

Charity No: 1161414

OLD SARUM COMMUNITY CENTRE

RECEIPTS & PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31ST MARCH 2020

MOORE (SOUTH) LLP

CHARTERED ACCOUNTANTS

OLD SARUM COMMUNITY CENTRE
RECEIPTS & PAYMENTS ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2020

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OLD SARUM COMMUNITY CENTRE
TRUSTEES ANNUAL REPORT
FOR THE YEAR ENDED 31ST MARCH 2020

Old Sarum Community Centre operates from:
Pheasant Drive,
Old Sarum,
Salisbury,
SP4 6GH

Charity No: 1161414

The trustees that served during the year were:

M Earle	(Chairman) (resigned July 2020)
W Burditt	(interim Chairman) (Appointed July 2020)
B Wilson	(Secretary)
A Redman	

Governance Information

The Community Centre for which the Charity is responsible is owned by the Laverstock and Ford Parish Council. The Trustees have a lease agreement with them and this agreement allows the Trustees and Management Group to have responsibility for the day to day running of the centre. All Trustees and Members of the Management Group are volunteers and anyone interested in joining need only to make themselves known to us.

The Trustees oversee the work of the Management Group. This group consists of 6 volunteers who organise, maintain and manage the Centre on a day to day basis. Ideally we require 5 or 6 more volunteers.

Charitable Objects

The Charity manage a purpose built building that was funded using Section 106 community funds. It provides one large and two partitioned small halls for the use of the growing community of Old Sarum and surrounding villages and local businesses. It has a commercial kitchen that allows the OSCC's use for weddings and celebrations.

The Trustees and Management group ensure that:

- Activities held will promote the integration of the local community, both established and new, for recreation, education, and celebratory purposes.
- It is open for use in the wider community i.e. business training opportunities, military functions.
- It is suitably equipped for those with disabilities.
- It manages its financial activities with transparency according to national and charity guidelines.

All appropriate insurances, liabilities, Health and Safety and Child Protection guidelines are in place and upheld.

Income and Activities

Objects and Activities

The OSCC is available for a variety of community events:

- Wedding receptions, christening parties, funeral receptions, birthdays and anniversaries.
- Local business and enterprise groups to use as a meeting point.
- 'Quality of life' leisure activities such as, Rock Choir, film nights and art group.
- Sports activities such as Bounce dance Fit, Fit Steps and Mini Kicks for under 4's
- Health e.g. Nurses point of contact with the community, Sling's and Slimming World.
- Mums and Toddlers groups i.e. Monday Monkeys, Tumble tots and Spurgeon's Stay and Play.
- Community Café open to all the community.

Such activities are of benefit to the local community.

It was previously mentioned that the nursery would be leaving in 2020 but they have had numerous obstacles and issues which has meant their new purpose built building has come to a complete halt.

Inevitably with the pandemic we have had stop all use of the centre from March. This has slowed progress in several areas. However since the change in guidelines from July we have been working out how we can reopen the centre safely and in line with

Government guidelines. As of August 2020 we are now in a position to open the community again to select groups that are able to ensure safety and comply with government guidelines and our own risk assessment.

Furthermore, on top of the difficult and complex situation lockdown has created we have lost a couple of key volunteers due to illness, who have served the centre tirelessly. They have left some large holes and we have had work hard to fill them. As with previous reports, the onus is still on gathering more volunteers to be a part of the trustees and management group. With the growing estate we are confident that we will be able to find people to be involved as more residents settle and the demand for the community centre increases.

During the autumn 2017 we experienced a spate of vandalism. After consultation with the Police we had CCTV fitted by a local company in spring 2018. We received grants towards this in April 2018 from South Wilts Area Board and the Parish Council. I can now report that this appears to have been successful as we have had no incidents of vandalism since the CCTV was installed. In order to enhance our security we have moved to a fob operated security alarm system for all users. We have redecorated those areas that have not been done so far.

The Trustees do not award grants and currently have no investments.

The centre is run entirely by volunteers, none of whom are paid.

All paperwork and policies are generated by these volunteers and the Trustees oversee these policies regularly.

In addition, the organisation and management of lettings, maintenance and legal advice is given by volunteers with appropriate skills.

The accounts have been audited by a local accountancy firm to ensure that they are accurate and meet money laundering criteria.

