



1st Hanwell Scout Group
AGM Minutes from 11th December 2020
Online meeting through Zoom

Present:

Chair Peter Hyde

Secretary Sue Hyde

Treasurer Clint Ernestine

ABL Laurie Mascot

DC Ben Pearson (p/t)

GSL Ben Douglas

AGSL Karl Sampat

AGSL Josh Aquí

CL Tim Barnes

Parent Rep Kevin Metherell

Quartermaster: Martin Bedborough

Quartermaster: Tim Barnes

BL Ian Duckworth

SL Mark Howson

Parent Rep Kim Price

VIPs:

St Mary's Church Chris & Helen Cosstick

Past ADC Steve Douglas

Parents:

Felicity Standford

Lorna Wilson

Lasantha

Apologies:

Admin (DBS) Lone Hubbard

ACL Jo Bedborough

St Mary's Church Andrew Dand

1. Opening remarks by Chair

The Chair thanked everyone for attending the online meeting, with special thanks to our VIPs Chris and Helen Cosstick and past ADC Steve Douglas.

It was reported that Joe Witter, Facilities Manager, would be stepping down from the roll after 13 years. The Groups thanked Joe for all her exceptional work in acting as liaison to Sticky Fingers, managing all routine annual checks to the hall such as utilities, overseeing and organising maintenance, such as decorating, managing hall books, for evening activity classes and weekends for party bookings. Joe will be a tough act to follow.

The Group also recognised the many years of support from Jo Bedborough as the Assistant Cub Leader who would also be stepping down from her role.

These two individuals will be sadly missed.

2. Approval of AGM Minutes from 2019

These were approved as a true record.

3. Approval of Annual Accounts 2018-2019

These were approved as a true record.

4. Independent Financial Assessor: David Smith

David has assessed the 2019-2020 annual accounts and found all to be in order. The Group wished to thank David for his continued support of 1st Hanwell in his capacity as the Independent Financial Assessor.

David Smith has agreed to continue. Proposed Karl Sampat, seconded Ben Douglas.

5. Treasurer's Report

The Treasurers present the annual accounts for 2019-2020 which showed the Group to be in a good position even though it had been an exceptional year caused COVID-19.

In summary, all bank accounts were now held at Barclays; each Section held a pre-paid credit card with top-up funds coming from the Group. Income was down as rent was frozen for Sticky Fingers during lockdown, outgoings were down as there was no



maintenance required to the hall. The Group was still in a fairly good position as were the individual Sections.

The Group qualified for a £10,000 grant from Ealing Council, as owners of a scout hut. Currently held in the savings account with no spend planned at this time.

Question: Asking parents for subs

Section Leaders raised the question of asking parents for subs.

The Treasurer mentioned that no subs had been received since April 2020 when the Group had to close due to the lockdown. There would be a review in 2021 when the level of Scouting would be known and this would be discussed with the uniform leaders.

The Treasurer confirmed the Group could continue with part-subs or no-subs when the level of Scouting would be known. This was due to the healthy financial situation of the Group.

It was confirmed the Group would be able to cover the cost of Capitation – an annual payment per child to The Scout Association for insurance, etc.

Chris Cosstick suggested that a communication to parents be prepared and emailed out to each uniform section leader to then forward to parents, to explain the current non-payment of subs and with plans to review the situation in 2021.

6. Election of Executive

Existing members agreed to stay in role for another year.

Chair: Peter Hyde. Proposed Mark Howson. Seconded Laurie Mascot.

Secretary: Sue Hyde. Proposed Martin Bedborough. Seconded Kim Price.

Treasurer: Clint Ernestine. Proposed Karl Sampat. Seconded Mark Howson.

7. Election of Others Members to the Committee

Facilities Manager: vacancy

The Chair volunteered to act as Facilities Manager and liaison with Stick Fingers with the support of the Martin, Ben D, Karl until a Facilities Manager can be found.

Quartermasters: Martin Bedborough (Equipment). Proposed Karl Sampat. Seconded Ben Douglas.

Tim Barnes (Catering). Proposed Martin Bedborough. Seconded Clint Ernestine.

