

Company registration number: 01753440

Charity registration number: 1077688

Islington People's Rights

(A company limited by share capital)

Annual Report and Financial Statements

for the Year Ended 31 March 2020

Field Sullivan Limited
Neptune House
70 Royal Hill
London
SE10 8RF

Islington People's Rights

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 6
Statement of Trustees' Responsibilities	7
Independent Examiner's Report	8 to 9
Statement of Financial Activities	10
Balance Sheet	11
Notes to the Financial Statements	12 to 22

Islington People's Rights

Reference and Administrative Details

Trustees	Omotoyosi Akinfemiwa
	Bahar Choudhary
	Henrietta Cooke
	Joanna Givens
	David Moore
	Krishan Murari
	Saiqa Pandor
	Arthur Ryser
	Elizabeth Ward
Secretary	Gerard Omasta-Milsom
Principal Office	6-9 Manor Gardens London N7 6LA
Registered Office	6-9 Manor Gardens London N7 6LA
Company Registration Number	01753440
Charity Registration Number	1077688
Bankers	The Cooperative Bank PO Box 101 1 Balloon Street Manchester M60 4EP
	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
Independent Examiner	Field Sullivan Limited Neptune House 70 Royal Hill London SE10 8RF

Islington People's Rights

Trustees' Report

The trustees present herewith their report and the financial statements of the charitable company for the year ended 31 March 2020. This report is also a directors' report as required by s417 of the Companies Act 2006. Trustees and directors are as shown on page 1. The financial statements comply with current statutory requirements and the requirements of the Memorandum and Articles of Association.

Objects

The principal objects of the company are the promotion of the relief of person's resident, working or studying in or around the London Borough of Islington by reason of poverty, and the advancement of the education of such people in the field of welfare rights.

Activities and Public Benefit

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning future activities. Islington People's Rights' charitable objective is the relief of poverty. We address this objective mainly through delivering advice on welfare rights and debt in the London Borough of Islington and neighbouring areas. Our services are provided free of charge, and our beneficiaries are primarily vulnerable members of society. We serve a diverse range of people around 70% of whom have a disability and almost half from Black and Minority Ethnic backgrounds. Nearly all our beneficiaries are in receipt of welfare benefits and the rest are on low incomes.

We are committed to working in partnership where we can in order to make the most effective use of scarce resources and to share expertise. We engage in social policy work and maintain good links with statutory bodies and the local voluntary sector, key at this time of significant welfare reforms. We are proud to be part of Islington Advice Alliance along with Islington Law Centre and Citizens Advice Islington, working together to ensure comprehensive and joined-up provision of our services in the borough and to campaign based on our collective experience of our clients' needs.

Our work falls into several categories: delivering specialist outreach advice sessions to particularly vulnerable groups; providing directly-accessible advice; and providing specialist tribunal representation in welfare benefits.

Outreach to Vulnerable clients

During the course of the year we maintained our programme of outreach advice sessions, focussed on particularly vulnerable groups in society. These sessions ensure access to specialist welfare benefits and debt advice, enabling clients to maximise their incomes and tackle personal debt issues. This has been particularly critical during the recent period of major welfare reforms. We focussed on clients with mental health issues, delivering 4 weekly advice sessions at Community Mental Health venues. We also deliver a session targeted at those linked to drug and alcohol services, at Better Lives. These sessions were funded through our core grant from Islington Council. Until late 2018, we supported 5 specific Black Asian Minority Ethnic and Refugee (BAMER) organisations based in Islington, through funding from Trust for London. Since then, we have continued to provide a level of service to this sector, notably Islington Somali Community. These outreach sessions are important in ensuring that we can help vulnerable beneficiaries and those who might struggle to find assistance from other sources.

Islington People's Rights

Trustees' Report

IPR Assist has been delivered since April 2019, funded by City Bridge Trust. This primarily involves referrals from our partner, Help on your Doorstep (HOYD), that aims to improve the health and wellbeing of Islington residents, especially the most vulnerable and isolated. We work with these residents to find solutions to the issues which make their lives difficult, notably welfare benefits and debt related, and enable them to improve their life chances. We also deliver a service for carers, supported by the Allen & Overy Foundation and London Legal Support Trust.

