

Millennium Farm Trust

(a private company limited by guarantee)

Unaudited

Trustees' Report and Financial Statements

For the Year Ended 31st March 2020

Registered Charity Number 1070145

Millennium Farm Trust
Trustees' Report and Financial Statements
Year Ended 31st March 2020

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Millennium Farm Trust
Company Information
Year Ended 31st March 2020

Directors and Trustees	Mrs. Nicky Hunter Mr. Andy Hunter (Chairman) Mrs. Louisa Wells Mr Jeremy Massey Mrs A O'Neill Mrs Helen Wilson
Secretary	Mr. Andy Hunter
Company Registered Number	3567659
Charity Registered Number	1070145
Registered Office	Rookery Farm Depden Bury St Edmunds Suffolk IP29 4BU
Independent Examiner	KPSK Accounts and Tax Limited 5 Manor Park Church Road Great Barton Bury St Edmunds Suffolk IP31 2QR

Millennium Farm Trust
Trustees' Annual Report
Year Ended 31st March 2020

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Millennium Farm Trust (the company) for the year ended 31 March 2020. The Trustees confirm that the financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the Statement of Recommended Practice: "Accounting and Reporting by Charities" (FRS 102).

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic and Director's Report) Regulations 2013 is not required.

The trustees have complied with the duty in Section 17 (5) of the 2011 Charities Act to have paid due regard to guidance issued by the Charity Commission in relation to the activities being for the public benefit.

Structure, governance and management

Constitution

Millennium Farm Trust is a company limited by guarantee, incorporated 20 May 1998, and governed by its Memorandum and Articles of Association. It is registered as a charity with the Charity Commission.

The Trustees administer the charity and have control of the trust, its property and its funds. The Directors and Trustees who served during the year were Mr A Hunter, Mrs N Hunter, Mrs L Wells, Mrs A O'Neill, Mrs H Wilson, Mr J Massey. Mr J Massey and Mrs H Wilson were appointed on 3 July 2018

The charity has been run with six Trustees and a management committee; a committee meeting is held every 4 – 6 weeks on an ad hoc basis as the need arises.

During the year we continued with 3 paid support workers, along with a team of volunteers. We continued to ensure the governance was correct, developing and reviewing the systems previously put in place.

Method of Appointment or Election of Trustees

New Trustees are advertised for against requirements set out in a job description. Applicants are reviewed and selected for interview. The Chairperson and one other Trustee and Director interview candidates to select the most appropriate person for the role. The successful candidate is provided with a trustee induction (which includes an induction pack).

Related Party Relationships

None of the Trustees received remuneration or other benefits from their work as trustees with the charity. Details of other transactions with Trustees are fully disclosed in note II. There are no related parties under common control, or under the control of the Trust, nor is the Trust under the control of any party.

Objectives and Activities

Our objectives continue to be to advance the education of persons who have learning difficulties or disabilities, mental health problems or acquired brain injuries and pupils currently or at risk of exclusion from school opportunities for training work experience and/or employment in agriculture, horticulture and related subjects and in the principles of good citizenship so that such persons can develop their physical, mental and spiritual capacities and grow to full maturity as individuals and members of society and improve their conditions of life in the County of Suffolk and surrounding areas.

We offer a place where people can come and learn, relax and find the peace that can be uniquely found whilst working on the land.

During the year we progressed and developed operations at Rookery farm where we offered services including animal husbandry, horticulture and agriculture.

Millennium Farm Trust
Trustees' Annual Report (continued)
Year Ended 31st March 2020

Achievements and performance

The farm helpers have continued to work really hard over the last 12 months continuing to develop Rookery farm; a number of projects including fencing, creation of bunny world, assisting with painting our new workshop and preparing ground for new paths and water connection. The farm helpers have been pleased with the external contract work undertaken, sale of Christmas Trees and their grown produce. We continue to attract new farm helpers on a regular basis. We again presented certificates to our farm helpers in recognition of their achievements.

Financial review

Net incoming resources for the year were £8,415 (2019: £45,813).

We have again been able to invest in the site including additional paths, extending the workshop to provide storage facilities for our machinery, new outside kitchen to provide seating, BBQ and pizza oven facilities and running an artist in residency project. We also concluded the minds 2 mend project supporting individual suffering from mental health issues. These were funded from our own resources along with Donations from St Edmundsbury Council, Rope Trust, Aquarius Trust and a number of general donations including Nichol Young, CAF, BSE Rotary and personal donations.

