

**ST. EDWARD'S SCHOOL**  
**STATEMENT OF ACCOUNTS**  
**YEAR ENDED 31 MARCH 2020**

Registered Charity No:

1159721

**CONTENTS**

**Page**

- |           |                                   |
|-----------|-----------------------------------|
| 1.        | Statutory Information             |
| 2. - 5.   | Report of the Governors           |
| 6. - 7.   | Report of the Auditors            |
| 8.        | Statement of Financial Activities |
| 9.        | Balance Sheet                     |
| 10.       | Cash Flow Statement               |
| 11. - 18. | Notes to the Accounts             |

**FLETCHER & PARTNERS**

**CHARTERED ACCOUNTANTS**

**SALISBURY**

**ST. EDWARD'S SCHOOL**  
**GOVERNORS' REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**Property Trustee:** Clifton Catholic Diocesan Trustees Registered

**Governors:** M H Tennant Esq. LLB (Hons.), BA(Hons.), Dip.Mus.(Open) (Chairman)  
R D Bruce-Gardner Esq. BA (Hons.) ACIB  
Mrs B G H Cherry BSc MRICS  
Mrs C Healy (resigned 20 November 2019)  
J Livingstone Esq.  
Mrs S Murphy (appointed 15 May 2019)  
Mrs S M Peach OBE JP  
Rev C Pettet  
L Taylor Esq.

**Officers**

Headmaster: G Maher Esq. MA (appointed 1 April 2020)  
Acting Headmaster: J Fenemore (3 September 2018 to 31 March 2020)

Senior Manager: A Hillon Esq BA PGCE

Finance Manager: Mrs K Donlon FMAAT

**Address:** Melchet Court  
Sherfield English  
Romsey  
Hants SO51 6ZR

**Advisers**

Auditors: Fletcher & Partners, Crown Chambers, Bridge Street, Salisbury SP1 2LZ

Bankers: Royal Bank of Scotland, 14 Minster Street, Salisbury SP1 1TP  
CCLA, 80 Cheapside, London EC2V 6DZ

Solicitors: Paris Smith LLP, Number 1 London Road  
Southampton, SO15 2AE

Stockbrokers: Brewin Dolphin Securities Ltd., 9 Colmore Row,  
Birmingham B3 2BJ

**Registered Number**

Charity No: 1159721

**ST. EDWARD'S SCHOOL**  
**REPORT OF THE GOVERNORS**  
**FOR THE YEAR ENDED 31 MARCH 2020**

The Governing Body present their annual report and the audited accounts of St. Edward's School for the year ended 31 March 2020. These have been prepared to comply with the Charities Act 2011, the charity's constitution and the Statement of Recommended Practice "Accounting and Reporting by Charities (FRS102)".

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Constitution**

The School is constituted as a Charitable Incorporated Organisation (CIO) which was registered on 23 December 2014 and to which the School's activities were transferred on 1 September 2015. Within the CIO, the Governors are trustees. The School was previously constituted under the Trust Deed dated 24 October 1962, and the Supplemental Trust Deed dated 1 June 1978. The Statutory Instrument dated 26 April 1978 is also relevant.

The School developed independently, largely free from the control of the Diocese of Clifton, notwithstanding the continued importance of the close relationship with it. The terms of the Trust Deed and Supplemental Deed are no longer applicable, although the School and the Diocese operate in accordance with the framework of the Deeds as far as possible.

The School occupies Melchet Court as a licensee of the freehold owners, the Diocesan Trustees. At present the School has no beneficial interest in Melchet Court. It has been agreed in principle however, that the Diocesan Trustees will grant to the CIO a long lease at a peppercorn rent on terms to be negotiated in detail.

### **Appointment and induction of Governors**

The school is managed by a very active Board of Governors, whose experience spans many professional disciplines. Governors are appointed at a Meeting of the Board on the basis of nominations generated by existing Governors having regard to eligibility, personal competence, specialist skills and local availability. New Governors are provided with an induction programme relating to the charity and their responsibilities.

### **Organisational structure**

Overall responsibility for the management of the Charity rests with the Governors, who meet monthly. The Governors have established subcommittees for finance and property, whose function is to examine issues in detail and make recommendations to the main Board. An ad hoc committee may be constituted to deal with applications for readmission following exclusion. Day to day management and administration is delegated to the Headmaster.

### **Key management**

The Governors consider that the Headmaster, Deputy Head, the Head of Care, Head of Education and the Director of Development comprise the key management personnel of the School in charge of directing and controlling, running and operating the School on a day to day basis. The remuneration of the key management is set by reference to comparative posts in the maintained and independent school sectors and is reviewed annually.