Islington Direct

IPR was successful during 2019 in securing a National Community Lottery Fund (NCLF) Partnership Grant to work with Islington Law Centre (IPR being the project lead) to deliver a combined service. The project involves provision of additional capacity in terms of specialist advice in welfare benefits, debt, housing and immigration. IPR will deliver the welfare benefits and debt advice, Islington Law Centre the immigration and housing advice elements. This project, focussing on vulnerable residents, started in January 2020 and is funded for three years.

Tribunal representation service

Islington People's Rights is the leading agency within Islington providing a specialist tribunal representation service in welfare benefits. This support is vital to ensure claimants who are wrongly refused benefits can exercise their right to take their case to an independent tribunal. Expert representation is provided free of charge, and is primarily related to Disability Living Allowance (DLA), now Personal Independence Payment (PIP) and Employment Support Allowance (ESA). Our outcomes at these tribunals show a very high success rate at over 90%.

Directly-accessible advice

Islington People's Rights continued to provide specialist advice at our offices at the Manor Gardens Centre, in Holloway in the north of the borough of Islington, and at the St Luke's Community Centre, EC1, in the south. This was delivered through face to face appointments and casework. We also run a telephone advice line, accessible 3 days per week, to anyone with a welfare benefits or debt issue. As well as providing advice directly, this service enables us to signpost callers to other specialist agencies, primarily, our partners in the Islington Advice Alliance. These services are funded through the Islington Council Grant, confirmed to December 2020. Housing and immigration referrals can now also be made, linked to the NLCF funded Islington Direct project.

We also received funding from several charitable trusts, notably the Henry Smith Charity and Three Oaks Trust, to enable us to deliver a Disability Focus project, providing additional support to residents with disabilities. The KidsSupport project provided targeted support to families with children with disabilities.

We have been able to increase our capacity to provide debt and money advice, as a result of funding from the Thames Water Trust Fund, focussing on water debts. Welfare grants from Cloudesley ensure that many ancillary costs associated with delivering our services are covered, such as interpreting, and obtaining legal and medical documents. It also covers the cost of Debt Relief Orders (DROs) and bankruptcy proceedings to assist those with significant debts

Islington People's Rights also delivered regular evening advice sessions, covering additional areas of law, notably; housing, employment and consumer law. The key one was at St Luke's Community Centre, with pro bono input and support from city firm, CMS.

Islington People's Rights

Trustees' Report

These areas of work ensure that our services are directly accessible to clients, through self-referral or other mechanisms, without the need for initial contact with statutory agencies. We continually undertake additional work to promote our advice services and to increase residents' awareness of the free support which is available.

Achievements, Performance and Future Plans

2019/2020 has been a period of continuing consolidation for Islington People's Rights. We have a level of secure funding from Islington Council which is confirmed to December 2020 and have continued to expand our funding base through other sources. The trustees have been working closely with the Chief Executive and staff to develop a rolling three year business plan to better focus on our objectives and ensure we have appropriate and adequate resources to achieve them.

In terms of performance, we continued to provide a high quality service across our range of venues, with good outcomes and a high level of client satisfaction. We circulate a client feedback questionnaire to all our clients when we complete their case. Analysis for 2019 showed that Islington People's Rights continues to have a general satisfaction rate of over 95%, with 97% of respondents feeling that our staff were well informed and helpful. Our aims for the forthcoming year are to maintain and improve the quality and quantity of our services.

The need for our services continues to remain as high as ever, as many of our beneficiaries face difficult economic circumstances, exacerbated by the impact of changes to the benefits system. Universal Credit has been fully rolled out for new claimants in Islington since June 2018, adding to the challenges for those in receipt of welfare benefits. We look forward to working with our clients in the year ahead to help them meet those challenges.

