

Registered number: 08240913  
Charity number: 1149758

**ARK CANCER CENTRE CHARITY**  
(A Company Limited by Guarantee)

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

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**ARK CANCER CENTRE CHARITY**  
**(A Company Limited by Guarantee)**

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**ARK CANCER CENTRE CHARITY**  
**(A Company Limited by Guarantee)**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 DECEMBER 2019**

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**Trustees**

M Rees  
S Fell  
R Finlayson  
M Nicholls (resigned 9 March 2020)

**Company registered number**

08240913

**Charity registered number**

1149758

**Registered office**

The Ark Conference Centre, Dinwoodie Drive, Basingstoke, Hampshire, RG24 9NN

**Company secretary**

M Urry

**Accountants**

Wise & Co, Wey Court West, Union Road, Farnham, Surrey. GU9 7PT

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**ARK CANCER CENTRE CHARITY**  
**(A Company Limited by Guarantee)**

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

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The Trustees (who are also directors of the Charity for the purposes of the Companies Act) present their annual report together with the financial statements of Ark Cancer Centre Charity (the company) for the year ended 31 December 2019. The Trustees confirm that the Annual Report and Financial Statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2015.

Since the Company qualifies as small under section 383, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 is not required.

**Structure, management and governance**

• **Structure**

Ark Cancer Centre Charity is a Company Limited by Guarantee (No: 8240913) and a Charity Registered in England and Wales (No: 1149758). It is governed by its Memorandum and Articles of Association. The Trustees constitute Directors of the Charity for the purposes of company law.

Ark Cancer Centre was registered as a company on 4th October 2012. It was registered as a charity on 14th November 2012 and as a result was approved to change its company name to Ark Cancer Centre Charity on 26th November 2012.

Emphasis is placed on the skills of the Trustees to ensure Trustees' full contribution to the Charity's development.

The principal object of the company is to provide grants to ensure the designated cancer centre that is to be built by Hampshire Hospitals NHS Foundation Trust is built to a considerably enhanced specification to ensure people living with cancer and their families have access to a wide range of support therapies in a therapeutic environment.

• **Management**

The management of the Charity falls into three areas of responsibility:

1. Identification of the fundraising project:

The Trustees have identified the need to raise funds to enhance the patient experience above NHS standard in a proposed new cancer centre to be built by Hampshire Hospitals NHS Foundation Trust. These funds will be used in two distinctive ways:

- i. the design of the building to maximise the therapeutic environment
- ii. the provision of the complementary and support services

The Trustees are committed to fundraising activities to facilitate grant applications from Hampshire Hospitals NHS Foundation Trust. (See Objectives and Activities).

2. Communication:

The Trustees will ensure that the aims of the Charity are projected with accuracy and clarity to the general public, across all fundraising activities and initiatives to ensure a true reflection of its objects.



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**ARK CANCER CENTRE CHARITY**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

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**Structure, management and governance (continued)**

**3. Finance and administration:**

Responsibility for the accounting, secretarial, legal and administrative requirements of the Charity are managed by the Trustees.

● **Governance**

**1. Objectives and Activities**

The Charity's objects as stated in its Articles of Association are:

The relief of sickness and the preservation of health and to assist in the treatment and care of persons affected by cancer through the enhancements of all aspects of cancer care including:

- i. providing or assisting in the provision of equipment, facilities and services ancillary or supplemental to those provided by the statutory authorities or other care providers
- ii. to provide or assist in the provision of funding for enhanced or improved fitting out and decoration or any improvement to the aesthetic aspects of new or existing cancer care centres run by the statutory authorities or other care providers to enhance the wellbeing of persons affected by cancer
- iii. providing or assisting in the provision of; or providing funding for statutory authorities or other care providers to provide, ancillary and complementary care services and therapies to enhance the wellbeing of persons affected by cancer
- iv. provide support, assistance and information directly or indirectly to people affected by cancer and their carers, families and friends
- v. promote and influence effective care, involvement and support for people affected by cancer, their carers, families and friends

The furtherance of such objects and purposes to be carried out in North Hampshire or generally in the United Kingdom being objects and purposes which are exclusively charitable according the law of England and Wales.

**2. Public Benefit**

The charitable objects of the Charity are stated above and they focus on the building of a cancer treatment centre in North Hampshire. This cancer treatment centre is to be built by Hampshire Hospitals NHS Foundation Trust, having been identified by the Department of Health through the Cancer Network as being essential for the delivery of cancer treatment services.

