

**BARNSLEY METHODIST CIRCUIT  
REPORT AND ACCOUNTS  
YEAR ENDED 31 AUGUST 2020**

**Registered Charity Number: 1135240**

**BARNSELY METHODIST CIRCUIT**  
**TRUSTEES' REPORT AND ACCOUNTS**  
**YEAR ENDED 31 AUGUST 2020**

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**BARNSELY METHODIST CIRCUIT**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 AUGUST 2020**

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**Principal Office**

Barnsley Methodist Church Circuit Office  
Emmanuel Methodist Church  
Huddersfield Road  
Barnsley  
S71 1DT

**Circuit Administrator**

Jayne Wragg

**Independent Examiner**

Angela Hayes  
Community Accountant  
BCVS Services Limited  
Priory Campus  
Pontefract Road  
Lundwood  
Barnsley  
S71 5PN

**Principal Bankers**

HSBC  
5 Market Hill  
Barnsley  
South Yorkshire  
S70 2PY

**Investment Managers**

Central Finance Board of the Methodist Church  
4th Floor  
Friendly House  
52/58 Tabernacle Street  
London  
EC2A 4NJ

**Solicitors**

Bury and Walkers  
Britannic House  
Regent Street  
Barnsley  
South Yorkshire  
S70 2EQ

## BARNSELEY METHODIST CIRCUIT

### TRUSTEES' REPORT

YEAR ENDED 31 AUGUST 2020

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The Barnsley Methodist Circuit Trustees submit their Annual Report and Financial Statements for the year ended 31 August 2020. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP FRS102) "Accounting and Reporting by Charities" issued in 2019, in preparing the Annual Report and Financial Statements of the Charity.

The Barnsley Methodist Circuit is part of the Methodist Church, which is a charity. The Circuit is registered with the Charity Commission under the name of The Methodist Church – Barnsley Circuit.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

As part of the Methodist Church, the charity is governed by the Deed of Union (1932) and the Methodist Church Act (1976). The governing documents for the Circuit are contained in "The Constitutional Practice and Discipline of the Methodist Church (2020 edition)".

The managing body of the Circuit is The Circuit Meeting. The members of this body are the Trustees of the charity. The Circuit Meeting usually meets twice per year. All major policies and decisions on all Circuit matters are made at these meetings. The Circuit Meeting comprises:

- Superintendent Minister – Chairman
- Other Circuit Ministers and employed Layworkers
- Circuit Leadership Team
- Circuit Secretary
- Circuit Treasurer
- Appointed representatives from all churches within the Circuit.

A full list of the current trustees is given in note 19 to the financial statements.

Ministers and Layworkers are automatically appointed as trustees as a condition of their appointment to the Circuit. Formal training in trusteeship is given to Ministers by the Methodist Church. The Circuit Leadership Team, the Circuit Secretary and the Circuit Treasurer are recruited from members of the churches worshipping in the Circuit and are appointed for a period of six years. They are offered training by the Sheffield District of the Methodist Church. Representatives from the churches are appointed by their churches. Other than safeguarding training, there is no formal training programme offered to this group of Trustees but all will be Trustees of their individual church charities and many have previously served as Circuit Stewards. All office holders in the Methodist Church are expected to undertake safeguarding training as a condition of appointment.

Day-to-day management of the Circuit is undertaken by the Superintendent Minister and the Circuit Leadership Team. A number of sub-committees of The Circuit Meeting also work on policy, mission and strategy. The decisions of these bodies are subject to ratification by The Circuit Meeting.

## **BARNSELEY METHODIST CIRCUIT**

### **TRUSTEES' REPORT continued**

**YEAR ENDED 31 AUGUST 2020**

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#### **OBJECTIVES AND ACTIVITIES**

The Vision of the Barnsley Methodist Circuit is to share the gospel of Jesus Christ by encouraging, resourcing and enabling the people and churches of the Circuit to serve their communities and the wider world.

#### **ACHIEVEMENTS AND PERFORMANCE**

During the year the Circuit, through the member churches, has been active in the local and wider communities and has successfully started or continued with a number of initiatives and programmes in support of the objectives. This is in addition to a full programme of religious services including weddings and funerals.

In September 2019 the Circuit Meeting agreed to appoint a Circuit Leadership Team in place of the Circuit Stewards. This was an intentional decision in order to make the leadership more representative and accountable in the life of the Circuit. A paper had been presented and discussed at earlier meetings with the final decision being taken in September and the first formal meeting of the Circuit Leadership Team being held in January 2020. Membership of the Circuit Leadership Team is approved by the Circuit Meeting annually.

The Circuit once again supported the work of Blythwood Care by encouraging members to prepare shoe boxes to be collected in November and distributed in other parts of the world in time for Christmas. More than 200 boxes were collected from the Circuit. The Circuit has supported the work of the Hemsworth Soft Play Project which includes refurbishing the existing church building. The contractor began work at the beginning of April with an expected completion date of August. Unfortunately, due to Covid-19, this was not possible but it is expected to be completed by November 2020 and the church hopes to be able to open the Soft Play Centre early in 2021.

Having made the decision to reorganise ministerial staffing, from September 2021 a Children and Families Support Worker was appointed to work in the North East Church in preparation for this change. This is a part time appointment and the post holder commenced on 1<sup>st</sup> June 2020. The Circuit continues to employ a part time Administrator to support our work and a part time Lay Worker based in the South Church.

In March 2020, a few days before the announcement by the government, the Circuit Leadership Team took the decision to close all chapels in the Circuit due to the Coronavirus Pandemic. A commitment was made to offer an online service every Sunday and the Circuit Staff Team has worked hard to maintain contact with members and adherents from all our churches. As a result of this situation the Circuit Leadership Team met monthly in order to monitor developments and provide support to the Circuit Staff and wider family of the church. Aware of the significant financial risk to all our churches the Leadership Team made a decision to draw £40,000 from reserves in order to reduce the assessments due from all churches in August. This was a gesture of support and all churches received a reduction based on their risk / level of reserves. The Circuit Leadership Team continues to monitor the financial situation for the whole Circuit and will take steps through the coming year to support churches where this may be appropriate.

