

Company Registration Number - 06938548
Charity Registration Number - 1142272

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

Report and Accounts

31 March 2020

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

Report and accounts for the year ended 31 March 2020

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SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

Company Registration Number - 06938548

Trustees' Annual Report for the year ended 31 March 2020

The Trustees present their Report and Accounts for the year ended 31 March 2020, which also comprises the Directors' Report required by the Companies Act 2006.

Reference and administrative details

The charity name

The legal name of the charity is:- SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

The charity's areas operation and UK charitable registration

The charity is registered in England & Wales with the Charity Commission in England & Wales (CCEW) with charity number 1142272

Legal structure of the charity

The charity is constituted as a company limited by guarantee, registered under the Companies Acts. The governing document of the charity is the Memorandum and Articles of Association establishing the company under company legislation.

There are no restrictions in the governing documents on the operation of the Charity or on its investment powers other than those imposed by Charity Law.

By operation of law, all trustees are directors under the Companies Act 2006 and all directors are trustees under Charities legislation and have responsibilities, as such, under both company and charity legislation.

The trustees are all individuals.

The details are:-

Chair	Ms Susan Robertson
Treasurer	Mrs Shirley Robinson-Viney
Treasurer	Mr Andre Benham
Treasurer	Ms Jacqueline Cooper
Treasurer	Mr Dave Savage

The principal operating address, telephone number, email and web addresses of the charity are:-

Maybridge Keystone Centre

Raleigh Way, Worthing

West Sussex, BN12 6JD

Telephone:- 01273 443563 Email Address:- admin@sussexcyp.org.uk

Web address:- www.sussexcyp.org.uk

The registered office of the charity for Companies Act purposes is:-

254 Upper Shoreham Road

Shoreham-by-Sea, West Sussex

BN43 6BF

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

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Trustees' Annual Report for the year ended 31 March 2020

The Trustees in office on the date the report was approved were:-

Ms Susan Robertson
Mrs Shirley Robinson-Viney
Mr Andre Benham
Ms Jacqueline Cooper
Mr Dave Savage
Ms Stacey Cullen
Ms Sarah Gillings
Mr Gareth Miller

The trustees who served as a trustee in the reporting period were as shown above, and there were no changes during the year, or in the period between the year end and the approval of the accounts.

All the trustees are also members of the charity.

Objects and activities of the charity

The purposes of the charity as set out in its governing document.

Sussex Clubs for Young People (SCYP) strives to support voluntary and community youth clubs across East and West Sussex, Brighton and Hove.

As a pan-Sussex umbrella organisation we are uniquely placed to support county, district and borough councils with a growing portfolio of youth activities being delivered for parish councils and housing associations.

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The main activities undertaken in relation to those purposes during the year

We continue to support work to coordinate a response by our members and the voluntary sector across Sussex. Efforts to build partnerships and secure joint funding have grown. Working with parishes in Horsham and Chichester District we developed new funding sources and programmes in several locations.

In East Sussex our CEO Chris Cook chairs the Youth Infrastructure Forum attended by representatives from the Scouts, Guides, Diocese of Chichester, Active Sussex, Sussex Community Development Association, Amaze, Community Voice, 3VA and the county council amongst others. We support the Voluntary and Community Sector Alliance which represents CEOs from a number of organisations working in East Sussex collaborating on partnership bids with local authority and NHS Partnership Trust.

In West Sussex our CEO Chris Cook chairs the Voluntary and Community Sector Safeguarding Forum which brings together a wide range of Safeguarding Leads from groups working with children and young people to look at how priorities from the West Sussex Safeguarding Children Board can be met by the voluntary sector. In this role we have been leading on plans to implement safeguarding training directly to groups across county and to upskill a range of VCS trainers.

Our staff team are increasingly representing our member clubs at a growing range of forums, strategic partnerships, advisory boards and more.

The main activities undertaken during the year to further the charity's purpose for the public benefit

We work with children and young people throughout the county, providing programmes, activities and training that assist their personal and social development. In addition, as an umbrella organisation, we support our member clubs and groups with their specific requirements. SCYP still offers free membership to clubs, which includes affiliation to the national organisations UK Youth and the National Association of Boys and Girls Clubs. Currently we have 142 clubs and organisations affiliated from across the County of Sussex.

SCYP provides many services that were originally in the statutory sector domain. We offer DBS checks, club leader / volunteer training and support, guidance on quality assurance, policy and procedures for working with young people and governance.

The main achievements and performance of the charity during the year

It has been a year of tremendous growth with several new youth clubs and detached / outreach activities being added to our existing programme.

Our infrastructure support for over 140 independent youth clubs and organisations across Sussex continues with training for youth workers and volunteers, policy advice and guidance, training for young leaders, club visiting, DBS checks, support in establishing new committees.

