

Augusta Park Community Association Annual General Meeting 2020

This year, for every resident in the UK, and the world was unprecedented. We all spent most of March wondering what the future would hold, if there would be a future for loved ones, or if we would even recognise the differences in how we lived our day to day life.

Before we speak about our centre, I want to speak about you, our residents. I want to give my deepest sympathy to anyone who lost someone this year, whether it was from the virus we experienced or the fallout that followed. And I want to thank all the individuals from our community who made sure we had a future, whether directly by being a key worker and continuing to work through the crisis, donating to those in need of hand sanitiser or toilet roll, checking in on elderly neighbours, or indirectly, by staying home and limiting outside contact as much as possible. Through being considerate neighbours, we all got through it together, whether the world has gone back to normal or not.

We may see the consequences of the outbreak for a long time yet, both personally, and in the public. I just want to say thank you to all that you have done so far, and to continue to follow the guidelines - no matter how confusing they may be, so that we, not just as a community, but as a nation, can slowly get back to its feet.

As a centre we faced challenges like a lot of other establishments. We had a brand new team of trustees all of whom were ready to get stuck into events planning! We had our memorial garden planned and scheduled ready to complete in Easter, however with social distancing measures put in place and lockdown, gardening wasn't able to start for a few weeks. Now, we have a beautiful garden in Poppy Park, perfect for moments for reflection, which was spearheaded by Nick Matthews and our treasurer, Mathieu Triquart. If you have a moment, please do go and visit!

We had also had a lovely offer from Winton School for a group of pupils to come during a "community day" to help us give the centre a new lick of paint and lease of life, and to do a bit of gardening however as the centre was empty during lockdown, we realised that it would be the best time to prioritise getting a contractor in whilst we did not have to juggle any of our groups and activities around or schedule the painting work to be done outside of normal hours. We will certainly be eager to invite the school students back at a later date, when safe, to do other task in the centre.

Lockdown came with a few obstacles to overcome. Our centre managers had to suddenly work from home doing commendable work in and around four children between them. Paula and Daniela kept us as trustees informed on all new updates

including certain important tasks such as the fixed wire testing, which was undertaken whilst the centre was not occupied by any hirers. And, of course, the risk assessment for when we reopened (albeit not for long!). They have done meticulous work ensuring that you, our residents are safe when using the centre, and to prevent the spread of the virus whilst using our facilities.

Before any social distancing or lockdown, we invested in a coffee machine with the plan to offer it to the community whilst using our centre, with small profits to go back into events and to fund other projects. We paid for a plumber to install it, and once we are back up and running fully, we can't wait to offer our residents lattes, mochas, hot chocolates and teas!

We have also, very excitingly, just been announced as a food bank for Andover, where residents can donate food items and essentials for collection by the community. This was a very proud moment for the trustees and staff members as we really wanted the centre to be used, despite being in lockdown. If you can donate anything, even if it is something small, I'm sure that Paula and Daniela will be more than happy to accept something for the boxes.

This year has come to a close with a change up of roles within the trustees. Our current Chair has now stepped down to pursue success with her own business which has exponentially grown since taking on the role of volunteer three years ago. She will remain on speed dial for all team members should they need her! And our lovely treasurer Mat, has stepped up as Chair, and all of us at APCA are excited to see what he will achieve! Mathieu has also brought in his neighbour and friend Chuck, as treasurer. We have also sadly lost Lorraine, who is doing remarkable work with foster children, and we wish her all the best with her family, and thank her for all the amazing effort she has put in this year. Still with us on the team are Alison and Ajmal, all of whom we can't wait to see putting their mark on the centre in this next following year.

Note from the Treasurer:

This year has been very challenging for the centre, as our classes and private hires have been cancelled due to the pandemic. The centre was closed for 4 months with no income but expenses to pay for. Daniela and Paula, our centre managers, worked from home to plan the reopening and applied for a TVBC grant. £10,000 has been granted to the community centre to help us cover the cost of our expenses and our loss of sales.