## **BARNSELEY METHODIST CIRCUIT**

### **TRUSTEES' REPORT continued**

**YEAR ENDED 31 AUGUST 2020**

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A main responsibility of the Circuit in particular is to maintain the fabric of properties in its possession and to arrange the finances for the maintenance of the member churches. A full programme of repairs and improvements has been progressed so that the churches may continue to be fully available for their local communities. The renting out of manses which are not required for the occupation of Circuit staff has continued to be a valuable source of income; it should be noted that it is not the aim of the Circuit to hold property as an investment and surplus properties will be sold when market conditions are favourable. The Circuit now has just one manse that is not being occupied by a minister and this continues to be rented out.

The three multi-site churches continued their integration programme and the majority of chapels now have all their funds held in a single bank account in the name of the Church.

## **FINANCIAL REVIEW**

### **Income Generation**

The main source of income is generated by a levy, known as the Circuit Assessment. This Circuit Assessment is levied on each individual church within the Circuit based on an allocation of shares recommended to the Circuit Meeting through the Circuit Resources Team. During the year the Circuit has achieved additional income by letting out, on short term leases, manses which are otherwise vacant. During the summer the Circuit Resources Team reviewed the allocation of the assessment and while recommending to the Circuit Meeting that there should be some adjustments the total raised through assessments will remain the same in the coming year.

### **Fixed Assets**

The Circuit owns the manses and certain furnishings therein. The properties are held for the use of Ministers and therefore are not considered to be investment properties. The values included in the balance sheet represent the 'deemed cost' at the date of the most recent valuation in August 2013.

Church buildings are transferred to the Circuit upon church closure and are included in the balance sheet as current assets. Proceeds of sales of Church buildings, as well as sales of manses, less a levy from the Methodist Church are the property of the Circuit and are held as restricted funds. As at the balance sheet date the Circuit had no properties for sale.

There has been no major maintenance and capital expenditure in this year, but the Circuit retains sufficient funds in reserve to cover any emergency costs that may be required. In June this year the Circuit Meeting agreed to reduce ministerial staffing to 4 from September 2021 and as a result of this there will be a review of manse requirements in order to ensure there are properties that are in good order and strategically situated for the ongoing needs of the Circuit.

### **Reserves Policy**

The reserves of the charity consist mainly of land, buildings, investments and bank deposits and the Trustees intend to maintain their value to provide income and resources for future work in pursuit of the charitable objectives.

The Circuit Meeting (Trustees) sets budgets to maintain a balance between income and expenditure and there is a general target of holding liquid cash reserves equal to 50% of annual expenditure. At the balance sheet date, liquid cash reserves in unrestricted funds amounted to £321,264 (2019: £271,916) which is 58% (2019: 67%) of annual expenditure.

## **BARNSELEY METHODIST CIRCUIT**

### **TRUSTEES' REPORT continued**

**YEAR ENDED 31 AUGUST 2020**

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The Circuit Meeting through the Circuit Resources Team monitors reserves carefully to ensure sufficient funds are held to support the ongoing mission of the Church in Barnsley

#### **Investment Policy**

The Circuit bank deposits are held by HSBC and the Central Finance Board of the Methodist Church. It is the policy to hold higher balances with the Central Finance Board due to the differential in interest rates. The Circuit has a number of trusts, held by Trustees for Methodist Purposes. Management of the funds and investment strategy is the responsibility of the Circuit.

#### **Independent Examination of the financial statements**

As the Circuit's gross income is below £1,000,000 and gross assets are below £3,260,000 the Trustees have opted for an independent examination of the financial statements instead of an audit, as permitted by legislation.

### **RISK POLICY**

The Trustees are responsible for identifying and managing risk. The Trustees monitor and review the activities of the charity to ensure that risks are identified and that procedures have been put in place to mitigate those risks. The major risks to which the charity is exposed are financial, organisational and reputational.

#### **Financial Risk**

The Circuit's main source of funds is derived from the Circuit Assessment. This is paid by the Circuit churches some of whom are under significant financial pressure. The Circuit has sufficient reserves to allow it to continue to operate for a significant period if churches were unable to meet the assessment in full. The Circuit has established sub-committees to manage Circuit resources (the Resources Team) and strategic planning (the Invitations and Planning team). These teams work together with the Circuit churches to ensure that collectively across the churches the assessment remains affordable.

#### **Organisational Risk**

There is a shortage of ordained ministers across the Methodist Connexion which may result in a reduction in ordained staff either when ministers enter stationing at the end of their period of appointment to Circuit, if redeployed by Connexion or they retire. A reduction in ministers may reduce the ability of the Circuit to meet its aims. The Invitations and Planning Team reviews staffing levels against the strategic aims of the Circuit to present reasoned statements of need at the point of move of ministers.

#### **Reputational Risk**

The Circuit, churches within the Circuit and the wider Methodist Connexion have contact with vulnerable adults and children which present a number of safeguarding issues. Failures in safeguarding, both historic and current might result in major reputational damage to the Circuit. Safeguarding training is mandatory for all staff, office holders and trustees. The Circuit has a designated safeguarding officer and support is available from District and Connexion.

### **PUBLIC BENEFIT**

The trustees have taken due regard of guidance on public benefit published by the Charity Commission and consider that the Circuit enables its member churches to deliver such benefits.

## BARNSELEY METHODIST CIRCUIT

### TRUSTEES' REPORT continued

YEAR ENDED 31 AUGUST 2020

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#### FUTURE DEVELOPMENTS

The Trustees intend to continue actively managing the property and investment portfolio which generates funds to better pursue the charitable objectives. Following the process of re-invitation in the Methodist Church one minister will be leaving the Circuit in August 2021 and having previously decided that there should be a reduction to 4 ordained staff members the Circuit will not be seeking a replacement. For this reason previously agreed changes to allocation of staffing in the Circuit will not take place and during the coming year we will be working to consolidate our plans and recruit lay workers where this has already been agreed.

#### STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.


The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Statement of disclosure to Independent Examiner

In accordance with the law, as the trustees, we certify that:

- So far as we are aware, there is no relevant information of which the Independent Examiner is unaware; and
- As the trustees we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant information and to establish that the charity's Independent Examiner is aware of that information.

Approved by the trustees and signed on their behalf by:

  
REVEREND M NEAL  
CHAIR OF THE TRUSTEES

Date: 11/12/2020



**BARNSELY METHODIST CIRCUIT**  
**INDEPENDENT EXAMINER'S REPORT**  
**YEAR ENDED 31 AUGUST 2020**

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I report on the accounts of the charity, which are set out on pages 10 to 23.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

The charity's gross income exceeded £250,000 in this financial year. I am qualified to undertake the examination, being a qualified member of the Association of Accounting Technicians.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and I come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed Angela Hayes Date: 11/12/2020

Angela Hayes, FMAAT  
Community Accountant  
BCVS Services Limited  
Priory Campus, Pontefract Road, Lundwood, Barnsley, S71 5PN

**BARNESLEY METHODIST CIRCUIT**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**YEAR ENDED 31 AUGUST 2020**

|  | Note | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total<br>2020<br>£ | Total<br>2019<br>£ |
|--|------|----------------------------|--------------------------|--------------------|--------------------|
| <b>Incoming Resources</b>                |      |                            |                          |                    |                    |
| Donations and legacies                   | 2a   | -                          | -                        | -                  | -                  |
| Income from charitable activities        | 2b   | 296,996                    | 812                      | 297,808            | 337,711            |
| Investment income                        | 2c   | 2,166                      | 6,691                    | 8,857              | 9,916              |
| Other income                             | 2d   | 15,005                     | -                        | 15,005             | 37,984             |
| <b>Total incoming resources</b>          |      | <u>314,167</u>             | <u>7,503</u>             | <u>321,670</u>     | <u>385,611</u>     |
| <b>Resources expended</b>                |      |                            |                          |                    |                    |
| Expenditure on charitable activities     | 3a   | 337,172                    | 199,487                  | 536,659            | 406,938            |
| Other expenditure                        | 3b   | 15,005                     | -                        | 15,005             | -                  |
| <b>Total resources expended</b>          |      | <u>352,177</u>             | <u>199,487</u>           | <u>551,664</u>     | <u>406,938</u>     |
| <b>Net incoming resources</b>            |      | <u>(38,010)</u>            | <u>(191,984)</u>         | <u>(229,994)</u>   | <u>(21,327)</u>    |
| <b>Transfers between funds</b>           | 15   | 86,387                     | (86,387)                 | -                  | -                  |
| <b>Net incoming resources</b>            |      | <u>48,377</u>              | <u>(278,371)</u>         | <u>(229,994)</u>   | <u>(21,327)</u>    |
| <b>Other recognised gains and losses</b> |      |                            |                          |                    |                    |
| Gain/(loss) on investments               | 5    | -                          | (2,035)                  | (2,035)            | 1,542              |
| Revaluation of fixed assets              |      |                            |                          |                    | -                  |
| <b>Net movement in funds</b>             |      | <u>48,377</u>              | <u>(280,406)</u>         | <u>(232,029)</u>   | <u>(19,785)</u>    |
| Balance b/f at 1 September 2019          |      | 1,558,857                  | 795,815                  | 2,354,672          | 2,374,457          |
| <b>Balance at 31 August 2020</b>         |      | <u>1,607,234</u>           | <u>515,409</u>           | <u>2,122,643</u>   | <u>2,354,672</u>   |

The above results are derived from continuing activities. All gains and losses recognised in the year are included above.

Prior year income includes restricted investment income of £8,317, restricted income from charitable activities of £624 and restricted other income (proceeds from the sale of assets) of £35,708. All other prior year income is unrestricted.

Prior year expenditure on charitable activities includes £70,670 restricted funds. All other prior year expenditure is unrestricted funds.

The prior year gain on investments is restricted funds.

## BARNESLEY METHODIST CIRCUIT

## BALANCE SHEET

AS AT 31 AUGUST 2020

|                                     | Note  | £         | 2020<br>£        | 2019<br>£ | £                |
|-------------------------------------|-------|-----------|------------------|-----------|------------------|
| <b>Fixed assets</b>                 |       |           |                  |           |                  |
| Tangible assets                     | 4     | 1,285,970 |                  | 1,286,941 |                  |
| Investments                         | 5     | 424,202   |                  | 677,037   |                  |
| Total fixed assets                  |       |           | 1,710,172        |           | 1,963,978        |
| <b>Current assets</b>               |       |           |                  |           |                  |
| Debtors                             | 6     | 17,303    |                  | 16,823    |                  |
| Investments held for resale         | 7     | -         |                  | -         |                  |
| Cash at bank and in hand            |       | 396,103   |                  | 374,923   |                  |
| Total current assets                |       | 413,406   |                  | 391,746   |                  |
| <b>Liabilities</b>                  |       |           |                  |           |                  |
| Creditors:                          | 8     |           |                  |           |                  |
| amounts falling due within one year |       | (935)     |                  | (1,052)   |                  |
| Net current assets                  |       |           | 412,471          |           | 390,694          |
| Net assets                          |       |           | <u>2,122,643</u> |           | <u>2,354,672</u> |
| <b>Funds of the charity</b>         |       |           |                  |           |                  |
| Unrestricted funds                  | 15/16 |           | 1,074,304        |           | 1,024,677        |
| Designated funds                    |       |           | 25,500           |           | 26,750           |
| Restricted funds                    |       |           | 515,409          |           | 795,815          |
| Revaluation reserve                 |       |           | 507,430          |           | 507,430          |
| Total funds                         |       |           | <u>2,122,643</u> |           | <u>2,354,672</u> |

The trustees declare that they have approved the accounts above.  
Signed on behalf of the charity's trustees:

Signed 

Dated: 11/12/2020

REVEREND M NEAL  
CHAIR OF THE TRUSTEES

## BARNSELEY METHODIST CIRCUIT

## STATEMENT OF CASH FLOWS

AS AT 31 AUGUST 2020

|   | Total<br>Funds<br>£ | Prior Year<br>Funds<br>£ |
|---|---------------------|--------------------------|
| <b>Cash flows from operating activities:</b>  |                     |                          |
| Net cash provided by (used in) operating activities   | <u>(238,477)</u>    | <u>(21,057)</u>          |
| <b>Cash flows from investing activities:</b>  |                     |                          |
| Dividends, interest and rents from investments  | 8,857               | 9,916                    |
| Purchase of property and equipment  | -                   | -                        |
| Proceeds from the sale of property  | -                   | -                        |
| Proceeds from the sale of investments   | -                   | -                        |
| Additions/disposals in the year   | 250,800             | 49,672                   |
|   | <u>259,657</u>      | <u>59,588</u>            |
| <b>Cash flows from financing activities:</b>  | -                   | -                        |
| <b>Change in cash and cash equivalents in the reporting period</b>                                  | <u>21,180</u>       | <u>38,531</u>            |
| Cash and cash equivalents at the beginning of the reporting period                                  | 374,923             | 336,392                  |
| <b>Cash and cash equivalents at the end of the reporting period</b>                                 | <u>396,103</u>      | <u>374,923</u>           |
| <b>Reconciliation of net income/(expenditure) to net cash inflow from operating activities:</b>     |                     |                          |
| Net income/(expenditure) for the reporting period<br>(as per the Statement of Financial Activities) | (232,029)           | (19,785)                 |
| Adjustments for:  |                     |                          |
| Depreciation  | 971                 | 971                      |
| Gains/losses on investments   | 2,035               | (1,542)                  |
| Dividends, interest and rents from investments  | (8,857)             | (9,916)                  |
| Loss/profit on the sale of fixed assets   | -                   | -                        |
| (increase)/decrease in investment assets held for sale  | -                   | -                        |
| (increase)/decrease in debtors  | (480)               | 10,436                   |
| increase/(decrease) in creditors  | (117)               | (1,221)                  |
| <b>Net cash provided by(used in) operating activities</b>   | <u>(238,477)</u>    | <u>(21,057)</u>          |

**BARNSELEY METHODIST CIRCUIT**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**YEAR ENDED 31 AUGUST 2020**

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**1. Accounting policies**

**(a) Accounting convention**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019) – (Charities SORP (FRS102)).

The charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value, unless otherwise stated in the relevant accounting policy note(s).

In 2016 the charity changed its policy for the treatment of Fixed Assets, in accordance with the special provision contained in section 35 of FRS102. In previous periods, freehold property was stated at open-market values. The trustees have taken the decision to use the original cost method of valuation for the reason that the properties are held for use and are not considered to be investment property. The trustees have elected to use the most recent revaluation of the property, in August 2013, as the 'deemed' cost in the accounts.

In common with many other businesses of our size and nature we use our accountant to prepare and submit returns and assist with the preparation of financial statements.

**(b) Going Concern Note**

After reviewing the charity's forecasts and projections and its reserves, the trustees have reasonable expectation that the charity has adequate resources to continue in operation for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

**(c) Incoming resources**

All material incoming resources have been included in the Statement of Financial Activities when the charity is entitled to the income, when any performance conditions attached are met, when it is probable that the income will be received and when the amount can be measured reliably.

Income from donations and legacies includes all income received by the charity that is, in substance, a gift made on a voluntary basis.

Income from charitable activities includes income earned from the supply of goods or services for activities undertaken for charitable purposes.

Income from other trading activities includes income from fundraising and non-charitable trading activities.

Investment income is earned from holding assets for investment purposes.

**(d) Donated goods and services**

Donated facilities and services are recognised in the accounts, at the amount the charity would pay in the open market for a service equivalent to that being donated, when the charity would otherwise have purchased them and the value can be measured reliably.

Donated goods for the charity's own use are recognised as income, at their fair value.

The contribution of general volunteers is not recognised as income in the charity accounts.

**(e) Resources Expended**

All expenditure is included on an accruals basis and is recognised as a liability is incurred. The charity is not registered for VAT and accordingly resources expended are shown gross of irrecoverable VAT.

Expenditure on charitable activities includes all costs incurred by the charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries.

## BARNSELEY METHODIST CIRCUIT

### NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 AUGUST 2020

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**(f) Tangible fixed assets**

Freehold property, whether being occupied by a minister or being rented, is stated at cost. It is estimated that 1/3 of the valuation of land and buildings is land and 2/3<sup>rd</sup> buildings.

Freehold property is not depreciated; it is maintained to a standard that the useful economic life is not diminished over time. Furniture and equipment is written off in the year of acquisition.

Property improvements are capitalised in the accounts of the Circuit and depreciated over the estimated useful life of the asset.

**(g) Fixed asset investments**

Investments are included at bid price at the balance sheet date. Any gain or loss on revaluation is taken to the Statement of Financial Activities.

**(h) Transfer of church buildings to the Circuit**

Where a church building is no longer under the stewardship of the church and stewardship has been transferred to the Circuit upon closure of the church, the property will be included as a current asset, at valuation net of any levy, and recognised in the Statement of Financial Activities as 'Other Income'.

**(i) Gifts and intangible income**

Gifts and intangible income are accounted for when they are received and are included at the trustees' valuation of their worth to the Circuit.

**(j) Restricted and unrestricted funds**

Restricted funds are funds received which are subject to restrictions on the purposes for which they may be used. Unrestricted funds are those where there are no externally imposed restrictions and include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

**(k) Operating leases**

Rentals applicable to operating leases where substantially all of the risks and benefits of ownership remain with the lessor are charged against profits on a straight-line basis over the lease term.

**(l) Pension costs**

The Circuit makes payments into a defined contributions pension scheme for some of its administrative employees. The charge represents the amount payable in respect of the year.