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Groups we have supported in the past year include:

- Bolney Youth Club
- Escape Youth Club, Burgess Hill
- Maybridge Keystone Centre, Worthing
- The Renegades, Wisborough Green
- Tangmere Youth Club
- Uckfield Youth Trust
- Fairlight Youth Club
- Ticehurst Youth Club

Over the course of the year we completed events for the Adopt a Youth Club Road Show and a range of training events as per the schedule here:

Date	Detail	Venue
06/04/2019	Emergency First Aid at Work	Southwater Youth Project
27/04/2019	Detached Youth Work Training	Maybridge Keystone Centre, Worthing
28/05/2019	How to run a youth club	Syliva Beafey Centre
05/06/2019	Chichester Youth Club Forum	Children & Family Centre
08/06 & 06/07/2019	Introduction to Youth Work Level 1	Wickbourne Centre
05/07 & 06/07/2019	Summer Camp	Blacklands Farm
06/09/2019	Emergency First Aid at Work	Maybridge Keystone Centre, Worthing
05/10 & 09/11/2019	Introduction to Youth Work Level 1	YMCA YAC Eastbourne
19/10 & 20/10/2019	Young Leaders	PGL Windmill Hill
19/10 & 16/11/2019	Introduction to Youth Work Level 1	Forest Youth Wing Horsham
26/10/2019	Emergency First Aid at Work	Maybridge Keystone Centre, Worthing
29/10/2019	Emergency First Aid at Work	Forest Youth Wing Horsham
01/11/2019	Fright Night Trip	Thorpe Park
14/11/2019	AGM	Maybridge Keystone Centre, Worthing
25/11/2019	Safeguarding - Train the Trainer	Maybridge Keystone Centre, Worthing
18/01 & 29/02/2020	Introduction to Youth Work Level 1	Maybridge Keystone Centre, Worthing
25/01/2020	Emergency First Aid at Work	Swanfield Park, Chichester
18/02/2020	VCS Safeguarding Forum	Maybridge Keystone Centre, Worthing
18/02/2020	Youth Club Forum	Billingshurst Community Centre
03/03/2020	Sports Science Boxing Trip	Fishersgate Boxing Club
11/03/2020	Safeguarding - Train the Trainer	Billingshurst Community Centre
14/03/2020	Emergency First Aid at Work	East Sussex CC St Leonards

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Trustees' Annual Report for the year ended 31 March 2020

The difference the charity's performance during the year has made to the beneficiaries of the charity

We measure our attendance during the course of an academic year. With tremendous growth in the number of locations and reach into different communities we can see a consequent impact in the work that we are carrying out.

During this academic year we were required to close sessions during w/c 16th March as a result of the pandemic and consequent lockdown. We resumed limited virtual sessions from 21st April and gradually reopened more activities until 4th July when we were able to commence detached youth work activities working to guidance from the National Youth Agency. It has taken time to reconnect with young people and we have had substantially more sessions with no one attending after lockdown than before – which will have impacted the average attendance in the statistics below:

Year	No. of sessions	Sessions with zero attendance	Avg. weekly attendance across all projects	No. of young people contacted
LAST YEAR Sep 2018 – Aug 2019	340	6	194	916
THIS YEAR Sep 2019 – Aug 2020	806	80	269	1,427

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At the date of writing staff are working in funded projects in the following locations:

Mid-Sussex

- Bentswood, Haywards Heath
- Bolney Youth Club
- Stone Quarry, East Grinstead
- Willow Way, Hurstpierpoint
- Denham Road, Burgess Hill
- Adastra Hall, Hassocks

East Sussex

- New Heritage Way, Chailey
- Hailsham
- Icklesham

Horsham District

- Billingshurst
- Pulborough
- Steyning
- Upper Beeding
- Barns Green
- West Chiltington
- Storrington
- Henfield

Crawley

- Maidenbower

Arun & Chichester District

- Create, Phoenix Centre, Bognor
- 39 Club, Bognor
- Bognor Youth Voice
- Tangmere
- Singleton / East Dean
- Northchapel
- Pagham

Adur and Worthing District

- Durrington
- Fishersgate
- Sompting
- Goring Gap

The degree to which the achievements and performance during the year have benefited wider society

We deliver a comprehensive activity programme which youth groups can attend, either in a designated venue or alternatively the activity can be taken to the club venue in case groups are located in remote, rural areas or have difficulties in arranging transport.

The Activities programme is a valuable asset to our clubs and gives SCYP the opportunity to connect with youth groups throughout the county and enabling inter-group connections to take place. SCYP serves the whole of the county whether it be in a rural or urban environment, attempting to reach those in disadvantaged areas or where lack of opportunities creates areas of deprivation. The activity programme is subsidised to make it accessible to all clubs, particularly the smaller groups that cannot afford the full fees.

