

Report of the Trustees and
Financial Statements
For The Period
1 October 2018 to 31 March 2020

for
Abbeyfield Tamar Extra Care Society
(A Company Limited by Guarantee)

Bromhead
Chartered Accountants
Statutory Auditors
Harscombe House
1 Darklake View
Plymouth
Devon
PL6 7TL

Abbeyfield Tamar Extra Care Society

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For The Period 1 October 2018 to 31 March 2020

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Abbeyfield Tamar Extra Care Society

Report of the Trustees **For The Period 1 October 2018 to 31 March 2020**

The Trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the period 1 October 2018 to 31 March 2020. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principle objectives of Abbeyfield Tamar Extra Care Society (the Society) include the relief and care of elderly persons of all classes, beliefs and nationalities suffering from the disabilities of old age or otherwise in need, and also the provision and management of homes for the relief and care of such persons.

The Society operates a residential care home for 28 elderly people on its site at Tamar House in Derriford, Plymouth, providing both permanent and short-term respite care. This forms the basis of the Society's primary activities which are to provide support and care for older people.

The Society is a member of the Abbeyfield movement, whose purposes have been regarded as being for the public benefit for over 50 years. By providing accommodation and services the Society meets the needs of older people for accommodation and other services suited to their needs. These services are open to all older people in need and include, but are not limited to, persons needing palliative and end-of-life care.

Through the provision of its services, the Society aims also to combat the loneliness and social isolation that is often associated with old age and to maintain and improve the physical, mental and social wellbeing of its residents by the provision of appropriate and inclusive activities.

The Society does not apply any form of restriction, geographical or otherwise, to members of the public who wish to make use of its services. The Society's residential care operations are regulated by the Care Quality Commission which, following its latest inspection in March 2020, has rated its services as Good overall and Outstanding for Caring.

The services offered by the Society are deemed to be beneficial by their nature and are available to a large section of the public. In common with many charitable care homes, the Society charges for its services in order to provide sustainable, high-quality care for older people. The charges are in a range considered to be affordable in the market. Beneficiaries need to be able to afford their accommodation and service costs either from their own means or from funders such as local authorities. The number of local authority funded residents varies from time to time. Rates of charge for accommodation are set in order to promote maximum access to the Society's services and vary according to each resident's needs.

The management and staff of the Society continually work to drive improvement across the service offered for instance through training, regular internal audits of procedures and engagement of external services.

The Society's long term aims remain in line with the short term aims being to continue offering the services outlined above and strive to improve where possible.

Public benefit

The Trustees have considered the guidance issued by the Charity Commission in respect of the public benefit and confirm through the Society's activities and objectives that they adhere to this guidance.

Abbeyfield Tamar Extra Care Society

Report of the Trustees **For The Period 1 October 2018 to 31 March 2020**

STRATEGIC REPORT

Achievement and performance

Charitable activities

During the accounting period the Society has successfully served the needs of older people and has experienced high levels of demand for its services at Tamar House with an overall occupancy level of 91% during the accounting period.

During the period the Society successfully completed its conversion from a registered society and exempt charity to a limited company registered as a charity with the Charity Commission. The conversion to a company limited by guarantee took place on 30 August 2019 and subsequent registration with the Charity Commission on 4 October 2019. The Trustees consider that the Society is now in a stronger position to progress by having a constitution in line with current commercial practice reinforced with formal registration and recognition of its charitable purposes, both of which provide greater information to the world at large about its purposes and performance.

The safety and physical, mental and social well-being of the residents are primary considerations of the Society in the management of Tamar House. Great importance is placed on the type and frequency of activities provided for residents. During the accounting period there have been ballet performances within the home by the local dance school, regular church services, numerous visits from entertainers who perform and do presentations for our residents, various trips to places of local interest, baking, flower arranging, mum and baby club visit and cheese and wine evenings to name but a few.