Ark Cancer Centre Charity has been established to ensure that the facilities provided within this centre will be enhanced over and above that which is statutorily required by the NHS. It will use its monies raised to provide grants to ensure that:

- i. the designated cancer treatment centre will be built to a considerably enhanced specification, over and above the basic centre that has been identified by the Department of Health through the Cancer Network as being essential for the delivery of cancer services to the people of North Hampshire
- ii. people living with cancer and their families will in addition to diagnosis and treatment also have access to a range of support therapies in one unique building

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**ARK CANCER CENTRE CHARITY**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

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**Structure, management and governance (continued)**

The Charity has looked at the public benefit of its objectives and has concluded that there is significant evidence highlighting that the hospital environment and offering treatment in a pleasant, interesting, innovative building benefits patients and greatly improves the outcome of their treatment. The grants will ensure the provision of:

- i. a uniquely designed building providing an outstanding and supportive environment to improve the experience of people living with cancer by incorporating treatment and aftercare within one designated centre
- ii. a range of support therapies, i.e. psychological support, survivorship courses, access to health, fitness, complementary therapies, etc. plus comprehensive information resources. These services will enable patients to manage their condition throughout diagnosis and treatment to assist people living with cancer and their families

In summary the public benefit of Ark Cancer Centre Charity is to ensure that enhanced facilities are available for anyone who needs support, whether they are receiving treatment or are family members engaged in supporting a sufferer during or after their treatment.

Therefore the Trustees believe that they have complied with the duty to have due regard to guidance published by the Charity Commission.

● **Grant making policy**

Funding is made available to Hampshire Hospitals NHS Foundation Trust via grants. Grants are made to Hampshire Hospitals NHS Foundation Trust at the Trustees' discretion. The Trustees assess all bids from Hampshire Hospitals NHS Foundation Trust to ensure that the Charity would not be substituting other funding sources for standard NHS provision but would be contributing to enhancing what is expected over and above that which will be provided by Hampshire Hospitals NHS Foundation Trust.

Grant requests to provide integrated access to complementary therapies and support services are required to demonstrate that they meet at least one of the following objectives in order to be considered for funding:

- i. Enhancing the quality of care received by patients and families over and above the NHS standard provision
- ii. Improving patient confidence in care provided
- iii. Pump priming and supporting innovation
- iv. Supporting the development and growth of the centre to enable access to more patients
- v. Attraction, retention and development of staff of the highest calibre

Grants are not made to any other organisation or individual.

Once a grant has been approved the commitment is recognised and the grant is paid in agreed instalments over the duration of the project.

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**ARK CANCER CENTRE CHARITY**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

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(continued)

**Financial review**

• **Investment policy**

The Charity's current investment policy is to use high interest deposit accounts. Having sought independent financial advice the Charity will continue with this policy as it is recommended to be the best option for a relatively short term investment.

At the year end the Charity held unrestricted reserves of £1,550,118 (2018 - £1,251,140).

• **Reserves policy**

The Charity is currently accumulating reserves to enable the facilitation of grant applications from Hampshire Hospitals NHS Foundation Trust once the project has progressed. This policy will be regularly reviewed to ensure that should a grant application be made to the Charity, it will be able to give due consideration to the application, in line with its Grant Making Policy.

**CANCER TREATMENT CENTRE**

1. Supportive care
2. New building/facilities
3. Radiotherapy
4. Outpatients/admin flow/MDT
5. Patient environment, accessibility and flow
6. Chemotherapy, acute oncology and R&D

Information from these groups fed into the following stages:

Stage 1: Defining the Brief: Clinical user meetings included testing the model of care to produce a model of functional content and schedule of accommodation. It included a review of activity and best practice, and modelling of patient flow for different users of the facility. Precedents and evidence-based design (eg in terms of what has been shown to be successful elsewhere) were used to help explore the internal environment and define a level of quality to be developed.

Stage 2: 1:500 and Masterplan: This established the footprint of the building, including the number of storeys, departmental adjacencies: circulation (communication) space. Three options were considered to take into account site orientation, etc.

Further meetings tested the scheme in more detail with key areas such as consultation, examination and chemotherapy bays being developed in more detail as well as landscape areas.

