Charity Registration No. 1029448

Company Registration No. 02733012 (England and Wales)

# STROUD COURT COMMUNITY TRUST LIMITED ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

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# TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2020

The Trustees present their report and financial statements for the year ended 31 March 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Trust's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

#### **Objectives and activities**

#### **Objects and aims**

The objects and aims of the Trust is to provide welfare services to resident and non-resident autistic adults.

#### Objectives, strategies and activities

The Trust via its Chief Executive and senior management team monitors, evaluates and where appropriate adopts new approaches and interventions as and when required. When vacancies arise the Trust assesses potential candidates in line with the admissions policy and procedure and determines whether services and support can be delivered to that individual as required.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Trust should undertake.

### Public benefit

The Trust is established for the provision of welfare and care services to autistic adults. This is primarily achieved through care of autistic adults through registered care homes.

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning future activities.

Services provided in care facilities are expensive. The funding capacity would be outside the scope of all but a very few families. However, those fees are almost invariably fully paid, directly or indirectly, by the State.

The Trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

### Achievements and performance

During the year the Trust provided care for 34 full-time residents. It has updated several of its policies in line with current regulations and best practice requirements.

The Trust has continued to review, and where possible improve, the terms and conditions of employment for staff in order to attract and retain sufficient numbers of high quality individuals.

The Trust recognises that environmental factors have a significant impact on the well being of all clients, and has determined to improve the quality of all accommodation across site in line with improved autism understanding and best evidence-based practice. This is a long term commitment requiring a long term fund raising strategy. The nature of long term fund raising is that it is not restricted to financial periods. The trustees believe the overall performance year on year to be satisfactory.

The fundraising performance is considered satisfactory as in addition to donations received, a total of £200,000 has been secured from trust funds towards development costs.

In responding to the changing requirements and expectations of potential new clients and commissioners, the Trust continues to revise its Development Plan to take account of the growing need to provide personalised and individualised single person accommodation within its range of services. The first of these individualised single person facilities is now fully operational, and a further three are nearing completion with an expected opening date early in 2021. This enables the Trust to support additional clients within effective, efficient, person-centred environments.

## TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2020

Volunteers

The organisation is grateful for the ongoing support by volunteers from The Rotary Club of Nailsworth, who continue to offer support for horticultural projects."

Details of donations received are shown in note 3 to the accounts.

The Trust has limited investments which were placed on short term deposit without taking significant risk. The fund is retained to protect against unforeseen operating circumstances and for use in the ongoing development.

The Trust provides long term residential care and as such seeks to fill any vacancy arising as soon as possible with a suitable individual. Quality of care with financial stability are key measures. In addition to independent assessments, key performance indicators are employee absence rates and staff turnover.

In common with other organisations in the care sector recruitment remains a significant challenge. This is an area in which the trustees and management team have and continue to take positive actions. On a positive note, once employed, retention rates remain high.

### Consideration of the impact of Coronavirus

At the date of these accounts 31 March 2020 there had been little impact from Coronavirus on the Trust. Since that time the Trust has taken extensive steps to keep Stroud Court free from Covid 19. Part of the impact has been to restrict access from the outside and keep residents on site. The extensive facilities available at Stroud Court, including over 17 acres of secure grounds, have been invaluable in helping to maintain activities and provide outdoor access to all of our clients. Where possible the use of agency staff has been curtailed to ensure only known members of staff are on sight, and staff movement between residential facilities has been minimised. Many staff have supported us by not taking leave - the impact of this will be delayed as we will need to make suitable arrangements towards the end of the year to allow staff to take adequate time off to recoup and recover from the stresses of the adjusted working practices necessary to protect clients and colleagues.

The potential financial impact is loss of income should a resident die however and current government restrictions on new admissions complicates the transition planning necessary to make new placements. We do not anticipate this to be a significant risk at this time however as the management team maintain an ongoing system of identifying and processing potential new clients and are currently aware of 12 likely candidates should a placement become available. The actual financial impact so far has been increased costs relating to personal protective equipment and sanitising products. Some Local Authorities have provided additional income to cover the additional costs. Given the strong financial status of the Trust no immediate impact on the ability to maintain service delivery and remain financially viable is anticipated.