**BARNSELEY METHODIST CIRCUIT**

**NOTES TO THE FINANCIAL STATEMENTS continued**

**YEAR ENDED 31 AUGUST 2020**

**2. Incoming Resources**

|   | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 2020<br>Total<br>Funds<br>£ | Unrestricted<br>Funds<br>£ | Restricted<br>Funds<br>£ | 2019<br>Total<br>Funds<br>£ |
|---|----------------------------|--------------------------|-----------------------------|----------------------------|--------------------------|-----------------------------|
| <b>2a Donations and Legacies</b>            | <u>-</u>                   | <u>-</u>                 | <u>-</u>                    | <u>-</u>                   | <u>-</u>                 | <u>-</u>                    |
| <b>2b Income from Charitable Activities</b> |                            |                          |                             |                            |                          |                             |
| Main Assessments                            | 274,138                    | -                        | 274,138                     | 308,259                    | -                        | 308,259                     |
| Circuit Office                              | 1,344                      | -                        | 1,344                       | 3,307                      | -                        | 3,307                       |
| Rentals                                     | 7,376                      | -                        | 7,376                       | 7,200                      | -                        | 7,200                       |
| Connexional Funds                           | 9,079                      | -                        | 9,079                       | 9,157                      | -                        | 9,157                       |
| Methodist Women in Britain                  | -                          | 165                      | 165                         | -                          | 50                       | 50                          |
| Mission Fund                                | -                          | 647                      | 647                         | -                          | 574                      | 574                         |
| Funeral Levies                              | 1,760                      | -                        | 1,760                       | 2,390                      | -                        | 2,390                       |
| Wedding Levies                              | 100                        | -                        | 100                         | 285                        | -                        | 285                         |
| Sundry & Other Income                       | 2,536                      | -                        | 2,536                       | 2,979                      | -                        | 2,979                       |
| Spotlight                                   | 663                        | -                        | 663                         | 3,510                      | -                        | 3,510                       |
|   | <u>296,996</u>             | <u>812</u>               | <u>297,808</u>              | <u>337,087</u>             | <u>624</u>               | <u>337,711</u>              |
| <b>2c Investment Income</b>                 |                            |                          |                             |                            |                          |                             |
| Interest and dividends                      | 2,166                      | 6,691                    | 8,857                       | 1,599                      | 8,317                    | 9,916                       |
| Gain from the sale of assets                | -                          | -                        | -                           | -                          | -                        | -                           |
|   | <u>2,166</u>               | <u>6,691</u>             | <u>8,857</u>                | <u>1,599</u>               | <u>8,317</u>             | <u>9,916</u>                |
| <b>2d Other Income</b>                      |                            |                          |                             |                            |                          |                             |
| CFP Levy refund                             | -                          | -                        | -                           | -                          | 35,708                   | 35,708                      |
| Insurance rebate                            | -                          | -                        | -                           | 2,276                      | -                        | 2,276                       |
| CJRS Grant (Furlough)                       | 15,005                     | -                        | 15,005                      | -                          | -                        | -                           |
|   | <u>15,005</u>              | <u>-</u>                 | <u>15,005</u>               | <u>2,276</u>               | <u>35,708</u>            | <u>37,984</u>               |

## BARNSELEY METHODIST CIRCUIT

## NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 AUGUST 2020

**3. Expenditure**

|  | Unrestricted Funds | Restricted Funds | 2020 Total Funds | Unrestricted Funds | Restricted Funds | 2019 Total Funds |
|--|--------------------|------------------|------------------|--------------------|------------------|------------------|
|  | £                  | £                | £                | £                  | £                | £                |
| <b>3a Expenditure on Charitable Activities</b> |                    |                  |                  |                    |                  |                  |
| Stipends                                       | 173,747            | -                | 173,747          | 166,426            | -                | 166,426          |
| Salaries                                       | 18,830             | -                | 18,830           | 13,969             | -                | 13,969           |
| Travel   | 8,310              | -                | 8,310            | 12,824             | -                | 12,824           |
| Manse Expenses:                                |                    |                  |                  |                    |                  |                  |
| Council Tax                                    | 10,555             | -                | 10,555           | 10,396             | -                | 10,396           |
| Water Rates                                    | 2,313              | -                | 2,313            | 2,442              | -                | 2,442            |
| Maintenance                                    | 11,158             | -                | 11,158           | 10,073             | -                | 10,073           |
| Insurance                                      | 4,462              | -                | 4,462            | 4,715              | -                | 4,715            |
| Spotlight                                      | 1,087              | -                | 1,087            | 2,196              | -                | 2,196            |
| Mission fund: salaries                         | -                  | 13,003           | 13,003           | -                  | 10,969           | 10,969           |
| Lay Worker expenses                            | -                  | 843              | 843              | -                  | 1,193            | 1,193            |
| Grants   | -                  | 12,163           | 12,163           | -                  | 17,332           | 17,332           |
| Other  | -                  | 1,973            | 1,973            | -                  | 821              | 821              |
| <u>Management and Administration:</u>          |                    |                  |                  |                    |                  |                  |
| Telephone                                      | 3,989              | -                | 3,989            | 3,590              | -                | 3,590            |
| Postage, printing and stationery               | 2,266              | -                | 2,266            | 2,634              | -                | 2,634            |
| Website  | 562                | -                | 562              | 562                | -                | 562              |
| Circuit Office Rent                            | 3,000              | -                | 3,000            | 3,000              | -                | 3,000            |
| Books and Courses                              | 1,961              | -                | 1,961            | 5,525              | -                | 5,525            |
| Professional and Legal                         | -                  | 1,354            | 1,354            | -                  | 1,450            | 1,450            |
| Sheffield and District Assessment              | 69,420             | -                | 69,420           | 69,420             | -                | 69,420           |
| Circuit Office                                 | 3,410              | -                | 3,410            | 6,809              | -                | 6,809            |
| Connexional Funds                              | 9,079              | -                | 9,079            | 9,157              | -                | 9,157            |
| Preaching Fees                                 | -                  | -                | -                | 900                | -                | 900              |
| Methodist Women in Britain                     | -                  | 400              | 400              | -                  | -                | -                |
| Quinquennial Costs                             | 5,609              | -                | 5,609            | 5,731              | -                | 5,731            |
| Rental Property Costs                          | 1,868              | -                | 1,868            | 1,528              | -                | 1,528            |
| Sundries                                       | 460                | -                | 460              | 2,465              | -                | 2,465            |
| District Levy                                  | -                  | 24,792           | 24,792           | -                  | 38,905           | 38,905           |
| Depreciation                                   | 971                | -                | 971              | 971                | -                | 971              |
| Bookkeeping and payroll services               | 3,180              | -                | 3,180            | -                  | -                | -                |
| Governance Audit/IE                            | 935                | -                | 935              | 935                | -                | 935              |
| <u>Project Expenditure:</u>                    |                    |                  |                  |                    |                  |                  |
| Hensworth Soft Play Project                    | -                  | 144,959          | 144,959          | -                  | -                | -                |
| <b>Total</b>                                   | <b>337,172</b>     | <b>199,487</b>   | <b>536,659</b>   | <b>336,268</b>     | <b>70,670</b>    | <b>406,938</b>   |
| <b>3b Other Expenditure</b>                    |                    |                  |                  |                    |                  |                  |
| CJRS Grant to Churches                         | 15,005             | -                | 15,005           | -                  | -                | -                |
|  | <b>15,005</b>      | <b>-</b>         | <b>15,005</b>    | <b>-</b>           | <b>-</b>         | <b>-</b>         |