We helped to raise funds for the home to purchase additional activities and entertainment by holding a summer fete, various raffles throughout the year, a sponsored wheelchair race and the Christmas party. The volunteers who help within the home also attended a special thank you meal with the residents and were presented with a bouquet of flowers.

Financial review

Financial position

The Society's strategy is to achieve a satisfactory surplus each year for investment in the services, estate and facilities provided by the Society for the benefit of its residents whilst also maintaining and increasing its reserves to ensure financial stability for the future. The overall surplus on the income and expenditure account for the accounting period, not including the gain or loss on investment, was £41,169 or 3.2% on turnover. After adjusting for the loss on investments the overall gain totalled £24,149 thereby bringing an increase in Balance Sheet reserves to £1,856,456 (2018: £1,826,720). The Trustees also note that the stated overall surplus is calculated after the one off legal fees of £10,544 incurred for the incorporation of the new company and its registration as a charity.

However, in their strategic planning the Trustees are mindful of wider economic factors (and particularly those resulting from the current global pandemic) which affect the adult care sector and continue to present challenges to the financial success of the Society.

The principal revenue stream for the Society is the rates charged for accommodation to each resident which varies depending on their needs. Residential charges for the 18 month period to 31 March 2020 totalled £1,259,264 compared to £721,230 for the twelve month end 30 September 2018.

During the accounting period the Society has replaced and upgraded the furniture and decor in the communal areas of Tamar House. A space previously used as a cloakroom has been converted into a shop for residents use, selling personal items such as sweets, greetings cards, toiletries, encouraging independence. The Society has also invested in the installation of a new care home management and software system, replacing the paper based records that were kept. Expenditure is also focussed on keeping the fabric and decoration of both residents' and public rooms up-to-date to enhance the environment of the accommodation.

The most significant cost to the Society is the cost of salaries and wages which comprises 66% of turnover (74% for 2018). The Society enjoys low turnover in staff and it is the Trustees' policy to maintain rates of pay at competitive levels. The Trustees are committed to high levels of staff training.

During the accounting period £56,832 was spent on professional fees including architect fees and consultancy fees to assess the viability of extending Tamar House to include a dementia wing. This expense is reflected within improvements to property on the balance sheet. The project has been put on hold due to the current pandemic and resultant economic factors.

Investment policy and objectives

The Trustees have considered the most appropriate policy for investing funds and has found that investing surplus funds in various deposit accounts, fixed bonds and holding a portfolio of listed shares meets their requirements. They also consider the return received on the investments to be satisfactory.

Abbeyfield Tamar Extra Care Society

Report of the Trustees **For The Period 1 October 2018 to 31 March 2020**

STRATEGIC REPORT

Financial review

Reserves policy

The Trustees policy is to maintain a level of free reserves that are those unrestricted funds which are not invested in fixed assets or otherwise committed, held by the Society which should equate to approximately 12 months of resources expended in 2020: £817,589 (2019: £772,233). With this level of reserves the Trustees feel that they would be able to continue the current activities of the Society should a significant fall in occupancy levels occur.

The Trustees therefore consider it prudent and responsible to ensure that there are sufficient funds held in reserves to comply with current legislation described by the Care Standards Act.

Going concern

The purpose of the Society's reserves is to provide sufficient protection for the Society against changing financial circumstances and to support future business development. The current level of reserves as reflected in the financial statements is considered sufficient for the Society to meet its short to medium term expenditure obligations. The Society's cash reserves significantly outweigh its current liabilities.

The Trustees have a reasonable expectation that the Society has adequate resources to continue in operational existence for the foreseeable future. Hence they have adopted the going concern basis in preparing the financial statements.

Future plans

The Trustees intend for the Society to continue with its charitable activities and will ensure official guidance is reviewed regularly, particularly in line with the current pandemic. The ever changing guidelines will be applied accordingly to ensure the safety and wellbeing of all staff and residents.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Society is controlled by its governing document, the Articles and Memorandum of Association and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Charity constitution

The Society is also registered with and regulated by the Charity Commission for England and Wales, registration number 1185635.

