



Trustees' Annual Report for the period

Period start date		Period end date	
From	01 April 2018	To	31 March 2019

Section A Reference and administration details

Charity name Cambridge & Coleridge Athletic Club

Other names charity is known by

Registered charity number (if any) 1169959

Charity's principal address

University Athletics Track	
Wilberforce Road	
Cambridge	
Postcode	CB3 0EQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Keith Clarke	Chair		
2	Mary Holmes	President		
3	Noel Moss	Deputy Chair		
4	Deborah Williams	Treasurer	Until February 2019	
5	Edward Hall	Treasurer	From March 2019	
6	Mark Vile	Member without portfolio	Until November 2018	
7	Christopher Hurcomb	Endurance portfolio		
8	Julie Wych	Young athletics portfolio	Until May 2018	
9	Mo Park	Coaching coordinator/Member without portfolio		
10	Marie Whittle	Membership secretary		
11	Stephanie Maxwell	Welfare Officer		
12	Richard Park	Young athletics portfolio	From December 2018	
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by Members at General Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

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Summary of the objects of the charity set out in its governing document

The Club exists with the objects of the promotion of community participation in healthy recreation for the benefit of the inhabitants of Cambridge and the surrounding districts by the provision of facilities for athletics.

In furtherance of its objectives the Club:

- Provides human resources including coaches
- Makes facilities available
- Provides equipment
- Makes grants to individuals
- Provides services
- Provides advice and information
- Provides opportunities for competitive sport

In exercising their duties the Trustees have had regard, where relevant, to the Charities Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Cambridge & Coleridge Athletic Club's Performance 2018/2019

Statistics

- ~800 Registered Athletes

Development during 2018/19

- New Club website launched
- Athletes getting great results at regional, national and international level
- Launched Junior Academy for under 15 year old athletes to enhance their experience and athletic development
- Received a large single donation which can be used for legacy projects

Challenges ahead

- Increasing the provision for disabled athletes
- Need for more volunteers to ease the load

Section E

Financial review

Brief statement of the charity's policy on reserves

The overall reserve policy of the Club is to hold sufficient reserves to ensure its ongoing successful continuation.

The unrestricted fund is specifically for the day to day expenses incurred by the Club. The policy is hold sufficient reserves to:

- To cover as a minimum an estimate of the value of 'unearned' subscriptions (since the Club accounts are prepared on a remittance basis, in accordance with Charity Commission guidance, and since membership subscriptions are collected annually in advance, the Club will be holding, and including in reserves, at any one time approximately six months of 'unearned' subscriptions).
- To protect the Club against any unanticipated shortfall in income.
- To protect the Club against any unforeseen expenditure.

The Restricted Funds comprise the Equipment Fund and the C&C Trust Fund to which athletes of all abilities and organisations promoting athletics can make funding requests.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Edward Hall</i>	<i>K Clarke</i>
Full name(s)	Edward Hall	KEITH CLARKE
Position (eg Secretary, Chair, etc)	Treasurer.	CHAIR
Date	27 January 2020	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Cambridge and Coleridge Athletic Club

1169959

Receipts and payments accounts

CC16a

For the period
from

01/04/2018

To

31/03/2019

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	47,647	-	-	47,647	45,708
Grants and donations	500	15,790	-	16,290	500
Clothing	1,739	-	-	1,739	3,606
Refreshment sales	482	-	-	482	1,088
Travel fares	146	-	-	146	997
Other	2,018	-	-	2,018	3,340
Bank interest	-	50	-	50	76
Cambridge Festival of Running (see note)	-	-	-	-	2,000
Sub total (Gross income for AR)	52,512	15,840	-	68,353	57,314
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	52,512	15,840	-	68,353	57,314
A3 Payments					
Track hire	16,043	-	-	16,043	16,541
Coaching courses	1,317	-	-	1,317	2,986
Affiliation fees	11,165	-	-	11,165	11,689
Entry fees & match expenses	9,120	-	-	9,120	10,352
Clothing purchases	1,021	-	-	1,021	3,877
Equipment Costs	1,076	-	-	1,076	1,339
STG fees (membership system)	2,484	-	-	2,484	2,703
Admin costs	5,659	-	-	5,659	5,817
Social events	2,133	-	-	2,133	1,621
Trust fund awards	-	3,674	-	3,674	1,278
Sub total	50,018	3,674	-	53,691	58,003
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	50,018	3,674	-	53,691	58,003
Net of receipts/(payments)	2,494	12,167	-	14,661	- 689
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	38,980	62,766	-	101,726	102,415
Cash funds this year end	41,454	74,933	-	116,387	101,726

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
CAF Current Account	38,764	-	-
CAF Gold - Savings Account	-	23,306	-
CAF Gold - Trust Account	-	2,936	-
CAF - Scottish Widows 90 Day Account	-	51,381	-
Total cash funds	38,764	77,624	-
(agree balances with receipts and payments account(s))			

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-



B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	KEITH CLARKE	27-1-2020
	EDWARD HALL	13-1-2020

Give here brief details of any items that the examiner wishes to disclose.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Cambridge & Coleridge Athletic Club

On accounts for the year
ended

1st April 2018 to 31st March 2019

Charity no
(if any)

1169959

Set out on pages

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2019.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Signed:

N M Poulter

Date:

20th November 2019

Name:

Nigel Mark Poulter

Relevant professional
qualification(s) or body
(if any):

ACA

Address:

32 West Street, Over, Cambridge. CB24 5PL

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



Section A

Independent Examiner's Report

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As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Signed:

Nigel Mark Poulter

Date:

20th November 2019

Name:

Nigel Mark Poulter

Relevant professional
qualification(s) or body
(if any):

ACA

Address:

32 West Street, Over, Cambridge. CB24 5PL

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