



Emmanuel Church (Bramcote)

Combined Trustees and Directors Report

06 April 2019 – 05 April 2020

Introduction

Emmanuel Church (Bramcote) is a Registered Charity in England and Wales (1157080) and is registered as a company limited by guarantee in England and Wales (08898983). It is governed by its memorandum and articles of association. The charity also uses the name Emmanuel Church Bramcote.

Registered Charity and Company Office: 10 Crummock Close, Bramcote, Nottingham, NG9 3BG.

The Members: Richard Adam, Edward Bowerman, Nathan Burley*, Richard Hopkins, Brian Kruger, Alexander Slowey

The Directors: Richard Adam, Edward Bowerman, Nathan Burley*, Philip Carter, Brian Davies, Richard Hopkins, Brian Kruger, Alexander Slowey

*Nathan Burley resigned as a member of staff, and therefore also as both Member and Director of the company, on 31 August 2019. All other Members and Directors are continuing in their roles at the time of this report.

New Members and Directors are appointed by the current Members. There were no new Members or Directors appointed during the time covered by this report.

The Directors normally meet five times per year, and the meetings are fully recorded with agendas and minutes. A sub group consisting of the Directors, but excluding those who are also paid members of staff, sets pay and remuneration, using the Teachers Pay Scale as a guide. The Directors are assisted in the day to day care and running of the Church by a body of Elders comprising the Members of the company, which meets roughly fortnightly. Induction to the role of Director and training are provided on a personal basis as appropriate.

The Directors ensure that policies and procedures are regularly updated and reviewed. Legal advice is sought when necessary. A register of Directors' interests is held to ensure that there are no conflicts of interest. This is updated regularly. The trustees have a clear procedure that if there is a potential conflict of interest on any matter, the trustee with the potential conflict of interest is asked to leave the room and take no part in the debate or decision. The Church had three paid employees during the period of this report, each of whom was also a Director: Richard Adam, Nathan Burley (until 31 August 2019) and Richard Hopkins. We are heavily dependent in all our activities on help voluntarily given by members of the congregation, including a full time member of staff employed on a voluntary basis as the Children's, Youth and families Worker.

The company is affiliated to three organisations: The Fellowship of Independent Evangelical Churches (FIEC), the Midlands Gospel Partnership (MGP), and the Evangelical Alliance (EA). These affiliations have no impact on the operating policies adopted by the company.

Objectives and activities

Our charitable purposes:

- to advance the Christian faith in accordance with the Statement of Faith;
- to relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods, or services of any kind including through the provision of counselling and support;
- to advance education.

Our key objectives for this financial year have been:

- to continue to run a weekly church service to advance the Christian faith in Bramcote.
- to continue to run additional groups and activities to advance the Christian faith in Bramcote.
- to improve our profile in the Bramcote area.
- to provide regular, well-promoted events to which unbelievers can be invited to hear about the Christian faith.
- to raise, through prayerful reliance on God and regular reports to the congregation, sufficient funds to cover our activities for this financial year.
- to use a minimum of ten percent of our non-trading income to support partner organisations in advancing the Christian Faith in Bramcote, the UK and around the world.

The Directors have had regard to the Charity Commission guidance on public benefit in planning the activities of the charity during the year 19-20. This report notes identifiable benefits to the public in line with these purposes.

Weekly Sunday church services have been held throughout the year at Bramcote College up until 22nd March (after which Covid-19 restrictions meant we have had to stop meeting physically). These services seek to advance the Christian faith through teaching, singing, prayer, and celebrating the Lord's Supper. They include separate groups for children up to age 14. The services are open to all members of the public and publicised in the local area through our website and through regular leaflet deliveries. The Directors have also overseen the running of the mid-week 'Connect Groups' to help advance the Christian faith and to provide counselling and support to those in the church community and beyond. Both Sunday services and Connect Groups have been well attended and measures have been required to accommodate larger numbers. In our Sunday services, we have taken steps to rearrange the layout of the hall in order to accommodate more people. With our Connect groups, we have added two more groups, moving from seven to nine groups meeting regularly. In addition, our regular activities include two weekly groups for preschool children and their carers, a monthly service for the residents of a local Care Home, and groups for men and women that meet several times a term. Over the course of the year we have run two courses covering the basics of the Christian faith. All these activities are open to the general public.