Main Achievements

Prior to lockdown we had largely maintained our customer base of regular users and had increased our bookings for individual users, such as parties and celebrations.

Financial Review


Financially we are still meeting our Reserve target of minimum 3 months Operating Costs we are also building the reserves to cover external painting (due 2025) and car park resurfacing (due 2040). We are also providing subsidised Community events such as a Summer Fair, Easter Egg hunt and Residents Association events. We are also involved in the community effort to build a Skate Park by providing free use of the Centre for their events.

Most of the income has come from lettings with the halls let out to local organisations, community groups and private individuals. We occasionally apply for grants for specific projects. We received a grant this year from the local council following the ongoing Covid- 19 situation and the loss of rent we incurred.

We fund a newsletter which goes to the community acts as a 'shop window', as does our commitment to offering a building maintained to a high standard.

We are working towards combining forces with the Parish Council who also produce a newsletter to put our news and activities into their publication. With the hope to still provide a shop window for all that is going on but save on finances and volunteers delivering the newsletters.

Despite the circumstances we find ourselves in the community centre continues to flourish and be a hub for community life on our estates. It has been buoyed by the faithful and diligent work of the handful of volunteers that give their time to help the centre run. The next few months we hope to reopen successfully and also be a force for good in rebuilding and restoring our community in these extraordinary times. However, we still need to be proactive in creating revenue and recruiting volunteers to assist and provide fresh insight to the life and business of the community centre.

Signed 
(Hon Secretary)

Date 16 December 2020.
On behalf of the Trustees

INDEPENDENT EXAMINER'S REPORT TO OLD SARUM COMMUNITY CENTRE

Independent Examiner's Report to the Trustees of Old Sarum Community Centre

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2020 which are set out on pages 4 to 6.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

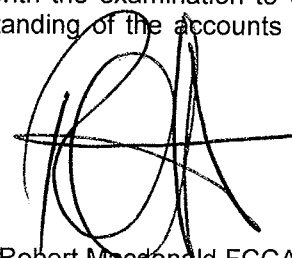
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination]¹.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Robert Macdonald FCCA
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14th January 2021

OLD SARUM COMMUNITY CENTRE
RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST MARCH 2020

	Unrestricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
Income and Expenditure			
Incoming Resources			
Hire Income	27,698	27,698	23,312
Grants	1,000	1,000	1,500
Donations	<u>-</u>	<u>-</u>	<u>-</u>
Total Incoming Resources	<u>28,698</u>	<u>28,698</u>	<u>24,712</u>
 Support Costs			
Telephone & licenses	579	579	566
Light, heat & water	5,497	5,497	6,583
Printing & stationery	263	263	213
Accountancy	624	624	648
Equipment	3,698	3,698	2,690
Repairs	4,630	4,630	9,047
Insurance	2,329	2,329	2,431
Cleaning	3,824	3,824	3,472
Lettings refunds	170	170	86
Newsletters	907	907	1,350
Licenses	766	766	1,352
Event supplies	<u>470</u>	<u>470</u>	<u>-</u>
Total Resources Expended	<u>23,757</u>	<u>23,757</u>	<u>28,721</u>
 <u>Incoming/(Outgoing) Resources</u>			
<u>For the Net Year</u>	4,941	4,941	(4,009)
 Balance Brought Forward	<u>24,765</u>	<u>24,765</u>	<u>28,774</u>
Transfer between funds			
 Balance Carried Forward at			
31st March 2020	<u>29,706</u>	<u>29,706</u>	<u>24,765</u>

The notes on page 6 forms part of these Accounts

OLD SARUM COMMUNITY CENTRE
STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST MARCH 2020

	<u>Note</u>	<u>2020</u> £	<u>2019</u> £
Current Assets			
Cash at bank and in hand		<u>29,706</u>	<u>24,765</u>
		<u>29,706</u>	<u>24,765</u>
Funds			
Unrestricted Funds	2	29,706	24,765
Designated Funds	2	-	-
		<u>29,706</u>	<u>24,765</u>

Approved by the Trustees on 16th Dec 20 and signed on their behalf by

 Chairman

OLD SARUM COMMUNITY CENTRE
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2020

1. Accounting Policies

All income and expenditure is accounted for on a receipt and payment method.

Resources Expended

The Charity is run entirely by volunteers.

2. Designated and Unrestricted Funds

All funds currently held by the charity have no restrictions placed upon them.