Recruitment and appointment of new trustees

The governance of the Society is the responsibility of the Trustees who are elected and co-opted under the terms of the Society's constitution. The composition of the Board, the methods of appointment, retirement and removal of Trustees is set out in the Society's constitution.

All Trustees receive guidance information from the Charity Commission relating to the role of a Trustee. Trustees are able to attend training courses and new trustees spend time with the Registered Care Manager and Business Administrator to obtain a detailed understanding of the financial position and operational matters appertaining to the Society's business. Trustees regularly attend staff meetings and meet with the residents.

Organisational structure

All operational decision making is delegated by the Board of Trustees to the Registered Manager with financial and non-care matters delegated to the Business Administrator. The Board of Trustees meet at least quarterly to receive reports and to monitor, review and determine the Society's operations and performance, with sub-committees and individual trustees being tasked to meet with the senior management team more regularly on specific matters prior to reporting to the Board.

Strategy Planning

The Trustees review the Society's strategic plan annually with a key objective being the future financial stability of the Society through additional service offering. Anticipating increased demand for specialist care, the Trustees are currently considering detailed options for creating additional space thereby increasing the residential capacity and facilities of Tamar House coupled with expanding the specialist care services of the Society. The plans will continue to be worked on during 2020-21.

Remuneration for Senior Staff

A sub-committee of the Board of Trustees and its Chair is appointed annually to review the salaries of the Registered Manager and the Business Administrator and to make a recommendation to the Board for approval.

Abbeyfield Tamar Extra Care Society

Report of the Trustees
For The Period 1 October 2018 to 31 March 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The Business Administrator presents the Society's corporate risk register to the Trustees for consideration and review at each quarterly Board meeting. The risk register evaluates the major risks to which the Society is exposed, in particular those relating to governance, finance and operations and the Trustees are satisfied that systems and procedures are in place to mitigate the Society's exposure to major risks.

Our primary risks are financial loss of income as well as infection outbreaks. In addition to those are cash monitoring, insurable risks, staffing levels and health and safety regulatory risks are also regularly reviewed and monitored.

At the end of the accounting period, the Trustees considered that the highest risks affecting the Society resulted from:

1. The safety of all residents and staff
2. Pressures on income as a result of potential reduction of resident numbers
3. Increasing infirmities amongst ageing residents
4. The current global pandemic, covid-19.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

12182254 (England and Wales)

Registered Charity number

1185635

Registered office

11 Brest Road
Derriford
Plymouth
Devon
PL6 5XN

Trustees

T I Addis (appointed 30.8.19)
E R Distin FRICS (appointed 30.8.19)
K G R Farnham (appointed 30.8.19)
D S B James (appointed 30.8.19)
Mrs R A Parsons (appointed 30.10.19)
B A E Stoyel (appointed 30.8.19)
P J Vines (appointed 30.8.19)

Company Secretary

Mrs T A Bryan

Auditors

Bromhead
Chartered Accountants
Statutory Auditors
Harscombe House
1 Darklake View
Plymouth
Devon
PL6 7TL

Abbeyfield Tamar Extra Care Society

Report of the Trustees
For The Period 1 October 2018 to 31 March 2020

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also the directors of Abbeyfield Tamar Extra Care Society for the purpose of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Bromhead, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the Trustees, incorporating a strategic report, approved by order of the Board of Trustees, as the company directors, on 24 November 2020 and signed on the Board's behalf by:

E R Distin FRICS - Trustee

Report of the Independent Auditors to the Trustees of
Abbeyfield Tamar Extra Care Society

Opinion

We have audited the financial statements of Abbeyfield Tamar Extra Care Society (the 'charitable company') for the period ended 31 March 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its incoming resources and application of resources, including its income and expenditure, for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Report of the Independent Auditors to the Trustees of
Abbeyfield Tamar Extra Care Society