IPR @ 50

During 2019/20 IPR celebrated its 50th anniversary. Ever since its establishment in 1969, IPR has worked hard to tackle welfare and debt problems faced by Islington residents. It is not easy for a voluntary organisation of the size and nature of IPR to survive and flourish over such a long period. The Board felt this survival - and all the good work undertaken - should be celebrated. It set up the IPR@50 Working Group and employed a part-time Project Manager to develop a programme of activities and events. The three highlights of the year's celebrations were:

1. Exhibition at Islington Museum: From 2 November 2019 - 21 January 2020, we held an exhibition at Islington Museum that charted IPR's development over the past five decades in the context of ongoing welfare reform and its continuing work to meet the needs of local residents. This was accompanied by a programme of events, including; meetings, drop in advice sessions, guided walks and childrens' activities. Today, over a third of Islington's population live in poverty meaning that there is a continued and growing need for IPR's services.

2. Oral Histories, In order to capture the stories of founding members and Islington residents and organisations that have come into contact with IPR, a series of oral histories was recorded. They are available on our website, having been originally produced for the Islington Museum Exhibition.

3. A screening of the film Cathy Come Home, followed by a live Q&A event with director Ken Loach. The exclusive screening of the BBC drama was held at the Rio Cinema. 'Cathy Come Home' was first broadcast on television in 1966, and was watched by 12 million people, having a major impact on its audience and attitudes towards the homeless. Fifty four years on, homelessness and poverty continue to be major challenges in UK cities. IPR continues to offer support to those affected.

Islington People's Rights

Trustees' Report

As part of the IPR @ 50 programme we have put all our material available on our website and also made a special IPR@50 commemorative booklet.

Coronavirus/Covid-19

In January 2020 the news became dominated by the Coronavirus global pandemic, From Friday 20 March, prior to lockdown being announced, IPR moved staff to work from home with all support to clients being delivered through telephone and email only. This new method of working continues into 2020/21, and we have continued to be able to offer a service, maintaining our telephone helpline, and receiving referrals from our partners. We are currently applying to several funders for Covid-19 funding and reviewing others to operate effectively during this period, and ensure our future and sustainability.

Status of Islington People's Rights

Islington People's Rights is a private company limited by guarantee. The guarantee of the Members is limited to a contribution of one pound sterling each in the event of the Company being wound up. The Company is a registered Charity, No.1077688.

While overall responsibility for the organisation resides with its trustees, day-to-day responsibility has been devolved to its chief executive.

Trustees

The trustees during the year and to date, who are also the directors, were as set out on page 1. Trustees are elected at each Annual General Meeting and hold office until the end of the next Annual General Meeting following their election, and are then eligible for re-election or re-appointment.

Induction and Training of Trustees

New trustees are provided with an induction pack which outlines the structure of the organisation, includes the main documents setting out its operational frameworks, and details the trustees' legal obligations under charity law. Trustees are encouraged to attend policy days which chart the future direction of the organisation.

Principal funders

The main funders for the year ended 31 March 2020 were the London Borough of Islington, City Bridge Trust, Henry Smith Trust, Thames Water Trust Fund, National Lottery Community Fund and Cloudesley.

Risk management

Islington People's Rights

Trustees' Report

The trustees have in place a formal risk management process. This involves identifying the types of risk the charity faces (financial, governance, operational and reputational) prioritising them in terms of potential impact and likelihood of occurrence; and identifying ways of mitigating the risks. As part of the process, the trustees have reviewed the adequacy of the charity's current internal controls. The trustees are satisfied that the major risks have been identified and are adequately mitigated. They also recognise that while systems can provide reasonable assurance, they cannot provide absolute assurance. To take account of this, the trustees undertake a formal review of the charity's risk management process and internal controls on an annual basis.

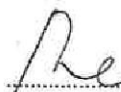
Reserves policy

Islington People's Rights reserves policy was last changed on 6th December 2016. The policy is to maintain a Reserves Target equal to three months budget expenditure. As at 31st March 2020, free reserves were £100,822 which represented approximately 2.5 months of expenditure, which is slightly below the target. In addition Islington People's Rights has designated funds of £16,837. This compares to the 31st March 2019, when free reserves were £125,902 which represented approximately 3.4 months of expenditure.

