



Hertfordshire Band Academy

Chairman Mr T Bertram

TRUSTEES : Ex Officio - Appointment

Bandmaster Mr T Barnes

TRUSTEES : Nominated - Appointment

Secretary	Mrs J Bertram
Treasurer	Mr B Marshall
Band Director	Mr R Moore
Vice Chairman	Mr P Townsend

TRUSTEES : Elected

Mrs L Burnham
Mrs N Hayes
Mrs M Townsend
Mr L Foster
Mrs A Heatley

Charity Registration Number 1079924

Bankers

Barclays Bank
12/12a Howard Centre
Hertfordshire

Welwyn Group
Welwyn Garden City
AL8 6ER

Contact Name & Address

Mr T Barnes
Potters Bar
EN6 1QX

108 Mount Grace Road
Hertfordshire



Hertfordshire Band Academy : Trustees Annual Report

The twentieth year of the HBA has proved to be very successful musically, socially and financially. Its playing membership has been maintained at around 60 bandsmen.

The charity's objective is to promote musical interest and participation by young people of varying abilities.

The trustees have given due regard to the commission's guidance on public benefit and consider the charity's activities reflected its aims. A weekly band practice was held where tuition and instruction were given together with the opportunity to play as part of a large band.

In June the band led the parade and performed in the arena at the Potters Bar Carnival
In December they took part in both the Hoddesdon and Hitchin Christmas parades and played festive music for the customers of the Builders public house. Two training weekends were held and a number of social events have also been well supported.

The Academy ended the year with net financial assets of £28,471 and instruments valued at £79,544. The trustees believe that it is in a strong position to continue to promote its aims in the future with a similar range of activities.

The Academy's policy on reserves is to hold sufficient funds to enable occasional large purchases of new instruments and/or uniforms and to participate in a major European competition every four years. The investment policy of the Academy is to place any surplus funds in an interest bearing account. The Trustees have identified the major risks to which they believe the Academy is exposed. They have reviewed these and established ongoing systems to mitigate them:

1. Recruitment initiatives.
2. Develop new leaders/instructors from within the Academy.

The Hertfordshire Band Academy has been established under a constitution and its trustees have been appointed in accordance with the policy and rules contained therein.

The accounts have been drawn up on the receipts and payments basis

Approved by the trustees on 5th May 2020 and signed on their behalf by

BRIAN MARSHALL
JENNIFER BERTRAM
TIMOTHY BERTRAM
ANSON HEATLEY
PHILIP TOWNSEND
LESLIE FOSTER
NICOLA HAYES
TERRY BARNES

Brian Marshall
JS Bertram
Timothy Bertram
Anson Heatley
Phil Townsend
Leslie Foster
Nicola Hayes
Terry Barnes



Hertfordshire Band Academy

Receipts & Payments Account Summary

	Previous Year	This Year
Total receipts for the year (page 4)	33685	28928
Total payments for the year (page 5)	32472	25228
Net receipts for the year	1213	3700
Cash and bank funds brought forward	23558	24771
Cash and bank funds carried forward	24771	28471

The above account and accompanying statement of assets and liabilities were approved by the trustees on 5th May 2020 and signed on their behalf by

BRIAN MARSHALL
JENNIFER BERTRAM
TIMOTHY BERTRAM
ALISON HEATLEY
PHILIP TOWNSEND
LESLIE FOSTER
NICOLA HAYES
TERRY BARNES

Brian Marshall
J.B. Bertram
T.B. Bertram
Alison Heatley
P.W. Townsend
L.F.
N.H.
T.B.



Hertfordshire Band Academy

Receipts

	Previous Year	This Year
Membership Subscriptions	9068	9296
Bank account interest	38	45
Donations/Grants	0	245

Activities

Training weekends	6305	7184
Zundert Flower Festival	4360	0

10665	7184
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Fund Raising

General	6245	6275
Christmas Concert	1893	0
Band Performances	3650	2400
Casino night	76	0

11864	8675
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Income tax recovered on subs	1810	1983
Sundry receipts	240	0
Sale of old instruments / equipment	0	1500

Total receipts for year	33685	28928
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Hertfordshire Band Academy

Payments

	Previous Year	This Year
Premises/rent	3809	4451
<u>Activities</u>		
Training weekends	9894	8466
Barbecue/Party	0	172
Lens	0	662
Rastede	0	512
Zundert Flower Festival	5229	0
Beauvais Tattoo	2883	0
London Lord Mayor's Show	650	0
Corby contest	780	0
	19436	9812
<u>Fund Raising Expenses</u>		
General	388	455
Christmas concert	350	0
Casino Night	0	0
	738	455
Admin Expenses	46	155
<u>Purchase of Capital Equipment</u>		
Instruments	3956	2195
General Equipment	201	420
	4157	2615
<u>Sundry Payments</u>		
Music	269	198
Publicity	340	837
Uniform	630	3202
Insurance	959	970
Transport	52	183
Text/Web costs	197	645
Miscellaneous	921	950
Instrument maintenance/spares/storage	918	755
	4286	7740
Total payments for year	32472	25228



Hertfordshire Band Academy

Statement of Assets & Liabilities

Previous Year **This Year**

Monetary Assets

Bank Current Accounts	1020	4864
Bank Deposit Accounts	23896	28051
Cash in Hand	0	0

Other Monetary Assets

Tax Claim	1800	2000
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Non-monetary Assets

Musical Instruments etc	78138	79544
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Liabilities Due Within 1 Year

Payments Not Processed	145	4444
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Liabilities Due After 1 Year

	0	0
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Independent Examiner's Report to the trustees/members of the Hertfordshire Band Academy on accounts for the year ended 31 March 2020 set out on pages 3 to 6.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 act) and that an independent examination is needed.

It is my responsibility to examine the accounts under section 43 of the 1993 Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - * to keep accounting records in accordance with Section 41 of the 1993 Act; and
 - * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed *Neil B. Shepherd.*

Date *28.7.20*

Name *NEIL B. SHEPHERD*

Address *7 HEATH DRIVE
POTTERS BAR
HERTS
ENGLAND*