

## Report for the Bentley Community Association for year ending March 2020

**This is an update from the Bentley Community Association**, the charity which runs the Bentley Memorial Hall for the benefit of the inhabitants of Bentley and the neighbourhood.

Due to the pandemic, we have not been able to hold the Annual General Meeting in the usual way. At the meeting we present a report on the past financial year, which runs from 1<sup>st</sup> April to 31<sup>st</sup> March, and summarise the finances for the charity. This article is in place of the meeting to provide a brief summary of the last year and the situation going forward. The full accounts are available under the News tab on the hall website at <https://www.bentleymemorialhall.org> and any comments or questions can be raised by emailing the committee at [bentleymemorialhall@gmail.com](mailto:bentleymemorialhall@gmail.com).

In our last financial year to the end of March, the hall continued to be heavily used resulting in income of over £31,000. Dottie Tots nursery school continues to flourish with over 30 children from the village and surrounding area in their care. They also extended their usage of the hall to each weekday during the course of the financial year.

On a Friday, the Bentley Toddler and Baby Group in the morning and Lucy's Dance Classes provided activities for children but the Friday Art Group, which had used the hall on a Friday morning for many years, sadly disbanded in the summer of 2019.

The Pilates classes on a Thursday morning were as popular as ever. Evening activities included table tennis, FLEXercise, badminton, yoga and aikido.

In addition to the popular film nights, we continued to host various private parties at the weekends and also several of the cycling events held on they run their time trial race events between Farnham and Alton on the A31.

The expenditure on the hall in the financial year was almost £24,000. In addition to the usual expenditure on utilities, insurance, cleaning (for which we are hugely grateful to Nicola Beck for all her hard work) we also undertook some maintenance activities on the roof, the dovecote, the guttering and we continued with the upgrade of the lighting to LED fittings.

Thank you to all those who continue to support the 100+ Club for the Hall, which generated a net surplus of almost £1,000, which is great help in maintaining the hall for village community activities.

The charity was in a surplus position of £7,124 for the financial year to 31<sup>st</sup> March 2019.

Peter Clark resigned from the committee at the end of the financial year and we'd like to express our gratitude to Peter for his many years of service. We're always looking for new committee members, so please do contact the chair, Steve Fice, if you would be interested in joining us.

Of course, just as the year ended the Corona Virus pandemic hit us and as the report is written the hall is once again closed to all activities except for the Dottie Tots nursery school. We have made the hall a COVID secure environment and we look forward to welcoming back all our regular users as soon as possible.

The BCA Committee

## Bentley Community Association

### INCOME

|                        |            |            |
|------------------------|------------|------------|
| Arts and Crafts        | £147.00    | £1,186.80  |
| Dance and Fitness      | £3,416.50  | £1,492.10  |
| Sports and Games       | £3,706.72  | £3,615.22  |
| Toddlers and Nursery   | £16,609.13 | £14,707.00 |
| Parties                | £1,054.30  | £1,040.60  |
| Charity Events         | £46.75     | £222.45    |
| Commercial Events      | £724.10    | £535.80    |
| Income from BCA events | £690.00    | £2,537.00  |
| Clubs and Societies    | £743.60    | £768.90    |
| Parish and Other Govt  | £1,258.50  | £760.60    |
| Donations              | £100.00    | £100.00    |
| 100+ Club income       | £1,829.00  | £2,110.00  |
| Hire of equipment      | £226.60    | £54.50     |
| Grants                 | £500.00    | £1,500.00  |
| Bank Interest          | £8.03      | £1.21      |

### TOTAL

**£31,060.23**

**£30,632.18**

### EXPENDITURE

|                           |           |           |
|---------------------------|-----------|-----------|
| Repairs and Maintenance   | £5,468.40 | £6,772.19 |
| Equipment                 | £1,982.22 | £1,742.99 |
| Expenses for BCA events   | £356.20   | £1,286.98 |
| Compliance and Safety     | £566.95   | £873.93   |
| Services                  | £785.40   | £1,293.30 |
| Cleaning                  | £5,421.42 | £5,835.53 |
| Utilities including water | £6,358.39 | £5,190.68 |
| Rates                     | £241.92   | £236.64   |
| Insurance                 | £1,897.96 | £1,970.12 |
| 100+ club prizes          | £827.87   | £1,063.40 |
| Write off debt            | £29.60    | £0.00     |

### TOTAL

**£23,936.33**

**£26,265.76**

One off correction due to change in accounting

-£606.00

### EXCESS OF INCOME OVER EXPENDITURE

**£7,123.90**

**£3,760.42**

## Bentley Community Association

### Balance sheet at 31 March 2020

| Year                            |                                     | 2020            | 2019            |
|---------------------------------|-------------------------------------|-----------------|-----------------|
| Fixed Assets                    |                                     |                 |                 |
|                                 | Freehold Property                   | £460,000        | £460,000        |
| <b>Current Assets</b>           |                                     |                 |                 |
|                                 | Debtors                             | £3,639          | £10,212         |
|                                 | Bank accounts                       | £35,760         | £24,552         |
|                                 | <b>TOTAL CURRENT ASSETS</b>         | <b>£39,399</b>  | <b>£34,764</b>  |
| <b>Less Current Liabilities</b> |                                     |                 |                 |
|                                 | Creditors                           | £146            | £2,407          |
|                                 | Pre-paid bookings                   | £90             | £318            |
|                                 | <b>TOTAL CURRENT LIABILITIES</b>    | <b>£236</b>     | <b>£2,725</b>   |
|                                 | <b>NET CURRENT ASSETS</b>           | <b>£39,163</b>  | <b>£32,039</b>  |
|                                 | <b>TOTAL NET ASSETS</b>             | <b>£499,163</b> | <b>£492,039</b> |
| <b>Represented by</b>           |                                     |                 |                 |
|                                 | Surplus on Revaluation on freehold  | £459,592        | £459,592        |
|                                 | General Fund                        | £16,571         | £32,447         |
|                                 | Buildings and Projects Reserve Fund | £23,000         | £0              |
|                                 | <b>TOTAL RESERVES</b>               | <b>£499,163</b> | <b>£492,039</b> |

## **Bentley Community Association**

### **Funds Details at 31 March 2020**

| Year                                | 2020    | 2019    |
|-------------------------------------|---------|---------|
| General Fund                        |         |         |
| Opening Balance                     | £32,447 | £26,981 |
| Surplus (Deficit) during year       | £7,124  | £3,760  |
| Transfer from 100+ Club fund        | £0      | £1,706  |
| Transfer to Reserve Fund            | £23,000 | £0      |
| Closing Balance                     | £16,571 | £32,447 |
| Buildings and Projects Reserve Fund |         |         |
| Opening Balance                     | £0      | £0      |
| Grants Received during year         | £0      | £0      |
| Transferred from General Account    | £23,000 | £0      |
| Expenditure during the year         | £0      | £0      |
| Closing balance                     | £23,000 | £0      |

## **Bentley Community Association**

### **Independent Examiner's Report to the Trustees of the Bentley Community Association**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> March 2020, which are set out on the attached pages.

#### **Respective Responsibilities of Trustee Examiner**

As the charities trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on procedures specified in the General Directions given by the Charity Commissioners under Section 43(7) of the Act, whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented to those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not present an audit opinion on the view given by the accounts.

#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

- which gives me reasonable cause to believe that in any material respect the requirements to
  - keep accounting records in accordance with Section 41 of the Act; and
  - prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Eric Hutchings  
Associate of the Chartered Institute of Management Accountants  
Daylesford  
Longley Road  
Farnham

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 8/6/20.

Eric Hutchings  
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