funds are spent.

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

REPORT OF THE TRUSTEES **continued**

The full PCC met six times during the year with an average attendance of 81%. Given its wide responsibilities, the PCC has a number of sub-committees each dealing with a particular aspect of parish life. These teams are all responsible to the PCC and report back to it regularly.

Deanery Synod

Two members of the PCC together with our vicar and curate, sit on the Deanery Synod. This provides the PCC with an important link to the wider structures of the Church.

Related Party

There are no PCC related parties' transactions.

Objectives and activities for the public benefit

Over the last 12 months, Holy Trinity has continued to develop its ministry and mission, seeking to live out our purpose: *to make committed followers of Jesus and to share his transforming love.*

Holy Trinity is Christ's church. Our purpose is to glorify him in our worship, declare him in our mission and evangelism, deepen our relationship with him in our discipleship, and share his love with one another in our fellowship and pastoral care. We believe that a Christian community living a Jesus-centred life adds enormous value to society.

Our core values, centred on Jesus Christ and communicated in our 2015 vision document, are the means by which we seek to live out our day-to-day ministry and mission:

- Genuine Encounter: seeking and meeting with Jesus.
- Devoted Disciples: growing in the character of Jesus.
- Authentic Community: a loving and open church family with Jesus at the centre.
- Being Good News: sharing and declaring the love of Jesus.
- Church for All: everyone playing their part in the ministry of Jesus.

When considering the objectives of the charity, the PCC have considered the Charity Commission's guidance on public benefit, and in particular the supplementary guidance on charities for the advancement of religion.

Achievements and performance

Worship and Attendance

Our Sunday worship pattern continues to comprise two distinct morning services, one at 9:00am (a traditional Anglican Communion service) and at 10:45am (a more informal and contemporary service). Some members of the congregation move between these two services and fellowship between and after the services remains a positive element of our Sunday gatherings, an important factor in maintaining a sense of unity across the church. We continue to hold occasional joint services.

The Christian festivals were well attended in 2019. There was a decrease in attendance at our main Easter services this year (148 in 2019 and 191 in 2018) but a significant increase in attendance at our special Christmas services this year (349 in 2019 and 276 in 2018).

Our average weekly attendance across both Sunday services has continued to grow from 124 adults and 32 under 16s in 2018, to 133 adults and 29 under 16s in 2019. At the Annual Meeting in 2019 there were 153 people on the electoral roll, a decrease of 21 on 2018. It is worth noting that in 2018 the electoral roll was completely renewed (as it is every five years) and we expect it to increase significantly over the next five years. Our overall worshipping community is now approximately 314 people (270 in 2018) – comprising 257 adults and 57 under 16s. We continue to be a 'gathered church' with approximately 74% of those on the electoral roll living outside the parish. Most of the overall growth we have seen continues to be due to transfer from other churches, and Christians joining us as they have moved into the area, although this year has seen 8 new adults join us who had not regularly attended another church. Whilst encouraging, our

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

REPORT OF THE TRUSTEES continued

ongoing desire is to see the church grow through people encountering Christ for the first time, coming to faith and joining the church community.

Our age demographic is still more weighted to those of 50 years plus, but it has been encouraging to increasingly see all ages represented at Holy Trinity with more families with young children and teenagers and more university students attending. The female/male ratio of regular attenders is 59%/41%.

In September 2018 we launched new small groups (*Life Groups*) following a general pattern of meeting two weeks on and one week off. Most meet in people's homes in the evenings during the week but we also have one group that meets in the day time. We have 10 Life Groups established and it has been encouraging to see an increased number of the congregation (138 people) now allocated to these groups (107 in 2018). More information about our Life Groups can be found at www.holytrinityhuddersfield.com/what-we-do/lifegroups/.

Baptism and Confirmation continue to be important to us as a public mark of following Jesus Christ. Over the course of the year we have baptised 2 children.

Review of the year

We recognise that the Christian church is the only organisation that exists primarily for the benefit of non-members. So we take mission seriously, aiming to use all our resources to maximise public benefit.

Community

The clergy, ministry team and members of the congregation serve not just the people of Holy Trinity but also the wider community. Our church building is increasingly in use throughout the work by church and community groups so most days there is someone in the building and we welcome any who call who wish to come in for quiet, reflection, to pray or for historical interest. We continue to see a number of the homeless and others in need seeking assistance at our church building in the last year.

