



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	6	04	2019		05	04	2020

Section A Reference and administration details

Charity name

QUBA ISLAMIC & CULTURAL CENTRE

Other names charity is known by

Registered charity number (if any)

1168254

Charity's principal address

OLIVER STREET

BIRMINGHAM

Postcode

B7 4NY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	DR SAEED ALGHADIE	Chair		
2	MR SOLAYMAN HAMED	Treasurer		
3	MRS JEMILA MARIOUF ABDU			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Solicitor	Mr AbdulRauf Patel	Whitmore Law 10 Cameron Road, Seven Kings, Ilford, Essex IG3 8LA
Accountant	Mr Kamal Yessen	Global Link accountants Ltd, Floor B, 214-218 Herbert Road, Small Heath, Birmingham B10 0PR

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)	Constitution of Charitable incorporated organisation whose only voting members are its charity trustees
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity has developed and adopted the following policies :

- Complaints policy
- Safeguarding Policy
- Cash handling policy
- Equalities Policy
- Risk Assessment Policy
- Anti Fraud Policy

These policies were very helpful in managing the charity in an efficient and effective manner.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The main charity object is to serve and advance Islamic religion in the United Kingdom for the benefit of the public through the holding of prayer meetings, lectures, producing and / or distributing literature on the Islamic faith to enlighten others about the Islamic faith. In meeting this main objective, the charity is abided the guidelines & regulations set by the charity commission.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Main Activities

Religious Activity

- Prayer meetings
- Festivals, Ramadan Iftar (Breakfast) and Eid parties
- Program on Quran teaching
- Islamic Awareness days

Community Activity

- Homework club.
- Youth activities, Sports (Football, Badminton and other games).
- Health seminars and consultations
- Neighbourhood cohesion events

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Prayer Facilities:

Quba Islamic and Cultural Centre facilitates congregational prayer five times every day in addition to the Friday prayers and Tarawih prayers during the holy month of Ramadan. Led by our Imams and joined by a multitude of attendees from the local neighbourhood. This contributes significantly in enabling the local community to meet its religious obligations.

Holy Month of Ramadan:

Muslims across the world fast from sunrise to sunset. The Holy month of Ramadan is our busiest time of the year, with numerous individuals taking time off work, they thereby visit the masjid more frequently to worship and contemplate. This is also the month of the revelation of Quran. We facilitate the Tarawih prayers (Night Prayers) amidst which are the most sacred nights, the last ten nights of the Holy month of Ramadan which also include Islamic reminders from our Imam. In this period, our centre experiences a huge increase in the quantity of participants, to this we react with providing more activities tailored to the requirements, to further enrich the experience. The Centre supplies the whole congregation with food and drink for the breaking of their fasts (Iftar).

Festivals

Twice a year, our congregation observe the Islamic festivals of Eid. These are Eid Al-Fitr which is at the completion of Ramadan, and Eid Al-Adha which comes after the observation of the days of Hajj. These two events are religious festive days for us, whereby each family sets off in the early morning to go to the congregational Eid prayer. Our Centre is one of those among the collective EID-Celebration in Birmingham. This prayer is carried out outside, according to the prophetic way. This religious outing in the natural air, sun, and excellent greenery offers joy to those who take part. After Eid Salah, children celebrate the EID with a fun-fare in the open space of Small Heath Park, the festivity lasts the whole day

Regular Classes:

We hold regular courses and circles, both midweek, and every weekend. We provide additional educational programs and youth activities. The primary goal of the circles is to learn and comprehend the Quran, and to facilitate Islamic Studies. This program comprises of recitation of the Quran in a small group for both adults and children, followed by an explanation, and a short talk on key themes by the key speaker. The Centre also invites several speakers to provide informative talks, covering a broad range of topics with the perspective of rejuvenating the enthusiasm for Islamic learning, and practice, within the Muslim community.

Youth lectures and activities:

At Quba Centre, we focus on the future generations of our community, as we see them as the future of our community.