The final series of meetings looked at the preferred option in more detail including a schedule of accommodation, patient and non-clinical flows tested to ensure alignment with the brief.

Stage 3: 1:200 and Planning: The final series set out the rooms in each department at 1:200 level to meet the requirements of the schedule of accommodation. These included size and access to natural light. Any changes made in the first round were responded to and then planning application was developed to align with the Critical Treatment Hospital application for review by the CRG before final issue.

In February 2015, a public exhibition, which included details on the preferred site and initial designs, took place.

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**ARK CANCER CENTRE CHARITY**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

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(continued)

**Financial review (continued)**

On 10th April 2015 the planning application was submitted to Basingstoke and Deane Borough Council on behalf of Hampshire Hospitals NHS Foundation Trust.

Planning approval was gained in October 2015.

In May 2015 Hampshire Hospitals NHS Foundation Trust selected Kier to be the Principle Supply Chain Partner for the construction of both the Critical Treatment Hospital and Cancer Treatment Centre. Kier have developed the design of both buildings and will soon be able to submit a 'Guaranteed Maximum Price' for the construction.

The Full Business Case for the programme was submitted to Monitor (the NHS regulator) in March 2016. It is anticipated that the assessment will conclude in May, after which the Trust will be seeking approval from the Department of Health to proceed with the programme.

Progress was delayed on the proposed construction of the Critical Treatment Hospital and the Cancer Treatment Centre when NHS England requested each Health Authority to produce a Sustainability and Transformation Plan.

This involves all relevant stakeholders across Hampshire and Isle of Wight to focus on how best to meet the many opportunities and challenges facing the local health and care system and the need to provide safe, high quality, consistent and affordable health and care to everyone accessing health from GP's, Hospitals, Community Services etc. Part of the Process will involve an independent review of the critical Treatment Hospital proposal

On November 30th, after a long-running review process involving various health providing partners, the local Clinical Commissioning Groups (CCGs) announced that, at this time, plans to build the 'Critical Treatment Hospital – CTH,' should not proceed to consultation.

The decision of the CCGs is disappointing for the Ark Cancer Centre Charity. However, Alex Whitfield, chief executive of HHFT, which will provide the bulk of the funding for the Cancer Treatment Centre, has confirmed that it will still go ahead, and she has expressed her thanks and gratitude for the amazing support for the fundraising campaign.

All involved in the Cancer Treatment Centre project will now look at progressing our alternative option plans. We will all do our utmost to secure the best outcome for the people in the HHFT area who deserve, and need, access to the best possible cancer care in the best possible environment.

In September 2019 the government announced new funding for the NHS in the form of the Health Infrastructure Plan (HIP).

This funding is designed to support 40 hospital building projects across the country and Hampshire Hospitals NHS Foundation Trust (HHFT) is one of those who have been selected for a new hospital between 2025 and 2030.

Since this announcement HHFT has been undertaking preliminary work with the government and partners to work out the best way to take this project forward. The programme is at a very early stage, however seed funding has been received to produce a business case. HHFT's long standing intention to deliver a state-of-the-art cancer treatment centre still remains and will continue to be part of the high-level discussions within the provision of a new hospital that could serve Basingstoke and Deane and the wider HHFT community in Andover and Winchester near to Junction 7 on the M3.

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**ARK CANCER CENTRE CHARITY**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

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(continued)

**Financial review (continued)**

It was agreed between the senior management at Hampshire Hospitals NHS Foundation Trust HHFT and Ark Cancer Centre Charity trustees, that work should progress on providing supportive care services in the existing Radiotherapy unit. Our aim is to provide four supportive treatment rooms and a counselling room. Ark Cancer Centre Charity will also fund the hire of rooms for education meetings that will enhance the support given to patients and their families. The Charity will also provide funding for key support staff, including a cancer dietician, a psychotherapist and an acupuncturist, all of whom will enhance delivery of vital care and support to cancer patients.

To manage the supportive care facility a Lead Cancer Nurse has been appointed by HHFT, assisted by a Macmillan Supportive Care Lead. Our supportive care programme aims to be high quality and we will offer all services free of charge for those referred by HHFT.

This is an important development for the charity and will mean that for the first time HHFT will be able to provide radiotherapy, supportive care and complementary therapies in a calm relaxing and modern environment – a significant step forward and begins to fulfil the aims of the Ark Cancer Centre Charity.