The impact on fund raising from trusts for ongoing development work is that, inevitably, some trusts have turned their focus away from capital projects to provide more immediate help as a response to Coronavirus. Despite this, some capital funds have been secured.

#### Going concern

In response to the covid pandemic, the Trust has exercised caution in its expenditure and focussed its attention on activities essential to the safe operation of the service. Additional costs related to covid-19 have not been considered in preparing the 2020-21 budget as they do not represent a significant element of overall expenditure and will reduce over time. Costs incurred on infection control measures have been recovered in full through central government covid-19 relief schemes. The national impact of the covid pandemic will lead to further pressure on public spending in 2020-21 and beyond, and this will limit the ability of local government to fund services to the required level. We are confident however, given the specialised nature of the services at Stroud Court, that demand for placements will remain high and therefore future revenue streams will not be compromised.

# TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2020

### Financial review

#### Policy on reserves

Reserves are set aside to provide financial stability and to support long term strategic aims of the Trust. The Trustees have identified two levels of reserves as being necessary.

The Trustees consider it prudent that unrestricted reserves should be sufficient to cover short term working capital. £624,000 will be retained in line with Stroud Court Community Trust's Reserves Policy Statement to cover three months operational activity.

#### Principal funding sources

Fees are obtained from local authorities and primary care trusts. Fees are used to fund the day to day operations of the Trust. The Trust does not allocate donations to operational costs but always seeks to recover in full the cost of services from statutory purchasers. Donations and other income are used to enhance the quality of life of clients by providing funding for specific equipment, capital items and services that are not normally recoverable through fees.

The present level of funding and assets held are adequate to support the continuation of the Trust and the Trustees consider the financial position of the charity to be satisfactory.

#### Financial instruments

#### **Objectives and policies**

The Charity's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk. The use of financial derivatives is governed by the charity's policies approved by the board of trustees, which provide written principles on the use of financial derivatives to manage these risks. The charity does not use derivative financial instruments for speculative purposes.

#### Major risks and management of those risks

## Operations and finance

The Trustees have assessed the major risks to which the Trust is exposed, in particular those related to the operations and finances of the Trust and are satisfied that systems and procedures are in place to manage exposure to the major risks. A report is produced each year of the major risks, what the implications maybe, whether it is significant and who is responsible for monitoring it.

#### Credit risk

The Charity's principal financial assets are bank balances and cash, trade and other receivables, and investments.

The Charity's credit risk is primarily attributable to its trade receivables. The amounts presented in the balance sheet are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of the cash flows.

The credit risk on liquid funds and derivative financial instruments is limited because the counterparties are banks with high credit-ratings assigned by international credit-rating agencies.

The Charity has no significant concentration of credit risk, with exposure spread over a large number of counterparties and customers.

#### Liquidity risk

In order to maintain liquidity to ensure that sufficient funds are available for ongoing operations and future developments, the Charity uses a mixture of long-term and short-term debt finance. Further details regarding liquidity risk can be found in the Statement of accounting policies in the financial statements.

# TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2020

### Structure, governance and management

#### Nature of governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a charitable company, limited by guarantee, as defined by the Companies Act 2006.

The Trust is registered as a charitable company limited by guarantee and was constituted under a Memorandum of Association dated 21 July 1992, and is a registered charity number 1029448. Also the company is regulated under the Health and Social Care Act 2008 (Regulated Activities) Regulations 2014 and the Care Quality Commission (Registration) Regulations 2009.

The principal object of the Trust is to provide welfare services to resident and non-resident people with autistic spectrum disorders. Work is undertaken by the Chief Executive and the management team to enhance and develop the care environment that has been established during the past twenty seven years.