We have also grown our reserves to provide cash flow contingencies and support longer term projects. Our expenses continue to relate to the payment of support workers, our base, ongoing projects as well as material costs and replacement of tools and equipment.

Reserves and Investment Policy

The charity retains three months working capital along with any other committed spends; this is reviewed on a quarterly basis in line with the forward view. The funds are retained in easy access bank accounts.

Plans for future developments

Future plans and developments are discussed and agreed during the monthly meetings and timescales set along with a consideration for cost and how this will be met e.g. from our funds or grant requests/fundraising etc; these in the main relate to projects for the farm helpers and/or improvements to the Depden site for the benefit of the farm helpers.

Risk management

The Trustees have assessed the major risks to which the charity is exposed and established systems and procedures to mitigate exposure to the major risks.

Public benefit

In carrying out the activities of the Trust, the Trustees have regard to the guidance issued by the Charity Commission on public benefit and are satisfied that the Trust meets the objectives of the Charities Act.

Going concern

The Trustees have a reasonable expectation that adequate resources exist for the charity to continue to operate for the foreseeable future and thus continues to adopt the going concern basis of accounting in preparing these accounts.

Millennium Farm Trust
Trustees' Annual Report (continued)
Year Ended 31st March 2020

Trustees' Responsibility Statement

The Trustees (who are also directors of Millennium Farm Trust for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the Trustees on 10/12/2020 and signed on their behalf by:


.....

Print Name LAURA WALL
Trustee

**Independent Examiner's Report
to the Trustees of Millennium Farm Trust
Year Ended 31st March 2020**

I report on the financial statements of the group for the year ended 31st March 2020 set out on pages 6 to 12.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Respective responsibilities of the trustees and the examiner

The charity's trustees, who are also the directors of the company for the purposes of company law, are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Act) and that an independent examination is needed.

Having satisfied myself that the group is not subject to audit under charity or company law and is eligible for independent examination, it is my responsibility to:

- Examine the accounts under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.


Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of Section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended practice: Accounting and Reporting by Charities
- have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Mr Paul Raven
KPSK Accounts and Tax Limited
5 Manor Park
Church Road
Great Barton
Bury St Edmunds
Suffolk
IP31 2QR

Millennium Farm Trust
Statement of Financial Activities
(Incorporating Income & Expenditure Account)
Year Ended 31st March 2020

		Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	Note	£	£	£	£
<u>Incoming Resources</u>					
From generated funds					
Donations and legacies	4	3,603	10,400	14,003	78,820
Charitable activities	5	<u>211,996</u>	-	<u>211,996</u>	<u>166,231</u>
Total incoming Resources		<u>215,599</u>	<u>10,400</u>	<u>225,999</u>	<u>245,051</u>
<u>Resources Expended</u>					
Cost of raising funds		-	-	-	921
Charitable activities	6	<u>183,609</u>	<u>33,975</u>	<u>217,584</u>	<u>198,317</u>
Total resources expended		<u>183,609</u>	<u>33,975</u>	<u>217,584</u>	<u>199,238</u>
Net (outgoing)/incoming Resources		31,990	(23,575)	8,415	45,813
Transfers between funds	15	<u>8,417</u>	<u>(8,417)</u>	-	-
Net movement in Funds		40,407	(31,992)	8,415	45,813
Reconciliation of Funds					
Balances brought forward		<u>66,096</u>	<u>44,070</u>	<u>110,166</u>	<u>64,353</u>
Balances carried forward		<u>106,503</u>	<u>12,078</u>	<u>118,581</u>	<u>110,166</u>

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 8 to 13 form part of these financial statements

Millennium Farm Trust
Balance Sheet
Year Ended 31st March 2020

		2020		2019	
	Note	£	£	£	£
Fixed assets					
Tangible assets	8		24,052		29,068
Current assets					
Debtors	9	24,095		29,052	
Cash at bank and in hand		<u>72,842</u>		<u>52,929</u>	
		<u>96,937</u>		<u>81,981</u>	
Creditors:					
Amounts falling due within one year	10	<u>2,408</u>		<u>883</u>	
Net current assets			<u>94,529</u>		<u>81,098</u>
Total assets less					
Current liabilities			118,581		110,166
Long term liabilities			-		-
Total net assets			<u>118,581</u>		<u>110,166</u>
Represented by:					
Unrestricted funds	11		106,503		66,096
Restricted funds			<u>12,078</u>		<u>44,070</u>
			<u>118,581</u>		<u>110,166</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2019 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

These financial statements were approved by the trustees on 10/12/2020 and are signed on their behalf by;



Print Name LAURA WELLS Trustee

The notes on pages 8 to 13 form part of these financial statements.