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Bromhead
Chartered Accountants
Statutory Auditors
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
Harscombe House
1 Darklake View
Plymouth
Devon
PL6 7TL

30 November 2020

Abbeyfield Tamar Extra Care Society

Statement of Financial Activities
For The Period 1 October 2018 to 31 March 2020

		Period 1.10.18 to 31.3.20 Unrestricted funds £	Year Ended 30.9.18 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies	2	318	521
Charitable activities	4		
Provision of residential activities		1,260,312	721,790
Investment income	3	12,410	3,853
Total		1,273,040	726,164
EXPENDITURE ON			
Charitable activities	5		
Provision of residential activities		1,226,284	772,233
Net gains/(losses) on investments		(17,020)	9,582
NET INCOME/(EXPENDITURE)		29,736	(36,487)
RECONCILIATION OF FUNDS			
Total funds brought forward		1,826,720	1,863,207
TOTAL FUNDS CARRIED FORWARD		1,856,456	1,826,720

The notes form part of these financial statements

Abbeyfield Tamar Extra Care Society

Balance Sheet
31 March 2020

	Notes	31.3.20 Unrestricted funds £	30.9.18 Total funds £
FIXED ASSETS			
Tangible assets	13	1,162,085	1,140,504
Investments	14	269,908	283,883
		1,431,993	1,424,387
CURRENT ASSETS			
Stocks	15	859	850
Debtors	16	23,203	19,839
Cash at bank and in hand		430,615	429,006
		454,677	449,695
CREDITORS			
Amounts falling due within one year	17	(30,214)	(47,362)
NET CURRENT ASSETS		424,463	402,333
TOTAL ASSETS LESS CURRENT LIABILITIES		1,856,456	1,826,720
NET ASSETS		1,856,456	1,826,720
FUNDS	19		
Unrestricted funds		1,856,456	1,826,720
TOTAL FUNDS		1,856,456	1,826,720

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the period ended 31 March 2020.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

The financial statements were approved by the Board of Trustees and authorised for issue on 24 November 2020 and were signed on its behalf by:

E R Distin FRICS - Trustee

Abbeyfield Tamar Extra Care Society

Cash Flow Statement
For The Period 1 October 2018 to 31 March 2020

	Notes	Period 1.10.18 to 31.3.20 £	Year Ended 30.9.18 £
Cash flows from operating activities			
Cash generated from operations	1	58,526	(21,284)
Net cash provided by/(used in) operating activities		58,526	(21,284)
Cash flows from investing activities			
Purchase of tangible fixed assets		(66,283)	(40,639)
Purchase of fixed asset investments		(5,487)	-
Sale of tangible fixed assets		-	10
Sale of fixed asset investments		2,443	-
Interest received		2,942	1,429
Dividends received		9,468	2,424
Net cash used in investing activities		(56,917)	(36,776)
Change in cash and cash equivalents in the reporting period		1,609	(58,060)
Cash and cash equivalents at the beginning of the reporting period		429,006	487,066
Cash and cash equivalents at the end of the reporting period		430,615	429,006

The notes form part of these financial statements

Abbeyfield Tamar Extra Care Society

Notes to the Cash Flow Statement
For The Period 1 October 2018 to 31 March 2020

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	Period 1.10.18 to 31.3.20 £	Year Ended 30.9.18 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	29,736	(36,487)
Adjustments for:		
Depreciation charges	44,701	33,519
Losses/(gain) on investments	17,020	(9,582)
Loss on disposal of fixed assets	-	862
Interest received	(2,942)	(1,429)
Dividends received	(9,468)	(2,424)
Increase in stocks	(9)	-
Increase in debtors	(3,364)	(7,457)
(Decrease)/increase in creditors	(17,148)	1,714
Net cash provided by/(used in) operations	<u>58,526</u>	<u>(21,284)</u>

Abbeyfield Tamar Extra Care Society

Notes to the Financial Statements **For The Period 1 October 2018 to 31 March 2020**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Merger accounting

The charity converted from a limited company to a charity on 4 October 2019, continuing to operate under the same entity. As a result merger accounting principles have been applied in the current year with the comparative figures being restated to follow the Charities SORP format.