There have been no changes in the objectives since the last annual report.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mrs J.W. Lusty Mr A.D E. Bateson Mrs V.J. Fenwick Mr G Slade Mrs J Lewis Mr P Cadle Mrs M Bruton-Cox Mrs E. Blundell Mrs B Derrett

#### Recruitment and appointment of Trustees

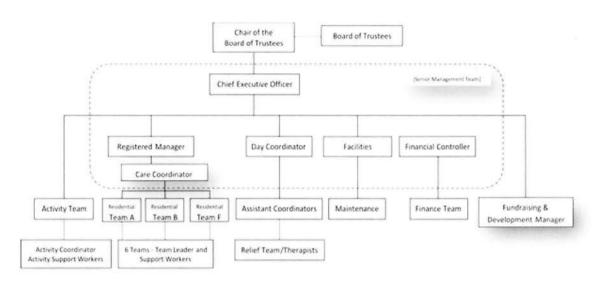
The management of the Trust is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum and Articles of Association.

The Memorandum states that one third of the Trustees are required to retire by rotation. This year J. Lewis, G. Slade and E. Blundell retire and will offer themselves for re-election depending on support from at least two members of the remaining trustees.

None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

# TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2020

### Organisational structure



The charity is organised so that the Trustees and management team meet regularly to manage its affairs. In total there are nine Trustee positions, fifteen administration staff, two household staff and four maintenance staff. All the remaining employees work directly with service users to fulfil the charity's objectives.

The day-to-day management of the charity is delegated to C Atkins (Chief Executive), S Barnard (Registered Manager), A Palmer (Facilities Manager). S Timbrell (Care Coordinator), V Davies (Day Coordinator) and R Staines (Financial Controller).

Trustees set and monitor the strategic aims whilst the senior management team (SMT) carry out the day to day operations. The trustees formally meet quarterly to review and assess performance. The SMT, in addition to daily activity, meet monthly to review and assess matters.

#### Induction and training of trustees

The Trust works in partnership with the National Autistic Society and follows their guidelines for the induction and training of Trustees.

#### Key management personnel remuneration

Remuneration is set in accordance with market rates.

# TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2020

### Auditor

On 7 September 2020 Group Audit Service Limited trading as Baldwins Audit Services changed its name to Azets Audit Services Limited. The name they practice under is Azets Audit Services and accordingly they have signed their report in their new name

The auditors, Azets Audit Services, Prospect House, 5 May Lane, Dursley, Gloucestershire, GL11 4JH, will be proposed for re-appointment at the annual general meeting.

The Directors' report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

#### Disclosure of information to auditor

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees' report was approved by the Board of Trustees.

Mrs V.J. Fenwick Trustee Dated: 10 September 2020

## STATEMENT OF TRUSTEES' RESPONSIBILITIES FOR THE YEAR ENDED 31 MARCH 2020

The Trustees, who are also the directors of Stroud Court Community Trust Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Trust and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Trust will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## INDEPENDENT AUDITOR'S REPORT

## TO THE MEMBERS OF STROUD COURT COMMUNITY TRUST LIMITED

### Opinion

We have audited the financial statements of Stroud Court Community Trust Limited (the 'Trust') for the year ended 31 March 2020 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### Other information

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

# INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF STROUD COURT COMMUNITY TRUST LIMITED

### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Trust and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

### Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the directors of the Trust for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: http://www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

# INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF STROUD COURT COMMUNITY TRUST LIMITED

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

10/9/2020

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Mark Handscombe (Senior Statutory Auditor) for and on behalf of Azets Audit Services

