

**Company Registration No 3964167**

**Charity Registration No 1090293**

**OASIS CARE SUPPORT SERVICES LIMITED**

**(A COMPANY LIMITED BY GUARANTEE)**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31ST MARCH 2020**

**FM ACCOUNTANCY & TAX SERVICES LTD**

**CERTIFIED ACCOUNTANTS**

12 Dale View  
Huddersfield  
HD3 4QX  
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**OASIS CARE SUPPORT SERVICES**  
**LIMITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

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**OASIS CARE SUPPORT SERVICES LIMITED**  
**LEGAL AND ADMINISTRATIVE INFORMATION**  
**FOR THE YEAR ENDED 31ST MARCH 2019**

Trustees /Directors	Denzil Nurse (Chairperson) Allan Sam Gloria Green Stephanie Mitchell Jonny Flowers Ian Thompson Audrey Nelson
Secretary	Audrey Nelson
Registered Office	St John's Resource Centre 29 St John's Road Huddersfield HD1 5DX
Principle Place of Business	St John's Resource Centre 29 St John's Road Huddersfield HD1 5DX
Accountants	FM Accountancy & Tax Services Ltd 12 Dale View Huddersfield HD3 4QX
Bankers	HSBC 2 Cloth Hall Street Huddersfield West Yorkshire HD1 2ES
Company Registration Number	3964167
Charity Registration Number	1090293

## **OASIS CARE SUPPORT SERVICES LIMITED**

### **THE DIRECTORS / TRUSTEES REPORT**

#### **FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2020**

The trustees present their report and financial statements for the year ended 31<sup>st</sup> March 2020

#### **Structure, Governance and Management**

A board of seven volunteer Directors runs the company. They are committed to social welfare and are from the local community and surrounding areas. The board meets monthly with the Business / Care Manager to provide support in the formulation of policies, co-ordinates management efforts as well as review and evaluate performance against agreed decisions and targets. In addition, we employ one Care Coordinator who, along with the Business Manager, has direct line management responsibility of our Care and Home Support Staff team.

The company has a detailed Financial Policy and operational Procedures that comply with all of the relevant Health and Social Care legislation, and all relevant regulatory bodies.

In order to manage the business, the Board has implemented sub committees to deal with specific matters, e.g. performance audits. The Board has undergone training and development in areas of governance.

#### **Objectives and Activities**

To provide a caring and supportive service for elderly people, predominantly though not exclusively, of African Caribbean descent that live in the Huddersfield district and neighbourhoods. To promote the benefit of the Elderly in Kirklees, Huddersfield and Contingent Districts in particular *African Caribbean Elderly* people by the relief of poverty, sickness and distress, including in particular but not exclusively the provision of General Health care and a befriending day Care Service (***currently unregulated***).

In addition, Oasis Care Support Services aims to protect the physical and psychological health and well-being of individuals by providing social care support in order for them to remain in their own homes, as part of the aims of Community Care legislation including National Care Standards introduced in 2002.

Our services offer the benefit of increasing the confidence of individuals by helping them to maintain their lifestyles and widen their social network. We also encourage our service users to set achievable goals, be involved in decisions about their care needs and verbalise their aspirations.

#### **Complimentary Services**

We continue to run the St John's Centre, which is a community asset that houses organisations involved in the delivery and promotion of training and development opportunities, better welfare and healthcare.

At the St John's Centre, we have created a meeting place for people to meet with others and keep in touch with their local community.

## **Achievements and Performance**

We have had a year of reflection and transition, which has resulted in some significant changes to the company's direction. There is an improved outreach service to residents, such as cleaning, shopping, befriending and the accompanying to appointments

### **Performance**

Following on from last year's report the last twelve months have been challenging but rewarding. We have developed and embedded systems for example, Evaluation systems, to ensure that we deliver the expected outcomes for people using our services and that quality standard, which ensure safe procedures, are in place at the point of recruitment and care provision. **The Quality for Health Level 1 award continues to support this process through its framework**

As previously reported we have a Business / Care Manager who oversees and manages the ongoing development of the organisation. Her already accomplished skills and expertise in Health and Social care continues to contribute towards the development and growth of the organisation and the building of a stable workforce. Our staff continues to work tirelessly to provide a high-quality service to our Service Users as indicated from the feedback we have received; ( See Appendix A ) this has been enhanced with ongoing training and development opportunities for staff.

### **Achievements**

Over the past 12 months, we have managed to increase the number of service users we support, by one hundred per cent and this continues to increase at a steady rate.

