

REGISTERED CHARITY NUMBER: 1160519

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended
31 March 2020
for
Central Cheshire Buddy Scheme**

Buxton Accounting LLP
Chartered Accountants
98 Middlewich Road
Northwich
Cheshire
CW9 7DA

Central Cheshire Buddy Scheme
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for the Year Ended 31 March 2020

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Central Cheshire Buddy Scheme

Report of the Trustees for the Year Ended 31 March 2020

The trustees present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charly number

1160519

Principal address

1A Nevis Drive
Woolstanwood
Crewe
Cheshire
CW2 8UH

Trustees

Mrs A Triner
Mrs A Williams
Mrs D Murray
Mrs H Spencer
Mr S Lawley
Mr J Edwards
Mr B Ellison

Independent examiner

David William Buxton BSc (Jt Hons) FCA
Fellow of the ICAEW
Buxton Accounting LLP
Chartered Accountants
98 Middlewich Road
Northwich
Cheshire
CW9 7DA

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Central Cheshire Buddy Scheme

Report of the Trustees for the Year Ended 31 March 2020

OBJECTIVES AND ACTIVITIES

Objectives and aims

To preserve and protect the health and well being of children and young people with disabilities (up to the age of 25), their families and carers living in Cheshire and the surrounding area, by the provision of respite opportunities for disabled children and young people as well as parent carers. CCBS will provide a range of clubs and activities for children and young people with disabilities including leisure and recreational time activities through a range of different clubs and activities run on a weekly or monthly basis. Clubs and activities are provided for disabled children in the interest of social welfare and are designed to improve their conditions of life. CCBS will also support disabled children through residential breaks for 3 or 4 days.

Cheshire Buddies has 8 Staff (1 full time, 7 part time), 21 volunteers of whom 14 are active, 7 trustees. All work hard to fund raise through a number of different events and activities including the colour run, carnivals, summer fayres, bag packs and raffles

The number of disabled children and young people supported by CCBS in this financial year was 136, (an increase of 9 on the previous year), 45 carers, 16 sibling young carers, 27 disabled adults, 5 families in crisis. CCBS ran 9 activity clubs (some on a monthly basis and others on a weekly basis supporting over 136 disabled children each month).

Central Cheshire Buddy Scheme

Report of the Trustees for the Year Ended 31 March 2020

ACHIEVEMENT AND PERFORMANCE

Charitable activities

In 2019-2020 CCBS secured 3 main contracts from: Cheshire East Council, The Steve Morgan Foundation and BBC Children in Need.

2019-2020 CCBS continued to receive £21,000 in Funding from Cheshire East Council for short breaks for disabled children and young people as part of the early help offer from Cheshire East Council. The project delivers 5 activity clubs each month including Saturday club, 1-2-1 swimming, 1-2-1 after school club, youth club, and Wingate holiday club. CCBS are over delivering on all clubs.

2019-2020 CCBS continued to receive £27,278 in Funding from the Steve Morgan Foundation to support 2 part time managers to develop the operational delivery of CCBs and to work closely with families in crisis. The funding will be used to support families to apply for essential funding, benefits and specialist equipment, access essential services, liaise with key professionals to keep children and young people safe through CHIN and CAF meetings. The funding will also be used to capacity build, seeking additional funding, developing policies, staff training, increasing and improving services provided by CCBS.

2019-2020 (July) CCBS secured £29,000 a year for 3 years from BBC Children in Need. The funding was secured for an activities club co-ordinator and support staff for clubs and activities. The activities club co-ordinator will plan, develop and deliver a number of new clubs for CCBS including canoeing club, forest schools, holiday club, and beach buddies.

In 2019-2020 CCBS secured funding to support 5 specific projects:

Crewe all rounders - funded by the Nell Jones Foundation provides trips and days out for disabled children including Blackpool Pleasure Beach, Water world, Chill Factore, Chester Zoo and many other places.

Cheshire West Carers - Cheshire Community foundation £12,900 to support parent carers in Cheshire West through activity sessions and trips out and about (awarded Dec 2018 - Dec 2019).

Brereton Heath Project - New Homes bonus funding from Cheshire East Council, to run activities for disabled children, young people and carers at Brereton heath country park in Congleton. The project involved canoeing sessions, forest schools sessions and training staff to be forest school leaders.

Splash Club - AO funded after school trips to Dimensions in Stoke, Ten pin bowling and to the cinema £2,340. In this financial period CCBS took 43 children (disabled children and siblings) on 5 residential breaks to Play Away in Yorkshire for 2 nights, Calvert Trust and Dolly Hall. The residential breaks involved a range of activities with the aim of providing a short break for children, young people and carers, enabling children to develop essential life skills, increase confidence and self esteem. Residential breaks provided a total of over 2,880 respite for carers.

2019 - 2020 CCBS worked with 15 different organisations to fund raise and develop activities suitable for disabled children these included the Morgan Foundation (smilie bus enables CCBS to go on numerous trips and activities), Kindertons Accident Management, AO, Cheshire Community Foundation, Tesco, Morrisons, Asda, Bentley, Waitrose, Crewe, Rotary, Manchester City Supporters Club etc.