Continuing activities

- Our *pastoral care team* have continued to visit those who are sick, isolated, housebound and those in care homes. A review of our pastoral care is ongoing and a wider team is in the early stages of development.
- We continue to run *Meeting Point*, a monthly luncheon club which is a place of friendship and welcome predominantly for senior citizens and the elderly.
- Over the past year, we have regularly seen 20-25 attending our bi-monthly *Men's Breakfasts* representing all ages at Holy Trinity: from students to our more senior members. It has also been great to see people bringing 'non-church members' along.
- Our weekly *Walking for Health* group (established in 2017, in partnership with our local GP Practice) for those in our community who are isolated, lonely or at risk of developing health issues has continued to see growth. Attendance ranges from 8 – 12 people each week, a number of whom do not normally attend our Sunday services. They are now joined once a month by service users from our local MENCAP centre.
- Our Children's and Families Minister and Youth Minister have continued to serve in a local infant school (outside our geographical parish).
- We continue to run *Little Lights*, our mid-week toddler group, which meets weekly during term time for fun, craft, Bible stories and the chance to make new friends.
- Our *Student and Young Adults group* have continued to meet for regular bible studies, lunches and socials throughout the year and it's been great to see an increase in the number of University students and young adults choosing to belong to and serve at Holy Trinity.
- Our *HT Youth Club* continues to meet weekly during term-time with 8 – 15 young people attending regularly each Wednesday evening.
- Our Holy Trinity Women's Ministry *Flourish* held a number of events in 2019, all well attended.
- The bi-weekly Dementia Friendly Music Group (*Music and Memory*) continues to be run by a member of our congregation who is a trained music therapist and other volunteers. The group is run as a partnership between Sakura Community Music Therapy, Community Links Engagement and Recovery; Carers Count; and Holy Trinity. In 2019 we were successful in securing a grant from Kirklees Council to fund the costs continuing to run the group in 2020.

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

REPORT OF THE TRUSTEES continued

- We continue to be a collection point for the Food Bank at the *Welcome Centre* in Huddersfield
- We continue to be a partner church for *Christians against Poverty (Huddersfield)*, which offers debt counselling and a job club for the unemployed. This year we ran a CAP Money course in July and a Student CAP money course in December.
- We continue to invest time and energy in evangelism in different ways, including through invitational events and courses. This year we ran a 'Start' course from June – July and an 'Alpha' course for adults from October – December. Both of these were well attended. We believe that helping people find faith in Jesus Christ is the greatest public benefit that we can provide as a church.
- We continue to be part of *Hope Huddersfield* partnering with other churches in our town to offer the hope of Christ in word and action. In the summer we participated in a service on Greenhead Park which saw around 350 people attending.

New initiatives

In 2018 we undertook a community audit of our parish to enable us to hear what our community felt were key issues in the area and explore how we might play our part in further supporting and investing in our local community. This process was overseen by Futurekraft (www.futurekraft.org), a Bradford-based Christian organisation, with members of the Holy Trinity congregation heavily involved in gathering the data from local people and organisations. Taking all the data into account, the report concluded with the following proposals to further develop our engagement with our parish and community.

Proposal	Purpose
1. Develop more church <i>and</i> detached activities for older and isolated people	To reduce isolation and support the lonely in the area
2. Develop a wider range of activities or support for parents and their children	To help struggling families to succeed
3. Develop new services aimed at supporting the vulnerable and marginalised in the community (e.g. homeless; drug/alcohol dependent)	To help people find hope to overcome their individual circumstances.

More information can be found at: www.holytrinityhuddersfield.com/what-we-do/mission-and-evangelism/.

The PCC has formed a *Local Community Outreach Ministry Team* to take this work forward and in 2019 appointed Babs White (a long-standing member of the church) as volunteer Community Connections Coordinator. During 2019 there has been significant growth in our community engagement including:

- A team of volunteers from Holy Trinity regularly hosting nights at the *Huddersfield Mission Winter Evening Café* for the homeless and marginalised in the Town Centre – feeding over 70 people each night.
- We now host a weekly lunch and activity '*Connections Social Club*' for the elderly and isolated, in partnership with the Methodist Homes Association 'Live at Home' scheme. Most of the volunteer helpers are from Holy Trinity and the group is now well-established and continuing to grow in numbers attending.
- In June 2019 we hosted a women's 'Great Get Together' event to share aspects of our respective faiths with the Gup Shup and Chai group based at Birkby Mosque.
- In October 2019 our first '*HT Community Action Day*' to bless our local community included organising a family litter pick in Greenhead Park and a 'Rock Drop' (hiding rocks which had been painted at rock painting workshops at church) for others to find followed by a bring & share lunch at church. We also gave out blessing cards and invitations to our 200th Anniversary celebration service and lunch which also took place in October. Future similar Community Action Days are already planned for 2020.
- A group of volunteers from the church were also involved in 'Harvest-time' singing in local care homes for the elderly.
- We now host a number of regular 12 week courses in our buildings run by staff from Askham Bryan College – 'The Prince's Trust Scheme' and 'Flex' personal development courses – which aim to increase confidence, motivation and skills and as a result enable people to move into employment, education, training, volunteering or apprenticeships.
- We also host local residents and local ward partnership meetings in our church.

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

REPORT OF THE TRUSTEES **continued**

200th Anniversary

2019 was the 200th anniversary of the church being built and a key focus of our celebrations and outreach to our local community included a week of free, high quality events in June ('Shine') promoted through invites delivered to every home in the parish and via social media. These included a Big Quiz night, a 'Just Fashion' event, Comedy & Magic Evening, Tea Dance, Science and Faith Evening, Chocolatier evening, Beer Festival, Family Fun Day and a Pie and Peas evening. In total over 1,000 people attended these events across the week and it was a great opportunity to engage with many new people and share the good news of Jesus. In September we participated in the Heritage Open weekend – opening up the church for visitors including guided tours and talks on the historical aspects of the church and culminating in a special BCP Evensong service – preceded by and open invite 'Come and Sign Evensong' workshop. Our celebrations culminated in a special joint 200th Anniversary service of Holy Communion with Bishop Nick Baines (Bishop of Leeds) followed by an open invitation Celebration Lunch.

People

The church is the Body of Christ, a community of people who bring their time, gifts and resources to His service. Holy Trinity is often referred to by visitors as a very welcoming church, and we trust that this reflects something of Christ's welcome and hospitality for all people.

We continue to be grateful for the many people in our church who offer their time, energy and gifts in quiet service for the benefit of the community. We are especially thankful for all who week in and week out serve on our different teams – without their offering the church would not be able to do what it does. The PCC would like to thank all those who have served in many different ways in both voluntary and employed roles over the past 12 months.

Our staff team, comprising paid and volunteer staff, was expanded this year.

In September 2019 we appointed two new members of paid staff. Nathan Berwick was appointed as a ministry assistant – a new 9 month fixed term post, approved by PCC, to invest in a young emerging leader and for Holy Trinity to receive and benefit from their contribution to ministry in various aspects of our life together. In September we also recruited and appointed a new, part-time, Musical Worship Minister – Val Di Gilio Pascua. Babs White was also appointed to the voluntary role of Community Connections Coordinator in 2019. Our part-time, employed, church cleaner left in December 2019 and whilst we have secured temporary cover we aim to recruit to this post in early 2020.

In July 2019 our curate, Steve Harvey, left us to become Associate Rector at Emmanuel Church in Loughborough (Diocese of Leicester). We are grateful for Steve's effective ministry in his three years with us and pray for God's blessing on Steve's future ministry in the wider church.

Buildings

Holy Trinity Church is a notable building of historical interest in Huddersfield. This year our Building Development Team was disbanded and responsibility for building matters was passed to the PCC Standing Committee. Various ongoing maintenance tasks have been completed during the year to ensure the building is kept in a watertight and good condition. Much work has continued to be carried out by volunteers to maintain and enhance our building under the leadership of our churchwardens Andy Barber and John Playle. We have especially appreciated the skills and numerous hours of work given by Chris Rigg in this regard. During 2019 significant work has been undertaken in the churchyard including by church volunteers and a team from the Prince's Trust in summer. The PCC contracted a company to undertake regular maintenance and clean up works on a monthly basis – assisted by volunteers from the church and the positive results of this is very visible. This work will continue on 2020 and we now have appropriated permissions for a programme of work to the numerous trees in the churchyard.

During this year the building was fully inspected by the Diocesan architect as part of a standard Quinquennial review. A full report of the findings and key recommendations arising from that report was presented to PCC and a meeting with the architect is planned for early 2020 to identify strategic priorities and potential grant funding sources – in particular to complete the outstanding work required to fully repair and renew the north-facing roofs and higher-level stonework.