**BARNSELY METHODIST CIRCUIT**

**NOTES TO THE FINANCIAL STATEMENTS continued**

**YEAR ENDED 31 AUGUST 2020**

|                                       | 2020          | 2019          |
|---------------------------------------|---------------|---------------|
|                                       | £             | £             |
| <b><u>Mission Fund Grants:</u></b>    |               |               |
| The Exodus Project                    | 6,000         | 6,000         |
| Hemsworth Little Fishes               | 6,163         | -             |
| One-off Events                        | -             | 3,602         |
| Barnsley Churches Drop-In Project     | -             | 1,000         |
| Emmanuel Ignite Schools Project       | -             | 5,730         |
| Street Pastors                        | -             | 1,000         |
|                                       | <u>12,163</u> | <u>17,332</u> |
| <br><b><u>Employee emoluments</u></b> |               |               |
| Wages and salaries                    | 28,939        | 22,660        |
| Employer NI contributions             | 1,290         | 779           |
| Pension cost                          | 1,604         | 1,499         |
| Redundancy payment                    | -             | -             |
|                                       | <u>31,833</u> | <u>24,938</u> |

No employee received emoluments of more than £60,000

During the year, the charity employed one part-time administrator (2019: 1) and two part-time lay workers (2019: 1). The employees are Trustees of the charity and remuneration is also included in note 10 to the accounts.

**4. Tangible Fixed Assets**

|                        | <b>Freehold<br/>Land &amp; Buildings</b> | <b>Property<br/>Improvements</b> | <b>Total</b>     |
|------------------------|--|----------------------------------|------------------|
|                        | £  | £                                | £                |
| <b>Original Cost</b>   |  |                                  |                  |
| As @ 01 September 2019 | 1,270,000                                | 18,883                           | 1,288,883        |
| Additions in the year  | -  | -                                | -                |
| As @ 31 August 2020    | <u>1,270,000</u>                         | <u>18,883</u>                    | <u>1,288,883</u> |
| <b>Depreciation</b>    |  |                                  |                  |
| As @ 01 September 2019 | -  | 1,942                            | 1,942            |
| Depreciation charge    | -  | 971                              | 971              |
| As @ 31 August 2020    | <u>-</u>                                 | <u>2,913</u>                     | <u>2,913</u>     |
| <b>Net Book Value</b>  |  |                                  |                  |
| As @ 01 September 2019 | 1,270,000                                | 16,941                           | 1,286,941        |
| As @ 31 August 2020    | <u>1,270,000</u>                         | <u>15,970</u>                    | <u>1,285,970</u> |

**BARNSELEY METHODIST CIRCUIT**

**NOTES TO THE FINANCIAL STATEMENTS continued**

**YEAR ENDED 31 AUGUST 2020**

**5. Investments**

|                                   | 2020           | 2019           |
|-----------------------------------|----------------|----------------|
|                                   | £              | £              |
| Market value at 1 September       | 677,037        | 725,167        |
| Additions in the year             | 6,691          | 44,025         |
| Expenditure/Disposals in the year | (257,491)      | (93,697)       |
| Increase in the year              | <u>(2,035)</u> | <u>1,542</u>   |
| Market value at 31 August         | <u>424,202</u> | <u>677,037</u> |
| Investments are represented by    |                |                |
| Listed investments                | 28,688         | 29,203         |
| Cash balances                     | <u>395,514</u> | <u>647,834</u> |
| Total investments                 | <u>424,202</u> | <u>677,037</u> |
| Gain on investments               | <u>(2,035)</u> | <u>1,542</u>   |

**6. Debtors**

|             | 2020          | 2019          |
|-------------|---------------|---------------|
|             | £             | £             |
| Debtors     | -             | -             |
| Prepayments | 17,303        | 16,823        |
|             | <u>17,303</u> | <u>16,823</u> |

**7. Investment Assets held for Resale**

There were no investments properties held for resale at the financial year-end.

**8. Creditors**

|                      | 2020       | 2019         |
|----------------------|------------|--------------|
|                      | £          | £            |
| Creditors & Accruals | 935        | 1,052        |
|                      | <u>935</u> | <u>1,052</u> |

# BARNSELY METHODIST CIRCUIT

## NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 AUGUST 2020

### 9. Commitments Under Operating Leases

At 31 August the Circuit had aggregate annual commitments under non- cancellable operating leases relating to land and buildings as set out below.

|   | 2020 | 2019 |
|---|------|------|
|   | £    | £    |
| Operating leases expiring within 1 year | -    | -    |

### 10. Trustee Remuneration

No trustee received any remuneration in connection with their duties as Trustees. A number of Trustees are classed as employees of the Circuit and are paid a stipend or salary in their connection with their duties as employees. Ministers are appointed by Methodist Connexion in accordance with CPD. Lay Workers are appointed by the Circuit Meeting in accordance with CPD. During the year two Supernumery Ministers were engaged on part time contracts.