FINANCIAL REVIEW

David Buxton FCA of Buxton Accounting LLP, Chartered Accountants and Business Advisers, was appointed as the charity's Independent Examiner.

This report has been prepared in accordance with the Statement of recommended practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities; and approved by the Trustees.

The charity's income in the year was £193,241 (2019: £167,125). After expenditure of £169,487 (2019: £146,914) a surplus of £23,754 is reported. General Reserves carried forward amounted to £141,474 (2019: £117,720).

Central Cheshire Buddy Scheme

Report of the Trustees for the Year Ended 31 March 2020

FUTURE DEVELOPMENTS

CCBS will continue to support children and young people with disabilities and their families in the geographical area of Cheshire East through activity clubs, trips, days out and residential breaks. New activity clubs will be introduced to meet the specific needs of local disabled children and young people.

These will be offered to the young people themselves, their siblings and their parents or legal carers. We intend to continue to deliver commissioned services for both Cheshire East Council; and to build links with other statutory, voluntary and charitable organisations, such as The Steve Morgan Foundation, Co-op, Tesco bags of help and the Williams Foundation, to secure funding and support our service users.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The organisation is a charitable trust managed by 7 Trustees who oversee the running of CCBS. The trustees meet once every quarter (4 times a year) to discuss and review the operations of the organisation.

Each year the Trustees carry out a full review of the policies and procedures of CCBS.

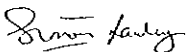
Management of risk is considered at Trustee and management meetings and steps are taken to mitigate as appropriate. These are kept under regular review.

Procedures are in place for authorisation of transactions, contracts and projects. Safeguarding is always discussed at Trustee meetings and a review of safeguarding policies and procedures is conducted annually and submitted to Cheshire East Council.

All staff are DBS checked and volunteers received both safeguarding and first aid training in this year.

CCBS employs 8 members of staff, 1 full time, 7 part time (18-32hrs) including 6 seasonal staff (8hrs a month). 21 volunteers aged 15-60 years. The Trustees meet regularly with staff, volunteers, beneficiaries and local businesses. They are also involved in some of the activities and trips.

Approved by order of the board of trustees on 25 November 2020 and signed on its behalf by:



Mr S Lawley - Trustee

**Independent Examiner's Report to the Trustees of
Central Cheshire Buddy Scheme**

I report on the accounts for the year ended 31 March 2020, which are set out on pages six to eleven.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



David William Buxton BSc (Jt Hons) FCA
Fellow of the ICAEW
Buxton Accounting LLP
Chartered Accountants
98 Middlewich Road
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Cheshire
CW9 7DA

Date: 10/12/2020

Central Cheshire Buddy Scheme

Statement of Financial Activities for the Year Ended 31 March 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		96,799	83,103	179,902	166,734
Other incoming resources		510	-	510	391
RESOURCES EXPENDED					
Charitable activities					
Grants made		51,083	-	51,083	34,320
Employee costs		35,458	82,946	118,404	112,594
Total resources expended		86,541	82,946	169,487	146,914
NET INCOMING RESOURCES		10,768	157	10,925	20,211
RECONCILIATION OF FUNDS					
Total funds brought forward		117,720	-	117,720	97,509
TOTAL FUNDS CARRIED FORWARD		128,488	157	128,645	117,720

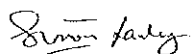
The notes form part of these financial statements

Central Cheshire Buddy Scheme

Balance Sheet At 31 March 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
CURRENT ASSETS					
Cash at bank and in hand		142,487	157	142,644	118,860
CREDITORS					
Amounts falling due within one year	4	(13,999)	-	(13,999)	(1,140)
NET CURRENT ASSETS		<u>128,488</u>	<u>157</u>	<u>128,645</u>	<u>117,720</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>128,488</u>	<u>157</u>	<u>128,645</u>	<u>117,720</u>
NET ASSETS		<u>128,488</u>	<u>157</u>	<u>128,645</u>	<u>117,720</u>
FUNDS	5				
Unrestricted funds:					
General fund				128,488	117,720
Restricted funds:					
Brereton Project				157	-
TOTAL FUNDS				<u>128,645</u>	<u>117,720</u>

The financial statements were approved by the Board of Trustees on 25 November 2020 and were signed on its behalf by:



Mr S Lawley -Trustee

Central Cheshire Buddy Scheme

Notes to the Financial Statements for the Year Ended 31 March 2020

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2020 nor for the year ended 31 March 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2020 nor for the year ended 31 March 2019.