### **Related parties**

The School is related to the Diocese of Clifton, which owns the freehold of the school's property. Transactions with the Diocese are shown in Note 16 to the accounts.

### **Public Benefit**

The Governors confirm that they have complied with the duty in section 17(5) of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission.

## **OBJECTIVES AND ACTIVITIES**

St Edward's is an independent school for boys who experience social, emotional and mental health difficulties (SEMH).

The school provides day and weekly boarding facilities over thirty-eight weeks of the year. The geographical spread of user local authorities stretches across southern England, London and the eastern Home Counties. In 2019-20 an average of 45 pupils were placed in the school by local authorities. Pupils' placements are subject to the National Contract (or equivalent). Local authorities draw on Ofsted and other reports of the school's performance and are at liberty to conduct additional monitoring visits to confirm the efficient allocation of public resources.

Operating within the Roman Catholic Diocese of Clifton, its purpose is to meet the special educational and care needs of boys aged between 9 and 18 years who, because of the challenges they face, have been unable to cope in mainstream schools and other special educational establishments. The school strives to educate pupils to the maximum of their potential, and to address pupils' difficulties in the terms in which these are described in pupils' Educational, Health and Care Plans.

**ST. EDWARD'S SCHOOL**  
**REPORT OF THE GOVERNORS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**Objectives and activities (continued)**

Pupils who attend St Edward's have been assessed by their Local Authority as needing the type of provision which the school provides. The fees charged by the school are therefore borne by the Local Authority and, as a consequence, pupils attend the school irrespective of their, or their families', financial means.

It is the Governors' belief that, by helping its pupils to realise their potential, the school benefits not only its pupils and their families but the whole of society.

**Aims and objectives for the year**

- Educate pupils who have either; previously proved resistant to learning and presented sometimes serious behavioural difficulties in other settings, including other behavioural settings; or; for whom St Edward's is the natural transition from Primary provisions.
- Support and guide pupils' social, emotional, spiritual, moral and cultural development.
- Maintain a safe level of pupil occupancy.
- Maintain and develop the school's facilities to best meet pupil need.
- Meet the budgetary and financial criteria set in order to achieve these objectives.

**Strategies**

The school maintains a set of common principles and practices in the planning, delivery and evaluation of the National Curriculum; strong emphasis is placed upon the provision of useful and relevant learning experiences within a structured environment. The school's planning for the curriculum is linked to a detailed financial plan. Priorities for funding the school's initiatives are evidenced in the School's Self Evaluation Form. There is consultation at all levels - staff team, management and the Board of Governors - in determining priorities for improvement.

The National Curriculum is offered to the end of Key Stage 3. GCSE, Functional Skills, ELCs, AQA units and BTEC courses are offered in Key Stage 4. An impressive range of vocational and recreational pursuits is offered to pupils. The aim is to encourage and instruct pupils experiencing SEMH difficulties in the productive use of work, leisure and recreational time. Post-16 students can pursue courses in school and/or at local colleges, with a bespoke programme at school including work experience, independent living skills, social skills and further therapeutic support.

The school maintains strong links with professional associations, external organisations and charities. It makes its facilities available for use by local sporting, cultural and recreational clubs and local historical and other groups.

The school continues to maintain extensive communication with parents, carers and local authorities, producing regular informative news publications. The school's website is under construction [www.melchetcourt.com](http://www.melchetcourt.com)

**ACHIEVEMENTS AND PERFORMANCE**

**Charitable activities during the year**

The School continued to provide education to pupils aged 9 years to 16 from a wide range of social backgrounds from Hampshire and surrounding counties. The achievements listed below, coupled with a host of other successes in the year, are testimony to the Charity's ongoing commitment to nurture the spiritual, artistic, intellectual and sporting life of pupils with Social, Emotional and Mental Health (SEMH) needs.

Pupil referral rates, occupancy and retention over the financial year 2019-20 continued to be healthy.

In June 2019, the school secured an Outstanding judgement in its Ofsted Social Care inspection.

Modern Foreign Language Day - Spanish (April 2019) allowed pupils to immerse themselves in the language and culture of Spain.

Whole school INSET - Mission, Ethos and Chaplaincy; the 8 pillars of Catholic Social Teaching (April 2019).

KS4 pupils passed their Functional Skills Level 1 in Maths (April 2020).

Whole school INSET - Autism Awareness (May 2019).

All externally set exams successfully attended to without any absenteeism (June 2019).

St Edward's appoints Mr Graham Maher as the new Headmaster Designate (June 2019).

**ST. EDWARD'S SCHOOL**  
**REPORT OF THE GOVERNORS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**Charitable activities during the year (continued)**

Expeditions - 24hr fishing camp, The Garden Rooms activity camp at Avon Tyrrell and the Surf Camp in North Devon (June/July 2019).