Prospect House 5 May Lane, Dursley Gloucestershire, GL11 4JH

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

## FOR THE YEAR ENDED 31 MARCH 2020

Current financial year						
	ι		Unrestricted	Restricted	Total	Total
		funds	funds	funds		
		general 2020	designated 2020	2020	2020	2019
	Notes	2020 £	2020 £	2020 £	2020 £	2019 £
Income and endowments from:	Notes	L	L	L	L	L
Donations and legacies	3	2,191	14,042	6,816	23,049	39,064
Charitable activities	4	2,707,441		61,381	2,768,822	2,679,602
Investments	5	15,157	-	-	15,157	4,339
Other income	6	9,840	2	120	9,840	12,045
Total income		2,734,629	14,042	68,197	2,816,868	2,735,050
Expenditure on:						
Raising funds	7	26,930	-	-	26,930	25,226
	8					
Charitable activities	8	2,721,973	2,364	31,140	2,755,477	2,737,124
Total resources expended		2,748,903	2,364	31,140	2,782,407	2,762,350
Net (expenditure)/income for the Net (outgoing)/incoming resource		(14,274)	11,678	37,057	34,461	(27,300)
( 5 5, 5		, , , ,		9010 (1999) 9000		<b>x</b>
Net (expenditure)/income for the Net (outgoing)/incoming resour		(14,274)	11,678	37,057	34,461	(27,300)
Other recognised gains and los Actuarial gain/(loss) on defined	ses					
benefit pension schemes		343,000			343,000	(170,000)
Net movement in funds		328,726	11,678	37,057	377,461	(197,300)
Fund balances at 1 April 2019		1,172,679	414,534	362,113	1,949,326	2,146,625
Fund balances at 31 March 2020	)	1,501,405	426,212	399,170	2,326,787	1,949,325

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

## **BALANCE SHEET**

## AS AT 31 MARCH 2020

		202	20	2019		
	Notes	£	£	£	£	
Fixed assets						
Tangible assets	13		916,437		883,887	
Current assets	14	111 120		94,289		
Debtors	14	111,136 1,431,731		1,439,465		
Cash at bank and in hand		1,431,731		1,403,400		
		1,542,867		1,533,754		
Creditors: amounts falling due within						
one year	15	(119,517)		(157,316)		
Net current assets			1,423,350		1,376,438	
Net current assets			1,420,000			
Total assets less current liabilities			2,339,787		2,260,325	
Creditors: amounts falling due after more than one year	16		(160,000)		(160,000	
Net assets excluding pension surplus/	(deficit)		2,179,787		2,100,325	
Defined benefit pension surplus/ (liability)	17		147,000		(151,000	
Net assets			2,326,787		1,949,325	
1161 833613						
Income funds					000 440	
Restricted funds	18		399,170		362,113	
Unrestricted funds	19	426,212		414,534		
Designated funds General unrestricted funds	19	1,501,405		1,172,678		
Ceneral unrestricted funds						
			1,927,617		1,587,212	
			2,326,787		1,949,325	

The financial statements were approved by the Trustees on 10 September 2020

Mrs V.J. Fenwick Trustee

Company Registration No. 02733012

# STATEMENT OF CASH FLOWS

# FOR THE YEAR ENDED 31 MARCH 2020

		20	20	20	2019	
	Notes	£	£	£	£	
Cash flows from operating activities						
Cash generated from operations	24		55,210		12,949	
Investing activities						
Purchase of tangible fixed assets		(78,101)		(23,379)		
Interest received		15,157		4,339		
Net cash used in investing activities			(62,944)		(19,040)	
Net cash used in financing activities	i i		-		-	
Net decrease in cash and cash equiv	valents		(7,734)		(6,091)	
Cash and cash equivalents at beginnin	g of year		1,439,465		1,445,556	
Cash and cash equivalents at end of	fyear		1,431,731		1,439,465	

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020

### 1 Accounting policies

#### **Charity information**

Stroud Court Community Trust Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Stroud Court, Longfords, Minchinhampton, Glos, GL6 9AN.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the Trust's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Trust is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Trust. Monetary amounts in these financial statements are rounded to the nearest  $\pounds$ .

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Trust has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes, The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with the specific restrictions imposed by donors which have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### 1.4 Incoming resources

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the Charity has entitlement to the funds, certainty or receipt and the amount can be measured with sufficient reliability.

Donations and legacies are recognised on a receivable basis where there is certainty of receipt and the amount can be reliably measured.

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

### 1 Accounting policies

## (Continued)

### 1.5 Resources expended

#### Expenditure

All expenditure is recognised in the period in which a liability is incurred and has been classified under headings that aggregate all costs relating to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### Raising funds

These are costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

#### Charitable activities

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### Support costs

Support costs are those costs incurred in support of expenditure on the objects of the Charity and include project management and governance carried out at headquarters. These have been allocated entirely to the main charitable activity of the Charity.