We were involved in a local community event, the Stapleford Play Day, running activities and questionnaires and inviting people to attend our services. A similar event, the Hemlock Happening, which we would normally be involved with, had to be cancelled because of the weather. We believe these events help us to become better known in the community.

We are encouraged by the number of people coming to visit us on Sundays who have first heard about us through our flyers or the website.

We have also run a number of events aimed specifically at the general public, including quiz nights, carol singing, and special Sunday services with the aim of introducing people to Christianity. These events have been well attended and included a significant number of people new to the church. We were pleased with the popularity of three new events this year, 'Life stories' featuring an interview with a church member, 'A Taste of Bake Off' involving a baking competition, and 'A Taste of Christmas', a Christmas food event.

The church runs a food bank to help provide goods to those in need within the congregation.

We continued to support the work of the Midlands Gospel Partnership and the Midlands Ministry Training Course which seeks to provide practical training for biblical ministry. We supported this both financially and through releasing staff members to teach on the course.

We support a local charity, Crossteach, both financially and with staff and volunteer time in helping local schools teach Christianity. In partnership with Crossteach we have been able to continue to run a Christian lunchtime club in Bramcote College, and run interactive experiences at Christmas.

We have provided financial support to charities and individuals working in Argentina, Germany, South Sudan, Nottingham and Leeds seeking to advance the Christian faith. We are pleased that we have once again been able to meet our objective of giving 10% of our non-trading income to such partners. We also support these individuals through regular contact and prayer.

Following the decision made in the last financial year to bring back the congregation of Christ Church Wollaton to Emmanuel Church Bramcote, and the subsequent decision not to attempt to restart Christ Church Wollaton, the position of minister of Christ Church Wollaton became redundant. As a result, Nathan Burley left his employment on 31 August 2019, to take on a new role at another church. We are very grateful to God for all that Nathan has contributed to Emmanuel over the past years of his employment and are pleased to see him settling in to his new role.

We thank God for all the activities we have been able to run over the past year. We are particularly thankful for new members of our congregation who have heard of us through our publicity, including some who were not Christians when they first came, and for the many who have had the opportunity to hear of the Christian faith through our events and activities.

On 23rd March 2020 a national lockdown was announced by the UK government to combat the spread of COVID-19. This meant our regular activities could not continue, though many, including our Sunday services, have been able to move online.

Financial Review

See the attached accounts.

Although we have a deficit in our general funds to report for 2019-20 of £6,689, we have a great deal to be thankful for. Due to continued generosity of many members the church's finances are currently healthy.

Income

Overall, our income reduced by £18,444 (11%). Approximately 40% (£7,500) of this reduction was expected, as we had received a grant and some secondment income in 2018-19. The other 60% was mainly explained by a reduction in one-off donations and irregular giving. Our regular giving was only slightly reduced (less than 1%). We are very grateful for the faithful and regular donations from our supporters. We continue to have a high uptake of Gift Aid declarations from those donors who are tax-payers.

The total amount of donations without conditions received from Directors during the year amounted to £38,187. There were also £2,400 donations by Directors to the church's restricted accounts.

Expenditure

Overall, our expenditure reduced by £6,130 (4%). This reduction was mainly due to a member of staff being made redundant in summer 2019. Other expenses were consistent with previous years.

In order to meet our objectives, the bulk of our expenditure (72%) was spent on employing two ministers (three up to 31st August 2019) ministers to teach the bible and lead the church along with the non-staff elders. These ministers were all Directors of the company, and in addition to their salaries totaling £87,413, received pension contributions totaling £10,835, and reimbursement for staff expenses totaling £2,449. Payments for redundancy or termination this

year totaled £14,720. None of the employees earned more than £60,000 during this financial year. The non-staff Directors did not receive any remuneration or claim any expenses in this financial year, apart from reimbursement for items brought for the church. The Leadership Team (5 of the Directors) had a 24-hour awayday, including an overnight stay, to help develop the church's strategy for the coming few years. The church paid £436.75 for this.

