



**Trustees' Annual Report for the period**

**From 02/07/2018    Period start date    To 01/07/2019    Period end date**

**Charity name: Newcastle Chinese School**

**Charity registration number: 1139735**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Newcastle Chinese School is an independent, voluntary, non-profit making, registered charity organisation which is solely run and staffed by volunteers and governed by the constitution
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>To advance the education of the public in the Chinese language, art and culture. Not just running a school in Newcastle Upon Tyne but with the aim to contribute and improve racial harmony, equality and diversity in the North East of England.</p> <p>In furthering these objectives the school:</p> <ul style="list-style-type: none"> <li>- Teaches the Chinese language, Chinese arts, the arts of calligraphy and dance</li> <li>- Include the integrate all members of the community with the school</li> <li>- Promote partnership in the community to all within the school, encouraging all students and volunteers to be confident individuals and responsible citizens</li> <li>- Ensure that the school is run as a safe and healthy environment</li> </ul> <p>The beneficiaries of the activities of the School are principally young people of Chinese families, who may be immigrants to the UK or from established families who maintain a dual cultural identity – British and Chinese. However, this is not exclusive, and any person, of any age, who wishes to learn from the teaching of the school may attend.</p> <p>Where benefit is to a section of the public, the opportunity to benefit must not be unreasonably restricted by geographical or other restrictions, or by ability to pay any fees charged. The fees charged are set at a modest</p>

		level and provision exists to waive or reduce the fees in cases of proven need. In any case, a substantial proportion of the costs of the school comes from donations, and fee levels are set to contribute to costs, not to cover them.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are aware of the guidance issued by the Charity Commission on public benefit.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

**Achievements and Performance**

	SORP reference	

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The school offers education ranging from beginners to Chinese GCSE, AS and A Level. All materials are provided by the school.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	
<p>Other</p>		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Then financial statements show net outgoing resources for the year on School activities of £7,112. The principle source of income is fees. As a charity the parents of our pupils have the assurance that all the income of the School must be applied for educational purposes. The Governors regularly review the finances as part of the effective stewardship of the School. Although there is an net outgoing spend in 2018/19, this illustrates the investment in our School in raising the standad
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Governors recognise fluctuating student numbers and the school reserves is adequate to ensure future sustainability.
Amount of reserves held	Para 1.22	£34,322
Reasons for holding zero reserves	Para 1.22	In line with para1.22
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No risk of going concern

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	School
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by General assembly including all staff and parents

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Newcastle Chinese School
Other name the charity uses	
Registered charity number	1139735
Charity's principal address	c/o Jesmond Park Academy, Newton Road, Newcastle upon Tyne, NE7 7DP

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Dennis Yip	Treasurer		
2	Sin Hung Ng	Chairman		
3	Judy Tsang	Secretary		
4	Liping Mak	Board Member		
5	Helen Zhao	Secretary		
6	Ken Li	Board Member		
7	Jack Shim	Board Member		
8	Connie Kong	Board Member		
9	Johnny Qi	Vice Chairman		
10	Jeffrey Low	Vice Chairman		
11	Faye Shek	Board Member		
12	Selina Chan	Board Member		
13	Ricky Wong	Vice Chairman		
14	Ta-Wing Poon	Treasurer		
15	Zheyi Liew	Acting Chairman		
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Zheyi Liew	Judy Tsang
<b>Position (eg Secretary, Chair, etc)</b>	Acting Chairman	
<b>Date</b>	30/12/20	



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Charity Name  
Newcastle Chinese School

**On accounts for the year  
ended**

02/07/2018 – 01/07/2019

**Charity no  
(if any)**

1139735

**Set out on pages**

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **01 /07 / 2019**.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** Ta-Wing Poon

**Date:** 30/12/2020

**Name:** Ta-Wing Poon

**Relevant professional  
qualification(s) or body**

Institute of Chartered Accountants in Ireland

(if any):

**Address:**

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**