#### 1.6 Tangible fixed assets

Individual fixed assets costing £1,000 or more are initially recorded at cost and include any incidental expenses of acquisition.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% on cost
Furniture and equipment	20% on cost
Motor vehicles	25% on cost

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

#### 1.7 Impairment of fixed assets

At each reporting end date, the Trust reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of twelve months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

## FOR THE YEAR ENDED 31 MARCH 2020

## 1 Accounting policies

### 1.9 Financial instruments

The Trust has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Trust's balance sheet when the Trust becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

#### Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### Derecognition of financial liabilities

Financial liabilities are derecognised when the Trust's contractual obligations expire or are discharged or cancelled.

### 1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Trust is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

(Continued)

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

### 1 Accounting policies

1.11 Retirement benefits

#### Pensions and other post retirement obligations

The Trust operates a defined contribution pension scheme. Contributions to this scheme are charged to the SOFA in the period in which they become payable.

The Trust operates a defined benefit scheme, which is closed to new members. This scheme is part of the Gloucestershire County Council Pension Fund, which is a multi-employer scheme whereby the Trusts shares of the underlying assets and liabilities are identified at the date of the latest triennial valuation undertaken by the scheme's actuary. The scheme is accounted for as a defined benefit scheme in accordance with FRS 102.

The scheme is funded and the assets are held separately from those of the Trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis. The actuarial valuations are obtained triennially and are updated at each balance sheet date. The amounts charged to operating results are the current service costs and gains and losses on settlements and curtailments. They are included as part of staff costs. Past service costs are recognised immediately, the costs are recognised over the period until vesting occurs. The expected return on assets and the interest cost are shown as a net finance amount. Actuarial gains and losses are recognised immediately in other gains and losses.

#### 2 Critical accounting estimates and judgements

In the application of the Trust's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

(Continued)

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

## 3 Donations and legacies

	Unrestricted Unrestricted		Restricted	Total	Total
	general funds	funds designated	funds	2020	2019
	£	£	£	£	£
Donations and gifts	2,191	14,042	6,816	23,049	19,062
Legacies receivable	-	-	-		20,002
	2,191	14,042	6,816	23,049	39,064
For the year ended 31 March 2019	22,027	8,518	8,519		39,064
Tor the year ended of march 2010					
<b>Donations and gifts</b> D'Oyly Carte Charitable Trust David Soloman Trust Hedley Foundation	-	-	-	-	3,000 1,000 2,000
Charles Irving	-	÷.	500	500	-
Langtree Trust	575	-		-	750
Mayfield Trust	-	-	2,500	2,500	-
David Thomas Charitable Trust	-	5,000	-	5,000	100
Other	2,191	9,042	3,816	15,049	24,318
	2,191	14,042	6,816	23,049	19,062
Legacies receivable					
Mrs Sutton legacy		-	-	-	20,002
	-	-		-	20,002

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

#### 4 Charitable activities

	2020 £	2019 £
Fees received	2,768,822	2,679,602
Analysis by fund		
Unrestricted funds - general	2,707,441	
Restricted funds	61,381	
	2,768,822	
For the year ended 31 March 2019		
Unrestricted funds - general		2,628,240
Restricted funds		51,362
		2,679,602

#### 5 Investments

	Unrestricted	Total
	funds	
	general	
	2020	2019
	£	£
Interest receivable on bank deposits	15,157	4,339