A Coffee Morning was set up which created an opportunity for people to meet together, this platform grew inasmuch a Luncheon Club was developed

The Past two years 2018 and 2019 the Company held a Christmas dinner for our Elderly in the Community

We have also continued our relationships with other professionals, community groups and providers. These have enhanced the work that Oasis Care Support Services deliver and enabled us to be part of the wider forum for decision making regarding service provision within Kirklees. This partnership helped to provide Christmas Gifts so that we could deliver to our community

The Company also invited the Mayor of Kirklees to one of our functions – this further develops and strengthens relations with prominent members of our community and other organisations

We continue to build Partnerships and multiagency approaches with those organisations that add value to the core services of OASIS and its clients, especially in the areas of Wellbeing, Diabetes Care and Management, Benefits Advise and Befriending Support

### **Financial Review**

The trustees continually review and agree efforts to develop the organisation in order to meet our financial obligations.

The last 12 months have been challenging financially, however we have managed to overcome this financial situation

We continue to support, at a cost, the voluntary sector by offering our premises to them at a reduced rental rate and take part in community initiatives that promotes the ethos of Social Care.

Oasis Care Support Services wish to extend gratitude to Kirklees, other organisations and individuals who have supported us over the past 12 months

The Directors would like to extend sincere appreciation to the Business Manager, staff and volunteers who have given their unstinting support over the last 12 months

Denzil Nurse (Chairperson)

Date:

**OASIS CARE SUPPORT SERVICES LIMITED**  
**INDEPENDENT EXAMINER REPORT TO DIRECTORS / TRUSTEES ON**  
**ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2020**

Independent examiner's report to the Trustees of Oasis Care Support Services Limited

We report on the accounts of the company for the year ended 31st March 2019 which are set out on pages 7 to 17

**Respective responsibilities of trustees and examiner**

The trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

Having satisfied the criteria for exemption from statutory audit, the trustees decided for an independent examination.

It is the duties of the examiner to:

- examine the accounts under section 145 of the Charities Act 2011;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records maintained and kept by the charity and a comparison of the accounts with the records. It also includes consideration of any usual items or disclosure in the accounts and seeking explanations from trustees/directors concerning any such matters.

The procedures undertaken in an examination do not provide evidence that will be required in an audit, and consequently, no opinion is expressed as to whether the accounts give a 'true and fair view'.

The report is limited to those matters set out in the following statements:

**Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

1. Which gives reasonable cause to believe that, in any material respect, that the requirement
  - a. To keep accounting records in accordance with section 386 of the companies Act 2006; and
  - b. To prepare accounts which agree with the accounting records and comply with section 396 of the Companies Act 2006 and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005), Or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

FM Accountancy & Tax Services Ltd  
12 Dale View  
Huddersfield  
HD3 4QX  
Dated:



**OASIS CARE SUPPORT SERVICES LIMITED**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED**  
**31ST MARCH 2020**

	Notes	Unrestricted fund £	Total 2020 £	Total 2019 £
<b><u>Income</u></b>				
From Charitable activities	2	29,207	29,207	19,430
Rental & other Income	3	40,051	40,051	8,355
		<u>69,258</u>	<u>69,258</u>	<u>27,785</u>
<b><u>Expenditure</u></b>				
Direct charitable activities	4	21,231	21,231	26,837
Support costs	5	46,662	46,662	59,914
Governance cost	6	3,844	3,844	3,988
		<u>71,737</u>	<u>71,737</u>	<u>90,739</u>
Surplus/(deficit)		-2,479	-2,479	-62,954
<b><u>Reconciliation of funds</u></b>				
Balance brought forward		-20,313	-20,313	42,640
Net movement in current period		-2,479	-2,479	-62,954
Balance carried forward		<u>-22,792</u>	<u>-22,792</u>	<u>-20,314</u>

The statement of financial activities incorporates the income and expenditure of all continuing activities within the financial year

The notes on pages 11 - 16 form an integral part of the financial statement

**OASIS CARE SUPPORT SERVICES LIMITED**  
**BALANCE SHEET AS AT 31ST MARCH 2020**

	Notes	2020		2019	
<u>Fixed Assets</u>		£	£	£	£
Tangible assets	10		2,176		2,720
<u>Current assets</u>					
Debtors	11	0		2,431	
Cash in hand & bank		7,109		4,153	
		<u>7,109</u>		<u>6,584</u>	
<u>Current liabilities</u>					
Amounts falling due within one year		32,077		29,617	
	12		<u>-24,968</u>		<u>-23,033</u>
<u>Total assets</u>			<u><u>-22,792</u></u>		<u><u>-20,313</u></u>
<u>Capital &amp; Reserves</u>					
Unrestricted	13		<u>-22,248</u>		<u>-20,314</u>
Total funds			<u><u>-22,248</u></u>		<u><u>-20,314</u></u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the companies Act 2006

Members have not required the company to carry out an audit in accordance with section 476 of the Act. The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and preparation of accounts

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies that are subject to the small companies' regime

The Board of Trustees approved the financial statements on December 2020.

Chairperson, Board of Trustees

**OASIS CARE SUPPORT SERVICES LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020**

**1. Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

**1.1. Basis of accounting**

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities: Statement of Recommended Practice' issued in March 2005 (SORP 2005) and the Companies Act 2006.