Small company provisions

This report has been prepared in accordance with the small companies' regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on ²²21 September 2020 and signed on its behalf by:



Henrietta Cooke
Trustee

Islington People's Rights

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Islington People's Rights for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Islington People's Rights

Independent Examiner's Report to the trustees of Islington People's Rights

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2020 which are set out on pages 10 to 22.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

As the charity's trustees of Islington People's Rights (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Islington People's Rights are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since Islington People's Rights's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Islington People's Rights as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Islington People's Rights

Independent Examiner's Report to the trustees of Islington People's Rights



Timothy Sullivan FCA
Field Sullivan Limited
Neptune House
70 Royal Hill
London
SE10 8RF

Date: 13/11/20

Islington People's Rights

Statement of Financial Activities for the Year Ended 31 March 2020 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £	Unrestricted funds £	Restricted funds £	Total 2019 £
Income and Endowments from:							
Donations and legacies		2,676	-	2,676	2,091	-	2,091
Charitable activities		244,430	204,513	448,943	275,630	194,177	469,807
Investment income	5	192	-	192	150	-	150
Total income		247,298	204,513	451,811	277,871	194,177	472,048
Expenditure on:							
Raising funds	6	(7,339)	-	(7,339)	(7,755)	-	(7,755)
Charitable activities		(292,433)	(204,513)	(496,946)	(246,416)	(194,177)	(440,593)
Total expenditure		(299,772)	(204,513)	(504,285)	(254,171)	(194,177)	(448,348)
Net movement in funds		(52,474)	-	(52,474)	23,700	-	23,700
Reconciliation of funds							
Total funds brought forward		170,133	-	170,133	146,433	-	146,433
Total funds carried forward	13	117,659	-	117,659	170,133	-	170,133

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2019 is shown in note 13.

Islington People's Rights
(Registration number: 01753440)
Balance Sheet as at 31 March 2020

		2020	2019
	Note	£	£
Fixed assets			
Tangible assets	10	13,521	2,633
Current assets			
Debtors	11	49,915	21,101
Cash at bank and in hand		127,707	193,284
		<u>177,622</u>	<u>214,385</u>
Creditors: Amounts falling due within one year	12	<u>(73,484)</u>	<u>(46,885)</u>
Net current assets		104,138	167,500
Net assets		<u><u>117,659</u></u>	<u><u>170,133</u></u>
The funds of the charity:			
Restricted funds			
Unrestricted funds			
Designated funds: IT upgrade		10,176	12,500
Designated funds: IPR @ 50		-	15,000
Designated funds: Fundraising		1,661	9,000
Designated funds: IPR carers Project Bridging		2,500	5,000
Designated funds: Development		2,500	5,000
Unrestricted income funds		100,822	123,633
Total charity funds		<u><u>117,659</u></u>	<u><u>170,133</u></u>

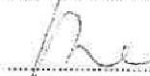
For the financial year ended 31 March 2020, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with section 398 of Companies Act 2006 and section 138 of Charities Act 2011. These accounts are prepared in accordance with the special provision of Part 15 of the Companies Act relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

Approved by the Board on 28/8/20 and signed on its behalf by:



Henrietta Cooke
Trustee

The notes on pages 10 to 22 form an integral part of these financial statements.

Islington People's Rights

Notes to the Financial Statements for the Year Ended 31 March 2020

1 Charity status

The charity is limited by share capital, incorporated in .

The address of its registered office is:

6-9 Manor Gardens
London
N7 6LA

The principal place of business is:

6-9 Manor Gardens
London
N7 6LA

These financial statements were authorised for issue by the trustees on 21 September 2020.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Islington People's Rights meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Islington People's Rights

Notes to the Financial Statements for the Year Ended 31 March 2020

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Islington People's Rights

Notes to the Financial Statements for the Year Ended 31 March 2020

Tangible fixed assets

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Plant and machinery	25% straight line basis
Motor vehicles	25% straight line basis

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Islington People's Rights

Notes to the Financial Statements for the Year Ended 31 March 2020

Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Covid-19

Despite the impact of the Coronavirus, the charity believes that there are no material uncertainties about the charity's ability to continue as a going concern. As of March 2020 all members of staff temporarily moved to working from home, supporting clients both over the phone and via email. The charity has continued to offer a service, maintaining the telephone helpline, and receiving referrals from their partners. Three members of staff were furloughed using the Government's Coronavirus Job Retention Scheme, as closing outreach locations and Manor Garden Offices reduced the staffing needs. Islington Council have delayed making a decision on grant funding for the voluntary sector due to Coronavirus from 1st June 2020 to 8th September 2020, although the current grant will continue until 1st January 2021. Funding has been received however from City Bridge Trust and London Community Response to help improve the IT and telecoms to enable the charity to improve the service being delivered whilst staff are working from home.