Bankers

NatWest Bank plc:- Town Hall Branch, 103 Church Road, Hove, BN3 2BS

Solicitors

Acumen Business & Law:- Audley House, Hove Street, Hove, BN3 2DE

Accountants

Marsh & Co:- 254 Upper Shoreham Road, Shoreham-by-Sea, BN43 6BF

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Trustees' Annual Report for the year ended 31 March 2020

Financial review

The charity's financial position at the end of the year ended 31 March 2020

The financial position of the charity at 31 March 2020 and comparatives for the prior period, as more fully detailed in the accounts, can be summarised as follows:-

	2020	2019
	£	£
Net (expenditure)/income	(36,959)	11,185
Unrestricted Revenue Funds available for the general purposes of the charity	(67,241)	387
Designated Revenue Funds	100,369	114,240
Designated Fixed Asset Funds	22,327	28,380
Total Unrestricted Funds	55,455	143,007
Restricted Revenue Funds	66,682	16,089
Total Funds	122,137	159,096

Financial review of the position at the reporting date, 31 March 2020

The trustees consider the financial performance by the charity during the year to have been satisfactory with a marked growth in income to allow our services to have a greater impact.

Specific changes in fixed assets are detailed in the notes to the accounts. The transfer of the Purple Bus from the West Sussex Rural Mobile Youth Trust, its sale and purchase of replacement welfare vans are a feature of this year's changes in assets.

Policies on reserves

It is the policy of SCYP to maintain designated funds comprising unrestricted funds set aside by the trustees for the specific items listed below. It is recognised that it is improbable that all scenarios listed will occur concurrently, but a decision has been made to cover all eventualities:

- Cover six months of unrestricted expenditure. This will provide sufficient basic core costs to cover management, administration, club support, current staff levels and office accommodation.
- Enable an exit and legacy strategy to be managed should the charity be wound up. To include staff redundancy, legal fees, disposal of equipment, materials and documentation and any related storage or archiving costs and provision for the transference of services provided by SCYP Ltd to other agencies.
- Provide sufficient funds to be able to rent alternative office facilities at commercial rates should the short-term agreement on the low-cost premises we currently occupy be withdrawn by the local council or if the need arises for larger premises should SCYP Ltd expand and employ more staff.
- Cover the costs of relocating office accommodation and new equipment if alternative accommodation must be sought.
- Contingency for expansion of scope of support and infrastructure by recruitment of additional staff and resources. It recognises that with the restructuring of the statutory youth services in the county there may be a need to expand services in Sussex.

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Trustees' Annual Report for the year ended 31 March 2020

Going Concern

Going concern is one of the fundamental assumptions in accounting on the basis of which financial statements are prepared. Financial statements are prepared assuming that a business entity will continue to operate in the foreseeable future without the need or intention on the part of management to liquidate the entity or to significantly curtail its operational activities. Therefore, it is assumed that the entity will realise its assets and settle its obligations in the normal course of the business.

Availability and adequacy of assets of each of the funds

The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations in respect of each fund.

Other information about the charity and its activities

SCYP continues to grow and develop its range of services. Funding is still difficult, especially for the core costs of an umbrella organisation like ours, increasingly we need to bid for funds and find ways to market our services, and with the support of members and partners and the dedicated work of our staff team, we continue to thrive.

Details of The Independent Examiner

Miss Sarah Grout
Member of Marsh & Co Accountants
254 Upper Shoreham Road
Shoreham-by-Sea
West Sussex
BN43 6BF

Statement of the Directors Trustees's Responsibilities

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Companies Act 2006, the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008. Notwithstanding the explicit requirement in the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008, to prepare the financial statements in accordance with the SORP 2005, in view of the fact that the SORP 2005 has been withdrawn, the Trustees determined to interpret this responsibility as requiring them to follow current best practice and prepare the accounts according to the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2016), (The SORP).

In particular, the Companies Act 2006 and charity law require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :-

- to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).
- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business;

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- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The law requires that the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for the year.

The Trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the statutory responsibility of the Independent Examiner in relation to the Trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no material inconsistencies with the figures disclosed in the financial statements.

Method of preparation of accounts - Small company provisions

The financial statements are set out on pages 13 to 30.

The financial statements have been prepared implementing the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2016), (The SORP), and in accordance with the Financial Reporting Standard 102, (effective 1st January 2016).

These financial statements have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006. applicable to companies subject to the small companies regime.

This report was approved by the board of trustees on 14 October 2020.

A handwritten signature in black ink, appearing to read 'Sue Robertson', written over a horizontal line.

Ms Susan Robertson, Chair
Director and Trustee

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

Report of the Independent Examiner to the Trustees of the charitable company on the accounts for the year ended 31 March 2020

I report to the Trustees on my examination of the financial statements of the charitable company on pages 13 to 30 for the year ended 31 March 2020 which have been prepared in accordance with the Charities Act 2011 (the Act) and with the Financial Reporting Standard 102, (effective 1st January 2016) as modified by FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2016), (The SORP), published by the Charity Commission in England & Wales (CCEW), and under the historical cost convention and the accounting policies set out on page 20.