The goal is to utilise our holy Islamic lessons as tools to contribute to a better world in the future. With this desire as primary concern, we have chosen to put dedicated attention to support our youth, this is accomplished by tackling the root issues that stifle their improvement.

The center runs youth events like youth nights, designed to serve for the social, educational, emotional and physical needs of the youngsters in our neighbourhood, by giving them a place to go and enjoy activities. On youth nights, we deliver interactive workshops, discussions, quiz's, reminders, video games and table tennis, and provide them with food and drinks. On occasions, we offer swimming and football.

Annual Conferences.

Quba Islamic and Cultural Centre have recently launched annual conferences. First conference in the summer holidays and the second in the winter holidays. The main target was to focus the youth and children to develop their personal knowledge about the true Islam and teach them different life skills.

Family Advice:

Additionally, our imams offer other services for the community, for example, being there for the congregation in times of need from emergencies to family occasions. Their tremendous experience and firm religious grounding have contributed to many successful resolutions to

various problems. This service is available face to face and over the phone.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- The development of policies.
- Activities for neighbours
- The daily & weekly activities
- The holy month of Ramadan's activities.
- The Youths Activities.
- Maintenance of the sites and the facilities general improvement.
- The charity was successful in securing a donated property for its activities by one of the generous donors. The donated building was dedicated to be a second (Masjid) place of worship in Nechells Bath, Nechells Park way, B7 5PD Birmingham, United Kingdom. This donation was directly paid to our solicitor and the building is now registered under our charity's name.

Section E Financial review

Brief statement of the charity's policy on reserves

The agreed reserve amongst trustees is to have 6 months reserve of operational cost; however, the charity is working to meet this target.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity principal source of funds are:

1. Donations from trustees.
2. Donations from worshipers.
3. Donations from local charities.
4. Rent

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Dr Saeed Alghadie

Position (eg Secretary, Chair, etc)

Chair

Date

21/7/2020



QUBA ISLAMIC & CULTURAL CENTRE

1168254

Receipts and payments accounts

CC16a

For the period
from

06/04/2019


To

05/04/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
opening balance	7,105	4,353		11,458	
Restricted funds				-	-
Funds for the Year	98,972			98,972	-
					-
			-		-
			-		-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	106,077	4,353	-	110,430	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total		-	-	-	-
Total receipts	106,077	4,353	-	110,430	-
A3 Payments					
Utilities	27,641	-	-	27,641	-
Telephone	848	-	-	848	-
Pension	1,304	-	-	1,304	-
Staff wages	59,134	-	-	59,134	-
Cleaning	-	-	-	-	-
Accounting Fees	725	-	-	725	-
Printing	144	-	-	144	-
Water bills	1,119	-	-	1,119	-
Repair, maintenance and tools	9,187	4,353	-	13,540	-
Birmingham city council	617	-	-	617	-
Rent	1,312	-	-		-
	-	-	-	-	-
	-	-	-	-	-
Sub total	102,030	4,353	-	106,383	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total		-	-	-	-
Total payments	102,030	4,353	-	106,383	-
Net of receipts/(payments)	4,048	-	-	4,048	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	4,048	-	-	4,048	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	4,048	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details			
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature		Print Name	Date of approval
			SAEED ALGHADIE	21/07/2020
	HAMED SOLAYMAN		SOLAYMAN HAMED	21/07/2020



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

QUBA ISLAMIC & CULTURAL CENTRE

me

On accounts for the year
ended

5/4/2020

Charity no
(if any)

1168254

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

21/07/2020

Name:

Kamal Yessen(MAAT)

Relevant professional

(MAAT) BA (HONS) Accounting and Finance

qualification(s) or body (if any):	GLOBAL LINK ACCOUNTANTS LTD
Address:	Floor B, 214-218 Herbert Road
	SMALL HEATH, BIRMINGHAM
	B10 0PR

Section B	Disclosure
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Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.