3 Income from donations and legacies

	Unrestricted funds		
	General	Total	Total
	£	2020	2019
		£	£
Donations and legacies;			
Donations from individuals	2,676	2,676	2,091
	<u>2,676</u>	<u>2,676</u>	<u>2,091</u>

Islington People's Rights

Notes to the Financial Statements for the Year Ended 31 March 2020

4 Income from charitable activities

	Unrestricted funds			
	General	Restricted	Total	Total
	£	funds	2020	2019
	£	£	£	£
LB Islington (Free legal advice project)	230,000	-	230,000	230,000
Relief of Distress	100	-	100	350
Nabarros	2,790	-	2,790	2,160
Access to work	-	37,853	37,853	31,650
Disability Action Focus *	-	6,000	6,000	15,500
Trust for London *	-	-	-	23,334
Richard Cloudesley *	-	10,661	10,661	12,000
Big Lottery Fund *	-	-	-	9,994
NatWest Skills and Opportunities *	-	-	-	23,307
The Henry Smith Charity *	-	25,000	25,000	25,000
Margin Projects	-	-	-	4,787
Camden and Islington NHS Foundation Trust	-	-	-	38,333
Thames Water Trust Fund	-	33,392	33,392	33,393
Kidz Support	-	7,418	7,418	3,332
City Bridge *	-	43,600	43,600	-
Islington Direct	-	32,256	32,256	-
IPR @ 50	2,817	-	2,817	-
IPR Carers Service *	-	8,333	8,333	16,667
Other	8,723	-	8,723	-
	<u>244,430</u>	<u>204,513</u>	<u>448,943</u>	<u>469,807</u>

Note: *Funds received as grants

Islington People's Rights

Notes to the Financial Statements for the Year Ended 31 March 2020

5 Investment income

	Unrestricted funds		
	General	Total	Total
	£	2020	2019
	£	£	£
Interest receivable and similar income;			
Interest receivable on bank deposits	192	192	150

6 Expenditure on raising funds

a) Costs of generating donations and legacies

	Unrestricted funds		
	General	Total	Total
	£	2020	2019
	£	£	£
Note			
Allocated support costs	7,339	7,339	7,755

Islington People's Rights

Notes to the Financial Statements for the Year Ended 31 March 2020

7 Expenditure on charitable activities

	Note	Total 2020 £	Total 2019 £
Wages and salaries		353,528	314,146
Pension costs		18,390	11,770
IPR @ 50		9,379	-
Health insurance		1,282	1,173
Agency and temporary staff		21,360	21,313
Training and conferences		888	3,289
Staff welfare		1,682	2,006
Travelling		813	1,010
Recruitment		-	483
Rent		32,388	32,069
Insurance		1,367	1,366
Repairs and maintenance		348	328
Telephone and fax		4,616	3,896
Office expenses and books		-	2,371
Computer expenditure		16,017	17,320
Printing, postage and stationery		8,731	7,782
Memberships and subscriptions		1,563	1,373
Sundries		298	1,378
AGM costs		1,254	2,812
Islington Direct		14,128	-
Independent examination		2,590	3,671
Legal, professional and consultancy		6,397	9,416
Bad debts written off		(3,329)	-
Depreciation		3,256	1,621
		<u>496,946</u>	<u>440,593</u>

Islington People's Rights

Notes to the Financial Statements for the Year Ended 31 March 2020

8 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
Staff costs during the year were:		
Wages and salaries	353,528	314,146
Pension costs	<u>18,390</u>	<u>11,770</u>
	<u><u>371,918</u></u>	<u><u>325,916</u></u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2020 No	2019 No
Charitable activities - Staff	15	13
Governance - Staff	<u>1</u>	<u>1</u>
	<u><u>16</u></u>	<u><u>14</u></u>

Contributions to the employee pension schemes for the year totalled £18,390 (2019 - £11,770).