**1.2. Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees/directors in furtherance of the general objectives of the charity.

**1.3. Cash flow**

The charity has taken advantage of the exemption in FRS1 from the requirement to produce a cash flow statement because it is a small charity.

**1.4. Incoming resources**

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income.

Incoming resources from charitable trading activity are accounted for when earned.

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

**OASIS CARE SUPPORT SERVICES LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020**

**1.5. Resources expended**

Expenditure is recognised in an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

**1.6. Research and development** Research expenditure is written off to the profit and loss account in the year in which it is incurred.

**1.7. Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost residual value of each asset over its expected useful life, as follows:

Office Equipment	20% Written Down Value
Fixtures, fittings and furniture	20% Written Down Value

**1.8. Leasing** Rentals payable under operating leases are charged against income on a straight-line basis over the lease term.

**OASIS CARE SUPPORT SERVICES LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020**

	Unrestricted funds £	Total 2020 £	Total 2019 £
<b>2 Income from charitable activities</b>			
Domiciliary care services	29,207	29,207	8,355
<b>3 Investment Income</b>			
Rental & other Income	40,051	40,051	19,430
<b>4 Cost directly attributable to charitable activities</b>			
Wages, Employer NI & Pension	21,231	21,231	26,604
Staff training			
Agency cost			
Travel			
Employees' welfare cost		0	111
Insurance		0	122
	21,231	21,231	26,837
<b>5 Analysis of support cost</b>			
Administrative wages, NI & pension	22,831	22,831	35,000
Supplies	2,269	2,269	2,416
Rent	13,651	13,651	11,260
Lighting & Heating	2,295	2,295	1,817
Telephone	1,629	1,629	2,647
Software	110	110	
Training	0	0	
Travel	0	0	657
Sundry	0	0	255
Printing & stationery	1,181	1,181	1,558
Repairs & renewal	1,707	1,707	683
Office equipment rental	0	0	0
Waste disposal	444	444	2,442
Advertising	0	0	170
Depreciation			
Office equipment	210	210	428
Fixtures & fittings	334	334	582
	46,662	46,662	59,914

**OASIS CARE SUPPORT SERVICES LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020**

**6 Governance cost**

Loan written off	0	0	0
Quality & Standard	130	130	2,560
Accountancy	2,835	2,835	1,200
Health & safety	504	504	228
Bank charges & interest	0	0	0
Other legal & professional fees	375	375	0
	<u>3,844</u>	<u>3,844</u>	<u>3,988</u>

**7 Net income for the year**

Net income is stated after charging:

Depreciation	544	544
Operating lease rentals	0	0
Accountancy charge	2,835	2,835

**8 Employees**

Wages & salaries	44,062	61,604
National Insurance	1,704	676
	<u>45,766</u>	<u>62,280</u>

No of employee receiving  
 emoluments of more than £60,000

Average number of employees  
 (including directors) during the  
 year:

Care worker	5
Administrative staff	2
Trustee	7
	<u>14</u>

**9 Taxation**

The charity's activities fall within the exemptions afforded by provisions of the Income and Corporation Taxes Act 2006. Accordingly, there is no taxation charge in these accounts

**OASIS CARE SUPPORT SERVICES LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020**

	Office equipment	Furniture & fittings	Total
<b>10 Tangible fixed assets</b>			
<b><u>Cost:</u></b>	<b>£</b>	<b>£</b>	<b>£</b>
	16,148	23,786	39,934
Balance as at 1 April 2019			
Additions during the year			
Balance as at 31 March 2020	16,148	23,786	39,934
<b><u>Depreciation:</u></b>			
Balance as at 1 April 2019	15,098	22,116	37,214
Additions during the year	210	334	544
Balance as at 31 March 2020	15,308	22,450	37,758
NBV: As at 31 March 2020	840	1,336	2,176
NBV: As at 31 March 2019	1,050	1,670	2,720
		2,020	2,019
<b>11 Debtors</b>		£	£
Trade debtors		0	0
Other debtors		0	2,431
Prepayments			
		0	2,431
<b>12 Creditors</b>			
Trade creditors		32,077	29,617
PAYE & NI payable			
Other creditors			
		32,077	29,617
<b>13 Reserves</b>	<b>Unrestricted funds</b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>2020</b>	<b>2019</b>
		<b>£</b>	<b>£</b>
Surplus / (deficit) for the year	-2,479	-2,479	-62,954
Brought forward	-20,314	-20,314	42,640
	-22,793	-22,793	-20,314

**OASIS CARE SUPPORT SERVICES LIMITED**  
**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020**

**15 COMPANY LEGAL FORM**

Oasis Care Support Services Limited is a company limited by guarantee and so, does not have any share capital. It is also a charitable organisation.

Every member or trustee has undertaken if required, in the event of the company being wound up, to contribute no more than £1.00 to the assets of the company.