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2020

26,930

26,930

\_\_\_\_\_

£

2019

25,226

25,226

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£

-

### 6 Other income

	Unrestricted funds	Total
	general	
	2020	2019
	£	£
Other income	9,840	12,045

## 7 Raising funds

Fundraising and publicity Staff costs

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

## 8 Charitable activities

	2020 £	2019 £
	2	~
Staff costs	2,032,971	1,957,238
Food	95,220	92,981
Resident costs	22,747	28,791
Medical	4,501	4,012
Registration fees	5,838	5,956
Therapists	32,097	32,797
Agency staff	142,616	232,716
Training	22,554	21,081
Welfare	10,902	3,128
Recruitment	6,019	1,554
Motor and travel	21,019	24,255
Legal and professional fees	23,823	25,340
Interest on defined benefit pension scheme	93,000	94,000
Expected return on pension scheme assets	(89,000)	(95,000)
Subscriptions and books	1,870	1,712
Other expenditure - mobility	16,191	15,886
	2,442,368	2,446,447
Share of support costs (see note 9)	304,709	282,677
Share of governance costs (see note 9)	8,400	8,000
	2,755,477	2,737,124
Analysis by fund		
Unrestricted funds - general	2,721,973	
Unrestricted funds - designated	2,364	
Restricted funds	31,140	
	2,755,477	
For the year and a 21 March 2019		
For the year ended 31 March 2019 Unrestricted funds - general		2,712,140
Unrestricted funds - general Unrestricted funds - designated		2,712,140
Restricted funds		22,067
		22,007
		2,737,124

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

Support costs						
	Support Governance		2020	2019	Basis of allocation	
	costs	costs				
	£	£	£	£		
Depreciation	45,552	2	45,552	49,069	Estimated usage	
Light and heat	46,590	<u>~</u>	46,590	42,789	Estimated usage	
Rates and water	17,999	8	17,999	16,146	Estimated usage	
Insurance	25,651	-	25,651	23,785	Estimated usage	
Maintenance	71,732	=	71,732	73,853	Estimated usage	
Household equipment					1744 -	
and furniture	22,554	-	22,554	20,535	Estimated usage	
Telephone	16,221	2	16,221	8,910	Estimated usage	
Printing, postage and						
stationery	9,717	2	9,717	8,294	Estimated usage	
Sundry expenses	18	н	18	105	Estimated usage	
Cleaning	17,676	5	17,676	15,610	Estimated usage	
Garden	1,695		1,695	5,130	Estimated usage	
Admin fees	27,957	-	27,957	18,255	Estimated usage	
Bank charges	1,347	-	1,347	196	Estimated usage	
Audit and accountancy fees	-	8,400	8,400	8,000	Governance	
	304,709	8,400	313,109	290,677		
Analysed between				8		
Charitable activities	304,709	8,400	313,109	290,677		

Governance costs includes payments to the auditors of £3,800 (2019- £3,600) for audit fees and £4,600 for non-audit services (2019 - £4,400).

## 10 Trustees

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None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Trust during the year.

No trustees have received any reimbursed expenses from the charity during the year,

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

## 11 Employees

### Number of employees

The average monthly number of employees during the year was:

	2020	2019
	Number	Number
Administration	15	14
Household	2	3
Maintenance	4	4
Residential/Day care	53	44
	74	65
Employment costs	2020	2019
	£	£
Wages and salaries	1,764,241	1,731,546
Social security costs	138,349	131,823
Other pension costs	157,311	119,095
с.	2,059,901	1,982,464

The number of employees whose annual remuneration was  $\pounds 60,000$  or more were:

	2020	2019
	Number	Number
£70,000 - £80,000	1	1

## 12 Taxation

The Charity is a registered charity and is therefore exempt from taxation.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

### 13 Tangible fixed assets

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	Freehold land and buildings	Furniture and M equipment	otor vehicles	Total
	£	£	£	£
Cost				
At 1 April 2019	1,245,358	388,500	134,138	1,767,996
Additions	55,505	5,096	17,500	78,101
At 31 March 2020	1,300,863	393,596	151,638	1,846,097
Depreciation and impairment				
At 1 April 2019	389,324	378,408	116,376	884,108
Depreciation charged in the year	24,955	6,166	14,431	45,552
At 31 March 2020	414,279	384,574	130,807	929,660
Carrying amount				
At 31 March 2020	886,584	9,022	20,831	916,437
At 31 March 2019	856,033	10,092	17,762	883,887
Debtors		ć		
			2020	2019
Amounts falling due within one year:			£	£
Trade debtors			72,928	70,897
Other debtors			12,483	4,691
Prepayments and accrued income			25,725	18,701
			111,136	94,289
Creditors: amounts falling due within one yea				
creators, anounts failing due within one yea			2020	2019
			£	£
Other taxation and social security				31,320
Trade creditors			46,185	52,343
Other creditors			2,396	11,929
Accruals and deferred income			70,936	61,724
			119,517	157,316

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## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

16	Creditors: amounts falling due after more than one year		
		2020	2019
		£	£
	Other creditors	160,000	160,000

#### Other loans after five years

By an agreement dated 5 August 1982, the Secretary of State for Health agreed that if, and so long as, Stroud Court is occupied and used by the Trust for the purposes of a residential community for autistic people, the Secretary of State will not require the Trust to repay the £160,000 loan and interest covenanted to be paid secured by way of a second charge on the property, Stroud Court, dated 5 August 1982.