The rest of our expenditure was on premises hire (6%), which was slightly reduced by the impact of coronavirus and the implementation of "lockdown" in March '20, and other practical expenses related to the running of the church, including £195 on auditor fees.

We have joined the Fellowship of Independent Evangelical Churches and paid a membership donation for the first time in 2019.

We are pleased to have been able to meet our aim of giving 10% of our non-trading income to support partners in Bramcote and around the world who share our objectives.

COVID-19

Coronavirus has been a challenge for many charities, including churches. For Emmanuel Church, our income has not dropped. Although a few donors have had to reduce their giving, this has been matched by new regular donors who have started to support the church financially. Potentially, as the financial impact of coronavirus on members' oncome works through, this might change. Our expenditure has reduced as we haven't been able to hire venues for our services, pre-school groups and other meetings. This is significantly more than the small increases in expenditure required to run the church "virtually".

As a response to coronavirus, the church opened a restricted "Hardship" fund, to be able to support members and those in our community struggling financially at this time. This was opened just before the end of the financial year. Due to the generosity of some members, this had raised £7,375 by 5th April '20. Since the end of the financial year, more donations have been received and some grants have been given out.

Looking Forward

Looking forward, we need to remain vigilant as in 2020-2021 we are not expecting any grant or secondment income. Also, we are planning to appoint another paid member of staff. We, thus, will need to continue to build our supporter base.

Signed by

 ALEX SLOWEY

On behalf of the Trustees and Directors

Date approved:

02 NOV 2020

EMMANUEL CHURCH (BRAMCOTE)

FINANCIAL STATEMENTS

6 APRIL 2019 to 5 APRIL 2020

STATEMENT OF FINANCIAL ACTIVITIES

	2020 Unrestricted £	2020 Restricted £	2020 Total £	2019 Total £
INCOMING RESOURCES (See page 7)				
Donations & gifts	151971	7375	159346	166843
Investment income	46		46	33
Income from church activities	861		861	4547
TOTAL	<u>152878</u>	<u>7375</u>	<u>160253</u>	<u>171423</u>
RESOURCES EXPENDED (See page 8)				
Church activities	159373		159373	165603
Governance costs	195		195	195
TOTAL	<u>159568</u>	<u> </u>	<u>159568</u>	<u>165798</u>
TRANSFERS				
NET INCOMING RESOURCES	-6690	7375	685	5625
Brought forward	37817	10000	47817	42192
Carried forward	<u>31127</u>	<u>17375</u>	<u>48502</u>	<u>47817</u>

The attached notes form an integral part of these financial statements.

EMMANUEL CHURCH (BRAMCOTE)

FINANCIAL STATEMENTS

6 APRIL 2019 to 5 APRIL 2020

BALANCE SHEET


	Note	2020 £	2019 £
FIXED ASSETS			
CURRENT ASSETS			
Debtors	4	10369	9407
Bank and cash balances		40301	41519
		<u>50670</u>	<u>50926</u>
CURRENT LIABILITIES			
Creditors due within one year	5	2168	3109
NET CURRENT ASSETS		<u>48502</u>	<u>47817</u>
Total assets less current liabilities		48502	47817
Creditors due after one year			
NET ASSETS		<u>48502</u>	<u>47817</u>
FUNDS OF THE CHARITY			
Unrestricted use income fund		31127	37817
Restricted use income fund (Building fund)		10000	10000
Restricted use income fund (Hardship fund)		7375	
		<u>48502</u>	<u>47817</u>

The attached notes form an integral part of these statements.

For the year ended 5 April 2020 the company was entitled to exemption under S477

Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the period in accord with S 476 Companies Act. The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

Approved by the Trustees Directors on
and signed on their behalf



02 Nov 2020

EMMANUEL CHURCH (BRAMCOTE)

FINANCIAL STATEMENTS

6 APRIL 2019 to 5 APRIL 2020

ACCOUNTING POLICIES

ACCOUNTING CONVENTION

The accounts have been prepared on the historic cost basis, in accordance with the appropriate Accounting Standards.

DEPRECIATION

The historic policy has been to write off the cost of fixtures, fittings and equipment in the year of acquisition.