The Balance Sheet in the comparative year shows a difference of £22 from the previously approved financial statements due to the removal of the members issued share capital once the merger accounting principles have been applied.

The Statement of Financial Activities has been restated to reflect the true nature of the income and expenditure incurred by the charity in accordance with the Charities SORP format.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Voluntary income received by the way of donations and gifts are included in full in the Statement of Financial Activities when receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land, buildings and property improvements	1% on cost
Fixtures and fittings	25% on reducing balance
Solar panels	4% on cost

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving stock.

Stock included within the accounts is classified as food and consumables.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Abbeyfield Tamar Extra Care Society

Notes to the Financial Statements - continued
For The Period 1 October 2018 to 31 March 2020

1. ACCOUNTING POLICIES - continued

Fixed Asset Investments

Investments are held in listed holdings, and are held at their market value at each reporting date.

Going Concern

On 11 March 2020 the novel coronavirus disease called 'Covid-19' was assessed as a pandemic and on 23 March 2020 a lockdown was imposed across the United Kingdom to stop the spread of the virus. As a result economic uncertainties have arisen across the global economy.

During lockdown the care home closed to new admissions which resulted in 5/6 rooms being empty for a period. Since lockdown there has been an increase in residential enquires and a reduction in the number of rooms remaining empty.

Budgets have been reviewed and scrutinized to consider how the Society would manage should rooms remain empty or indeed the number increase should for example another lockdown be incurred. The Trustees are aware of the need to reduce expenditure accordingly and the Society has built up reserves which will be utilised should it be necessary.

2. DONATIONS AND LEGACIES

	Period 1.10.18 to 31.3.20 £	Year Ended 30.9.18 £
Donations	318	521

3. INVESTMENT INCOME

	Period 1.10.18 to 31.3.20 £	Year Ended 30.9.18 £
Dividends on investments	9,468	2,424
Deposit account interest	2,942	1,429
	12,410	3,853

4. INCOME FROM CHARITABLE ACTIVITIES

		Period 1.10.18 to 31.3.20 £	Year Ended 30.9.18 £
Residential charges	Activity		
	Provision of residential activities	1,259,264	721,230
Sundry receipts	Provision of residential activities	1,048	560
		1,260,312	721,790

Abbeyfield Tamar Extra Care Society

Notes to the Financial Statements - continued
For The Period 1 October 2018 to 31 March 2020

5. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 6) £	Support costs (see note 7) £	Totals £
Provision of residential activities	1,200,991	25,293	1,226,284

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	Period 1.10.18 to 31.3.20 £	Year Ended 30.9.18 £
Staff costs	844,806	536,365
Hire of plant and machinery	1,800	1,041
Catering	86,899	54,739
Insurance	13,450	9,347
Light and heat	27,007	15,118
Telephone	2,587	1,729
Postage and stationery	5,090	2,259
Advertising	4,873	5,146
Sundries	7,236	1,413
Repairs & maintenance	64,978	39,206
Motor & travel	1,721	812
Registration fees	7,178	5,817
Training	7,275	4,685
Activities and entertainment	7,021	2,857
Abbeyfield Society membership	13,108	7,770
Computer expenses	4,789	294
Cleaning	22,872	18,303
Household and medical	9,467	7,180
Rates and water	24,133	16,042
Depreciation	44,701	33,519
Loss on sale of assets	-	862
	1,200,991	764,504

All direct costs incurred are considered to be in the furtherance of it's charitable objective to provide supported living services.