**Achievements and performance**

• **Fundraising activity over the past year**

We are delighted to report on another year of successful fundraising, where we have been able engage with many more Basingstoke companies, local schools and colleges.

January started with fans of local Ice Hockey Team Bison's joining with Zizzi restaurant to hold the first of two fun charity evenings held during the year. A signed shirt, an autographed ice hockey stick and Zizzi vouchers were some of the prizes donated to the raffle which raised £393.00

Basingstoke professional wrestler Rob Holte pledged all of his proceeds raised from wrestling shows during 2019 towards our charity. Rob's father had suffered with Non-Hodgkinson's Lymphoma and travelled to Southampton for radiotherapy treatment as this had not been readily available in Basingstoke at that time. Rob is keen to ensure Basingstoke has cancer care facilities for those in the area.

January saw a new local Village Café based in the Parish room at St Mary's Church, Old Basing; generously present the charity with a cheque for £1,119.00.

Colleagues from Sainsbury's Distribution Depot took on Royal Mail staff and held a charity football match at Brighton Hill. The game saw £320 raised from their efforts.

We were delighted that Beaconsfield Masonic Lodge, Ladies Festival Charity Night which was held at the Apollo Hotel in May chose to donate more than 100 prizes in a raffle on the evening which raised a total of £1630.

May was a busy month with Imogen Dental taking part and winning this years 'Crafty Craft Race'. The team were not only delighted to win the race, but to have raised £3000 on the day for the charity. The team had taken 6 hours to complete the course on their craft which was called 'Decay Away' and took place on the Kennet and Avon Canal day starting in Kintbury and finishing in Newbury, 6 miles away.

Each year the charity looks to engage in a number of new fundraising activities to support the growth of the charity and its supporters. This year with the help of the Ark Day Organising Committee, who are a group of local business supporters, they were able to put on the first Ark community fundraising day. On June 21st which was the longest day of the year, supporters and fundraisers throughout Basingstoke raised a total of £32,000.

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**ARK CANCER CENTRE CHARITY**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

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**(continued)**

**Achievements and performance (continued)**

The day saw Individuals, schools and businesses take part in various events and activities to raise as much money as they could within a 24 hour period. Activities such as, fire walks, bake sales, Irish dancing were among the many activities. A combined football/rugby match, golf day, static bike ride, bucket collections, school dress down day. With over 12 local schools taking part, 6 local community groups and around 46 local businesses signing up to take part.

From July 17 to the 22nd 30 cyclists, aptly named Arkriders rode 500 miles through 5 countries in 5 days to fundraise for the charity. The Arkriders Twin Towns Tour found their collective efforts alongside £10,000 of corporate sponsorship support, meant the combined total raised was just over £54,000.

During August, charity partner, Unum took on a gruelling walk to raise funds. Nine of the employees from the company walked a total of 28 hours for a non-stop, 100km Ultra Challenge South Coast Challenge. An incredible £8000 was raised for their Charity of the Year, Ark Cancer Charity.

Jan Jacks, Laughter-House Comedy Club which is held at the Apollo Hotel monthly chose August to hold a charity comedy evening 'Laugh for Ark', successfully raising £2,200 on the evening.

August proved to be a busy month with local solicitors holding a charity golf day. Sixty golfers from a wide range of local businesses took part in the day and the proceeds from the entry fees and a raffle added another £2,500 to the charity.

Local Dr Simon Struthers took on the Italian Ironman challenge in September. He completed and raised £200 towards Ark Cancer Centre Charity.

Another local company hosted a six aside football challenge during October with teams taking part from Virgin Media, EDM1, Taylor Wimpey, Emerald Colour and Doug Clark FC. Emerald Colour won on the night and money raised reached £1,976.

During October, local Salon and Ark Partner, the Topiary celebrated 15 years of business. They chose to mark this milestone by holding two fundraising days at their salons with prizes and raffles.

October brought us two local Policemen dressed as superheroes who took part in the Great South Run. Raising a total of £370 for the charity.

Another half marathon in October also took place and saw Darren Lovegrove, taking part in the 13.1 mile course and raising over £870.

A local company held a Great British Bake off style competition with patisseries chef from Newlyn's Cookery School judging and tasting the bakes. A total of £222 was raised.

