

Scalliwags Pre-School CIO

Report and Accounts

31 August 2019

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Annual Report

For the year ended 31 August 2019

Scalliwags Pre-School CIO of St Andrew's Youth Hall, Paddock Wood, Tonbridge, Kent is a registered charity, number 1179340. It is a member of the Pre-School Learning Alliance, Scalliwags Pre-school CIO, formerly Scalliwags Pre-School, first registered with the Charity Commission on 25th July 2018. There then followed the registration with Ofsted, the transfer of assets and the registration with HMRC as a new company and charity. The process was completed on 6th April 2019.

Administration

Chair Person	Claire Crozier
Treasurer	James Dow
Secretary	Lesley Short

James Dow and Lesley Short and Claire Crozier were appointed by re-election, having been nominated and seconded by parents at the Annual General Meeting, held on 6 February 2019.

The objects of the Charity

The object of the Charity is to provide pre-school education to children from two years old to five years of age. The management committee aims to provide first class pre-school facilities for the benefit of pre-school children drawn from Paddock Wood and surrounding areas.

Summary of financial results for the year 06/04/2019 – 31/08/2019

Income for the year totalled £72,085 including a transfer of financial assets from the former company Scalliwags Pre-School to Scalliwags Pre-School CIO of £649.64

The surplus of income over expenditure for the year was £1,958.

Fees will be reviewed by regularly the committee and raised as necessary.

Review of the Year

Timeline for conversion to CIO

18/10/2017	AGM – the proposal to become a Charitable Incorporated Organisation (CIO) was agreed.
25/07/2018	The Charity Commission confirmed that they are satisfied that Scalliwags Pre-School CIO is a charity, the new charity number is 1179340. Trustees are James Dow, Lesley Short & Claire Crozier.
16/01/2019	Registration with Ofsted complete, the new registration number is 2515454 January 2019 Staff informed of Transfer of Employment under TUPE.
06/02/2019	AGM – it was agreed to dissolve the old charity, Scalliwags Pre-School (802740) once approval from the Pre-School Learning Alliance was received regarding the transfer of assets from the charity 802740 to the charity 2515454.
15/02/2019	Approval received from the Pre-School Learning Alliance to transfer the assets.
11/03/2019	Registering Scalliwags Pre-School CIO with KCC complete.
06/04/2019	Registering with HMRC as a new company and recognition as a charity complete.
April 2019	New staff contracts issued; rights of continuous service not impacted.
May 2019	The process of finding a replacement Chair of trustees started.
29/07/2019	Scalliwags Pre-School 127519 acknowledged by Ofsted as a closed setting.
29/07/2019	Scalliwags Pre-School 802740 acknowledged by the Charity Commission as a closed charity.
Sept 2019	Paula Saunders co-opted as a Trustees; Ofsted required paperwork submitted.
01/11/2019	Chair transition Meeting.
20/11/2019	Trustee meeting where it was agreed that PS would take over as Chair once Ofsted's suitable person check was completed.
18/12/2019	PS suitability confirmed.
18/12/2019	Charity Commission Chair updated to Paula Saunders.

We employ 12 part time members of staff, comprising of 8 qualified practitioners (including 1 with QTS), 1 unqualified practitioner, 1 bank staff and 2 office staff. All practitioners are paediatric first aid trained.

July 2019 found us losing 45 children to Primary School. Three of these children had EHCP applied for by the Setting. The Pre-school is open 10 sessions a week. Four sessions per week are set aside for older children only, to begin preparing them for the transition to school. A lunch club also runs five times a week. The Setting welcomes children from all walks of life and is registered for FF2 funding as well as the Universal and Extended Free Early Education and encourages parents to apply for EYPP when appropriate.

We have two members of staff who work as the Setting's SENCO and an EAL Co-ordinator. Both ensuring that the Setting is inclusive and welcoming to all of the families of children in our care.

Our ambition is to continue to be an integral part of the community, to provide a service that best meets the needs of the local community. We will continue to work with other professionals and specialist services to ensure we enhance all of our children's early years' experience, promoting their well-being, growth and sense of exploration.

Chairperson

20/11/2019

Receipts and Payments Account

For the year ended 31 August 2019

Income Receipts	2019
Government funding	57,553
SENIF	4,081.13
Non-funded income (fees, lunch club)	9,250
Uniform	150
Training Collaboration Supplement	400
Total Receipts	71,435

	2019
Total receipts brought forward	71,435

Direct Charitable Expenditure	2019
Salaries (including payroll admin costs)	50,957
Staff training courses	1,200
Rent (including utilities and telephone)	4,980
Equipment	3146
Snack	500
Craft materials	651
Cleaning	750
Insurances and Membership, DBS	640
SENI	4081
Total	66,905

Other Expenditure	2019
Uniform	760
Stationary, photocopying, admin	1,277
Internet	135
Other	400
Total	2572

Total Expenditure	69,477
Surplus	1,958

Statement of Assets and Liabilities

As at 31 August 2019

Monetary Assets	2019
Cash at bank	2,608

Starting balance April 2019	650
Net 2019	1,958

Approved for and on behalf of the Management Committee 20th November 2019.

Claire Crozier
Chairperson

Notes to the Accounts

For the year ended 31 August 2019

1 Accounting Policies

Basis of Accounting

The accounts have been prepared on a receipts and payments basis and comply with the requirements of the Charities Act 2011.

Independent Examiner's Report to the Trustees

I report on the Accounts of the Charity for the year ended 31 August 2019, which are set out on pages 1 to 7.

Respective responsibilities of trustees and examiner

As the Charity's trustees, the committee is responsible for the preparation of the accounts; the audit requirement of section 144 of the Charities Act 2011 does not apply. The examiner is asked to state, any particular matters that should give rise to further investigation, on the basis of the procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act.

Basis of Independent Examiner's report

The examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and the examiners not requested to express an audit opinion on the view given by the accounts.

Independent Examiner's statement

To the Chairperson,
Scalliwags Pre-school CIO

I have examined the financial records of Scalliwags Pre-School and I find that they are in accordance with the vouchers and other documents presented to me.

There are no matters that I need to draw to your attention.