St Edward's entered a pupil and staff crew in the Round the Island Race (July 2019).

In 2018-19 the school continued to be a member of Engage in Their Future (EITF), the nation-wide association for SEMH schools.

Net Zero awareness raising walk up Glastonbury Tor for CAFOD (July 2019).

Open Day (July 2019).

An excellent array of successful exam results, including Btec, GCSE, Functional Skills qualifications and AQA Units (August 2019).

Ofsted Social Care inspection - Outstanding judgement upheld, having passed through quality control (September 2019).

**Investments**

The Governors' investment policy is to invest in a mixed portfolio of fixed interest and equity investments, subject to a medium degree of risk, with the objective of generating income and capital growth that will maintain real value to finance the charity's expenditure on its charitable objectives. The investments are in keeping with, and have regard for, the views of the Catholic Church and its teachings. During the year the portfolio achieved an overall rate of return (from income and capital) of -7.4%. This compares with a return of -7.1% on the WMA Private Investors Income Index (Total Return), which the school uses as its benchmark.

**FINANCIAL REVIEW**

**Review of financial transactions**

Pupils' fees in 2019/20 amounted to £3,471,541, compared with £3,378,093 in the previous year. Investment and other income was £334,605 resulting in total General Fund income of £3,806,146. General Fund expenditure was £3,427,320 resulting in surplus of £378,826 before investment losses, actuarial gains and transfers from the General Fund. The school also spent £23,534 from its designated funds resulting in net income before investment losses and actuarial gains amounting of £355,292.

**Review of financial position**

After adjusting for the realised and unrealised gains and losses on the school's investments, the net assets at the end of the year were £6,324,613 (2019: £6,097,789) and the Governors expect that with the income from pupils' fees these will be sufficient to fund the school's activities for the foreseeable future.

**Principal risks and uncertainties**

Through the risk management processes established for the School, the Governors are satisfied that the major risks to which the School is exposed have been reviewed and systems or procedures have been established to mitigate those risks. It is recognised that systems can provide reasonable but not absolute assurance major risks have been eliminated.

The most significant risks identified by the Governors are: cutbacks in local authority funding for SEND pupil placements; a serious and unforeseen safeguarding issue; and failure of key IT systems. These risks are managed by detailed strategies including (1) ensuring that the quality of the setting is of the highest level while keeping fees to the minimum; (2) having comprehensive and robust safeguarding policies and procedures and (3) ensuring that there is an effective IT disaster recovery plan.

**Reserves policy**

The Governors' reserves policy is to maintain the General Fund at a sufficient level to cover the School's working capital requirements, to provide a contingency against an unexpected drop in pupil numbers and to provide funds in the event of the School's needing to be wound up. These translate to a target of between £3m and £4m.

**ST. EDWARD'S SCHOOL**  
**REPORT OF THE GOVERNORS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2020**

**Reserves policy (continued)**

The Major Building Repair Fund is maintained at a sufficient level to enable the School to undertake the anticipated major repair projects.

The West Wing Fund was established by the Governors in 2012 with the aim of creating a fund for the redevelopment of the school's West Wing.

The Staff Accommodation Fund was created to provide funds for the repair of staff accommodation.

The policy is reviewed annually to ensure that it is still appropriate.

**PLANS FOR FUTURE PERIODS**

The school's objectives for the future are:

- To maintain preferred provider status within local authority strategic planning.
- To return a costs met result with surplus sufficient to justify expansion programmes.
- To maintain an efficient and effective staffing quota, subject to continuing efficiency reviews. and the challenges inherent in local authority spending restrictions.
- To develop staff competencies so as best meet the needs and challenges presented by young people attending the school.
- To further improve the quality of the School's provision.
- To maintain and develop the school's ability to provide alternative curriculum opportunities for pupils who experience a greater degree of vulnerability.
- To continue to generate sufficient funds for the proper maintenance and care of the school's wider premises and to facilitate improvement and development.
- To render the school's educational building stock better fit for purpose through an improvement programme.
- To consider new and alternative streams of income which support the mission of the school.
- To exercise diligence in succession management planning, so as to safeguard the future prosperity of St Edward's.

It is intended that these will be met by following the strategies set out above. The provision continues to be considered by the agencies we work with to be of very high quality.

**ACCOUNTING AND REPORTING RESPONSIBILITIES**

Charity law requires the Governors to prepare financial statements, for each financial year, in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice (UK GAAP) which give a true and fair view of the financial activities of the charity during the year and of its financial position at the end of the year. In preparing those statements, the Governors are required to:

- 1) Select suitable accounting policies and then apply them consistently;
- 2) Make judgements and estimates that are reasonable and prudent;
- 3) State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- 4) Prepare the accounts on the going concern basis unless it is inappropriate to assume that the charity will continue in operation.