Further October fundraising brought about a Halloween quiz night at the Tea Bar in Basingstoke. Beaufort Financial shared the funds raised between ourselves another charity. We benefited from £795.

Basingstoke Male Voice Choir and the Larks Singers teamed up to hold a charity concert. The audience were treated to an afternoon of varied music. The generous audience donated over £400 on the afternoon

December saw carol singers from Whiteoaks singing while collecting donations in Hook. This brought their companies fundraising total for the year up to £2000.

Local Taxi Company Alpha Cars delivered a festive boost in December, presenting the charity with £1000



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**ARK CANCER CENTRE CHARITY**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

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(continued)

**Achievements and performance (continued)**

following a Christmas raffle where one of the prizes was a 58inch TV.

The Christmas cheer continued throughout December with the Tadley Singers and Basingstoke Male Voice Choir teaming up for a Christmas concert. Once again audience members supported the raffle and collection - resulting in a total raised of £1,122.

Donations from people attending a festive wreath making workshop at Festival Place delivered another £586.23 from the two workshops.

• **Further activity**

We are now in the 4th year of our partnership with Bag It up Ltd (BIU) Ark Cancer Centre branding is now proudly displayed on BIU recycling banks at more than 59 locations in the Hampshire locality. The Charity has continued to rally people locally to donate their unwanted clothing in order to raise funds through this project. This year saw our total reach over £100,000. Our aim is to continue to build on this success and look to where additional clothing banks may be added during the next year.

This year has seen the charity raise its awareness and engage with ten new local schools in the area and also gain three new Ark Partners bringing the total to 35. Many of whom have continued to be our charity partners since 2015.

Our 50:50 Club has continued to grow this year and seen additional members taking part.

Like all other charities, Ark Cancer Centre Charities work and fundraising plans for 2020 have been heavily impacted by the Covid-19 crisis. Last month, work was about to start on the well-being centre; but for now this has been postponed due to the current lockdown, and the redeployment of HHFT staff to other duties during the Covid-19 crisis. Fundraising events have been cancelled or postponed. One of our key fundraising campaigns is Ark Day 2020, which was scheduled for late June has been cancelled. Many events that were scheduled to fundraise for this year are unlikely to happen and we will postpone until appropriate.

On a positive note, the well-being centre project and the recruitment of the new HHFT staff will be restarted and progressed after the Covid-19 crisis has passed. When the centre opens, we look forward to inviting our Ark supporters to come along and see how their fundraising support has made a difference.

On behalf of the Trustees we extend our thank you for the continued generosity to all of our charity partners, fundraisers and supporters. We thank them also for their commitment and time in raising these funds to help support the Ark cancer Centre Charity.

Approved by order of the members of the board of Trustees on 10th Sept. 2020 and signed on their behalf by:



**S Fell**  
Trustee

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**ARK CANCER CENTRE CHARITY**  
**(A Company Limited by Guarantee)**

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

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The Trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 10th Sept. 2020 and signed on its behalf by:

S Fell

**S Fell**  
Trustee



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**ARK CANCER CENTRE CHARITY**  
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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

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**Independent Examiner's Report to the Trustees of Ark Cancer Centre Charity ('the Company')**

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 December 2019.

**Responsibilities and Basis of Report**

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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**ARK CANCER CENTRE CHARITY**  
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**INDEPENDENT EXAMINER'S REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

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This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

Signed:

*M. Dickinson*

Dated:

*30/09/2020*

Mark Dickinson

FCA

Wise & Co  
Chartered Accountants & Statutory Auditors  
Wey Court West  
Union Road  
Farnham  
Surrey  
GU97PT

**ARK CANCER CENTRE CHARITY**  
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 DECEMBER 2019**

	Note	Unrestricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
<b>Income from:</b>				
Donations and legacies	3	73,570	73,570	125,661
Other trading activities	4	270,315	270,315	137,001
Investments	5	11,974	11,974	7,439
<b>Total income</b>		<b>355,859</b>	<b>355,859</b>	<b>270,101</b>
<b>Expenditure on:</b>				
Raising funds	6	12,831	12,831	3,732
Charitable activities	7	44,050	44,050	54,530
<b>Total expenditure</b>		<b>56,881</b>	<b>56,881</b>	<b>58,262</b>
<b>Net movement in funds</b>		<b>298,978</b>	<b>298,978</b>	<b>211,839</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward		1,251,140	1,251,140	1,039,301
Net movement in funds		298,978	298,978	211,839
<b>Total funds carried forward</b>		<b>1,550,118</b>	<b>1,550,118</b>	<b>1,251,140</b>

The notes on pages 16 to 25 form part of these financial statements.