| Name                      | Position                | Stipend or<br>Salary<br>£ | Employers'<br>NICs<br>£ | Pension<br>Contributions<br>£ | Total<br>Cost<br>£ |
|---------------------------|-------------------------|---------------------------|-------------------------|-------------------------------|--------------------|
| <b>2019/20</b>            |                         |                           |                         |                               |                    |
| Reverend Michael Neal     | Superintendent Minister | 27,563                    | 2,604                   | 6,700                         | 36,867             |
| Reverend Cameron Stirk    | Minister                | 25,073                    | 2,261                   | 6,700                         | 34,034             |
| Reverend Ben Srivens      | Minister                | 25,073                    | 2,261                   | 6,700                         | 34,034             |
| Reverend Marian Olsen     | Minister                | 25,073                    | 2,261                   | 6,700                         | 34,034             |
| Reverend Claire Rawlinson | Minister                | 25,073                    | 2,261                   | 6,700                         | 34,034             |
| Jayne Wragg               | Circuit Administrator   | 13,728                    | 695                     | 1,604                         | 16,027             |
| Eleanor Peet              | Circuit Lay Worker      | 12,480                    | 521                     | -                             | 13,001             |
| Linda Stammers            | Circuit Lay Worker      | 2,730                     | 74                      | -                             | 2,804              |
|                           |                         | 156,793                   | 12,938                  | 35,104                        | 204,835            |

#### 2018/19

|                           |                         |         |        |        |         |
|---------------------------|-------------------------|---------|--------|--------|---------|
| Reverend Michael Neal     | Superintendent Minister | 26,094  | 2,449  | 6,517  | 35,060  |
| Reverend Cameron Stirk    | Minister                | 24,224  | 2,191  | 6,517  | 32,932  |
| Reverend Ben Srivens      | Minister                | 24,224  | 2,191  | 6,517  | 32,932  |
| Reverend Marian Olsen     | Minister                | 24,224  | 2,191  | 6,517  | 32,932  |
| Reverend Claire Rawlinson | Minister                | 24,224  | 2,191  | 6,517  | 32,932  |
| Jayne Wragg               | Circuit Administrator   | 11,989  | 481    | 1,499  | 13,969  |
| Eleanor Peet              | Circuit Lay Worker      | 10,671  | 298    | -      | 10,969  |
|                           |                         | 145,650 | 11,992 | 34,084 | 191,726 |

# BARNSELEY METHODIST CIRCUIT

## NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 AUGUST 2020

### 11. Trustee Expenses

No Trustee claimed any expenses in connection with their duties as a Trustee. Expenses were claimed in relation to duties performed for the charity by 7 Ministers, Supernumerary Ministers and Lay Workers (2019: 9).

|                           | 2020          | 2019          |
|---------------------------|---------------|---------------|
|                           | £             | £             |
| Travel                    | 9,120         | 14,015        |
| Office and administration | 1,675         | 969           |
| Telephone                 | 657           | 1,400         |
| Preaching fees            | -             | 900           |
| Other expenses            | 303           | 245           |
| <b>Total</b>              | <b>11,755</b> | <b>17,529</b> |

### 12. Pensions

Ministers are members of the Methodist Ministers' Pension Scheme (MMPS). This is a defined benefit scheme. Connexion accounts for the MMPS and shows the figures in the annual Methodist Church in Great Britain accounts. Therefore, only the contributions paid by the Circuit to Connexion are included in the Circuit's accounts.

Lay employees have the option of joining a defined contribution pension scheme established under Government auto-enrolment pension regulations. The Circuit also pays contributions to a private, defined contribution pension scheme of the Circuit Administrator.

### 13. Costs relating to the Chair of the Circuit

The Superintendent Minister is the Chair of the Circuit Meeting. As stated in note 11 the chair does not receive any remuneration in relation to his duties as a Trustee. He is paid a stipend for his duties as a Minister and claims for expenses in connection with the duties of his employment. He is required to occupy a manse which is provided by the Circuit. The notional cost of providing the manse has been estimated by reference to the rental value and maintenance costs of similar properties owned and let by the Circuit. The total cost of the Chair is:

|  | 2020          | 2019          |
|--|---------------|---------------|
|  | £             | £             |
| Stipend of Reverend Michael Neal             | 27,563        | 26,094        |
| Employer's National Insurance contributions  | 2,604         | 2,449         |
| Employer's pension contributions             | 6,700         | 6,517         |
|  | <u>36,867</u> | <u>35,060</u> |
| Notional estimate of cost of providing manse | 12,500        | 12,362        |
| Chair's expenses                             | 3,639         | 4,631         |
| <b>Total cost</b>                            | <b>53,006</b> | <b>52,053</b> |

# BARNSELEY METHODIST CIRCUIT

## NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 AUGUST 2020

### 14. Related Party Transactions

There were no transactions with any person or party closely related to a trustee, during this or the previous financial period.

### 15. Restricted Funds

The funds of the charity include restricted funds comprising the following unexpended balances of funds held on trust to be applied for specific purposes.

|                            | Balance b/f<br>01/09<br>£ | Incoming<br>Resources<br>£ | Resources<br>Expended<br>£ | Transfers<br>£  | Balance c/f<br>31/08<br>£ |
|----------------------------|---------------------------|----------------------------|----------------------------|-----------------|---------------------------|
| <b>2020</b>                |                           |                            |                            |                 |                           |
| South Hiendley             | 90,951                    | 1,757                      | (1,701)                    | (1,576)         | 89,431                    |
| Model Trust Fund           | 586,538                   | 4,934                      | (171,439)                  | (84,811)        | 335,222                   |
| Property held for resale   | -                         | -                          | -                          | -               | -                         |
| Methodist Women in Britain | 407                       | 165                        | (400)                      | -               | 172                       |
| Mission Fund               | 117,919                   | 647                        | (27,982)                   | -               | 90,584                    |
|                            | <u>795,815</u>            | <u>7,503</u>               | <u>(201,522)</u>           | <u>(86,387)</u> | <u>515,409</u>            |
| <b>2019</b>                |                           |                            |                            |                 |                           |
| South Hiendley             | 89,767                    | 3,819                      | (179)                      | (2,456)         | 90,951                    |
| Model Trust Fund           | 635,851                   | 41,748                     | (40,176)                   | (50,885)        | 586,538                   |
| Property held for resale   | -                         | -                          | -                          | -               | -                         |
| Methodist Women in Britain | 357                       | 50                         | -                          | -               | 407                       |
| Mission Fund               | 116,775                   | 574                        | (30,315)                   | 30,885          | 117,919                   |
|                            | <u>842,750</u>            | <u>46,191</u>              | <u>(70,670)</u>            | <u>(22,456)</u> | <u>795,815</u>            |