The Governors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the provisions of the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Governors: M H Tennant - Chairman of Governors

Approved by the Governors: 22 July 2020

**INDEPENDENT AUDITORS' REPORT TO  
THE GOVERNORS OF ST. EDWARD'S SCHOOL**

**Opinion**

We have audited the financial statements of St Edward's School for the year ended 31 March 2020, which comprise the Statement of Financial Activities, Balance Sheet, Cash Flow Statement and related notes, including the summary of significant accounting policies, set out on pages 8 to 17. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements: -

- i) give a true and fair view of the state of the charity's affairs as at 31 March 2020, and of its incoming resources and application of resources for the year then ended;
- ii) have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- iii) have been prepared in accordance with the requirements of the Charities Act 2011.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- i) the Governors use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- ii) the Governors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The Governors are responsible for the other information. The other information comprises the information included in the Governors' Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Governors' Annual Report.

**INDEPENDENT AUDITORS' REPORT TO**  
**THE GOVERNORS OF ST. EDWARD'S SCHOOL (CONTINUED)**

We have nothing to report in respect of the following matter where the Charities Act 2011 requires us to report to you if, in our opinion:

- i) the information given in the Governors' Annual Report is inconsistent in any material respect with the financial statements;
- ii) sufficient accounting records have not been kept;
- iii) the financial statements are not in agreement with the accounting records and returns; or
- iv) we have not received all the information and explanations we require for our audit.

**Responsibilities of the Governors**

As explained more fully in the Governors' Responsibilities Statement, set out on page 5, the Governors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Governors are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Governors either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditors' responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the Governors, as a body, in accordance with section 144 of the Charities Act 2011 and the regulations under section 154 of that Act. Our audit work has been undertaken so that we might state to the Governors those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not assume responsibility to anyone other than the charity's Governors as a body, for our audit work, for this report, or for the opinions we have formed.

Crown Chambers  
 Bridge Street  
 Salisbury  
 SP1 2LZ  
 13 August 2020

Fletcher & Partners is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

**FLETCHER & PARTNERS**  
 Chartered Accountants  
 and Statutory Auditors.



**ST. EDWARD'S SCHOOL**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2020**

	<u>Note</u>	<u>General Fund</u>	<u>Designated Funds</u>	<u>Year to 31/03/2020</u>	<u>Year to 31/03/2019</u>
<b>INCOME FROM:</b>					
<b>Donations and legacies</b>		500	-	500	350
<b>Charitable activities</b>					
Pupils' fees		3,471,541	-	3,471,541	3,378,093
<b>Other trading activities</b>					
Lettings and wayleaves		6,004	-	6,004	4,550
<b>Investments</b>	2	239,042	-	239,042	228,106
<b>Other</b>					
Staff rents		78,507	-	78,507	78,973
Other income		10,552	-	10,552	15,349
<b>Total</b>		<u>3,806,146</u>	<u>-</u>	<u>3,806,146</u>	<u>3,705,421</u>
<b>EXPENDITURE ON:</b>					
<b>Costs of generating funds</b>					
Investment management charges		29,614	-	29,614	25,342
<b>Charitable activities</b>					
Costs of operation of school	3	<u>3,397,706</u>	<u>23,534</u>	<u>3,421,240</u>	<u>3,435,418</u>
<b>Total</b>		<u>3,427,320</u>	<u>23,534</u>	<u>3,450,854</u>	<u>3,460,760</u>
Net income/(expenditure) before gains and losses on investments		378,826	(23,534)	355,292	244,661
Net gains / (losses) on investments					
Unrealised		(743,247)	-	(743,247)	136,824
Realised		<u>32,065</u>	<u>-</u>	<u>32,065</u>	<u>35,573</u>
<b>Net income / (expenditure)</b>		<u>(332,356)</u>	<u>(23,534)</u>	<u>(355,890)</u>	<u>417,058</u>
Transfers between funds	14	(343,167)	343,167	-	-
Other gains and losses					
Actuarial gains	15	<u>582,714</u>	<u>-</u>	<u>582,714</u>	<u>-</u>
<b>Net movement in funds</b>		<u>(92,809)</u>	<u>319,633</u>	<u>226,824</u>	<u>417,058</u>
Total funds brought forward		<u>3,911,369</u>	<u>2,186,420</u>	<u>6,097,789</u>	<u>5,680,731</u>
<b>Total funds carried forward</b>		<u><u>£3,818,560</u></u>	<u><u>£2,506,053</u></u>	<u><u>£6,324,613</u></u>	<u><u>£6,097,789</u></u>