Respective responsibilities of the Trustees and the Independent Examiner and the basis of the report

As described on page 8, you, the charitable company's Trustees, who are also the Directors of the Company for the purposes of Company law, are responsible for the preparation of the financial statements in accordance with the Companies Act 2006, the Charities Act 2011 and all other applicable law and with United Kingdom Generally Accepted Accounting Practice, applicable to smaller entities, and for being satisfied that the financial statements give a true and fair view.

The Trustees consider that the audit requirement of Section 144(1) of the Charities Act 2011 (the Act) does not apply, and that there is no requirement in the memorandum and articles of the charity for the conducting of an audit, and that the accounts do not require an audit in accordance with Part 16 of the Companies Act 2006 and that no member or members have requested an audit pursuant to Section 476 of the Companies Act 2006. As a consequence, the Trustees have elected that the financial statements be subject to independent examination.

Having satisfied myself that the financial statements are not required to be audited under any legal provision, or otherwise, and are eligible for independent examination, it is my responsibility to:-

- a) examine the financial statements of the charity under Section 145 of the Act;
- b) follow the applicable procedures in the Directions given by the Charity Commission under section 145(5)(b) of the Act.

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

Report of the Independent Examiner to the Trustees of the charitable company on the accounts for the year ended 31 March 2020

Basis of Independent Examiner's Statement and scope of work undertaken

I report in respect of my examination of the charity's financial statements carried out under s145 of the Act. In carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act setting out the duties of an independent examiner in relation to the conducting of an independent examination. An independent examination includes a review of the accounting records kept by the charitable company and of the accounting systems employed by the charitable company and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you, as Trustees, concerning such matters. The purpose of the examination is to establish as far as possible that there have been no breaches of charity legislation and that, on a test basis of evidence relevant to the amounts and disclosures made, the financial statements comply with the SORP.

The procedures undertaken do not provide all the evidence that would be required in an audit, and information supplied by the Trustees in the course of the examination is not subjected to audit tests or enquiries and does not cover all the matters that an auditor would consider in arriving at an opinion. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide.

Consequently, I do not express an audit opinion on the view given by the financial statements, and in particular, I express no opinion as to whether the financial statements give a true and fair view of the affairs of the charity, and my report is limited to the matters set out in the statement below.

I planned and performed my examination so as to satisfy myself that the objectives of the independent examination are achieved and before finalising the report I obtained written assurances from the Trustees of all material matters.

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

Report of the Independent Examiner to the Trustees of the charitable company on the accounts for the year ended 31 March 2020

Independent Examiner's Statement, Report and Opinion

Subject to the limitations upon the scope of my work as detailed above, I have completed my examination: and can confirm that:-

The accounts of this charitable company are not required to be audited under Part 16 of the Companies Act 2006;

This is a report in respect of an examination carried out under 145 of the Act and in accordance with Directions given by the Charity Commission under section 145(5)(b) of the Act which may be applicable;

and that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:-

accounting records were not kept in respect of the charity as required by Section 386 of the Companies Act 2006 and Section 130 of The Charities Act 2011;

the financial statements do not accord with those records; or

the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination;

have not been prepared in accordance with the methods and principles set out in the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2016), (The SORP).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Signed:-

Miss Sarah Grout - Independent Examiner
Marsh & Co Accountants
254 Upper Shoreham Road
Shoreham-by-Sea
West Sussex
BN43 6BF

This report was signed on 14 October 2020

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED - Statement of Financial Activities for the year ended 31 March 2020

Statement of Financial Activities (including the Income and Expenditure Account for the year ended 31 March 2020, as required by the Companies Act 2006)

	SORP Ref	Current year Unrestricted Funds	Current year Restricted Funds	Current year Total Funds	Prior Year Total Funds
		2020 £	2020 £	2020 £	2019 £
Income & Endowments from:					
Donations & Legacies	A1	249,024	73,049	322,073	213,950
Investments	A4	63	-	63	5
Total income	A	249,087	73,049	322,136	213,955
Expenditure on:					
Charitable activities	B2	336,639	22,456	359,095	202,770
Total expenditure	B	336,639	22,456	359,095	202,770
Net (expenditure)/income for the year		(87,552)	50,593	(36,959)	11,185
Net income after transfers	A-B	(87,552)	50,593	(36,959)	11,185
Net movement in funds		(87,552)	50,593	(36,959)	11,185
Reconciliation of funds:-	E				
Total funds brought forward		143,007	16,089	159,096	147,911
Total funds carried forward		55,455	66,682	122,137	159,096

The 'SORP Ref' indicated above is the classification of income set out in the formal SORP documents. As required by paragraph 4.60 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

A separate Statement of Total Recognised Gains and Losses is not required as this statement includes all recognised gains and losses.

All activities derive from continuing operations.

The notes attached on pages 20 to 30 form an integral part of these accounts.