**ARK CANCER CENTRE CHARITY**  
**(A Company Limited by Guarantee)**  
**REGISTERED NUMBER: 08240913**

**BALANCE SHEET**  
**AS AT 31 DECEMBER 2019**

	Note	2019 £	2018 £
<b>Fixed assets</b>			
Tangible assets	11	1,113	1,088
		<u>1,113</u>	<u>1,088</u>
<b>Current assets</b>			
Debtors	12	13,285	10,808
Cash at bank and in hand		1,543,087	1,245,893
		<u>1,556,372</u>	<u>1,256,701</u>
Creditors: amounts falling due within one year	13	(7,367)	(6,649)
<b>Net current assets</b>		<u>1,549,005</u>	<u>1,250,052</u>
<b>Total assets less current liabilities</b>		<u>1,550,118</u>	<u>1,251,140</u>
<b>Total net assets</b>		<u>1,550,118</u>	<u>1,251,140</u>
<b>Charity funds</b>			
Unrestricted funds	14	1,550,118	1,251,140
<b>Total funds</b>		<u>1,550,118</u>	<u>1,251,140</u>

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**ARK CANCER CENTRE CHARITY**  
**(A Company Limited by Guarantee)**

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**BALANCE SHEET (CONTINUED)**  
**AS AT 31 DECEMBER 2019**

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The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 10th Sept. 2020 and signed on their behalf by:

S Fell

**S Fell**  
Trustee

The notes on pages 16 to 25 form part of these financial statements.

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**ARK CANCER CENTRE CHARITY**  
**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2019**

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**1. General information**

Ark Cancer Centre Charity is a private company, limited by guarantee without share capital and incorporated in England. Its registered office address is The Ark Conference Centre, Dinwoodie Drive, Basingstoke, Hampshire, RG24 9NN.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Company has elected to apply all amendments to FRS 102, as set out in the Financial Reporting Council's triennial review published in December 2017, and included in Update Bulletin 2 to the Charities SORP (FRS 102), prior to mandatory adoption for accounting periods beginning on or after 1 January 2019.

Ark Cancer Centre Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Income**

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Donated services or facilities are recognised when the Company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the Company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised and refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and facilities are recognised on the basis of the value of the gift to the Company which is the amount it would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

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**2. Accounting policies (continued)**

**2.3 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the Company to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Company's objectives, as well as any associated support costs.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

**2.4 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**2.5 Tangible fixed assets and depreciation**

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Company assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following basis:

Computer equipment	- 20% straight line basis
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**2. Accounting policies (continued)**

**2.6 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**2.7 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**2.8 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

**2.9 Financial instruments**

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.10 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Investment income, gains and losses are allocated to the appropriate fund.



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**3. Income from donations and legacies**

	Unrestricted funds 2019 £	Total funds 2019 £	<i>Total funds 2018 £</i>
Donations	73,570	73,570	125,661

Included in donations is £21,024 (2018 - £20,844) estimated as the cost of salaries donated.

**4. Income from charitable activities**

**Income from fundraising events**

	Unrestricted funds 2019 £	Total funds 2019 £	<i>Total funds 2018 £</i>
Income from events	270,315	270,315	137,001

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**5. Investment income**

	Unrestricted funds 2019 £	Total funds 2019 £	<i>Total funds 2018 £</i>
Bank interest receivable	11,974	11,974	7,439
	<u>11,974</u>	<u>11,974</u>	<u>7,439</u>

**6. Expenditure on raising funds**

**Costs of raising voluntary income**

	Unrestricted funds 2019 £	Total funds 2019 £	<i>Total funds 2018 £</i>
Event costs	5,062	5,062	461
Online donation fees	2,526	2,526	446
Cost of promotional materials	-	-	180
Cost of marketing and prizes	5,243	5,243	2,645
	<u>12,831</u>	<u>12,831</u>	<u>3,732</u>

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**7. Analysis of expenditure on charitable activities**

	Support costs 2019 £	Total funds 2019 £
Direct costs	44,050	44,050

	<i>Grant funding of activities 2018 £</i>	<i>Support costs 2018 £</i>	<i>Total funds 2018 £</i>
Direct costs	10,000	44,530	54,530

Included in grants and support costs is £21,024 (2018 - £20,844) estimated as the cost of salaries donated.