The notes on pages 11 to 17 form part of these accounts

**ST. EDWARD'S SCHOOL**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2020**

	<u>Note</u>	<u>2020</u>	<u>2019</u>
<b>FIXED ASSETS</b>			
Tangible assets	6	91,079	80,515
Investments	8	5,727,915	5,560,821
		<u>5,818,994</u>	<u>5,641,336</u>
<b>CURRENT ASSETS</b>			
Debtors	9	139,192	163,711
Cash at bank and in hand	10	<u>1,286,899</u>	<u>1,839,585</u>
		1,426,091	2,003,296
<b>CREDITORS: Amounts falling due within one year</b>	11	<u>218,343</u>	<u>218,988</u>
NET CURRENT ASSETS		<u>1,207,748</u>	<u>1,784,308</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		7,026,742	7,425,644
<b>PROVISIONS FOR LIABILITIES AND CHARGES</b>	12	(702,129)	(1,327,855)
NET ASSETS		<u>£6,324,613</u>	<u>£6,097,789</u>
<b>FUNDS (UNRESTRICTED)</b>			
General Fund		3,818,560	3,911,369
Designated Funds	14	2,506,053	2,186,420
TOTAL FUNDS		<u>£6,324,613</u>	<u>£6,097,789</u>

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Signed on behalf of the Board of Governors      M H Tennant - Governor

Approved by the Governors:                      22 July 2020

The notes on pages 11 to 17 form part of these accounts

**ST. EDWARD'S SCHOOL**  
**CASH FLOW STATEMENT**  
**AS AT 31 MARCH 2020**

<u>Note</u>	<u>2020</u>	<u>2019</u>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Net cash provided by (used in) operating activities	a 165,795	(30,597)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Dividends and interest from investments	239,042	228,106
Proceeds from the sale of property, plant and equipment	-	400
Purchase of property, plant and equipment	(79,247)	(40,555)
Proceeds from sale of investments	1,333,739	664,532
Purchase of investments	(2,211,490)	(1,054,701)
Net cash provided by (used in) investing activities	(717,956)	(202,218)
<b>CHANGE IN CASH AND CASH EQUIVALENTS IN THE REPORTING PERIOD</b>	b £(552,161)	£(232,815)

**NOTES TO THE CASH FLOW STATEMENT**

**a. Reconciliation of net income/(expenditure) with net cash flow from operating activities**

	<u>2020</u>	<u>2019</u>
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	(355,890)	417,058
Adjustments for:		
Depreciation charges	68,683	48,143
(Gains)/losses on investments	711,182	(172,397)
Dividends and interest from investments	(239,042)	(228,106)
(Profit)/loss on disposal of fixed assets	-	(400)
(Increase)/decrease in debtors	24,519	(98,138)
Increase/(decrease) in creditors	(645)	26,708
Increase/(decrease) in provisions	(43,012)	(23,465)
Net cash flow from operating activities	£165,795	(£30,597)

Net cash flow from operating activities includes investment income since this forms part of the Charity's operating income.

**b. Analysis of cash and cash equivalents**

	<u>At 31.3.20</u>	<u>At 1.4.19</u>
Cash at bank and in hand	1,286,899	1,839,585
Investment cash deposits	46,212	45,687
	£ 1,333,111	£1,885,272

The notes on pages 11 to 17 form part of these accounts

**ST. EDWARD'S SCHOOL**  
**NOTES TO THE ACCOUNTS**  
**AS AT 31 MARCH 2020**

## **1. ACCOUNTING POLICIES**

### **a. Basis of Accounting**

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard (FRS) 102 and the Charities Act 2011.

The School constitutes a public benefit entity as defined by FRS 102.

The governors consider that there are no material uncertainties about the School's ability to continue as a going concern, note 18 provides further information. The most significant areas of future uncertainty that may affect the carrying value of assets held by the School are the level of investment return and the performance of investment markets. In the Governors' opinion there are no significant judgements that affect the reported amounts of assets and liabilities and the reported amounts of revenue and expenses during the reporting period.

### **b. Pupils' Fees**

Pupils' fees represent the value of services charged to Local Authorities and are accounted for in the period in which the service is provided.

### **c. Resources Expended**

Expenditure is accounted for on an accruals basis. The school is not registered for VAT and all costs include input VAT where this has been charged.

Charitable activities include all expenditure incurred in meeting the educational and care needs of the pupils. The nature of the school is such that this is considered to be one activity.

Support costs are all attributable to the one charitable activity and consist of administration (including salaries, office costs and staff training), information technology and marketing.