Our building continues to be used by different community groups and schools, and is a well-used and excellent concert venue. We have seen an increased use of our building for hires for meetings and other events and we hope that the community use of our buildings will continue to grow.

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

REPORT OF THE TRUSTEES

continued

Money

Holy Trinity Church is a non-profit-making charitable organisation, receiving an income in 2019 from all sources of £181,331 (2018: £188,233).

Some of this money was used to pay staff (responsible for leadership of various areas of church life), as well as fund all aspects of our life together.

As part of our worship to God and to express our love and service to all a least 10% of our donated income is given away to support various organisations and individuals, especially our long-term mission partners in Huddersfield and abroad, engaged in frontline work. The work of these partners is of great public benefit to the wider community, especially to the poor and marginalised. Our formal mission partners in 2019 were: *Christian against Poverty (CAP, Huddersfield)*, *Christian African Relief Trust (CART)*, *Church Mission Society (CMS)*, *Iris International*, *Mercy Ships*, *Tearfund*, *Greensleeves Children's Trust (South Africa)*. We also supported the following organisations through one-off financial donations in 2019: *Hope Huddersfield*, *Welcome Centre food Banks*, *Open Doors*, *Huddersfield University Christian Union*.

We support the Diocese of Leeds through our full payment of the Common Fund, which as well as our contribution to our stipendiary clergy (namely our vicar) supports the diocese in its wider mission in schools, and a breadth of communities, both rural and urban.

In 2017 we launched our *Above and Beyond* initiative. Through this we aim to raise £250,000 by 2021 with the purpose of:

- Investing in ministry, mission and evangelism.
- Addressing the most urgent and pressing needs related to maintaining our building.
- Making a significant contribution to local and overseas Christian initiatives.

By the end of 2019 we had raised £170,671 (including Gift Aid but excluding grants) through this initiative. The majority of this accrued through the generous and sacrificial giving of our church community, for which we are extremely thankful. We trust that through *Above and Beyond* our community impact will continue to develop and that our historic building will be secured for our town and for future generations.

Plans for the Future

Holy Trinity Huddersfield continues to plan for further growth, whilst recognising that ultimately this is God's work and acknowledging our dependence upon Him. We believe that we have a strategic and God-given vision and humbly, prayerfully and confidently seek for it to be furthered in 2020 and beyond.

Financial Review

This year our unrestricted Giving income (excluding Above & Beyond) saw a very encouraging increase of 11% for the year. (2019: £92,280, 2018: £82,961)

Plate income decreased by 14% to £6,624 (£7,682 in 2018) due to an increase in the number of givers opting to give by bank transfer.

Free Will Offerings increased to £85,656 (2018: £75,279)

Unrestricted donations and gifts increased to £16,892 (2018: £5,249) including a legacy of £7,600 (2018: £NIL) and Specified Gifts of £2,424 (2018: £1,992).

Overall we continue to receive a higher than average proportion of our income through Standing Orders using Gift Aid.

Actual FWO exceeded forecast by £4,706 (8%), and plate income decreased by £576 (8%).

Hire income increased to £6,415 in 2019 (£3,210 in 2018). Fees income decreased slightly in 2019 to £3,299 (£4,070 in 2018).

Our interest and dividends increased to £766 in 2019 (£673 in 2018)

Our Restricted Income towards Youth and Mission in 2019 increased by 26% to £12,468 (£9,930 in 2018). A one-off gift to Youth and Mission of £2,000 was also received in 2019.

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

REPORT OF THE TRUSTEES continued

Our unrestricted Designated Income towards Above and Beyond on 2019 totalled £21,881 (£37,245 in 2018, plus a £12,000 legacy).

Our Unrestricted Expenditure is what we spend for the general costs of running the church. Because Holy Trinity is a tithing church, we allocate 10% of our unrestricted giving income received to Mission Giving abroad and at home, including our Mission Partners.

Our Parish Share (which includes the salary, pension and NHI costs of our vicar) reduced to £48,000 in 2019 (£46,996 in 2018)

Our unrestricted spending on Repairs and Maintenance not covered by A&B in 2018 decreased to £3,445 (£6,643 in 2018).

Youth and Mission salaries increased to £32,914 (£21,790 in 2018). This is due to the children's minister returning to work following maternity leave as well as employing a youth and student minister.