Central Cheshire Buddy Scheme

Notes to the Financial Statements - continued for the Year Ended 31 March 2020

3. STAFF COSTS

	2020	2019
	£	£
Wages and salaries	107,400	99,853
Social security costs	6,514	9,059
Other pension costs	3,771	3,682
	<u>117,685</u>	<u>112,594</u>

The average monthly number of employees during the year was as follows:

	2020	2019
	10	10
Employees	<u>10</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Other creditors	<u>13,999</u>	<u>1,140</u>

5. MOVEMENT IN FUNDS

	At 1.4.19	Net movement In funds	At 31.3.20
	£	£	£
Unrestricted funds			
General fund	117,720	10,768	128,488
Restricted funds			
Brereton Project	-	157	157
TOTAL FUNDS	<u>117,720</u>	<u>10,925</u>	<u>128,645</u>

Central Cheshire Buddy Scheme

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2020**

5. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	97,309	(86,541)	10,768
Restricted funds			
Brereton Project	13,925	(13,768)	157
Cheshire Community Foundation	12,900	(12,900)	-
Children In Need	29,000	(29,000)	-
Steven Morgan Foundation	27,278	(27,278)	-
	<u>83,103</u>	<u>(82,946)</u>	<u>157</u>
TOTAL FUNDS	<u><u>180,412</u></u>	<u><u>(169,487)</u></u>	<u><u>10,925</u></u>

Comparatives for movement in funds

	At 1.4.18 £	Net movement in funds £	At 31.3.19 £
Unrestricted Funds			
General fund	97,509	20,211	117,720
TOTAL FUNDS	<u><u>97,509</u></u>	<u><u>20,211</u></u>	<u><u>117,720</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	167,125	(146,914)	20,211
TOTAL FUNDS	<u><u>167,125</u></u>	<u><u>(146,914)</u></u>	<u><u>20,211</u></u>

Central Cheshire Buddy Scheme

Notes to the Financial Statements - continued for the Year Ended 31 March 2020

5. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.18 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	97,509	30,979	128,488
Restricted funds			
Brereton Project	-	157	157
TOTAL FUNDS	<u>97,509</u>	<u>31,136</u>	<u>128,645</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	264,434	(233,455)	30,979
Restricted funds			
Brereton Project	13,925	(13,768)	157
Cheshire Community Foundation	12,900	(12,900)	-
Children In Need	29,000	(29,000)	-
Steven Morgan Foundation	27,278	(27,278)	-
	<u>83,103</u>	<u>(82,946)</u>	<u>157</u>
TOTAL FUNDS	<u>347,537</u>	<u>(316,401)</u>	<u>31,136</u>

6. FUND DETAILS

The Brereton Project covered activity sessions at Brereton Heath Nature Reserve and Quinta including canoeing and outdoor activity sessions. Through the funding staff were trained as forest school leaders. Funding also covered, staffing, equipment and transport costs.

Cheshire Community Foundation provided funds to cover a Senior Manager (part time) to support carers to have a 'carers break'.

Children in Need funding covered the cost of the salary of an Activities Clubs Co-ordinator and support staff to run activity clubs and sessions.

The Steve Morgan Foundation provided funds to cover 2 senior managers (part time) to support parent carers to access financial support and equipment, run activity sessions, and to plan, monitor and evaluate activities as well as to support the general running of the work of the charity.

Central Cheshire Buddy Scheme
Detailed Statement of Financial Activities
for the Year Ended 31 March 2020

	2020 £	2019 £
INCOMING RESOURCES		
Voluntary income		
Donations and legacies	179,902	166,734
Other incoming resources		
Bank interest received	510	391
Total incoming resources	180,412	167,125
RESOURCES EXPENDED		
Charitable activities		
Other expenditure	665	366
Grants made	31,476	17,203
	32,141	17,569
Employee costs		
Wages and salaries	107,400	99,853
Employer's National Insurance	6,614	9,059
Pensions	3,771	3,682
	117,685	112,594
Support costs		
Management		
Training expenses	583	365
Temporary staff costs	2,089	406
	2,672	771
Other		
Vehicle fuel costs	5,680	6,076
Vehicle licence and insurance	2,331	1,689
Vehicle maintenance	487	165
Travel and subsistence	11	97
	8,509	8,027
Premises costs		
Rent and venue hire	2,582	2,444
Premises maintenance	120	262
	2,702	2,706
General administrative costs		
Insurance	488	465
Postage and couriers	167	99
Computer software and information technology	283	582
Printing and stationery	1,247	1,632
Carried forward	2,185	2,778

This page does not form part of the statutory financial statements

Central Cheshire Buddy Scheme

Detailed Statement of Financial Activities for the Year Ended 31 March 2020

	2020 £	2019 £
General administrative costs		
Brought forward	2,185	2,778
Sundry expenses	367	349
Telephone, fax and broadband	438	273
Uniforms	246	521
	<u>3,236</u>	<u>3,921</u>
Legal and professional fees		
Accountancy and bookkeeping	2,542	1,326
	<u>2,542</u>	<u>1,326</u>
Total resources expended	169,487	146,914
	<u>169,487</u>	<u>146,914</u>
Net Income	10,925	20,211
	<u>10,925</u>	<u>20,211</u>

This page does not form part of the statutory financial statements