Governance costs comprise the costs of audit, legal advice and compliance with constitutional and statutory requirements. They include a proportion of the salaries of members of staff who are engaged in these activities, apportioned on the basis of the time spent. Governance costs are included within charitable activities.

Amounts payable under operating leases are charged as expenditure on a straight-line basis over the lease terms.

### **d. Tangible Fixed Assets**

Educational equipment used directly in carrying out the charitable purposes of the school is written off on acquisition, on the basis that it has no economic value.

Other fixed assets costing more than £5,000 are capitalised and depreciation is calculated to write off the costs over their expected useful economic lives as follows:

Improvements to property	10% straight line basis
Telephone and computer network	20% to 33 1/3% straight line basis
Fixtures, fittings and garden equipment	25% straight line basis
Motor vehicles	25% straight line basis

A full year's depreciation is charged for assets purchased during the year. Impairment reviews are carried out when there is an indication that an asset's recoverable amount is less than its net book value.

### **e. Heritage Assets**

Heritage assets are capitalised if the acquired cost or acquisition value is greater than £5,000, otherwise the cost is written off at acquisition.

**ST. EDWARD'S SCHOOL**  
**NOTES TO THE ACCOUNTS**  
**AS AT 31 MARCH 2020**

**1. ACCOUNTING POLICIES (CONTINUED)**

**f. Investments**

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

**g. Debtors**

Debtors are measured at the amounts the charity anticipates it will receive from a debt or the amount it has paid in advance for goods or services.

**h. Cash at bank and in hand**

Cash at bank and in hand includes cash and cash on deposit.

**i. Creditors**

Creditors are measured at the amounts the charity anticipates it will pay to settle a debt or the amount it has received as an advance payment for goods or services it must provide.

**j. Financial Instruments**

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. They are initially recognised at transaction value and subsequently measured at their settlement value.

**k. Pension Costs**

Contributions in respect of the Teachers' Pension Scheme and the multi-employer scheme operated on behalf of other staff are charged as expenditure in the period to which they relate.

**l. Provisions**

Provisions are recognised when the School has a present obligation as a result of a past event and it is probable that the School will be required to settle the obligation. Provisions are measured at the Governors' best estimate of the amount required to settle the obligation.

**m. Fund Accounting**

Where the Governor's have set aside certain amounts out of the school's general funds for specific purposes, these are referred to as 'designated funds' and accounted for separately. Income arising on designated funds is credited to the general fund and capital gains and losses are credited or charged to the designated fund on which they arose.

The contributions amounted to:	£18,584	£32,031
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**ST. EDWARD'S SCHOOL**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**AS AT 31 MARCH 2020**

**5. STAFF COSTS (continued)**

The average numbers of employees, analysed by function, were:

	<u>2020</u>	<u>2019</u>
Teaching (including Special School Assistants)	32	30
Care	18	18
Administration, domestic and maintenance	20	21
	<u>70</u>	<u>69</u>

The School considers its key management personnel to be the senior management team which comprised the Acting Headmaster, Senior Manager and Head of (Pastoral) Care. The total employee benefits of the key management personnel were £272,613 (2019: £394,067).

The Governors received no remuneration in either of these years.

**6. TANGIBLE FIXED ASSETS**

	Improvements to property	Telephone and computer network	Fixtures, Fittings and Garden Equipment	Motor Vehicles	Total
<b>COST</b>					
At 1 April 2019	970,236	198,888	372,775	100,882	1,642,781
Additions	-	40,406	38,841	-	79,247
Disposals	-	-	-	-	-
At 31 March 2020	<u>970,236</u>	<u>239,294</u>	<u>411,616</u>	<u>100,882</u>	<u>1,722,028</u>
<b>DEPRECIATION</b>					
At 1 April 2019	944,613	195,048	323,373	99,232	1,562,266
Charge for the year	11,091	17,307	38,635	1,650	68,683
Disposals	-	-	-	-	-
At 31 March 2020	<u>955,704</u>	<u>212,355</u>	<u>362,008</u>	<u>100,882</u>	<u>1,630,949</u>
<b>NET BOOK VALUE</b>					
At 31 March 2020	<u>£ 14,532</u>	<u>£ 26,939</u>	<u>£49,608</u>	<u>£0</u>	<u>£91,079</u>
At 31 March 2019	<u>£ 25,623</u>	<u>£ 3,840</u>	<u>£49,402</u>	<u>£1,650</u>	<u>£80,515</u>
<b>Capital Commitments</b>				<u>2020</u>	<u>2019</u>
Contracted for but not provided for in the accounts				<u>£18,939</u>	<u>£57,780</u>
Authorised by Governors but not contracted for				<u>£0</u>	<u>£0</u>

**7. HERITAGE ASSETS**

The school has a collection of artefacts from the First World War which are considered to be heritage assets. No items were acquired for an amount of more than £5,000 and consequently in accordance with School's accounting policy no value is attributed to their costs in the Balance Sheet.