In conclusion, Augusta Park Community Association financial year ended up with a loss of -£12,051.01 and a total equity of £38,456.89

Augusta Park Community Association

Profit and Loss Report

01 August, 2019 - 31 July, 2020

Sales

4000 - Lettings Income - Regular Hirers 34,143.17
4010 - Lettings Income - One Off Bookings 4,492.15
4090 - Sales Discounts -4,677.25
4400 - Donations 450.00
4450 - Other income - recharges for utilities & maintenance 3,851.80
4600 - Grant income received- misc 500.00
4650 - TVBC - Grant 10,000.00
4800 - Other income - interest received 70.83

Total Sales £48,830.70

Direct Expenses

5015 - Events - cost of food/drinks 334.43
5100 - Events - other costs 41.45
Total Direct Expenses £375.88

GROSS PROFIT / LOSS £48,454.82

Overheads

7000 - Employee costs 23,499.61
7006 - Employers NI -1,167.60
7007 - Employer's Pension 595.34
7050 - Staff costs - agency / contractors 5,205.00
7200 - Electricity 4,153.45
7215 - Gas 4,727.40

7250 - Cleaning & sanitary 1,673.12

7251 - Cleaning / APCA Cleaner 4,717.30
7280 - Water Rates 1,600.51
7309 - RESTRICTED - Equipment (General) 7,966.18
7389 - RESTRICTED - Kitchen equipment 49.00
7500 - Office stationery & consumables 77.66
7510 - Software expenses 402.57
7530 - Telephone & broadband 560.53
7600 - Accountancy 548.00
7610 - Insurance 659.46
7750 - First Aid Supplies 96.42
7800 - Repairs, maintenance, keys 4,432.52
7850 - Licences 297.00
7900 - Bank charges and interest 60.00
8200 - Misc Expenses 352.36

Total Overheads £60,505.83

NET PROFIT / LOSS -£12,051.01

Augusta Park Community Association

Balance Sheet Report

To: 31 July, 2020

ASSETS

Fixed Assets

0001 - Assets - Cost 540.00
0030 - Office equipment and IT - Cost 728.98
0040 - Fixture and fittings - Cost 7,878.14
Total Fixed Assets £9,147.12

Current Assets

1000 - Stock - drinks 975.70
1100 - Trade Debtors 6,665.00
1200 - CAF Current a/c 3,851.86
1210 - PettyCash 551.04
1220 - CAF deposit account 18,497.29
Total Current Assets £30,540.89

TOTAL ASSETS £39,688.01

LIABILITIES

Current Liabilities

2210 - PAYE 95.20
2211 - NI 85.92
2400 - Deferred income - deposits 1,050.00
Total Current Liabilities £1,231.12

Total Future Liabilities £0.00

TOTAL LIABILITIES £1,231.12

TOTAL NET ASSETS £38,456.89

EQUITY

3150 - Un-restricted reserves -8,141.55
Net Profit / Loss 46,598.44
3100 - Restricted reserves 22,231.10
Net Profit / Loss (prior year(s)) 36,418.35
Net Profit / Loss (current year) -12,051.01

TOTAL EQUITY £38,456.89

Mathieu Triquart
Treasurer – Augusta Park Community Association

Balance Sheet as at Year End 31.07.20

	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets					
Intangible assets	-	-	-	-	-
Tangible assets	9,147	-	-	9,147	-
Heritage assets	-	-	-	-	-
Investments	-	-	-	-	-
Total fixed assets	9,147	-	-	9,147	-
Current assets					
Stocks	975	-	-	975	702
Debtors	6,665	-	-	6,665	1,286
Investments	-	-	-	-	-
Cash at bank and in hand	22,900	-	-	22,900	54,383
Total current assets	30,540	-	-	30,540	56,371
Creditors: amounts falling due within one year	1,230		-	1,230	
Net current assets/(liabilities)	29,310	-	-	29,310	56,371
Total assets less current liabilities	38,457	-	-	38,457	56,371
Creditors: amounts falling due after one year		-	-	-	2,763
Provisions for liabilities		-	-	-	3,100
Total net assets or liabilities	38,457	-	-	38,457	50,508
Funds of the Charity					
Endowment funds	-			-	-
Restricted income funds				-	6,945
Unrestricted funds	38,457		-	38,457	43,563
Revaluation reserve				-	-
Total funds	38,457	-	-	38,457	50,508
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval dd/mm/yyyy		
	<i>Mathieu Triquart</i>	Mathieu Triquart	07/01/2021		

Independent Examiners Report

For the Year Ended 31st July 2020

I have examined the financial statements prepared by Augusta Park Community Association

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
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- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

Have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Sandra Burch ACMA

Dated 3Rd December 2020