7. SUPPORT COSTS

	Finance £	Governance costs £	Totals £
Provision of residential activities	2,958	22,335	25,293

8. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	Period 1.10.18 to 31.3.20 £	Year Ended 30.9.18 £
Depreciation - owned assets	44,702	33,519
Hire of plant and machinery	1,800	1,041
Deficit on disposal of fixed assets	-	862

Abbeyfield Tamar Extra Care Society

Notes to the Financial Statements - continued
For The Period 1 October 2018 to 31 March 2020

9. AUDITORS' REMUNERATION

Auditors remuneration for the auditing of the accounts was £3,300 (2019: £1,913) and for accountancy services was £3,300 (2019: £2,614).

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31 March 2020 nor for the year ended 30 September 2018.

Trustees' expenses

During the year expenses were paid to two trustees for the total value of £155 (2019: £0) for reimbursement of travel costs.

11. STAFF COSTS

	Period 1.10.18 to 31.3.20 £	Year Ended 30.9.18 £
Wages and salaries	844,806	536,365
	844,806	536,365

The average monthly number of employees during the period was as follows:

	Period 1.10.18 to 31.3.20 33	Year Ended 30.9.18 33
All houses and head office		

No employees received emoluments in excess of £60,000.

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	521
Charitable activities	
Provision of residential activities	721,790
Investment income	3,853
Total	726,164
EXPENDITURE ON	
Charitable activities	
Provision of residential activities	772,233
Net gains on investments	9,582
NET INCOME/(EXPENDITURE)	(36,487)
RECONCILIATION OF FUNDS	
Total funds brought forward	1,863,207

Abbeyfield Tamar Extra Care Society

Notes to the Financial Statements - continued
For The Period 1 October 2018 to 31 March 2020

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

Unrestricted
funds
£

TOTAL FUNDS CARRIED FORWARD

1,826,720

13. TANGIBLE FIXED ASSETS

	Freehold property £	Improvements to property £	Fixtures and fittings £	Totals £
COST				
At 1 October 2018	960,712	312,998	296,359	1,570,069
Additions	-	56,832	9,451	66,283
At 31 March 2020	960,712	369,830	305,810	1,636,352
DEPRECIATION				
At 1 October 2018	163,266	27,909	238,390	429,565
Charge for year	13,646	8,251	22,805	44,702
At 31 March 2020	176,912	36,160	261,195	474,267
NET BOOK VALUE				
At 31 March 2020	783,800	333,670	44,615	1,162,085
At 30 September 2018	797,446	285,089	57,969	1,140,504

Included in cost or valuation of land and buildings is freehold land of £50,976 which is not depreciated.

14. FIXED ASSET INVESTMENTS

Listed
investments
£

MARKET VALUE	
At 1 October 2018	283,883
Additions	5,488
Disposals	(2,443)
Revaluations	(17,020)
At 31 March 2020	269,908
NET BOOK VALUE	
At 31 March 2020	269,908
At 30 September 2018	283,883

There were no investment assets outside the UK.

Abbeyfield Tamar Extra Care Society

Notes to the Financial Statements - continued
For The Period 1 October 2018 to 31 March 2020

15.	STOCKS				
			31.3.20	30.9.18	
			£	£	
	Stocks		859	850	
16.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR				
			31.3.20	30.9.18	
			£	£	
	Trade debtors		6,796	3,710	
	Other debtors		-	214	
	Prepayments		16,407	15,915	
			23,203	19,839	
17.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR				
			31.3.20	30.9.18	
			£	£	
	Trade creditors		15,081	25,905	
	Social security and other taxes		7,346	7,904	
	Accruals and deferred income		2,950	11,157	
	Accrued expenses		4,837	2,396	
			30,214	47,362	
18.	LEASING AGREEMENTS				
	Minimum lease payments under non-cancellable operating leases fall due as follows:				
			31.3.20	30.9.18	
			£	£	
	Within one year		1,200	1,200	
	Between one and five years		1,823	3,623	
			3,023	4,823	
19.	MOVEMENT IN FUNDS				
		At	Net	At	
		1.10.18	movement	31.3.20	
		£	in funds	£	
			£		
	Unrestricted funds				
	Provision of residential care	1,826,720	29,736	1,856,456	
	TOTAL FUNDS	1,826,720	29,736	1,856,456	
	Net movement in funds, included in the above are as follows:				
		Incoming	Resources	Gains and	Movement
		resources	expended	losses	in funds
		£	£	£	£
	Unrestricted funds				
	Provision of residential care	1,273,040	(1,226,284)	(17,020)	29,736
	TOTAL FUNDS	1,273,040	(1,226,284)	(17,020)	29,736