**ST. EDWARD'S SCHOOL**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**AS AT 31 MARCH 2020**

**8. INVESTMENTS**

Listed investments, at market value, and cash managed by Brewin Dolphin Securities Ltd. were invested as follows :-

	General Fund
Market value at 1 April 2019	5,560,821
Acquisitions at cost	2,211,490
Retained dividend	-
Disposals at opening market value	(1,301,674)
Increase/(decrease) in cash balances	525
Net unrealised gains / (losses)	(743,247)
Market value at 31 March 2020	<u>£5,727,915</u>
Investments at market value comprised:	
UK Bonds	1,507,237
UK Equities	1,298,788
Overseas Equities	1,500,699
Other Investments	1,374,979
Cash Deposits	46,212
	<u>£5,727,915</u>
Historical cost	<u>£5,745,700</u>

At 31 March 2020 there were no individual investments constituting more than 5% of the total market value of the portfolio.

**9. DEBTORS**

	2020	2019
Local Authority fees	85,423	75,236
Investment income receivable	18,885	18,524
Other debtors	916	2,762
Prepayments	33,968	67,189
	<u>£139,192</u>	<u>£163,711</u>

**10. CASH AT BANK AND IN HAND**

	2020	2019
Bank current and deposit accounts	1,286,224	1,839,397
COIF Charities Deposit Fund	-	-
Cash in hand	675	188
	<u>£1,286,899</u>	<u>£1,839,585</u>

**11. CREDITORS: Amounts falling due within one year**

	2020	2019
Trade creditors	26,512	74,541
Other creditors	27,787	35,608
Pension contributions	40,206	34,129
Accruals	78,735	30,259
Tax & social security	45,103	44,451
	<u>£218,343</u>	<u>£218,988</u>



**ST. EDWARD'S SCHOOL**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**AS AT 31 MARCH 2020**

**12. PROVISIONS FOR LIABILITIES AND CHARGES**

	Deferred loan	Pension liability	Holiday pay accrued	Total provisions
Brought forward provisions at 1 April 2019	323,131	921,714	83,010	1,327,855
Additions	-	-	4,376	4,376
Reduction	-	(630,102)	-	(630,102)
Carried forward provisions at 31 March 2020	<u>£323,131</u>	<u>£291,612</u>	<u>£87,386</u>	<u>£702,129</u>

**Deferred loan**

Under the terms of the Statutory Instrument dated 26 April 1978, known as The Cessation of Approved Institutions (St Edward's School) Order 1978, the deferred loan from the Department of Social Security is not repayable until the school ceases to be a registered voluntary home as defined by section 29 of the Children Act 1948. The Governors take the view that, in those circumstances the proceeds from the disposal of the school's property would be applied first to discharge the other outstanding liabilities incurred in carrying on and winding up the school's affairs and then to repay this loan.

**Pension liability**

This is set out in more detail in Note 15.

**Holiday pay accrual**

A provision has been made for the value of any holiday which staff have accrued at each year end but not yet taken. The movement in the provision is charged to staff costs.

**13. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	General Fund	Designated Funds	Total Funds
Tangible fixed assets	91,079	-	91,079
Investments	5,727,915	-	5,727,915
Net current assets	(1,298,305)	2,506,053	1,207,748
Long term liabilities	(702,129)	-	(702,129)
	<u>£3,818,560</u>	<u>£2,506,053</u>	<u>£6,324,613</u>

**14. DESIGNATED FUNDS**

	At 1.4.19	Expended	Transfers	At 31.3.20
Major Building Repairs Fund	903,230	(23,534)	150,000	1,029,696
West Wing Fund	1,276,357	-	150,000	1,426,357
Staff Accommodation Fund	6,833	-	(6,833)	-
Development Fund	-	-	50,000	50,000
	<u>£2,186,420</u>	<u>£(23,534)</u>	<u>£343,167</u>	<u>£2,506,053</u>

The funds have been designated by the Governors for specific school purposes as follows :-

**MAJOR BUILDING REPAIRS FUND**

The fund was created to provide funds for the repairs, refurbishment and restoration of the Grade II listed buildings at Melchet Court, together with monuments, gardens and walls and other buildings within the curtilage of the estate.

**WEST WING FUND**

The fund was created to provide funds for the redevelopment of the West Wing.

**STAFF ACCOMMODATION FUND**

This fund was created to provide funds for the repair of staff accommodation.