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED - Statement of Financial Activities for the year ended 31 March 2020

Analysis of prior year total funds, as required by paragraph 4.2 of the SORP

	SORP Ref	Prior Year Unrestricted Funds 2019 £	Prior Year Restricted Funds 2019 £	Prior Year Total Funds 2019 £
Income & Endowments from:				
Donations & Legacies	A1	206,047	7,903	213,950
Investments	A4	5	-	5
Total income	A	206,052	7,903	213,955
Expenditure on:				
Charitable activities	B2	156,742	46,028	202,770
Total expenditure	B	156,742	46,028	202,770
Net income for the year		49,310	(38,125)	11,185
Net income after transfers		49,310	(38,125)	11,185
Net movement in funds		49,310	(38,125)	11,185
Reconciliation of funds:-	E			
Total funds brought forward		93,697	54,214	147,911
Total funds carried forward		143,007	16,089	159,096

All activities derive from continuing operations.

A separate Statement of Total Recognised Gains and Losses is not required as this statement includes all recognised gains and losses.

The notes attached on pages 20 to 30 form an integral part of these accounts.

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED - Statement of Financial Activities for the year ended 31 March 2020

Resources applied in the year ended 31 March 2020 towards fixed assets for Charity use:-

	2020 £	2019 £
Funds generated in the year as detailed in the SOFA	(36,959)	11,185
Resources applied on functional fixed assets	(4,674)	-
Net resources available to fund charitable activities	(41,633)	11,185

Movements in revenue and capital funds for the year ended 31 March 2020

Revenue accumulated funds

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Last year Total Funds 2019 £
Accumulated funds brought forward	114,627	16,089	130,716	119,531
Recognised gains and losses before transfers	(87,552)	50,593	(36,959)	11,185
	27,075	66,682	93,757	130,716
(From)/To unrestricted revenue funds	6,053	-	6,053	-
Closing revenue funds	33,128	66,682	99,810	130,716

Designated revenue funds included within the unrestricted funds above

	Total Funds 2020 £	Last year Total Funds 2019 £
At 1 April	114,240	114,240
Transfer (to)/from revenue accumulated funds	(13,871)	-
At 31 March	100,369	114,240

The purposes for which these funds have been designated are described in Note 22 to the accounts.

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED - Statement of Financial Activities for the year ended 31 March 2020

Fixed asset funds	Designated Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	<i>Last year Total Funds 2019 £</i>
At 1 April	28,380	-	28,380	28,380
Transfer (to)/from revenue funds	(6,053)	-	(6,053)	-
At 31 March	22,327	-	22,327	28,380

The purposes of the transfers to fixed asset funds are described in Note 22 to the accounts and under the accounting policy 'Accounting for capital grants and fixed asset funds'.

Summary of funds	Unrestricted and Designated funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	<i>Last Year Total Funds 2019 £</i>
Revenue accumulated funds	(67,241)	66,682	(559)	16,476
Revenue designated funds	100,369	-	100,369	114,240
Fixed asset funds	22,327	-	22,327	28,380
Total funds	55,455	66,682	122,137	159,096

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED - Balance Sheet as at 31 March 2020

	Notes	SORP Ref	2020 £	2019 £
Fixed assets		<i>A</i>		
Tangible assets	10	<i>A2</i>	27,284	29,124
Investments held as fixed assets	11	<i>A4</i>	373	373
Total fixed assets			<u>27,657</u>	<u>29,497</u>
Current assets		<i>B</i>		
Debtors	13	<i>B2</i>	32,841	9,738
Cash at bank and in hand		<i>B4</i>	75,165	122,051
Total current assets			<u>108,006</u>	<u>131,789</u>
Creditors: amounts falling due within one year	14	<i>C1</i>	<u>(13,526)</u>	<u>(2,190)</u>
Net current assets			94,480	129,599
The total net assets of the charity			<u>122,137</u>	<u>159,096</u>

The total net assets of the charity are funded by the funds of the charity, as follows:-

Restricted funds

Restricted Revenue Funds	19	D2	66,682	16,089
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Unrestricted funds

Unrestricted Revenue Funds	19	D3	(67,241)	387
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Designated Funds

Designated Revenue Funds	19	D3	100,369	114,240
Designated Fixed Asset Funds	19	D3	<u>22,327</u>	<u>28,380</u>
			122,696	142,620

Total charity funds			<u>122,137</u>	<u>159,096</u>
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SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED - Balance Sheet as at 31 March 2020

The 'SORP Ref' indicated above is the classification of Balance Sheet items as set out in the formal SORP documents. As required by paragraph 4.60 of the SORP, the brought forward and carried forward funds above have been agreed to the SOFA.

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The charity is subject to Independent Examination under charity legislation, and the report of the Independent Examiner is on page 10.

The financial statements have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006, applicable to companies subject to the small companies regime.

A handwritten signature in black ink, appearing to read 'A Benham', with a large, sweeping loop at the end.