FUNDS

Restricted use income funds are to be used for projects designated by donors.

The Unrestricted use income fund allows the Church to budget for anticipated commitments and short term emergency needs.

RESERVES POLICY

Emmanuel Church (Bramcote) aims to have financial reserves of between two to six times our current average monthly expenditure. The Directors/Trustees will regularly review the financial health of their church at each of their managing trustees meetings.

EMMANUEL CHURCH (BRAMCOTE)

FINANCIAL STATEMENTS

6 APRIL 2019 to 5 APRIL 2020

NOTES TO THE ACCOUNTS

	2020	2019
	£	£
1 RESULT FOR THE PERIOD IS STATED AFTER CHARGING:		
Trustee's insurance	nil	nil
Auditor's remuneration - the accounts are not subject to an audit		
2 TRUSTEES REMUNERATION		
Trustees emoluments	nil	nil
There were no transactions during the period in which any trustee had a material interest		
There were no transactions with Trustees, relatives of Trustees or any other related parties that require disclosure.		
3 TANGIBLE FIXED ASSETS		
The Church has no capitalised Fixed Assets, the small items of equipment purchased have been written off in the year of acquisition.		
4 DEBTORS		
Debtors falling due within one year		
Prepayments and accrued income	10369	9407
Aggregate of debtors falling due in over one year	-	-

EMMANUEL CHURCH (BRAMCOTE)

FINANCIAL STATEMENTS

6 APRIL 2019 to 5 APRIL 2020

5 CREDITORS DUE WITHIN ONE YEAR

Accruals	<u>2168</u>	<u>3109</u>
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6 PROVISIONS FOR LIABILITIES AND CHARGES

No provisions are required

7 CONTINGENT LIABILITIES

The Trustees are not aware of any contingent liabilities

EMMANUEL CHURCH (BRAMCOTE)

FINANCIAL STATEMENTS

6 APRIL 2019 to 5 APRIL 2020

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
EMMANUEL CHURCH (BRAMCOTE)**

I report on the accounts for the Church for the year ended 5 April 2020, set out on pages 1 to 5

Respective responsibilities of Trustee and Examiner

As the Charity's Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of S.144(2) Charities Act 2011 does not apply. It is my responsibility to state, on the basis of procedures specified by the Charity Commissioners under S 145 of the Act whether particular matters have come to my attention.

Basis of Examiner's Statement

An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items in the accounts. The procedures undertaken do not provide all the evidence required in an audit, and I therefore do not express an audit opinion.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements

- a) to keep accounting records in accordance with S 130 of the Act; and
- b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Charities Act.

have not been met ; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

T Sydney
Independent Examiner

T Sydney 2 November 2020

EMMANUEL CHURCH (BRAMCOTE)

FINANCIAL STATEMENTS

6 APRIL 2019 to 5 APRIL 2020

This page does not form part of the statutory accounts

INCOMING RESOURCES	Unrestricted	Restricted	TOTAL FUNDS	
	£	£	2020 £	2019 £
<u>Donations and gifts</u>				
Regular committed giving	117954		117954	112271
Gift Aid reclaimed	29168		29168	30769
Collections and One-off gifts	4849	7375	12224	18803
Grants			-	5000
	<u>151971</u>	<u>7375</u>	<u>159346</u>	<u>166843</u>
<u>Investment income</u>				
Bank interest	<u>46</u>		<u>46</u>	<u>33</u>
<u>Income from church activities</u>				
Charitable trading	405		405	2692
Non Charitable trading	456		456	1855
	<u>861</u>		<u>861</u>	<u>4547</u>
TOTAL RESOURCES	<u>152878</u>	<u>7375</u>	<u>160253</u>	<u>171423</u>

Detailed analysis of the comparative figures is given on page 9

EMMANUEL CHURCH (BRAMCOTE)