Group Administrator for DBS & Safeguarding: Lone Hubbard

Lone had messaged to say she would continue in role.

Proposed Peter Hyde. Seconded Clint Ernestine.

Social Committee: Felicity Sandford, Lorna Wilson and Naomi Burch.

8. Parent Reps

(a) Beavers: Cub Leader to canvas parents for a volunteer.

(b) Cubs: Kim Price. Agreed to continue.

(c) Scouts: Kevin Metherell. Agreed to continue.

9. Section Reports

Available within the AGM Booklet 2020.

10. GSL Report

Available within the AGM Booklet 2020.

Ben reported he had been looking to get funds back into the Group and had set-up smile.amazon.co.uk where a percentage of the sale was paid to the Group by Amazon.

11 District Commissioner Report

Ben Pearson recognised the uniform leaders for all their hard work this year and for diversifying to online activities to keep the children engaged with Scouting during the summer lockdown.

He recognised the incredible contribution Joe Witter and Jo Bedborough had made to the Group and felt some form of recognition should be made to them.

Ben thanked the leaders, executive and the Group as a whole for supporting Sticky Fingers through the year.

Ben wanted the Group to be aware, and make parents aware, especially in view of some families may experience financial difficulties that there was pot of money set aside for support. This support was to ensure that leaders and/or children did not leave Scouting due to financial problems, offering help with uniform, subs, camp costs, etc. For a request to be considered by the District Committee, there was an online form and guide notes.

12. AOB

Ben Douglas asked the Treasurer for the current financial situation of the Group; the reply Group account approx. £4,000 and Savings Account approx. £36,000 (includes £10,000 grant).

Meeting ended 8.02pm.

AGM Meeting Minutes Approval (any three required)

Chair (Peter Hyde):

Signature P. Hyde Date 18/12/2020

GSL (Ben Douglas):

Signature B. Douglas Date 28/12/2020

Treasurer (Clint Ernestine):

Signature C. Ernestine Date 28/12/2020

Secretary (Sue Hyde):

Signature S. Hyde Date 18. Dec. 2020

2-15-75 12-18-75

11-15-75 12-15-75

11-15-75 12-15-75

11-15-75 12-15-75

11-15-75 12-15-75

11-15-75 12-15-75

11-15-75 12-15-75

11-15-75 12-15-75

11-15-75 12-15-75

1st Hanwell Scout Group Accounts

Receipts and Expenditure account for the year ended 31 March 2019		
Accounts As of	31-Mar-2020	
	This Year	
	£	
Total Receipts	30,167	
Total Payments	28,388	
Net Receipts	1,779	
All Accounts Balance b/f from 2018/2019	35,707	
All Accounts Balance c/f from 2019/2020	37,486	
Receipts for the year	£	
Rent/Hall hire	22,400	
Bank interest	47.23	
Fundraising / Activities	4,951	
Other Receipts	1	
Money From Section Accounts	2,768	
Total Receipts	30,167	
Payments for the year	£	
Building Maintenance/cleaning	6,022	
Utilities	3,997	
Insurance	2,929	
Activities (Family camp, etc)	4,219	
Equipment, Uniforms	5,062	
Other expenses	522	
District capitation	2,636	
Sections Pre-Paid Card Top-ups	3,002	
Total Payments	28,388	
Statement of Assets and Liabilities as of	£	
31-Mar-2020		
Monetary Assets		
Bank Current Account	11,188	
Bank Savings Account	26,023	
Group Prepaid Credit Card	275	
Total Monetary Assets	37,486	
Liabilities		
District Contributionsfor (2020 to 2021)	3,230	
Unity Insurance (2020 to 2021)	2,126	
Total Liabilities	5,356	
Net Assets	32,130	

Independent Examiner's Report to the Trustees of 1st Hanwell (St Marys) Scout Group

I report on the accounts of the Trust for the year ended 31 March 2020.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the 1993 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mr David Smith

Address: 70 Shakespeare Road
Hanwell
London
W7 1LS

Date:

23/9/20

Signed:

David JR Smith