Reserves policy

The PCC has established as a matter of policy that the aim of Holy Trinity is to have unrestricted reserves that represent 3 months unrestricted operating costs.

Trustee's responsibilities

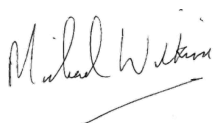
The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on 9th November 2020 and signed on their behalf by



Rev. M Wilkins

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HOLY TRINITY PAROCHIAL CHURCH COUNCIL**

I report to the Charity Trustees on my examination of the accounts of the Charity for the year ended 31 December 2019 which are set out on pages 11 to 19.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with all applicable general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Integra Advisers LLP

D J Brownhill FCA FMAAT
Integra Advisers LLP
Accountants
1 Westleigh Hall
Wakefield Road
Denby Dale
Huddersfield
HD8 8QJ

9th November 2020

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

**STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 December 2019**

	Notes	Unrestricted Funds	Restricted Funds	Total 2019	Total 2018
		£	£	£	£
INCOMING RESOURCES					
Income and endowments from:					
Voluntary income	3	156,263	14,588	170,851	180,420
Income from investments	4	766	-	766	673
Church activities	5	9,714	-	9,714	7,280
		<hr/>	<hr/>	<hr/>	<hr/>
Total incoming resources		166,743	14,588	181,331	188,373
		<hr/>	<hr/>	<hr/>	<hr/>
RESOURCES EXPENDED					
Expenditure on:					
Church activities	6	128,744	37,877	166,621	176,243
		<hr/>	<hr/>	<hr/>	<hr/>
Total resources expended		128,744	37,877	166,621	176,243
		<hr/>	<hr/>	<hr/>	<hr/>
Other recognised gains					
Gains/ (loss) on investments					
Realised		-	-	-	-
Unrealised		2,906	-	2,906	(236)
		<hr/>	<hr/>	<hr/>	<hr/>
Net income / (Expenditure) before transfers		40,905	(23,289)	17,616	11,894
Transfers between funds		(16,150)	16,150	-	-
		<hr/>	<hr/>	<hr/>	<hr/>
Net movement in funds		24,755	(7,139)	17,616	11,894
		<hr/>	<hr/>	<hr/>	<hr/>
Reconciliation of funds:					
Total funds brought forward		112,453	22,609	135,062	123,168
		<hr/>	<hr/>	<hr/>	<hr/>
Total funds carried forward		137,208	15,470	152,678	135,062
		<hr/>	<hr/>	<hr/>	<hr/>

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

The notes on pages 13 to 19 form part of the financial statements

HOLY TRINITY PAROCHIAL CHURCH COUNCIL
REGISTERED COMPANY NUMBER 5205363

BALANCE SHEET
at 31 December 2019

	Notes	Unrestricted Funds	Restricted Funds	Total 2019	Total 2018
		£	£	£	£
FIXED ASSETS					
Investments	8	18,441	-	18,441	15,535
		<hr/>	<hr/>	<hr/>	<hr/>
CURRENT ASSETS					
Debtors	9	8,261	621	8,882	25,605
Cash at bank and in hand	10	127,214	19,969	147,183	111,417
		<hr/>	<hr/>	<hr/>	<hr/>
Total current assets		135,475	20,590	156,065	137,022
		<hr/>	<hr/>	<hr/>	<hr/>
CREDITORS Amounts					
Falling due within one year	11	(16,708)	(5,120)	(21,828)	(17,495)
		<hr/>	<hr/>	<hr/>	<hr/>
NET CURRENT ASSETS		118,667	15,470	134,237	119,527
		<hr/>	<hr/>	<hr/>	<hr/>
TOTAL ASSETS LESS					
TOTAL LIABILITIES		137,208	15,470	152,678	135,062
		<hr/>	<hr/>	<hr/>	<hr/>
The funds of the charity:					
Unrestricted income funds	12	137,208	-	137,108	112,453
Restricted income funds	12	-	15,470	15,570	22,609
		<hr/>	<hr/>	<hr/>	<hr/>
Total charity funds		137,208	15,470	152,678	135,062
		<hr/>	<hr/>	<hr/>	<hr/>

Approved by the Parochial Church Council on 9th November 2020



Mr J Playle – Church Warden



Ms C Bentham - Treasurer

The notes on pages 13 to 19 form part of these financial statements

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS

31 December 2019

1. ACCOUNTING POLICIES

Basis of preparation

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note to these accounts.

These accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102 issued on 16 July 2014 (as updated through Update Bulletin 1, published on 2 February 2016), and with the Charities Act 2011.

Going concern

The trustees have reviewed the financial position of the charity for a period covering the following 12 months and consider that it is appropriate to prepare the accounts on a going concern basis.

Incoming resources

Income arising is recognised in the accounts when the Church is notified of its entitlement and the amount receivable can be determined with reasonable accuracy.

Grants

Grants and donations are only included in the SoFA when the general income recognition criteria are met.

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Fixed assets

No financial value is attached in the Balance Sheet to any fixtures, fittings, Communion silver or other assets.

Fixed asset investments are valued initially at cost and subsequently their fair value (their market value) at the year end.

Debtors

Debtors are measured on initial recognition at settlement amount. Subsequently they are measured at the cash or other consideration expected to be received.

Basic financial instruments

The charity accounts for basic financial instruments in initial recognition as per paragraph 10.7 FRS 102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19 FRS 102 SORP.

Funds

Unrestricted funds

Unrestricted funds are those funds available to further the fund's charitable objectives at the discretion of the trustees.

Designated funds

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes.

Restricted funds

Restricted funds are funds which have been given for a particular purpose and project.

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS

31 December 2019

2. INCOME & EXPENDITURE

Included in the Statement of Financial Activities are all items of income and expenditure which total £17,616 surplus (2018: £12,130 surplus).

	Unrestricted Funds	Restricted Funds	Total Funds 2019	Total Funds 2018
	£	£	£	£
3. VOLUNTARY INCOME				
Freewill offerings	85,656	-	85,656	75,279
Tax recoverable	23,315	2,000	25,315	22,294
Plate	6,624	-	6,624	7,682
Donations	38,774	12,588	51,362	64,775
200 th Anniversary	1,894	-	1,894	-
2018 Weekend Away	-	-	-	10,390
	<hr/>	<hr/>	<hr/>	<hr/>
	156,263	14,588	170,851	180,420
	<hr/>	<hr/>	<hr/>	<hr/>
4. INCOME FROM INVESTMENTS				
Bank interest and dividends	230	-	230	150
Investment income on shares	536	-	536	523
	<hr/>	<hr/>	<hr/>	<hr/>
	766	-	766	673
	<hr/>	<hr/>	<hr/>	<hr/>
5. INCOME FROM CHURCH ACTIVITIES				
Fees	3,299	-	3,299	4,070
Lettings	6,415	-	6,415	3,210
	<hr/>	<hr/>	<hr/>	<hr/>
	9,714	-	9,714	7,280
	<hr/>	<hr/>	<hr/>	<hr/>

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS 31 December 2019

	Unrestricted Funds	Restricted Funds	Total Funds 2019	Total Funds 2018
	£	£	£	£
6. EXPENDITURE ON CHURCH ACTIVITIES				
Mission giving	11,860	-	11,860	10,986
Parish share	48,000	-	48,000	46,996
Fees – Weddings, funerals and other	2,694	-	2,694	2,654
Light, heat and water	9,230	-	9,230	7,493
Insurance	6,523	-	6,523	6,333
Copyrights	659	-	659	842
Altar expenses	311	-	311	331
Repairs	8,966	-	8,966	25,752
Cleaning	494	-	494	293
Salaries	8,350	32,380	40,730	28,767
Payroll costs	169	-	169	191
Pension costs	308	1,686	1,994	1,454
Hospitality	1,777	-	1,777	1,216
Printing and stationery	5,457	-	5,457	4,521
Advertising/promo	1,019	-	1,019	574
Telephone	1,227	-	1,227	926
Independent examiner's fee	900	-	900	1,350
Community audit	-	-	-	4,635
Bank charges	492	-	492	480
Sundries	128	-	128	398
Clergy: expenses of office	731	-	731	1,169
Travelling	331	12	343	172
Training	378	-	378	711
Office equipment	2,575	-	2,575	1,785
2018 Weekend Away	-	-	-	13,274
Barnabas grant	-	1,690	1,690	1,500
Outreach costs	1,599	-	1,599	929
Resources	281	2,109	2,390	1,759
200 th Anniversary	9,777	-	9,777	-
Gifts and donations	4,508	-	4,508	2,299
Tithe – Above & beyond	-	-	-	6,453
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	128,744	37,877	166,621	176,243
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7. Independent examiner's remuneration

The independent examiner's remuneration amount to an independent examination fee of £900 (2018 - £1,350) and payroll services of £169 (2018 - £191).