It is considered by the Board that the property will remain a residential community for autistic people for the foreseeable future. The estimated interest accrued at 31 March 2020, for which no provision has been made in the financial statements as a result, amounted to £460,000 (2019 - £456,000).

The aggregate amount of debts, at the balance sheet date, in respect of which security has been given by the company is as shown above. The deferred loan is secured against the freehold property as described above.

#### 17 Retirement benefit schemes

The Trust operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Trust in an independently administered fund.

#### Defined benefit schemes

The Trust operates a funded defined benefit pension scheme, which is now closed to new members. the Trust also operates a defined contribution pension scheme. The assets of both schemes are held independently of the Trust.

The defined benefit scheme is part of the Gloucestershire County Council Pension Fund, which is a multiemployer scheme whereby the Trust's share of the underlying assets and liabilities are identified by the scheme actuary at the date of each triennial valuation.

The LPGS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 March 2020 was £87,000 (2019 - £85,000), of which employer's contributions totalled £69,000 (2019 - £67,000) and employee's contributions totalled £18,000 (2019 - £18,000)

Contributions payable to the scheme at the end of the year are Nil (2019 - Nil). The total employer contributions in the next year are expected to be £73,000

Key assumptions

	2020	2019
	%	%
Discount rate	2.30	2.40
Expected rate of increase of pensions in payment	1.90	2.50
Expected rate of salary increases	2.20	2.80

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

17	Retirement benefit schemes		(Continued)
	Mortality assumptions		
	The assumed life expectations on retirement at age 65 are:		
		2020	2019
	Deficient tester	Years	Years
	Retiring today - Males	22	22
	- Females	22	22
	- Feiliales		
	Retiring in 20 years		
	- Males	22	24
	- Females	25	26
	A mounte recognized in the profit and loss account:		
	Amounts recognised in the profit and loss account:	2020	2019
		2020 £	2019 £
		L	L
	Current service cost	101,000	88,000
	Net interest on defined benefit liability/(asset)	4,000	(1,000)
	Other costs and income	9,000	-
	Total costs	114.000	97.000
	Total costs	114,000	87,000
	Amounts taken to other comprehensive income:		
		2020	2019
		£	£
	Actual return on scheme assets	204,000	(198,000)
	Less: calculated interest element	89,000	95,000
	Return on scheme assets excluding interest income	293,000	(103,000)
	Actuarial changes related to obligations	(636,000)	273,000
	The second is the below sheet with from the Tout		
	The amounts included in the balance sheet arising from the Trust's obligations in respect of defined benefit plans are as follows:		
		2020	2019
		£	£
	Present value of defined benefit obligations	3,352,000	3,870,000
	Fair value of plan assets	(3,499,000)	(3,719,000)
	(Surplus)/deficit in scheme	(147,000)	151,000

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

17	Retirement benefit schemes		(Continued)
	Movements in the present value of defined benefit obligations:		2020 £
	Liabilities at 1 April 2019 Current service cost Past service cost Benefits paid Contributions from scheme members Actuarial gains and losses Interest cost		3,870,000 101,000 9,000 (103,000) 18,000 (636,000) 93,000
	At 31 March 2020		3,352,000
	Movements in the fair value of plan assets:		2020 £
	Fair value of assets at 1 April 2019 Interest income Return on plan assets (excluding amounts included in net interest) Benefits paid Contributions by the employer Contributions by scheme members		3,719,000 89,000 (293,000) (103,000) 69,000 18,000
	At 31 March 2020		3,499,000
	The fair value of plan assets at the reporting period end was as follows:	2020 £	2019 £
	Equity instruments Debt instruments Property Cash and cash equivalents	2,239,360 909,740 314,910 34,990 3,499,000	2,491,730 855,370 297,520 74,380 3,719,000