No employee received emoluments of more than £60,000 during the year.

Islington People's Rights

Notes to the Financial Statements for the Year Ended 31 March 2020

9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

10 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 April 2019	42,400	42,400
Additions	<u>14,144</u>	<u>14,144</u>
At 31 March 2020	<u>56,544</u>	<u>56,544</u>
Depreciation		
At 1 April 2019	39,767	39,767
Charge for the year	<u>3,256</u>	<u>3,256</u>
At 31 March 2020	<u>43,023</u>	<u>43,023</u>
Net book value		
At 31 March 2020	<u>13,521</u>	<u>13,521</u>
At 31 March 2019	<u>2,633</u>	<u>2,633</u>

11 Debtors

	2020 £	2019 £
Trade debtors	2,728	-
Prepayments	15,830	3,257
Accrued income	24,674	11,160
Other debtors	<u>6,683</u>	<u>6,684</u>
	<u>49,915</u>	<u>21,101</u>

12 Creditors: amounts falling due within one year

	2020 £	2019 £
Trade creditors	9,240	12,050
Other taxation and social security	10,478	7,996
Accruals	8,597	13,921
Deferred income	<u>45,169</u>	<u>12,918</u>
	<u>73,484</u>	<u>46,885</u>

Islington People's Rights

Notes to the Financial Statements for the Year Ended 31 March 2020

13 Funds

	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2020 £
Unrestricted funds					
General	123,633	247,298	(299,772)	29,663	100,822
Designated	<u>46,500</u>	<u>-</u>	<u>-</u>	<u>(29,663)</u>	<u>16,837</u>
Total unrestricted funds	170,133	247,298	(299,772)	-	117,659
Restricted funds	<u>-</u>	<u>204,513</u>	<u>(204,513)</u>	<u>-</u>	<u>-</u>
Total funds	<u>170,133</u>	<u>451,811</u>	<u>(504,285)</u>	<u>-</u>	<u>117,659</u>
	Balance at 1 April 2018 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2019 £
Unrestricted funds					
General	123,933	277,871	(254,171)	(24,000)	123,633
Designated	<u>22,500</u>	<u>-</u>	<u>-</u>	<u>24,000</u>	<u>46,500</u>
Total unrestricted funds	146,433	277,871	(254,171)	-	170,133
Restricted funds	<u>-</u>	<u>194,177</u>	<u>(194,177)</u>	<u>-</u>	<u>-</u>
Total funds	<u>146,433</u>	<u>472,048</u>	<u>(448,348)</u>	<u>-</u>	<u>170,133</u>

Islington People's Rights

Notes to the Financial Statements for the Year Ended 31 March 2020

In 2019/20 income and expenditure account has a deficit of £52,474. Rather than take the full cost from the General Fund it was decided to charge the relevant elements of the 2019/20 deficit to designated funds set aside for the relevant areas of expenditure: IPR@50 Designated Reserve, IT Upgrade Designated Reserve, Fundraising Designated Reserve, IPR Carers Bridging Fund Designated Reserve, and Development Fund Designated Reserve.

This Deficit is therefore being funded by the use of the following Designated Funds:

1. £15,000 IPR@50 Designated Reserve
2. £2,324 IT Upgrade Designated Reserve
3. £7,339 Fundraising Designated Reserve
4. £2,500 IPR Carers Bridging Fund Designated Reserve
5. £2,500 Development Fund Designated Reserve

This leaves a balance of £22,811 to be funded from the General Fund. The impact of this is to reduce our General Fund to £100,822 or 2.5 months costs, less than the reserves policy of 3 months costs. Trustees will do all they can over the next few years to replenish the General Fund to the Reserves Policy levels.

14 Analysis of net assets between funds

Current year

	Unrestricted funds General £	Total funds £
Tangible fixed assets	13,521	13,521
Current assets	177,622	177,622
Current liabilities	(73,484)	(73,484)
Total net assets	117,659	117,659

Prior year

	Unrestricted funds General £	Total funds £
Tangible fixed assets	2,633	2,633
Current assets	214,385	214,385
Current liabilities	(46,885)	(46,885)
Total net assets	170,133	170,133