FINANCIAL STATEMENTS

6 APRIL 2019 to 5 APRIL 2020

This page does not form part of the statutory accounts

RESOURCES EXPENDED	Unrestricted	Restricted	TOTAL	FUNDS
	£	£	2020	2019
	£	£	£	£
<u>Church activities</u>				
Staff salaries & expenses	115080		115080	121310
Premises hire	9471		9471	10809
Childrens' work	2618		2618	2876
Mission & Outreach	2531		2531	1596
Mission support	15277		15277	16916
Capital	1255		1255	1106
Food & hospitality	1492		1492	1307
Licences & insurance	6121		6121	5792
Stationery & publicity	1896		1896	1740
Training	1227		1227	1529
Bookstall	1017		1017	238
Miscellaneous	1388		1388	284
Restricted donation				100
	<u>159373</u>	<u>—</u>	<u>159373</u>	<u>165603</u>

Detailed analysis of the comparative figures is given on page 9

EMMANUEL CHURCH (BRAMCOTE)

FINANCIAL STATEMENTS

6 APRIL 2019 to 5 APRIL 2020

This page does not form part of the statutory accounts

Details of 2019 Incoming Resources and Expenditure

Incoming Resources	Unrestricted £	Restricted £	TOTAL 2019 £
<u>Donations and gifts</u>			
Regular committed giving	112271		112271
Gift Aid reclaimed	30769		30769
Collections and One-off gifts	18703	100	18803
Grants	5000		5000
	<u>166743</u>	<u>100</u>	<u>166843</u>
<u>Income from church activities</u>			
Charitable trading	2692		2692
Non Charitable trading	1855		1855
	<u>4547</u>	<u></u>	<u>4547</u>
 Resources Expended			
	Unrestricted £	Restricted £	TOTAL 2019 £
<u>Church activities</u>			
Staff salaries & expenses	121310		121310
Premises hire	10809		10809
Childrens' work	2876		2876
Mission & Outreach	1596		1596
Mission support	16916		16916
Capital	1106		1106
Food & hospitality	1307		1307
Licences & insurance	5792		5792
Stationery & publicity	1740		1740
Training	1529		1529
Bookstall	238		238
Miscellaneous	284		284
Restricted donation		100	100
	<u>165503</u>	<u>100</u>	<u>165603</u>

EMMANUEL CHURCH (BRAMCOTE)

FINANCIAL STATEMENTS

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Independent Examiner

T Sydney 2 November 2020

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	£	£	£	£
<u>Donations and gifts</u>				
Regular committed giving	117954		117954	112271
Gift Aid reclaimed	29168		29168	30769
Collections and One-off gifts	4849	7375	12224	18803
Grants			-	5000
	<u>151971</u>	<u>7375</u>	<u>159346</u>	<u>166843</u>
<u>Investment income</u>				
Bank interest	<u>46</u>		<u>46</u>	<u>33</u>
<u>Income from church activities</u>				
Charitable trading	405		405	2692
Non Charitable trading	456		456	1855
	<u>861</u>		<u>861</u>	<u>4547</u>
TOTAL RESOURCES	<u>152878</u>	<u>7375</u>	<u>160253</u>	<u>171423</u>

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Premises hire	9471		9471	10809
Childrens' work	2618		2618	2876
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Mission support	15277		15277	16916
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Licences & insurance	6121		6121	5792
Stationery & publicity	1896		1896	1740
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Miscellaneous	1388		1388	284
Restricted donation				100
	<u>159373</u>	<u>—</u>	<u>159373</u>	<u>165603</u>

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Gift Aid reclaimed	30769		30769
Collections and One-off gifts	18703	100	18803
Grants	5000		5000
	<u>166743</u>	<u>100</u>	<u>166843</u>
<u>Income from church activities</u>			
Charitable trading	2692		2692
Non Charitable trading	1855		1855
	<u>4547</u>	<u>—</u>	<u>4547</u>
 Resources Expended			
	Unrestricted £	Restricted £	TOTAL 2019 £
<u>Church activities</u>			
Staff salaries & expenses	121310		121310
Premises hire	10809		10809
Childrens' work	2876		2876
Mission & Outreach	1596		1596
Mission support	16916		16916
Capital	1106		1106
Food & hospitality	1307		1307
Licences & insurance	5792		5792
Stationery & publicity	1740		1740
Training	1529		1529
Bookstall	238		238
Miscellaneous	284		284
Restricted donation		100	100
	<u>165503</u>	<u>100</u>	<u>165603</u>