- The South Hiendley restricted funds were transferred to the Circuit following the church closure.
- The Model Trust Fund (previously the Circuit Advance Fund) is a capital fund. If the circuit purchases or disposes of any land or property, whether it be a manse or a church, this fund is used either to fund the purchase or deposit the disposal proceeds.
- Benevolence and Methodist Women in Britain Funds are reclassified as restricted on the advice of the District.
- The Mission Fund has been established to support new mission opportunities.

**BARNSELEY METHODIST CIRCUIT**

**NOTES TO THE FINANCIAL STATEMENTS continued**

**YEAR ENDED 31 AUGUST 2020**

**16. Designated Funds**

|   | 2020          | 2019          |
|---|---------------|---------------|
|   | £             | £             |
| Quinquennial and electrical inspections | 13,000        | 14,000        |
| Manse redecoration                      | 7,500         | 8,300         |
| Removal and relocation                  | 5,000         | 4,450         |
|   | <u>25,500</u> | <u>26,750</u> |

**17. Analysis of Assets between Funds**

|                    | Investments    | Tangible<br>Fixed Assets | Other<br>Assets | Total            |
|--------------------|----------------|--------------------------|-----------------|------------------|
|                    | £              | £                        | £               | £                |
| <b>31/08/2020</b>  |                |                          |                 |                  |
| Unrestricted Funds | -              | 1,285,970                | 295,764         | 1,581,734        |
| Designated Funds   | -              | -                        | 25,500          | 25,500           |
| Restricted Funds   | 424,202        | -                        | 91,207          | 515,409          |
|                    | <u>424,202</u> | <u>1,285,970</u>         | <u>412,471</u>  | <u>2,122,643</u> |
| <b>31/08/2019</b>  |                |                          |                 |                  |
| Unrestricted Funds | -              | 1,286,941                | 245,166         | 1,532,107        |
| Designated Funds   | -              | -                        | 26,750          | 26,750           |
| Restricted Funds   | 677,037        | -                        | 118,778         | 795,815          |
|                    | <u>677,037</u> | <u>1,286,941</u>         | <u>390,694</u>  | <u>2,354,672</u> |

**18. Classification of Property**

In accordance with guidance notes issued in 2008 by the Methodist Church, the Circuit's property is classified in the accounts as part of unrestricted funds.

Profit from property sales is classed as restricted and paid into the Model Trust Fund.

BARNSELY METHODIST CIRCUIT

NOTES TO THE FINANCIAL STATEMENTS continued

YEAR ENDED 31 AUGUST 2020

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19. Trustees

|   |                              |
|---|------------------------------|
| REV CAMERON STIRK                                 | <i>Appointed 01/09/2020:</i> |
| MR LESLIE HOWARTH                                 | MRS LINDA STAMMERS           |
| MRS MARJORIE MICKLETHWAITE                        | MRS MARY SIDDONS             |
| MR PETER MULROONEY                                |                              |
| MRS JAYNE WRAGG                                   |                              |
| MRS HEATHER HAGUE                                 |                              |
| MISS MARY REASON                                  |                              |
| MISS GWENYTH HARRISON                             |                              |
| MRS GLORIA BOOTH – <i>resigned May 2020</i>       |                              |
| REV EILEEN SANDERSON                              |                              |
| MRS CAROLINE WHITEHALL – <i>resigned May 2020</i> |                              |
| MRS CATHERINE ANN MOSLEY                          |                              |
| REV LOUISE DAWSON                                 |                              |
| REV MICK NEAL                                     |                              |
| MR MICHAEL SANDERSON                              |                              |
| REV ALAN SAXBY                                    |                              |
| MR BILL MARSDEN – <i>deceased</i>                 |                              |
| MRS ELLIE PEET                                    |                              |
| MR BILL PLATTS                                    |                              |
| MRS BARBARA TEWSON                                |                              |
| MRS MARGARET MARSHALL                             |                              |
| MR KEITH JOWETT                                   |                              |
| MRS HAZEL HAWDEN                                  |                              |
| MR DAVID SHONE                                    |                              |
| MRS JOYCE BARNES                                  |                              |
| MRS MARILYN CORNEY – <i>resigned August 2020</i>  |                              |
| MISS ELIZABETH HAIGH                              |                              |
| MR JOHN HAMBLETON                                 |                              |
| MISS JANET CROSSLEY                               |                              |
| MRS ELIZABETH ANN HAMBLETON                       |                              |
| MRS EILEEN MARGARET ANN MCHALE                    |                              |
| MRS BERYL PLATTS                                  |                              |
| MRS CHENERUSAYA MAKUMBE                           |                              |
| REV CLAIRE RAWLINSON                              |                              |
| MRS DAWN WEBSTER                                  |                              |
| MRS HAZEL BONSON                                  |                              |
| MR ALEC OLSEN                                     |                              |
| REV BENJAMIN SCRIVENS                             |                              |
| MR JOHN FEASBY                                    |                              |
| MRS JANET STEELE                                  |                              |

*Appointed 01/09/2019:*

MRS JUNE KILNER  
MRS MAUREEN ROEBUCK  
MR RICHARD CALEY  
MRS DEBBIE CALEY  
MRS ANNE HAMBY  
MRS PAMELA RIBBON  
MRS DEBORAH EVANS  
MRE FRED LANDON  
MRS GLORIA DAWSON  
MR DAVID GRIMES