**DEVELOPMENT FUND**

This fund was created to provide funds for small-scale projects of a capital or one-off nature.

**ST. EDWARD'S SCHOOL**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**AS AT 31 MARCH 2020**

## 15. PENSION COSTS

Teaching staff belong to the Teachers' Pension Scheme. This is an unfunded defined benefit scheme operated by the Government with contributions calculated on an actuarial basis, but set in relation to the current service period only. In accordance with FRS 102 the contributions have been accounted for as if this were defined contribution scheme. The employer's contribution was 16.48% of contributory salary but increased with effect from 1 September 2019 to 23.68%. During the year to 31 March 2020, the employer's contributions were £89,184 (2019: £71,248). £12,101 was owed to the scheme at the year end and included in creditors (2019: £9,600).

Certain other staff belong to the Hampshire County Council scheme. This is a funded defined benefit multiple employer scheme, in which the individual assets and liabilities of the member employers are identified separately and the actuarial assumptions used for the valuations were tailored to the individual employers rather than averaged across the whole scheme.

During the year ended 31 March 2020 the scheme actuary carried out a full revaluation of the scheme as at 31 March 2019. The School's liability at 31 March 2020 is therefore the calculated liability at 31 March 2019 as adjusted by subsequent contributions and increases in earned member benefits, and with both assets and liabilities assumed to increase from the March 2019 figure in accordance with the discount rate used by the actuary for the purposes of the March 2019 revaluation.

The movements in the net liability during the year ended 31 March 2020 are as follows:

	<u>Plan assets</u>	<u>Obligations</u>	<u>Net liability</u>
Liability at 1 April 2019 per 2019 accounts	4,846,903	(5,768,617)	(921,714)
Revaluation of fund assets at 1 April 2019	315,097	-	315,097
Effect of change in actuarial assumptions at 1 April 2019	-	267,617	267,617
Adjusted liability at 1 April 2019 following revaluation	5,162,000	(5,501,000)	(339,000)
Contributions in year	250,788	-	250,788
(Increase)/decrease in defined benefit liability	-	(190,688)	(190,688)
Interest	193,575	(206,287)	(12,712)
Liability at 31 March 2020	<u>£5,606,363</u>	<u>(£5,897,975)</u>	<u>(£291,612)</u>

The total employer's contributions during the year were £201,329 (2019: £183,376). A total of £21,014 was outstanding at the year end and included in creditors (2019: £19,483).

The principal actuarial assumptions used in the valuations are

Discount rate	3.75%
Future salary increases	3.10%

In the event that the school were to leave the scheme it would be liable to make a termination payment to the scheme calculated on more conservative actuarial assumptions than the overall scheme deficit. This payment was calculated at £3.267 million as at 31 March 2019 although it is possible that the payment could be mitigated depending on the circumstances.

The school also operates a defined contribution scheme on behalf of other employees. The assets of these schemes are held separately from those of the school in an independently administered funds. During the year to 31 March 2020, the employer's contributions amounted to £41,211 (2019: £36,159). There was £7,091 unpaid to the scheme at the year end (2019: £5,046).

**ST. EDWARD'S SCHOOL**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**AS AT 31 MARCH 2020**

**16. RELATED PARTY AND CONTROL**

The school land and buildings are owned by Clifton Catholic Diocesan Trustees Registered and occupied by the school, which maintains them. The school pays the buildings insurance of £17,288 (including an administration fee refund) (2019: £24,672) and core services and other services of £237 (2019: £500) to the Clifton Diocese. The school received £4,688 from the Clifton Diocese in the year in respect to farm tenancy agreements (2019: £2,238).

**17. OPERATING LEASES**

At 31 March 2020 the School had future minimum lease payments under non-cancellable operating leases as follows:

	Equipment		Motor Vehicles	
	2020	2019	2020	2019
Amounts due within one year	5,303	5,668	7,344	7,344
Amounts due between two and five years	6,854	1,864	18,384	25,728
	<u>£12,157</u>	<u>£7,532</u>	<u>£25,728</u>	<u>£33,072</u>

The total amounts charged as an expense during the year for operating leases were £12,061 (2019: £13,768)

**18. POST BALANCE SHEET EVENTS**

The Global COVID-19 pandemic emerged towards the end of the year ended 31 March 2020 although the full effects on the School and the broader economy were not felt until after the year-end. The effects of the pandemic do not result in any adjustment being made to the value of assets and liabilities at the balance sheet date. The School remains open and is continuing to operate observing the emergency measures that have been imposed to control the spread of the virus. The Governors are confident that the School will continue and will be able to overcome the difficulties affecting its activities and as a consequence these accounts have been prepared on the going concern basis.