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS
31 December 2019

8. INVESTMENTS

Unlisted investments	2019 £	2018 £
Market value at 1 January 2019	15,535	15,771
Less: Disposals at opening book cost	-	-
Add: Acquisitions at cost	-	-
Net gain/ (loss) on revaluation at 31 December 2019	2,906	(236)
	<hr/>	<hr/>
Market value at 31 December 2019	18,441	15,535
	<hr/>	<hr/>

Investments comprise 962 shares in the CBF Church of England Investment Fund.

9. DEBTORS

	2019 £	2018 £
Tax refund	6,940	22,275
Copyright prepayment	359	150
200 th Anniversary	-	795
Printing and stationery	150	150
Weekend away – net cost	1,362	1,363
SMP refund	71	872
	<hr/>	<hr/>
	8,882	25,605
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10. CASH AT BANK

Current accounts	116,408	80,872
Deposit accounts	30,775	30,545
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	147,183	111,417
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HOLY TRINITY PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS

31 December 2019

11. CREDITORS – Amounts falling due within one year

	2019 £	2018 £
Overseas and home giving	7,617	8,560
Parish share	3,200	-
Other creditors	1,000	-
Independent examiner's fee	900	900
Copier accrual	-	1,047
Utilities accrual	400	400
2020 Weekend Away	1,606	-
Pension provision	556	392
Trade creditors	4,785	4,785
Expenses owing	1,026	177
Credit card	712	209
Wages	26	25
	<hr/>	<hr/>
	21,828	17,495
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12. FUNDS RECONCILIATION

Unrestricted funds

Included within unrestricted funds is the Above & Beyond fund which is a designated fund.

	Balance at 01.01.19	Transfer of funds £	Income £	Expenditure £	Balance at 31.12.19 £
Unrestricted	24,799	-	143,307	(119,587)	48,519
Above & Beyond	87,654	(16,150)	26,342	(9,157)	88,689
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	112,453	(16,150)	169,649	(128,744)	137,208
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Restricted funds

The income includes restricted funds as reported in the Statement of Financial Activities as follows:

	Balance at 01.01.19	Transfer of funds £	Income £	Expenditure £	Balance at 31.12.19 £
Youth & Mission	18,285	16,150	14,468	(36,187)	12,716
Barnabas	2,698	-	120	(1,690)	1,128
Audio Visual	1,626	-	-	-	1,626
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	22,609	16,150	14,588	(37,877)	15,470
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HOLY TRINITY PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS 31 December 2019

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	2019 Total £	2018 Total £
Fixed asset investments	18,441	-	18,441	15,535
Current assets	135,475	20,590	156,065	137,022
Current liabilities	(16,708)	(5,120)	(21,828)	(17,495)
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Net assets as at 31 December 2019	137,208	15,470	152,678	135,062
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14. TRANSACTIONS WITH TRUSTEES OR CONNECTED PERSONS

The only payments to PCC members made by the PCC and included in these financial statements comprise the reimbursement of duly authorised expenses incurred on the PCC's behalf.

The trustees of the charity have ultimate control of the charity.

15. CAPITAL COMMITMENTS

There are no outstanding capital commitments as at 31 December 2019.

16. STAFF COSTS

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

During the year the PCC employed an Administrator, a Children's and Families Minister, a Worship Minister, a Youth Minister, a Ministry Assistant and a cleaner on a part-time basis. The total salary costs were £40,730 (2018 - £28,767).

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS

31 December 2019

17. DEFINED CONTRIBUTION PENSION SCHEME

The Church participates in the Pension Builder Scheme section of the Church Workers Pension Fund for lay staff. The scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board at retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pension costs are charged to the SoFA in the year contributions are payable (2019: £1,994, 2018: £1,454).

A valuation of the scheme is carried out once every three years. The most recent scheme valuation complete was carried out as at 31 December 2016. This revealed, on the ongoing assumptions used, a surplus of £1.8m. There is no requirement for deficit payments at the current time.

Pension Builder 2014 will be valued in relation to the lump sum payable to members at normal pension age. There are no annual pension benefits. Pension Builder 2014 commenced February 2014, a valuation as at 31 December 2017 revealed, on the ongoing assumptions used, a surplus of £0.8m.