Millennium Farm Trust
Notes to the Financial Statements
Year Ended 31st March 2020

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

a) Basis of accounting

The charity is a private company limited by guarantee registered in England and Wales and governed in accordance with its articles of association. The address of the registered office is given in the charity information page of these financial statements. The nature of the charity's operations and principal activities are described in the Trustees' Report. The members of the company are the Trustees named on the company information page. In the event of the company being wound up the liability in respect of the guarantee is limited to £1 per member of the company.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements are prepared on a going concern basis under the historical cost convention in sterling which is the functional currency of the charity

b) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objects of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Surpluses on restricted funds are made available to other funds in the furtherance of the objectives of the charity as a whole.

c) Income Recognition

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

The principal sources of income received by the charity are accounted for in the Statement of Financial Activities as follows:

Donations and legacies

Donations are recognised when the charity has been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received. At this point income is recognised. On occasion legacies will be notified to the charity however it is not possible to measure the amount expected to be distributed. On these occasions, the legacy is treated as a contingent asset and disclosed.

Millennium Farm Trust
Notes to the Financial Statements (continued)
Year Ended 31st March 2020

Grants

Income from grants, whether capital grants or revenue grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received, and the amount can be measured reliably and is not deferred.

d) Resources expended

Expenditure is recognised on an accruals basis once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

Expenditure on charitable activities comprises direct expenditure attributable to the charity's principal activities.

Costs of raising funds relates to costs incurred in securing funding from external sources

e) Fixed assets

Tangible fixed assets are stated at historic cost less accumulated depreciation. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

- | | |
|-----------------------|-------------------|
| • Plant and equipment | 20% Straight Line |
|-----------------------|-------------------|

f) Financial Instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

g) Judgements in applying accounting policies and key sources of estimation uncertainty

Estimates and judgements are based on historical experience and other factors, including expectations of future events, that are believed to be reasonable under the circumstances and are subject to continuous monitoring.

The Charity makes estimates and assumptions relating to future events which will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are addressed below.

h) Useful economic lives and residual values of tangible assets

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets.

2. Taxation

Millennium Farm Trust is a registered charity and is therefore exempt from direct taxation.

3. Income

All income is wholly attributable to the charitable activity of the company and arises solely within the United Kingdom.

Millennium Farm Trust
Notes to the Financial Statements (continued)
Year Ended 31st March 2020

4. Donations and Legacies

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total 2019 £
General Donations	3,603	-	6,630
Artful Farm – West Suffolk Council	-	6,800	-
Pig Sty – Rope Trust	-	2,500	-
Paths and Yard Resurfacing – Aquarius Trust	-	1,100	-
S Albert Hunt	-	-	2,000
29 th May Charitable Trust	-	-	5,000
Ground Works UK (Tesco)	-	-	4,000
Outside Kitchen (Ganzoni Trust)	-	-	500
Outside Kitchen (Frank Litchfield)	-	-	1,000
Outside Kitchen (Annie Tranmer Trust)	-	-	1,000
Outside Kitchen (Kristina Martin)	-	-	8,900
Minds to Mend Lottery grant	-	-	<u>49,790</u>
	<u>3,603</u>	<u>10,400</u>	<u>78,820</u>

5. Incoming Resources from Charitable Activities

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2019 £
Farm Helpers	196,362	-	151,370
Produce and contract	<u>15,634</u>	-	<u>14,861</u>
	<u>211,996</u>	-	<u>166,231</u>

6. Analysis of Charitable Expenditure

	Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2019 £
Advertising	3,908	-	1,271
Consultancy	55,589	-	35,676
Staff	63,260	-	55,959
Travel	1,757	-	818
Rent	10,500	-	10,500
Insurance	1,097	-	1,083
Project Expenditure	17,369	30,400	61,145
General	26,476	-	22,922
Independent Examiner's fee	2,212	-	2,305
Legal and professional	-	-	289
Bad debts	-	-	1328
Depreciation	<u>1,441</u>	<u>3,575</u>	<u>5,016</u>
	<u>183,609</u>	<u>33,975</u>	<u>198,317</u>

7. Staff costs

	2020 No.	2019 No.
The average number of staff employed by the charity during the financial year amounted to:	6	3

No employee received remuneration amounting to more than £50,000 in either year.