**Analysis of support costs**

	Total funds 2019 £	Total funds 2018 £
Postage	103	289
Fees/Subscriptions	212	200
Miscellaneous costs	586	648
Recharged salary costs	36,024	35,844
Stationery	1,185	1,215
Database costs	2,471	2,353
Telephone	352	133
Governance costs	3,117	3,848
	<u>44,050</u>	<u>44,530</u>

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**8. Analysis of grants**

	Grants to Institutions 2019 £	Total funds 2019 £
Grants to Hampshire Hospitals NHS Foundation Trust in support of Cancer Treatment Centre	-	-
	<u>          </u>	<u>          </u>
	<i>Grants to Institutions 2018 £</i>	<i>Total funds 2018 £</i>
Grants to Hampshire Hospitals NHS Foundation Trust in support of Cancer Treatment Centre	10,000	10,000
	<u>          </u>	<u>          </u>

**9. Independent examiner's remuneration**

The independent examiner's remuneration amounts to an independent examiner fee of £2,600 (2018 - £2,510).

**10. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2018 - £NIL).

During the year ended 31 December 2019, no Trustee expenses have been incurred (2018 - £NIL).

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**11. Tangible fixed assets**

	Computer equipment £
<b>Cost or valuation</b>	
At 1 January 2019	5,600
Additions	185
At 31 December 2019	<u>5,785</u>
<b>Depreciation</b>	
At 1 January 2019	4,512
Charge for the year	161
At 31 December 2019	<u>4,673</u>
<b>Net book value</b>	
At 31 December 2019	<u>1,112</u>
At 31 December 2018	<u>1,088</u>

**12. Debtors**

	2019 £	2018 £
Prepayments and accrued income	13,285	10,808
	<u>13,285</u>	<u>10,808</u>

**13. Creditors: Amounts falling due within one year**

	2019 £	2018 £
Accruals and deferred income	7,367	6,649
	<u>7,367</u>	<u>6,649</u>

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**14. Statement of funds**

**Statement of funds - current year**

	Balance at 1 January 2019 £	Income £	Expenditure £	Balance at 31 December 2019 £
<b>Unrestricted funds</b>				
General funds	1,251,140	355,859	(56,881)	1,550,118

**Statement of funds - prior year**

	Balance at 1 January 2018 £	Income £	Expenditure £	Balance at 31 December 2018 £
<b>Unrestricted funds</b>				
General funds	1,039,301	270,101	(58,262)	1,251,140

**15. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	Unrestricted funds 2019 £	Total funds 2019 £
Tangible fixed assets	1,113	1,113
Current assets	1,556,372	1,556,372
Creditors due within one year	(7,367)	(7,367)
<b>Total</b>	<b>1,550,118</b>	<b>1,550,118</b>

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**15. Analysis of net assets between funds (continued)**

**Analysis of net assets between funds - prior year**

	<i>Unrestricted funds 2018 £</i>	<i>Total funds 2018 £</i>
Tangible fixed assets	1,088	1,088
Current assets	1,256,701	1,256,701
Creditors due within one year	(6,649)	(6,649)
<b>Total</b>	<u>1,251,140</u>	<u>1,251,140</u>

**16. Members' liability**

Each member of the charitable Company undertakes to contribute to the assets of the Company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £1 for the debts and liabilities contracted before he/she ceases to be a member.

**17. Related party transactions**

No transactions with related parties took place in the period of account.

**18. Controlling party**

During the year, the charity was under the control of the Trustees.

**19. Contingent assets**

The charity entered into the contract with Greenham Common Trust during 2014 where Greenham Common Trust confirmed it would match-fund donations for the Ark Charity if the donations were put through their 'Find-me-a-Grant' portal, this evolved into The Good Exchange. The match funding was set on a basis of a 1:1 ratio to the maximum amount of £500,000. The Ark Charity reached this match-funding goal in November 2017. The matched funding payment from Greenham Common Trust will be released to the charity on receipt of a copy of the building completion certificate.

Hampshire County Council have pledged to donate £50,000 once building work commences.