Andre Benham, Treasurer

Trustee

Approved by the board of trustees on 14 October 2020

The notes attached on pages 20 to 30 form an integral part of these accounts.

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

Notes to the Accounts for the year ended 31 March 2020

1 Accounting policies

Basis of preparation and accounting convention

The accounts have been prepared on the accruals basis, under the historical cost convention, and in accordance with the Financial Reporting Standard 102, (effective 1st January 2016) and 'FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2016), (The SORP), published by the Charity Commission in England & Wales (CCEW) , effective January 2016, , and in accordance with all applicable law in the charity's jurisdiction of registration, except that the charity has prepared the financial statements in accordance with the FRS 102 SORP (Statement of Recommended Practice for Accounting and Reporting by Charities) 2015, (as amended by the Bulletin issued in February 2016), (The SORP), in preference to the previous SORP, the SORP 2005, which has been withdrawn, notwithstanding the fact that the extant statutory regulations, the Charities (Accounts and Reports) Regulations 2008 refer explicitly to the SORP 2005. This has been done to accord with current best practice.

Going Concern

Going concern is one of the fundamental assumptions in accounting on the basis of which financial statements are prepared. Financial statements are prepared assuming that a business entity will continue to operate in the foreseeable future without the need or intention on the part of management to liquidate the entity or to significantly curtail its operational activities. Therefore, it is assumed that the entity will realise its assets and settle its obligations in the normal course of the business.

Risks and future assumptions

The charity is a public benefit entity.

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems are in place to mitigate our exposure to the major risks.

The review of the organisation's policies and procedures is continually ongoing, to ensure compliance with changes in legislation, current good practice and terms of reference dictated by their insurers. Quality Assurance is an increasingly important facet of ensuring that the organisation has the right policies and procedures in place that are fit for purpose and adhered to.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Depreciation has been provided at the following rates in order to write off the assets to their anticipated residual value over their estimated useful lives.

Plant and machinery	25 % straight line
Motor vehicles	20 % straight line

Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal or as implied by law.

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

Notes to the Accounts for the year ended 31 March 2020

2 Liability to taxation

The Trustees consider that the charity satisfies the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by chapter 3 part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively on the specific charitable objects of the charity and for no other purpose. Value Added Tax is not recoverable by the charity, and is therefore included in the relevant costs in the Statement of Financial Activities.

3 Winding up or dissolution of the charity

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

4 Significance of financial instruments to the charity's position

The charity does not hold any financial instruments, loans, or other form of hedging to manage risk as it is not necessary to fulfil the public duties of the charity.

5 Net (deficit)/surplus before tax in the financial year

	2020 £	2019 £
financial year is stated after charging:-		
Depreciation of owned fixed assets	6,514	889
Pension costs	5,814	2,220

6 Staff costs and emoluments

Salary costs	2020 £	2019 £
Gross Salaries excluding trustees and key management personnel	231,088	111,422
Employer's operating costs of defined contribution pension schemes	5,814	2,220
Total salaries, wages and related costs	236,902	113,642

Numbers of full time employees or full time equivalents	2020	2019
The average number of total staff employed in the year was	13	10
The estimated full time equivalent number of all staff employed in the year was	13	10

Neither the trustees nor any persons connected with them have received any remuneration from the charity or any related entity, either in the current or prior year.

No employees received emoluments (excluding pension costs) in excess of £60,000 per annum.

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

Notes to the Accounts for the year ended 31 March 2020

7 Defined contribution pension schemes

The charity operates a defined contribution pension scheme, the costs of which are shown above.

The cost of the pensions to the employer have been allocated to unrestricted funds.

Any liabilities and assets associated with the scheme are shown under debtors and creditors.

8 Defined benefit pension scheme

The charity operates a defined benefit pension scheme, and the contributions charged in the SOFA in the year are shown above.

The contributions agreed for future years are 3% as compliant by pensions regulator.

Any liabilities and assets associated with the scheme are shown under debtors and creditors.

9 Remuneration and payments to Trustees and persons connected with them

No trustees or persons connected with them received any remuneration from the charity, or any related entity.

10 Tangible fixed assets

	Plant & Machinery	Motor Vehicles	Total
	£	£	£
Cost			
At 1 April 2019	2,057	28,380	30,437
Additions	4,674	-	4,674
At 31 March 2020	6,731	28,380	35,111
Depreciation			
At 1 April 2019	840	473	1,313
Charge for the year	934	5,580	6,514
At 31 March 2020	1,774	6,053	7,827
Net book value			
At 31 March 2020	4,957	22,327	27,284
At 31 March 2019	1,217	27,907	29,124

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

Notes to the Accounts for the year ended 31 March 2020

11 Investments held as fixed assets

	Investments in subsidiaries	Listed investments	Other Classes of Investment	Total
	£	£	£	£
Carrying values of investments				
At 1 April 2019	-	373	-	373
At 31 March 2020	-	373	-	373
Analysis between fair value and historical cost				
Investments as above held at fair value	-	373	-	373