Abbeyfield Tamar Extra Care Society

Notes to the Financial Statements - continued
For The Period 1 October 2018 to 31 March 2020

19. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.10.17 £	Net movement in funds £	At 30.9.18 £
Unrestricted funds			
Provision of residential care	1,863,207	(36,487)	1,826,720
TOTAL FUNDS	<u>1,863,207</u>	<u>(36,487)</u>	<u>1,826,720</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
Provision of residential care	726,164	(772,233)	9,582	(36,487)
TOTAL FUNDS	<u>726,164</u>	<u>(772,233)</u>	<u>9,582</u>	<u>(36,487)</u>

20. RELATED PARTY DISCLOSURES

There were no related party transactions for the period ended 31 March 2020. Trustees reimbursement of expenses have been disclosed in note 10.

Abbeyfield Tamar Extra Care Society

Detailed Statement of Financial Activities
For The Period 1 October 2018 to 31 March 2020

	Period 1.10.18 31.3.20 £	to 30.9.18 £	Year Ended
INCOME AND ENDOWMENTS			
Donations and legacies			
Donations	318	521	
Investment income			
Dividends on investments	9,468	2,424	
Deposit account interest	2,942	1,429	
	12,410	3,853	
Charitable activities			
Residential charges	1,259,264	721,230	
Sundry receipts	1,048	560	
	1,260,312	721,790	
Total incoming resources	1,273,040	726,164	
EXPENDITURE			
Charitable activities			
Wages	844,806	536,365	
Hire of plant and machinery	1,800	1,041	
Catering	86,899	54,739	
Insurance	13,450	9,347	
Light and heat	27,007	15,118	
Telephone	2,587	1,729	
Postage and stationery	5,090	2,259	
Advertising	4,873	5,146	
Sundries	7,236	1,413	
Repairs & maintenance	64,978	39,206	
Motor & travel	1,721	812	
Registration fees	7,178	5,817	
Training	7,275	4,685	
Activities and entertainment	7,021	2,857	
Abbeyfield Society membership	13,108	7,770	
Computer expenses	4,789	294	
Cleaning	22,872	18,303	
Household and medical	9,467	7,180	
Rates and water	24,133	16,042	
Freehold property	13,646	9,097	
Improvements to property	8,251	2,624	
Fixtures and fittings	22,804	21,798	
Loss on sale of tangible fixed assets	-	862	
	1,200,991	764,504	
Support costs			
Finance			
Bank charges	515	286	
Carried forward	515	286	

This page does not form part of the statutory financial statements

Abbeyfield Tamar Extra Care Society

Detailed Statement of Financial Activities
For The Period 1 October 2018 to 31 March 2020

	Period 1.10.18 to 31.3.20 £	Year Ended 30.9.18 £
Finance		
Brought forward	515	286
Investment fees	2,443	1,249
	2,958	1,535
Governance costs		
Auditors' remuneration	3,300	1,913
Accountancy fees	3,300	2,614
Legal fees	13,303	-
Payroll fees	2,432	1,667
	22,335	6,194
Total resources expended	1,226,284	772,233
Net income/(expenditure) before gains and losses	46,756	(46,069)
Realised recognised gains and losses		
Realised gains/(losses) on fixed asset investments	(17,020)	9,582
Net income/(expenditure)	29,736	(36,487)