Millennium Farm Trust
Notes to the Financial Statements (continued)
Year Ended 31st March 2020

8. Tangible fixed assets

	Plant & Equipment £
Cost	
At 1 st April 2019	39,266
Additions	-
Disposals	-
At 31 st March 2020	<u>39,266</u>
Depreciation	
At 1 st April 2019	10,198
Charge for the year	5,016
Elimination on disposal	-
At 31 st March 2020	<u>15,214</u>
Net book value	
At 31 st March 2020	<u>24,052</u>
At 31 st March 2019	<u>29,068</u>

9. Debtors

	2020 £	2019 £
Trade debtors	23,160	26,811
Other debtors	<u>935</u>	<u>2,241</u>
	<u>24,095</u>	<u>29,052</u>

10. Creditors: Amounts falling due within one year

	2020 £	2019 £
Trade creditors	99	72
Social security and other taxes	1,609	111
Accruals	<u>700</u>	<u>700</u>
	<u>2,408</u>	<u>883</u>

11. Summary of Funds

	Balance at 1 st April 2019 £	Incoming £	Outgoing & Transfers £	Balance at 31 st March 2020 £
Restricted funds:				
Artful Farm	-	6,800	(6,173)	627
Pig Sty	-	2,500	-	2,500
Paths and Yards Resurfacing	-	1,100	-	1,100
Bury Physio Donation for Tractor	10,426	-	(3,575)	6,851
Big Lottery Grant	434	-	(434)	-
Minds to Mend	20,810	-	(20,810)	-
Grounds Works UK	1,000	-	-	1,000
Outside Kitchen	<u>11,400</u>	-	<u>(11,400)</u>	-
	<u>44,070</u>	<u>10,400</u>	<u>(42,392)</u>	<u>12,078</u>
General unrestricted Funds	<u>66,096</u>	<u>215,599</u>	<u>(175,192)</u>	<u>106,503</u>

Millennium Farm Trust
Notes to the Financial Statements (continued)
Year Ended 31st March 2020

Description of Restricted Funds:

Bury Physio - donation received for the purchase of a tractor.
 Big Lottery - to build and equip a new workshop and run a program for farm helpers suffering with mental health issues.
 Grounds Works UK - to create pathways and signage around Rookery Farm
 Outside Kitchen - donations received to create an outside kitchen space
 Artful Farm - to enable an artist in residence to run an art project around the farm over the summer with farmhelpers and local school children culminating in an exhibition to showcase the work
 Pig Sty - to assist with the build of a new pig sty
 Paths and Yards Resurfacing - to assist with additional pathways around the farm

12. Analysis of net assets between restricted and unrestricted funds

	Tangible Fixed Assets £	Other Net Assets £	Total £
Restricted funds	6,851	5,227	12,078
Unrestricted funds	<u>17,201</u>	<u>89,202</u>	<u>106,503</u>
	<u>24,052</u>	<u>94,529</u>	<u>118,581</u>

13. Financial Instruments

	2020 £	2019 £
Financial assets measured at amortised cost	24,095	29,052
Financial liabilities measured at amortised cost	1,708	183

Financial assets measured at amortised cost comprise debtors excluding prepayments. Financial liabilities measured at amortised cost comprise creditors excluding accruals and deferred income.

14. Related Party Transactions

During the year the Trust undertook transactions, on normal commercial terms, totalling £98,983 (2019 - £75,952) with Depden Care Farm Services Limited, the company which owns the premises where Millennium Farm Trust operates.

Rent -£10,500 (2019 - £10,500)
 Consultancy - £55,589 (2019 - £35,676)
 Reimbursement of operating costs - £32894 (2019 - £29,776)

At the 31st March 2020 there was £Nil (2019 - £ Nil) due to Depden Care Farm Services Limited which is included in creditors.

At the 31st March 2020 Depden Care Farm Services Limited owed the Trust £935 (2019 - £2,241) for an advance included in other debtors.

None of the Trustees received remuneration benefit or reimbursement of expenditure or payment for services provided during the year.

15. Transfers between funds

£8,417 was transferred from the restricted fund Minds to Mend to unrestricted funds representing staff costs that had been omitted from the reported expenditure on this project. This transfer was agreed with the fund provider. The transfer between funds in 2018/19 was for the element of unrestricted rental expenditure apportioned to the restricted Mind to Mend fund.

Millennium Farm Trust
Notes to the Financial Statements (continued)
Year Ended 31st March 2020

16. Members Guarantee

The company has no share capital but is limited by guarantee. Each member would be committed to make a contribution not exceeding £10 in the event of winding up.