13 Debtors

	2020 £	2019 £
Trade debtors	114,192	34,672
Prepayments and accrued income	(81,351)	(24,934)
	32,841	9,738

14 Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	780	-
Accruals	5,611	2,484
PAYE, NIC VAT and other taxes	6,291	(294)
Other creditors	844	-
	13,526	2,190

17 Income and Expenditure account summary

	2020 £	2019 £
At 1 April 2019	159,096	147,911
(Loss)/surplus after tax for the year	(36,959)	11,185
At 31 March 2020	122,137	159,096

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

Notes to the Accounts for the year ended 31 March 2020

18 Particulars of how particular funds are represented by assets and liabilities

At 31 March 2020	Unrestricted funds £	Designated funds £	Restricted funds £	Total Funds £
Tangible Fixed Assets	4,957	22,327	-	27,284
Investments at valuation:-				
<i>Fixed asset investments</i>	373	-	-	373
Current Assets	41,324		66,682	108,006
Current Liabilities	(13,526)	-	-	(13,526)
	33,128	22,327	66,682	122,137
At 1 April 2019				
	Unrestricted funds £	Designated funds £	Restricted funds £	Total Funds £
Tangible Fixed Assets	744	28,380	-	29,124
Investments at valuation:-				
<i>Fixed asset investments</i>	373	-	-	373
Current Assets	1,460	114,240	16,089	131,789
Current Liabilities	(2,190)	-	-	(2,190)
	387	142,620	16,089	159,096

19 Change in total funds over the year as shown in Note 18, analysed by individual funds

	Funds brought forward from 2019 £	Movement in funds in 2020 See Note 20 £	Transfers between funds in 2020 See Note 21 £	Funds carried forward to 2021 £
<i>Unrestricted and designated funds:-</i>				
Unrestricted Revenue Funds	387	(67,627)	19,924	(47,316)
Designated Revenue Funds	114,240	(19,925)	(13,871)	80,444
Designated Fixed Asset Funds	28,380	-	(6,053)	22,327
Total unrestricted and designated funds	143,007	(87,552)	-	55,455
<i>Restricted funds:-</i>				
Various	(2,704)	54,653	-	51,949
Dorothy Parsons	18,793	(4,060)	-	14,733
Total restricted funds	16,089	50,593	-	66,682
Total charity funds	159,096	(36,959)	-	122,137

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

Notes to the Accounts for the year ended 31 March 2020

20 Analysis of movements in funds over the year as shown in Note 19

	Income	Expenditure	Movement in funds
	2020	2020	2020
	£	£	£
<i>Unrestricted and designated funds:-</i>			
Unrestricted Revenue Funds	247,490	(315,117)	(67,627)
Designated Revenue Funds	1,597	(21,522)	(19,925)
<i>Restricted funds:-</i>			
Various	73,049	(18,396)	54,653
Dorothy Parsons	-	(4,060)	(4,060)
	322,136	(359,095)	(36,959)

21 Details of transfers between funds in the year as shown in Note 19

The transfers shown in note 19 above are:-	2020
	£
To/(from) Unrestricted Revenue Funds in accordance with the accounting policy 'Accounting for capital grants and fixed asset funds'.	19,924
To/(from) Designated Revenue Funds	(13,871)
To/(from) Designated Fixed Asset Funds	(6,053)
Net transfers	-

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

Notes to the Accounts for the year ended 31 March 2020

22 The purposes for which the funds as detailed in note 19 are held by the charity are:-

Unrestricted and designated funds:-

Unrestricted Revenue Funds	These funds are held for the meeting the objectives of the charity, and to provide reserves for future activities, and , subject to charity legislation, are free from all restrictions on their use.
Unrestricted Revaluation Reserve	This fund represents the unrestricted surplus arising on the revaluation of the charity's assets. Funds transferred from the former West Sussex Rural Mobile Youth Trust were given as general purpose funds to continue the work of the Purple Bus alongside our existing provision. We have set aside some funds to cover the costs of developing the reach of the Purple Bus vehicles, their maintenance and replacement.
Designated Revenue Funds	
Designated Fixed Asset Funds	The purpose of these funds is described under the accounting policy 'Accounting for capital grants and fixed asset funds'. (Purple Bus motor vehicle).

Restricted funds:-

Various	A mixture of different restricted funds. Balances are under £3,000 The Dorothy Parsons Fund related to the sale of a covenanted building which required the funds to be used for the benefit of young people living in the Shoreham/Adur area. The charity is actively identifying projects chosen by and developed by young people.
Dorothy Parsons	

23 Ultimate controlling party

The charity is under the control of its legal members.