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

### 18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			
	Balance at 1 April 2019	Incoming resources	Resources expended 3	Balance at 1 March 2020
	£	£	£	£
Mobility	170,590	61,381	(17,649)	214,322
The Quality Care appeal	125,159	3,020	20 - 20 - 20 (**)	128,179
Other restricted funds	60,768	3,796	(10,760)	53,804
Pool light and sound system	2,596	-	(1,731)	865
Interactive projector	3,000	-	(1,000)	2,000
	362,113	68,197	(31,140)	399,170
	· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·		

The Mobility fund represents income received from residents to pay for their travel and trip costs.

The Quality Care appeal represents income raised in order to carry out redevelopment work to buildings and grounds.

Other restricted funds are donations received in order to purchase equipment or provide support to the residents of Stroud Court.

The pool light and sound system fund represents the grant received specifically to purchase equipment for the pool.

The interactive projector fund represents the grant received specifically to purchase the interactive projector.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

#### 19 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds				
	Balance at 1 April 2019	Incoming resources	Resources expended	Transfers	Balance at 31 March 2020
	£	£	£	£	£
Development fund	403,311	(70)	~	(200,000)	203,311
Flatlets development fund		5,000		200,000	205,000
Other designated funds	4,127	(=))	200	5 <del></del>	4,127
Wellbeing and opportunities fund	7,096	9,042	(2,364)	-	13,774
	414,534	14,042	(2,364)	~	426,212

The development fund represents monies raised through events and donations specifically for capital improvements to the facility and in support of the ten year development plan to transform Stroud Court into a future proof specialist centre with thirty nine full time residential places.

During the year it was agreed that £200,000 from the development fund would be allocated to the Flatlets development fund.

Other designated funds represent unrestricted donations received which have been set aside by the Trustees for particular purposes.

The wellbeing and opportunities fund represents the collection of smaller donations, which are then used specifically to benefit the clients.

#### 20 Analysis of net assets between funds

	General funds	Development (including Flatlets) designated fund	Other designated funds	Restricted funds	Total
	£	£	£	£	£
Fund balances at 31 March 2020 are represented by:					
Tangible assets	893,734	-	7.	22,703	916,437
Current assets/(liabilities)	620,671	408,311	17,901	376,467	1,423,350
Long term liabilities	(160,000)	-	-	-	(160,000)
Pension scheme liability	147,000				147,000
	1,501,405	408,311	17,901	399,170	2,326,787

### 21 Charity status

The Charity is a Company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the Company in the event of liquidation.

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

### 22 Capital commitments

At the balance sheet date the Trust had contracted to spend £386,305 on property development.

### 23 Related party transactions

## Remuneration of key management personnel

The remuneration and benefits of key management personnel is as follows.

	2020 £	2019 £
Aggregate compensation	353,747	342,552

## Transactions with related parties

During the year the Trust entered into the following transactions with related parties:

#### Michael Pain

During the year the Charity was invoiced £11,765 inclusive of VAT (2019: £11,765) for consultancy work carried out by Amber Business Services Limited, a company in which Michael Pain is a director. At the balance sheet date the amount due Michael Pain was £Nil (2019 - £Nil).

During the year, the following Trustees had relatives who were clients at Stroud Court:

J.W. Lusty A.D.E. Bateson S.R.H. Bruton G. Slade J. Lewis M. Bruton Cox P. Cadle

# NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2020

24	Cash generated from operations	2020	2019
		£	£
	Deficit for the year	34,461	(27,300)
	Adjustments for:		
	Investment income recognised in statement of financial activities	(15,157)	(4,339)
	Depreciation and impairment of tangible fixed assets	45,552	49,069
	Difference between pension charge and cash contributions	45,000	20,000
	Movements in working capital:		
	(Increase)/decrease in debtors	(16,847)	6,650
	(Decrease) in creditors	(37,799)	(31,131)
	Cash generated from operations	55,210	12,949
25	Analysis of changes in net funds		
20	Analysis of shanges in not lands		

The Trust had no debt during the year.