Every member of the charity is obliged to contribute such amount as may be required not exceeding **£10** to the assets of the company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

Detailed analysis of income and expenditure for the year ended 31 March 2020 as required by the SORP 2015

This analysis is classified by conventional nominal descriptions and not by activity

24 Donations and Legacies

	Current year Unrestricted Funds 2020 £	Current year Restricted Funds 2020 £	Current year Total Funds 2020 £	Prior Year Total Funds 2019 £
Donations and gifts from individuals				
Small donations individually less than £1000	2,214	-	2,214	7,706
Dorothy Parsons	-	-	-	5,000
Surplus from restricted income tranferred	-	-	-	25,448
Purple Bus	1,957	-	1,957	61,000
Sussex Community Foundation - Core cost funding	-	-	-	3,640
Bognor Create	-	-	-	8,000
East Sussex CC Infastucture	-	-	-	8,000
Summer Projects 2019	-	10,000	10,000	19,551
Various	36,453	-	36,453	-
Social Enterprises	-	5,000	5,000	-
Burgess Hill Streetmate 2020	-	1,949	1,949	-
Stone Quarry	-	50,000	50,000	-
Total donations and gifts from individuals	49,217	66,949	116,166	138,345
Activities and event fees				
Various	199,807	6,100	205,907	75,605
Total Activities and event fees	199,807	6,100	205,907	75,605
Total Donations and Legacies	249,024	73,049	322,073	213,950

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SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

Detailed analysis of income and expenditure for the year ended 31 March 2020 as required by the SORP 2015

25 Investment income

	Current year Unrestricted Funds 2020 £	Current year Restricted Funds 2020 £	Current year Total Funds 2020 £	Prior Year Total Funds 2019 £
Dividend Income	51	-	51	-
Bank Interest Receivable	12	-	12	5
Total investment income	A4 63	-	63	5

26 Expenditure on charitable activities - Charitable trading

	Current year Unrestricted Funds 2020 £	Current year Restricted Funds 2020 £	Current year Total Funds 2020 £	Prior Year Total Funds 2019 £
Activity costs	41,949	10,488	52,437	52,592
Gross wages and salaries - charitable trading activities	215,716	11,506	227,222	111,422
Defined contribution pension costs - charitable trading activities	5,814	-	5,814	2,220
Temporary Staff - charitable trading activities	3,866	-	3,866	-
Total charitable trading costs	B2b 267,345	21,994	289,339	166,234

27 Expenditure on charitable activities- Grant funding of activities

	Current year Unrestricted Funds 2020 £	Current year Restricted Funds 2020 £	Current year Total Funds 2020 £	Prior Year Total Funds 2019 £
Grants made to individuals	-	-	-	5,200
Total grantmaking costs	B2c -	-	-	5,200

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

Detailed analysis of income and expenditure for the year ended 31 March 2020 as required by the SORP 2015

28 Support costs for charitable activities

	Current year Unrestricted Funds 2020 £	Current year Restricted Funds 2020 £	Current year Total Funds 2020 £	Prior Year Total Funds 2019 £
<i>Employee costs not included in direct costs</i>				
Training and welfare - staff	3,168	-	3,168	640
<i>Premises Expenses</i>				
Premises rent and utilities	11,252	-	11,252	6,288
<i>Administrative overheads</i>				
Telephone and internet costs	2,274	-	2,274	937
Print, postage, stationery and software	4,112	281	4,393	1,633
Subscriptions	1,674	60	1,734	2,742
Marketing costs	9,403	-	9,403	2,316
Insurance	1,310	-	1,310	1,496
Sundry expenses	814	19	833	558
<i>Professional fees paid to advisors other than the auditor or examiner</i>				
Other legal and professional	3,747	-	3,747	-
Audit, and professional fees	3,600	-	3,600	1,680
Bookkeeping and payroll fees	-	-	-	864
<i>Financial costs</i>				
Bank charges	459	60	519	305
Depreciation & Amortisation in total for the period	6,514	-	6,514	889
Support costs before reallocation	48,327	420	48,747	20,348
Total support costs	48,327	420	48,747	20,348

The basis of allocation of costs between activities is described under accounting policies

29 Other Expenditure - Governance costs

	Current year Unrestricted Funds 2020 £	Current year Restricted Funds 2020 £	Current year Total Funds 2020 £	Prior Year Total Funds 2019 £
Executive expenses	20,967	42	21,009	10,988
Total Governance costs	20,967	42	21,009	10,988

SUSSEX CLUBS FOR YOUNG PEOPLE LIMITED

Detailed analysis of income and expenditure for the year ended 31 March 2020 as required by the SORP 2015

30 Total Charitable expenditure

		Current year Unrestricted Funds 2020 £	Current year Restricted Funds 2020 £	Current year Total Funds 2020 £	Prior Year Total Funds 2019 £
Total charitable trading costs	B2b	267,345	21,994	289,339	166,234
Total grantmaking costs	B2c	-	-	-	5,200
Total support costs	B2d	48,327	420	48,747	20,348
Total Governance costs	B2e	20,967	42	21,009	10,988
Total charitable expenditure	B2	336,639	22,456	359,095	202,770